

Minutes from the November 13, 2023, Regular Meeting of the Village of Elbow Council, held at Council Chambers, 201 Saskatchewan St, Elbow, SK.

PRESENT:

Deputy Mayor: Joanne Brochu
Councillors: Rhett Bokitch
Russ Stevenson
Brian Ford
Village Staff: CAO, Brandy Losie
Public Works, James Llewellyn

REGRETS:

Mayor Colleen Hoppenreys

QUORUM

Having a quorum present, Deputy Mayor Brochu called the regular meeting to order at 1:00 pm.

AGENDA

318/2023 STEVENSON: THAT the amended agenda be approved. Carried

PECUNIARY INTEREST

Deputy Mayor Brochu has indicated a pecuniary interest for item 9.2.

MINUTES

319/2023 BOKITCH: THAT the minutes of October 10, 2023 are approved as presented. Carried

DELEGATIONS

Carol Patterson, Elbow Orchard Committee
Rod & Joanne Daniluk

FINANCIAL STATEMENTS

320/2023 BROCHU: THAT the Financial Statements for the month ending October 31, 2023 are approved as presented. Carried

ACCOUNTS PAYABLE

321/2023 FORD: THAT the payables to November 13th be approved as presented. (attached) Carried

REPORTS

The following reports were previously sent to council and any questions were answered by the appropriate department at the meeting:

- CAO
- Public Works
- Harbor Golf Community Center
- SUMA Regional Meet
- Recreation
- CATPC
- WaterWolf Planning
- Water Security
- Building Permits

Deputy Mayor Brochu left the meeting at 3:49 pm.

OLD BUSINESS

AG LAND

322/2023 STEVENSON: THAT Parcels L and A be assessed as Agriculture and not as Residential for the 2024 year. Carried

Deputy Mayor Brochu returned to the meeting at 3:55 pm.

VILLAGE BUILDINGS FOR SALE

323/2023 FORD: THAT we sign a one-month contract with Remax for the sale of the former Elbow Library building. Carried

324/2023 FORD: THAT we accept the offer and conditions for the former Elbow Library building. Carried

325/2023 FORD: THAT we sign a 6-month contract with Remax for the sale of the Elbow Civic Centre. Carried

ELBOW PATH

326/2023 STEVENSON: THAT we accept the donation of large rocks from Depper for the Elbow Path placed directly beside the proposed solar lighting. Carried

CORRESPONDENCE

327/2023 BOKITCH: THAT the correspondence is answered as noted. Carried

NEW BUSINESS

Annual Public Disclosure Statements were given to Council, signed, witnessed and returned to the CAO.

SIGNING AUTHORITY

328/2023 BROCHU: THAT Councillor Rhett Bokitch be appointed to the signing authority for the Village of Elbow. Carried

BUDGET MEET DATES

329/2023 BROCHU: THAT the following dates be set aside for the budget meetings for 2024:
January 15th at 1 pm, February 20th at 7 pm & March 18th at 7 pm Carried

TOUCH UP PAINT QUOTE

330/2023 STEVENSON: THAT we accept the quote from New Leaf Construction for the painting touch ups at the Harbor Golf Community Centre. Carried

CANADA SUMMER JOBS GRANT

331/2023 BOKITCH: THAT we apply for 3 summer student grants for 2024: 2 public works and 1 for recreation. Carried

RINK CLEAN UP

332/2023 BROCHU: THAT we hire the Loreburn Travel Club to clean up the ice surface at the Elbow Rink. Carried

333/2023

BOARD OF REVISION APPOINTMENT

BROCHU:

BOARD OF REVISION:

BOARD	That the VILLAGE OF ELBOW appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zabaruk, John Krill, Christopher Bluman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluck, and Rick Leigh.
SECRETARY	The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. That the VILLAGE OF ELBOW appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

334/2023

APPRAISAL REPORT

FORD: THAT we acknowledge the SunCorp Appraisal Report as presented. Carried

335/2023

VILLAGE INSURANCE

BROCHU: THAT we approve of the village insurance values as updated. Carried

336/2023

RENTAL RATES

BOKITCH: THAT we motion to approve the following HGCC rental rate changes effective January 1, 2024:

- a) Large Meeting Room – Hourly Rate – Outside Group \$50 Non-Profit \$30
- b) Remove liquor permit fee and add on fee for first aid and dressing rooms
- c) Include servery in the kitchen only rental

Carried

337/2023

FIRE SERVICE MINIMUM STANDARDS

BOKITCH: THAT we accept the Fire Service Minimum Standards Declaration as presented by Elbow Volunteer Fire Department Chief Tyler Gifford. Carried

338/2023

ADJOURNMENT

STEVENSON: THAT this meeting be adjourned at 5:45 pm and all remaining agenda business be dealt with at 10 am Tuesday, November 14th, 2023. Carried.

Correspondence

SUMAssure

STARS

Saskatchewan Housing Authority



Joanne Brochu
Deputy Mayor – Joanne Brochu

Brandy Losie
CAO – Brandy Losie

13732	Provincial Mediation Board	10/12/2023	20.00
13733	R.M. of Huron	10/20/2023	541.95
13734	Provincial Mediation Board	10/25/2023	20.00
13735	Hoppenreys, Colleen	10/31/2023	258.64
13736	Brochu, Joanne	10/31/2023	347.25
13737	Stevenson, Russ	10/31/2023	181.83
13738	Ford, Brian	10/31/2023	380.00
13739	Bokitch, Rhett	10/31/2023	212.01
13740	Cafferata, Wendy	10/31/2023	187.50
13741	Games, Kathryn	10/31/2023	81.25
13742	Maxwell, Margo	10/31/2023	1,150.00
13743	V. of E. ITF W. Cafferata	10/31/2023	80.00
13744	Llewellyn, James	10/31/2023	2,598.70
13745	Losie, Brandy	10/31/2023	2,258.33
13746	Forsberg, Mamie	10/31/2023	2,034.52
13747	Joel, Karen	10/31/2023	2,679.30
13748	Ganes, Paul	10/31/2023	3,026.56
13749	Prairie Centre Credit Union	11/03/2023	6,087.10
13750	Brandt Tractor Ltd.	11/03/2023	5,199.89
13751	Air Liquide Canada Inc.	11/13/2023	93.61
13752	ATS Traffic	11/13/2023	1,870.34
13753	Bob's Roofing & Repair	11/13/2023	451.50
13754	Bramble, Evelyn	11/13/2023	1,008.00
13755	Brochu, Joanne	11/13/2023	239.69
13756	Elbow Foods	11/13/2023	144.62
	Issued to: True Family Enterprises Ltd.		
13757	Forsberg, Mamie	11/13/2023	77.68
13758	Home Hardware	11/13/2023	2,614.52
13759	Hop's Tire Ltd.	11/13/2023	1,146.45
13760	Iron Mountain Canada Operations UL	11/13/2023	156.13
13761	Lakeshore Stamped	11/13/2023	930.00
13762	Loraas Disposal North Ltd.	11/13/2023	6,845.61
13763	McGill's Industrial Service	11/13/2023	7,229.18
13764	Minister of Finance	11/13/2023	333.00
13765	MuniCode Services Ltd.	11/13/2023	650.48
13766	Project Plumbing & Heating Ltd.	11/13/2023	918.14
13767	Redhead Equipment Ltd.	11/13/2023	5,323.54
13768	Saskatchewan Housing Corp.	11/13/2023	919.89
13769	Saskatchewan Health Authority	11/13/2023	322.00
13770	Saskatchewan Research Council	11/13/2023	241.76
13771	Success Office Systems	11/13/2023	15.75
13772	SUMA	11/13/2023	653.66
13773	Sask Volunteer Fire Assoc	11/13/2023	800.00
13774	Tall Trenching Ltd.	11/13/2023	36,898.60
13775	Technical Safety Authority	11/13/2023	120.00
13776	Telematik	11/13/2023	143.72

13777	ULINE CANADA CORP	11/13/2023	525.19
13778	Village of Elbow	11/13/2023	900.33
13779	Wolseley Waterworks Group	11/13/2023	8,614.56
13780	REV - Wolseley Engineered Pipe Gro	11/13/2023	0.00
13781	Wood River Controls	11/13/2023	111.00

Payment #	Vendor	Date	Amount
13782	Llewellyn, James	11/15/2023	1,045.00
13783	Losie, Brandy	11/15/2023	1,530.00
13784	Jack & Jill Playschool	11/13/2023	2,000.00
13785	Loreburn/Elbow RC Legion	11/13/2023	15.00
13786	R & J Lakeside Service Ltd.	11/13/2023	1,899.23
13787	SAL Engineering Ltd.	11/13/2023	13,554.61
13788	Saskatchewan Health Authority	11/13/2023	23.00
13789	Wolseley Waterworks Group	11/13/2023	6,907.04
13790	Maxwell, Don	11/13/2023	1,132.20
13791	Prairie Janitorial Supply	11/13/2023	165.22
13792	Redhead Equipment Ltd.	11/13/2023	471.87
Total for Computer Cheque:			136,386.95

37			
1	SaskTel Mobility	10/20/2023	91.58
1	SaskPower	10/30/2023	4,536.04
1	SaskEnergy	10/30/2023	405.53
1	MEPP	11/03/2023	3,086.50
1	Minister Of Finance EPT	11/03/2023	6.04
2	SaskTel	10/20/2023	422.32
2	Minister Of Finance EPT	11/03/2023	6,905.35
2	SaskWater Accounts Receivable	11/06/2023	27,486.18
3	SaskTel	10/20/2023	156.59
Total for Other:			43,096.13
Total for General:			179,483.08

1	Lumsden Area Electrical Servic	10/13/2023	92.92
2	Princess Auto	10/20/2023	162.36
3	Canadian Tire	10/20/2023	133.14
4	Highway Brothers Automotive	10/26/2023	143.21
5	Diefenbaker Building Supplies	10/25/2023	33.80
6	Flaman Fitness	10/02/2023	2,047.94
7	Zoom	10/03/2023	23.85
8	Harbor Golf Club & Resort	10/04/2023	727.38
9	HP Instant Ink	10/10/2023	36.06
10	Canada Post	10/12/2023	966.00
11	Adobe Inc.	10/15/2023	68.80
12	Home Hardware	10/18/2023	69.29
Total for Mastercard:			4,504.75
Total for MC:			4,504.75