

**Minutes from the May 13, 2024 Regular Meeting of the Village of Elbow Council, held at Council Chambers, 201 Saskatchewan St, Elbow, SK.**

**PRESENT:**

Mayor: Glen Gardner  
 Deputy Mayor: Joanne Brochu  
 Councillors: Rhett Bokitch  
 Brian Ford  
 Russ Stevenson  
 Village Staff: CAO, Brandy Losie  
 Public Works Foreman, James Llewellyn/Brad Talson  
 Recreation Manager, Marnie Forsberg

**REGRETS:**

none

**QUORUM**

Having a quorum present, Deputy Mayor Brochu called the regular meeting to order at 1:00 pm.

**OATH OF OFFICE**

Oath of Office for the position of Mayor of Elbow was read & signed by the CAO and Glen Gardner, new Mayor.

Glen took over chairing the remainder of the meeting.

**AGENDA**

**169/2024** STEVENSON: THAT the amended agenda be approved. Carried

**CONFLICT OF INTEREST**

none

**MINUTES**

**170/2024** BROCHU: THAT the minutes of April 8, 12 & 24, 2024 are approved as presented. Carried

**DELEGATIONS**

Tom Wilson and June Evans

**FINANCIAL STATEMENTS**

**171/2024** BOKITCH: THAT the Financial Statement for the month ending April 30, 2024 is accepted as presented. Carried

**ACCOUNTS PAYABLE**

**172/2024** BOKITCH: THAT Council acknowledge and approve the list of payments, cheques #14251 to 14310 inclusive, in the amount of \$105,767.33, EFT's totaling \$150.00, Direct Payments totaling \$139,753.76 and Mastercard totaling \$6974.83. Carried

**173/2024**

BROCHU: THAT we VOID the following cheques #14080 to 14250. Carried

**REPORTS**

The following reports were previously sent to council and any questions were answered by the appropriate department at the meeting:

- CAO
- Administrative Assistant
- Public Works
- Recreation Director
- Facilities Committee

*Canada Day Committee  
Tufts Bay Campground  
CATPC  
SaskWater  
AIM Program  
South Sask River Watershed  
Water Security Agency*

**VILLAGE TRUCK REPAIRS**

**174/2024** BROCHU: THAT we have the necessary repairs done on the old village truck at Thall's in Hanley for around \$1200. Carried

**FITNESS FOBS**

**175/2024** BROCHU: THAT we order 25 fobs for the fitness centre. Carried

**USE OF ECTOR FAMILY FARMS BOARDROOM**

**176/2024** BROCHU: THAT for the clubs and committees that primarily provide a service to the village, the use of the Ector Family Farms Boardroom, within the Harbor Golf Community Center, will be provided rent free for board or operational meetings only. Carried

**PROPANE REPAIR**

**177/2024** STEVENSON: THAT we pay for the propane tank repairs at the Tufts Bay washroom. Carried

Meeting was recessed from 3:20-3:25 pm.

**BUSINESS ARISING FROM A PREVIOUS MEETING**

**FIRST RESPONDER AGREEMENT**

**178/2024** FORD: THAT we approve the First Responders Agreement with changes. Carried

**ASSESSMENT CHANGE REQUEST**

**179/2024** STEVENSON: THAT we approve of the assessment change request from split commercial/residential to residential only for Lot s 23/24 Block 2 (150 Minto St) for the 2024 assessment year. Carried

**HARBOR GOLF COMMUNITY CENTER DOOR ACCESS**

**180/2024** BOKITCH: THAT we approve the quote from Sure Innovations to add 3 doors to the fob system. Carried

**LETTS FAMILY AUDITORIUM FLOOR LINES**

**181/2024** BROCHU: THAT we book in the line painting at the auditorium. Carried

**TRUCK ROUTE**

**182/2024** BROCHU: THAT we move the truck route designation from Railway Ave to Elevator Road effectively immediately. Carried

**ELBOW FIRE DEPARTMENT AGREEMENT**

**183/2024** FORD: THAT we rescind resolution #116-2024. Carried

**184/2024** FORD: THAT we adopt the Elbow Fire Department Agreement and replace the former retroactive to January 1, 2024. Carried

**CORRESPONDENCE**

That the correspondence be answered as directed.

**NEW BUSINESS****SASKTEL INTERNET**

**185/2024** BOKITCH: THAT we renew our Sasktel Internet contract for the office for 5 years at \$69.95/month. Carried

**SIGNING AUTHORITY CHANGE**

**186/2024** STEVENSON: THAT the signing authority at the Prairie Centre Credit Union be changed to remove Joanne Brochu and Rhett Bokitch and to add Karen Joel and Glen Gardner.

Signing Authority to be:  
 Glen Gardner, Mayor  
 Brandy Losie, CAO  
 Karen Joel, Assistant Administrator

Carried

**187/2024** STEVENSON: THAT Joanne Brochu's access to the online PCCU account be removed and that Karen Joel be given online access to the Prairie Centre Credit Union account. Carried

**SASKATCHEWAN STREET FLOWERS**

**188/2024** FORD: THAT we hire Cherrygrove Greenhouse to provide and plant the flowers for the planters on Saskatchewan Street. Carried

**INDUSTRIAL SUBDIVISION SIGN**

**189/2024** BOKITCH: THAT we rent a 5x10 mini billboard from Postcard Portables advertising the Industrial Subdivision lots. Carried

**GRADUATION AD**

**190/2024** FORD: THAT we place a color congratulations graduates ad in the Outlook paper. Carried

**MEMORY KEEPER PROJECT**

**191/2024** BROCHU: THAT we indicate our interest in participating in the Memory Keeper project hosted by SUMA. Carried

**MUNISOFT**

**192/2024** BOKITCH: THAT Karen's workstation is taken to Munisoft in Regina for repairs as soon as we can get it there. Carried

**ROAD REPAIRS**

**193/2024** BOKITCH: THAT we accept the quote from Covenant Construction for the road repairs as noted. Carried

**HGCC PAINTING**

**194/2024** STEVENSON: THAT we accept the quote from Devin Ellscheid for the painted as noted in the quote. Carried

**BYLAW/POLICY REVIEW****HGCC EVENT ONLY CAMP POLICY**

**195/2024** STEVENSON: THAT we adopt policy #600-5.2 known as the Camp Policy for the Harbor Golf Community Center and that the policy is communicated to the area campgrounds. Carried

**MILEAGE RATE CHANGE**

**196/2024** BOKITCH: THAT Policy #250-14 be amended to change the mileage rate from \$0.50 to \$0.55. Carried

**IN-CAMERA**

**197/2024**      **BROCHU:**      THAT the Village of Elbow move in-camera at 5:25 pm.  
as per section 54 of Bylaw No. 2-2022 Council Procedures Bylaw,  
and Part III of *The Local Authority Freedom of Information and  
Protection of Privacy Act* to discuss human resources.      Carried

**OUT OF CAMERA**

**198/2024**      **FORD:**      THAT Council exits the in-camera session at 5:38 pm.      Carried.

**CELL PHONE USE**

**199/2024**      **BROCHU:**      THAT we pay Karen Joel \$30 per month for cell phone use. Carried

**ADJOURNMENT**

**200/2024**      **BOKITCH:**      THAT this meeting be adjourned at 5:39 pm.      Carried.

**Correspondence**

- SaskTel Infinet
- Dana Skoropad
- Elbow Library
- Brian Cafferata
- Rodney Kretsch
- Mark Langager
- National Police Federation

