

Minutes from the February 12, 2024 Regular Meeting of the Village of Elbow Council, held at Council Chambers, 201 Saskatchewan St, Elbow, SK.

PRESENT: Deputy Mayor: Joanne Brochu (zoom)
Councillors: Rhett Bokitch (zoom)
Russ Stevenson (zoom)
Brian Ford (zoom)
Village Staff: CAO, Brandy Losie
Public Works Foreman, James Llewellyn

REGRETS: none

QUORUM

Having a quorum present, Deputy Mayor Brochu called the regular meeting to order at 1:02 pm.

AGENDA

30/2024 FORD: THAT the amended agenda be approved. Carried

CONFLICT OF INTEREST

none

MINUTES

31/2024 BOKITCH: THAT the minutes of January 8, 15 & 30, 2024 are approved as presented. Carried

DELEGATIONS

Kira Reese
Janet & Dale Hundebly – First Responders

FINANCIAL STATEMENTS

32/2024 STEVENSON: THAT the Financial Statement for the month ending January 31, 2024 is approved as presented. Carried

ACCOUNTS PAYABLE

33/2024 BROCHU: THAT the payables to February 12, 2024 be approved as presented. (attached) Carried

REPORTS

The following reports were previously sent to council and any questions were answered by the appropriate department at the meeting:

- CAO
- Public Works
- Assistant Admin
- Recreation Director
- CATPC
- Fire Committee
- Water Security Agency
- WaterWolf Planning Inc.
- SUMA Virtual Sector Meet

OLD BUSINESS

LAGOON STUDY

34/2024 FORD: THAT having successfully received a grant from the Targeted Sector Support Fund, that we hire SAL Engineering to provide a study on the Sewage Lagoon, Pumping Station and Force Main Upgrades Feasibility Study. Carried

INDUSTRIAL SUBDIVISION SALE AGREEMENT

35/2024 STEVENSON: THAT we accept the proposed Industrial Subdivision Sale Agreement as revised to include the 5% GST in the price of the lots. Carried

TERM DEPOSIT RENEWAL

36/2024 BOKITCH: THAT the Council approves the renewal of the following: Term Deposit #4670 for \$370,070.65 plus interest as of February 12, 2024 to be renewed for a period of 1 year at a rate of 5.09%, and Term Deposit #4688 for \$382,098.10 plus interest as of February 12, 2024 to be renewed for a period of 2 years at a rate of 4.72% with the Prairie Centre Credit Union. Carried

HIGHWAY SIGN CORRIDOR

37/2024 BROCHU: THAT the Village of Elbow apply to the Department of Highways for a designated Highway Sign Corridor for the Village. Carried

CORRESPONDENCE

That the correspondence be answered as directed.

NEW BUSINESS

BOND INSURANCE

38/2024 STEVENSON: THAT we acknowledge that we are covered for Employee Dishonesty on our Village Insurance in the amount of \$500,000. Carried

PHOTOCOPIER RENEWAL

39/2024 BOKITCH: THAT we have chosen to buy outright the photocopier as per the prices given and we will continue with the contract with Success Office.

WATERWOLF BUDGET

40/2024 BROCHU: THAT we accept the WaterWolf Planning Inc. budget as presented. Carried

SHOWCASE ELBOW

41/2024 FORD: THAT we allocated \$500 to Elbow Parks and Rec to put on the Showcase Elbow Event at the HGCC. Carried

RESCUE BOUNDARY CHANGE

42/2024 STEVENSON: THAT we approve the request from the Elbow Fire Department to change the rescue area boundary to include an area that is west of Highway 19 to Highway 219 in the RM of Loreburn #254 that is currently covered by the Town of Outlook Fire Department and that the Elbow Fire Department inform 9-1-1 dispatch. Carried

2-2024 ZONING BYLAW AMENDMENT

43/2024 FORD: THAT Bylaw #2-2024 A Bylaw to Amend the Zoning Bylaw 08-05 be read a first time. Carried

SEWER CLEAN OUT POLICY

44/2024 BOKITCH: THAT the current Sewer Clean Out Policy adopted Nov.8, 2005 as resolution # 05-11-11 is rescinded. Carried

4-2024 HIGHWAY SIGN CORRIDOR BYLAW

45/2024 BROCHU: THAT Bylaw #4-2024 a bylaw to provide for a sign corridor is read a first time. Carried

46/2024 FORD: THAT Bylaw #4-2024 is read a second time. Carried

47/2024 STEVENSON: THAT Bylaw #4-2024 is able to be read a third time at this meeting. Carried Unanimously

48/2024 BOKITCH: THAT Bylaw #4-2024 having been read a third time, is hereby adopted. Carried

1-2024 FIRE PROTECTION SERVICES BYLAW

49/2024 BROCHU: THAT Bylaw #1-2024 a bylaw to provide for an agreement with the RM of Loreburn #254 for fire protection services is read a first time. Carried

50/2024 BOKITCH: THAT Bylaw #1-2024 is read a second time. Carried

51/2024 FORD: THAT Bylaw #1-2024 is able to be read a third time at this meeting. Carried Unanimously

52/2024 STEVENSON: THAT Bylaw #1-2024 having been read a third time, is hereby adopted. Carried

ROLE CLARITY AGREEMENT

53/2024 BROCHU: THAT we adopt the Role Clarity Policy as presented. Carried

IN-CAMERA

54/2024 BROCHU: THAT the Village of Elbow move in-camera at 4:04 p.m. as per section 54 of Bylaw No. 2-2022 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss legal, human resources & strategic planning. Carried

OUT OF CAMERA

55/2024 STEVENSON: THAT Council exits out of in-camera session at 4:45 pm. Carried.

STREET NAME

56/2024 STEVENSON: THAT we approve the request to change Fidlers' Way to Fidlers' Green. Carried

ADJOURNMENT

57/2024 FORD: THAT this meeting be adjourned at 4:46 pm. Carried.

Correspondence

WaterWolf Planning Inc.
Water Security Agency
River and Rail Art Venture
Karen Maki



Deputy Mayor – Joanne Brochu

CAO – Brandy Losie

Payment #	Vendor	Date	Amount
puter Cheque			
13924	Llewellyn, James	01/15/2024	1,045.00
13925	Losie, Brandy	01/15/2024	1,530.00
13926	Minister of Finance	01/17/2024	424.02
13927	Sanden Trenching	01/18/2024	13,553.10
13928	VOID - Cheque Alignment	01/19/2024	0.00
13929	VOID - Cheque Printing	01/19/2024	0.00
13930	VOID - Cheque Printing	01/19/2024	0.00
13931	VOID - Cheque Printing	01/19/2024	0.00
13932	Amazon	01/19/2024	224.20
13933	Elbow Foods	01/19/2024	32.32
	Issued to: True Family Enterprises Ltd.		
13934	MacDonald, Ronald	01/19/2024	4,668.85
13935	Prairie Janitorial Supply	01/19/2024	88.25
13936	RMAA Workshop Fund	01/19/2024	200.00
13937	Saskatchewan Health Authority	01/19/2024	126.75
13938	SGI	01/19/2024	114.68
13939	SUMA	01/19/2024	3,017.51
13940	Village of Elbow	01/19/2024	1,611.48
13941	ZEE Medical Service Co.	01/19/2024	2,275.45
13942	Joel, Karen	01/26/2024	174.66
13943	Brochu, Joanne	01/31/2024	581.65
13944	Stevenson, Russ	01/31/2024	175.00
13945	Ford, Brian	01/31/2024	175.00
13946	Bokitch, Rhett	01/31/2024	225.00
13947	Garnes, Kathryn	01/31/2024	93.75
13948	Maxwell, Margo	01/31/2024	1,137.50
13949	V. of E. ITF W. Cafferata	01/31/2024	80.00
13950	Llewellyn, James	01/31/2024	3,146.66
13951	Losie, Brandy	01/31/2024	2,381.05
13952	Forsberg, Marnie	01/31/2024	2,078.45
13953	Joel, Karen	01/31/2024	2,896.64
13954	Elbow Foods	01/31/2024	3.34
	Issued to: True Family Enterprises Ltd.		
13955	Maxwell, Margo	01/31/2024	18.86
13956	Janke, Mark	01/31/2024	51.00
13957	Hundeby, Janet	01/31/2024	604.80
13958	Iron Mountain Canada Operations UL	01/31/2024	189.76
13959	MuniSoft	01/31/2024	2,175.33
13960	Saskatchewan Health Authority	01/31/2024	161.00

13961	SGI	01/31/2024	66.16
13962	SUMA	01/31/2024	42.00
13963	Wood River Controls	01/31/2024	111.00
13964	Janke, Mark	01/30/2024	350.00
13965	Vollmer, Katie	01/30/2024	105.00
13966	Frazer, Scott	01/30/2024	280.00
13967	Cox, Sheila	01/30/2024	35.00
13968	Gifford, Tyler	01/30/2024	175.00
13969	Wankel, Gillian	01/30/2024	35.00
13970	Vollmer, Holly	01/30/2024	35.00
13971	Hundeby, Dale	01/30/2024	280.00
13972	Hundeby, Janet	01/30/2024	385.00

Payment #	Vendor	Date	Amount
13973	Miller, Kandis	02/01/2024	2,249.60
13974	Prairie Centre Credit Union	02/01/2024	5,418.61
13975	Llewellyn, James	02/15/2024	1,045.00
13976	Losie, Brandy	02/15/2024	1,530.00
13977	Garnes, Kathryn	02/29/2024	100.00
13978	Maxwell, Margo	02/29/2024	1,125.00
13979	V. of E. ITF W. Cafferata	02/29/2024	80.00
13980	Llewellyn, James	02/29/2024	2,716.73
13981	Losie, Brandy	02/29/2024	2,381.05
13982	Forsberg, Marnie	02/29/2024	1,278.21
13983	Joel, Karen	02/29/2024	2,678.59
13984	Air Liquide Canada Inc.	02/12/2024	99.11
13985	Flocor Inc.	02/12/2024	193.26
13986	Loraas Disposal North Ltd.	02/12/2024	6,851.80
13987	SAMA	02/12/2024	11,338.00
13988	Staples	02/12/2024	59.92
13989	Telematik	02/12/2024	143.72
13990	Village of Elbow	02/12/2024	730.92
		Total for Computer Cheque:	<u>87,179.74</u>

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1	SaskTel	01/17/2024	156.59
1	SaskTel Mobility	01/22/2024	91.58
1	SaskWater Accounts Receivable	01/10/2024	19,609.10
1	SaskEnergy	01/31/2024	2,082.61
1	SaskPower	01/30/2024	5,294.01
1	MEPP	02/01/2024	3,353.74
2	SaskTel	01/17/2024	421.10
2	Minister Of Finance EPT	02/01/2024	5,314.64
		Total for Other:	<u>36,323.37</u>

Total for General: 123,503.11

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1	OH Canada Supply	01/30/2024	85.53
2	Zoom	01/30/2024	23.85
3	HP Instant Ink	01/30/2024	15.53
4	Vistaprint	01/30/2024	26.08
5	Adobe Inc.	01/30/2024	68.80
5	Canada Post	01/30/2024	18.22
7	Canada Post	01/30/2024	12.27
8	Wood River Controls	01/30/2024	111.00
		Total for Mastercard:	<u>361.28</u>

Total for MC: 361.28