

Minutes from the December 9, 2024 Regular Meeting of the Village of Elbow Council, held at Council Chambers, 201 Saskatchewan St, Elbow, SK.

PRESENT: Mayor: Glen Gardner
 Deputy Mayor: Joanne Brochu (zoom)
 Councillors: Brian Ford (zoom)
 Larry Herscovitch
 Kyle Solie
 Village Staff: CAO, Brandy Losie
 Recreation Manager, Marnie Forsberg

REGRETS: Public Works Foreman, Brad Talson

QUORUM

Having a quorum present, Mayor Gardner called the regular meeting to order at 1:01 pm.

AGENDA

360/2024 HERSCOVITCH: THAT the amended agenda be approved. Carried

CONFLICT OF INTEREST

none

MINUTES

361/2024 BROCHU: THAT the minutes of November 12 & 27, 2024 are approved. Carried

DELEGATIONS

none

FINANCIAL STATEMENTS

362/2024 BROCHU: THAT the Financial Statement for the month ending November 30, 2024 is accepted as presented. Carried

ACCOUNTS PAYABLE

363/2024 FORD: THAT Council acknowledge and approve the list of payments; cheques #14918-14962 inclusive, in the amount of \$75,911.97, e-transfers totaling \$13,451.21, direct payments totaling \$47,002.31 and credit card charges totaling \$3,175.01. Carried

364/2024 HERSCOVITCH: THAT the Administrator is authorized to pay the bills to December 31st, 2024 to facilitate year end. Carried

365/2024 GARDNER: THAT the Administrator is authorized to put overdue (over 90 days) accounts receivable amounts for custom work and utilities on to taxes at year end. Carried

REPORTS

The following reports were previously sent to council and any questions were answered by the appropriate department at the meeting:

- CAO
- Administrative Assistant*
- Public Works*
- Recreation Director*
- Elbow Parks & Rec Committee*
- Water Security Agency*

*SaskWater
WaterWolf Planning
Central Area Transportation
George Cuff Governance*

INSURANCE CLAIM

366/2024 **BROCHU:** THAT the Village put an insurance claim in for the damage to the Harbor Golf Community Center auditorium flooring. Carried

IN MOTION INSTRUCTOR

367/2024 **GARDNER:** THAT the Village offer a Fun & Fitness Pass for the Fitness Center in the Harbor Golf Community Center to the In Motion instructor in lieu of an honorarium that is for use only in those months that In Motion classes are being held. Carried

VOLUNTEER POLICY

368/2024 **GARDNER:** THAT the Administrator work on creating a policy that demonstrates the criteria to compensate in other ways than monetarily, a volunteer with a unique skill set that we would otherwise have to hire a contractor to perform. Carried

BUSINESS ARISING FROM A PREVIOUS MEETING

TUFTS BAY CAMPGROUND LEASE

369/2024 **GARDNER:** THAT the amended Lease Agreement for the operation of the Tuft’s Bay Campground & Bayshore Building for 2025 & 2026 be sent to the previous operators for acceptance. Carried

ROAD MAINTENANCE AGREEMENT

370/2024 **HERSCOVITCH:** THAT the Road Maintenance Agreement drafted by Robertson Stromberg be sent to Titan Development for acceptance. Carried

ZOOM ACCESS

371/2024 **FORD:** THAT Joanne Brochu can use the Village of Elbow zoom account for hosting meetings for the Healthcare Committee. Carried

Recess 3:18 pm to 3:30 pm.

SASKATCHEWAN STREET ALLEY ACCESS

372/2024 **GARDNER:** THAT we obtain information on the restriction of through vehicular traffic that enter onto and off of Saskatchewan Street from the north alley from Minto St & south alley from Aberdeen Street. Carried

EMAIL ADDRESSES

373/2024 **SOLIE:** THAT we setup separate gmail accounts for all councillors and staff. Carried

CORRESPONDENCE

That the correspondence is accepted as presented and filed.

DONATION

374/2024 **BROCHU:** THAT the anonymous donation received through Askin & Associates is split in half to distribute \$375 to the daycare and \$375 to the rec board for assistance in delivering the kids STEAM program. Carried

NEW BUSINESS

REVENUE SHARING DECLARATION

- 375/2024** **GARDNER:** THAT the Council of the Village of Elbow confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:
 - Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
 - Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations. Carried

COUNCIL APPOINTMENTS

- 376/2024** **GARDNER:** THAT the list of Council Appointments were reviewed and updated and are attached herein. Carried

BOARD OF REVISION

- 377/2024** **SOLIE:** THAT pursuant to Subsection 220(1) of *The Municipalities Act*, the Village of Elbow appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberley Speers, Nick Coroluick, Farrah Ovens, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. Carried

- 378/2024** **SOLIE:** THAT pursuant to Subsection 221(1) of *The Municipalities Act*, the Village of Elbow appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term January 1, 2025 through to December 31, 2025, remuneration set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. Carried

APPOINTMENT OF AUDITOR

- 379/2024** **HERSCOVITCH:** THAT we appoint Dudley and Co as the auditor for 2025. Carried

ELBOW LIBRARY

380/2024 **HERSCOVITCH:** THAT we send a reply to Palliser Library that the Village will pay for the extra hours of opening for the Elbow Library and that this amount be invoiced to the Elbow Library Board. Carried

DAYCARE

381/2024 **BROCHU:** THAT we approve of the letter of support drafted by Cody Gieni on behalf of the Elbow Daycare Board on behalf of the Village of Elbow. Carried

RM OF LOREBURN SUBDIVISION

382/2024 **BROCHU:** THAT the Village of Elbow Council recommends the refusal of Subdivision #003932-2024 in the RM of Loreburn, based on reasons that will be detailed in a letter to Community Planning. Carried

TRAFFIC SAFETY GRANT

383/2024 **GARDNER:** THAT more information be obtained for solar path lighting for the January council meeting in order to apply for the SGI Traffic Safety Grant. Carried

TARGETED SECTOR SUPPORT GRANT

384/2024 **GARDNER:** THAT the Administrator find out the eligibility requirements for the proposed work to be done by Northbound planning and find a community partner to apply for the Targeted Sector Support Grant. Carried

BYLAWS AND POLICIES**ZONING BYLAW**

385/2024 **FORD:** THAT Bylaw #18-2024 a Bylaw to amend Bylaw 08-05 known as the Zoning Bylaw of the Village of Elbow be read a first time. Carried

OFFICIAL COMMUNITY PLAN BYLAW

386/2024 **BROCHU:** THAT Bylaw #19-2024 a Bylaw to amend Bylaw 08-04 known as the Official Community Plan Bylaw of the Village of Elbow is read a first time. Carried

IN-CAMERA

387/2024 **GARDNER:** THAT the Village of Elbow move in-camera at 5:15 pm. as per section 54 of Bylaw No. 2-2022 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources. Carried

OUT OF CAMERA

388/2024 **GARDNER:** THAT Council exits the in-camera session at 5:45 pm. Carried

INVESTMENT

389/2024 **HERSCOVITCH:** THAT the Village invest with Prairie Centre Credit Union, \$250,000 each in 4 redeemable term deposits for a total of \$1,000,000.00 at a rate of 3% and these funds will be from the Fast Track Savings account and leave a balance of \$314,000. Carried

ADJOURNMENT

390/2024 **GARDNER:** THAT this meeting be adjourned at 5:50 pm. Carried.

Correspondence

- Askin & Associates
- SaskWater
- SaskPower
- River & Rail
- Saskatoon Media Group

