

Minutes from the December 8, 2025 Regular Meeting of the Village of Elbow Council, held at Council Chambers, 201 Saskatchewan St, Elbow, SK.

PRESENT:

Mayor: Glen Gardner
Deputy Mayor: Kyle Solie
Councillors: Joanne Brochu
Larry Herscovitch
Brian Ford (zoom)
Village Staff: CAO, Brandy Losie
Recreation Manager, Marnie Forsberg

REGRETS:

none

QUORUM

Having a quorum present, Mayor Gardner called the regular meeting to order at 1:00 p.m.

AGENDA

325/2025

SOLIE: THAT the amended agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved. Carried

CONFLICT OF INTEREST

Councillor Brochu declared a conflict of interest with Item 11.2 Ag Land Base Tax.

DELEGATIONS

None

CONSENT AGENDA

326/2025

BROCHU: THAT the consent agenda (including the minutes of the November 10th regular meeting, Nov.10th public hearing, Nov.17 & 19th special meetings, and correspondence as listed and staff reports) be approved. Carried

ECTOR BOARDROOM USE POLICY

327/2025

HERSCOVITCH: THAT the Ector Boardroom Use policy be adopted as presented. Carried

CAO REPORT

328/2025

GARDNER: THAT the CAO's report is accepted as presented. Carried

FINANCIAL STATEMENTS

329/2025

HERSCOVITCH: THAT the Financial Statement for the month ending November 30, 2025 is accepted as presented. Carried

ACCOUNTS PAYABLE

330/2025

SOLIE: THAT we acknowledge and approve the list of payments; cheques #15675-15733 inclusive, in the amount of \$117,024.91, e-transfers of \$1,581.75 direct payments totaling \$40,296.27 and credit card charges totaling \$2,831.99. Carried

NEW BUSINESS

REVENUE SHARING DECLARATION

331/2025

BROCHU: THAT the Council of the Village of Elbow confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
 - Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of Council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried

AG LAND BASE TAX

332/2025 GARDNER: THAT we refund the \$820 duplicate ag base tax that was charged to Roll #1206. Carried

PERMIT COSTS

333/2025 GARDNER: THAT we increase the SAMMA maintenance fee to \$50 to match the cost that SAMMA charges.. Carried

LINE 19 FIRST RESPONDERS AGREEMENT

334/2025 HERSCOVITCH: THAT we present the updated agreement to the Line 19 First Responders for acceptance. Carried

REDEEMABLE DEPOSITS

335/2025 SOLIE: THAT we reinvest the 4 redeemable deposits into a 1 year term deposit. Carried

AUDITOR

336/2025 BROCHU: THAT we appoint Dudley and Company as our auditor for the 2026 year. Carried

Recess 2:44 to 2:49 pm.

BYLAWS AND POLICIES

ZONING BYLAW AMENDMENT - DAYCARE

337/2025 BROCHU: THAT Bylaw 10-2025 is read a secone time. Carried

338/2025 SOLIE: THAT Bylaw 10-2025 is read a third time and hereby adopted. Carried

ZONING BYLAW AMENDMENT – SIGNS

339/2025 GARDNER: THAT Bylaw 9-2025 a Bylaw to Amend the Zoning Bylaw Table 4.3 – Sign Regulations in Residential and FUD Districts is read a first time. Carried

340/2025 SOLIE: THAT we set the Public Hearing for Bylaw 9-2025 proposed Zoning Bylaw amendment for Monday, January 12th, 2026 at 12:30 pm. Carried

ZONING BYLAW AMENDMENT – PARCEL V

341/2025 BROCHU: THAT Bylaw 12-2025 a Bylaw to Amend the Zoning Bylaw to allow commercial development on Parcel V Plan 101966418 is read a first time. Carried

342/2025 HERSCOVITCH: THAT we set the Public Hearing for Bylaw 12-2025 proposed Zoning Bylaw amendment for Monday, January 12th, 2026 at 12:30 pm. Carried

OCP BYLAW AMENDMENT – PARCEL V

343/2025 **GARDNER:** THAT Bylaw 11-2025 a Bylaw to Amend the Official Community Plan Bylaw to Redesignate Blk/Par V, Plan 101966418 from Existing Residential Acreage to Highway Commercial is read a first time. Carried

344/2025 **GARDNER:** THAT we set the Public Hearing for Bylaw 11-2025 proposed Official Community Plan Bylaw amendment for Monday, January 12th, 2026 at 12:30 pm. Carried

OCP BYLAW AMENDMENT – RESIDENTIAL PARCELS

345/2025 **HERSCOVITCH:** THAT Bylaw 13-2025 a Bylaw to Amend the Official Community Plan Bylaw to Redesignate Blk/Par T, S, R, and U, Plan 102349919, Blk/Par 54, Plan 102097740, Lots 1-7, Blk 3, Plan 101990381, Lots 1-4, Blk 4, Plan 101990381, MR4, Plan 102376919 from Future Residential to Existing Residential is read a first time. Carried

346/2025 **HERSCOVITCH:** THAT we set the Public Hearing for Bylaw 13-2025 proposed Official Community Plan Bylaw amendment for Monday, January 12th, 2026 at 12:30 pm. Carried

LAGOON AGREEMENTS

347/2025 **BROCHU:** THAT we extend the existing lagoon agreements until January 12, 2026. Carried

FIRE AGREEMENTS

348/2025 **SOLIE:** THAT we extend the existing fire agreements until February 9, 2026. Carried

BUSINESS ARISING FROM A PREVIOUS MEETING

MEZZANINE

349/2025 **BROCHU:** THAT we proceed with Robb Kullman Engineering to handle the tendering of the Mezzanine build in the Harbor Golf Community Center. Carried

RAILWAY PEDESTRIAN CROSSING

350/2025 **SOLIE:** THAT we proceed with the Pedestrian Railway Crossing Application with the cost estimate from Associated Engineering. Carried

Councillor Ford left the meeting at 4:22 pm.

LINE 19 CHILDCARE CENTRE

351/2025 **GARDNER:** THAT we approve of the footprint & placement of the Line 19 Childcare Centre on Parcel B on Lakeside Road. Carried

IN-CAMERA

352/2025 **GARDNER:** THAT the Village of Elbow move in-camera at 4:32 pm as per section 54 of Bylaw No. 2-2022 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss legal, land and human resources. Carried

OUT OF CAMERA

353/2025 **GARDNER:** THAT Council exits the in-camera session at 5:35 pm. Carried

BYLAW ENFORCEMENT

354/2025 **HERSCOVITCH:** THAT we proceed with the next step in tax enforcement for Lot 26. Carried

WAGES

355/2025 **HERSCOVITCH:** THAT we give a 3% raise to all 5 regular employees. Carried

BONUS

356/2025 **SOLIE:** THAT we give the 5 regular employees a bonus of a \$250 gift card each of their choice. Carried

ADJOURNMENT

357/2025 **GARDNER:** THAT the meeting be adjourned at 5:42 pm. Carried

Correspondence

Access

