

Agenda for the January 14, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

**CALL TO ORDER**

**APPROVAL (or amendment) OF AGENDA**  
**CONFLICT OF INTEREST**

**APPROVAL (or amendment) OF MINUTES** – December 10  
- Business arising from the minutes

**Maintenance Report**

**FINANCIAL STATEMENTS** & budgetary control  
- Year end considerations

**ACCOUNTS PAYABLE**

**REPORTS**

- Elbow Cooperative Weed Management Area
- Facilities Committee – September mtg minutes
- PARCS – Update #95
- SaskWater – November
- WaterWolf – December 17
- WaterWolf – January 9

**OLD BUSINESS**

- Back up water pump engine
- Clive Diller
- Civic Centre / Farmer’s Market group’s proposal
- Committee List
- Tablets
- Garbage/recycle rates, policy – some questions have come up
- 2019 Lagoon rate for others (Blairs, GDT, Enbridge, Savidan’s)
- Culvert Bylaw draft
- Sidewalk project – motion to sign contract documents with North Star Concrete
- Street Lights – checking with electrician on options right away

**TO DO'S/UPCOMING:**  
Sarah's Cove Sewer Lift  
station – Kova  
engineering (Spring)  
Sarah's Cove Lift –  
angle?  
Tuft's Bay electrical –  
dept  
order back up pump  
or distribution system  
oe has asked for an  
updated quote)

**CORRESPONDENCE**

- FCM – membership
- SUMA - membership
- GDT
- Grace Bobrowski
- Meridan Inspections – Energy Code building permit requirements
- Meridan Inspections – Energy Code form
- Ministry of Government Relations
- Connect Energy
- Brian Sexsmith
- Nancy Joel
- Charlene Poole

**NEW BUSINESS**

- Summer Student Grant – deadline Jan 25/18
- Civic Centre damages – pictures encl
- Municipal Leadership Development Program
- Urban Systems Agreement & Workplan
- Rate Review
- Canada Day Band
- Rodeo
- Lake Diefenbaker Task Force
- Library Board member
- Park Advisory Group Meeting
- Regional EMO

**ADJOURNMENT**

**Next Council Meeting** – February 11<sup>th</sup>  
**Budget Meeting** – January 28 – 7 p.m.

Minutes from the January 14, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Joanne Brochu, Heidi Soggie, Blake Dorward, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

Agenda

DORWARD: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated any pecuniary interest at this time regarding any item on the agenda.

Minutes

2/2019 BROCHU: That the minutes of the December 14, 2018 Regular Council Meeting be accepted as presented. Carried.

Maintenance Report

Foreman Joe Gumulcak reported on maintenance items including the tractor repairs, truck repairs, the back-up distribution pump repairs, and his work cutting back the caragana's at the cemetery.

Foreman Gumulcak left the meeting at 7:15 p.m.

Financial Statements

3/2019 HUNDEBY: That the bank reconciliation and financial statement for the month of December 2018 be accepted as presented. Carried.

Pecuniary Interest

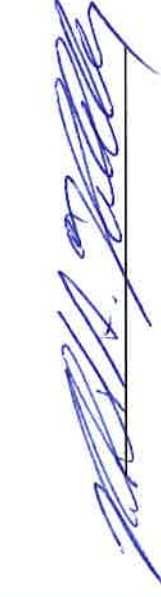
Mayor Hundebly and Councillor Soggie declared a conflict of interest concerning Prairie Centre Credit Union investments and left the meeting at 7:17 p.m.

Deputy Mayor Hoppenreys took over the chair.

Mayor Hundebly and Councillor Soggie returned to the meeting at 7:30 p.m., and Mayor Hundebly resumed the chair.

2018 Year End Financial Statement Considerations

4/2018 HUNDEBY: That the CAO is authorized to carry out the proposed 2018 year end transfers according to the recommendations put forward at this meeting based on actual and budgeted amounts. Carried.



**Fire Truck Fund**

5/2019

DORWARD: That we transfer the 2018 surplus from Protective Services to the Fire Truck/Equipment Reserve, which amounts to \$3,639.26 Carried.

**Accounts Payable**

6/2019

SOGGIE: That the accounts be paid as presented. Carried.

**Reports**

Council was presented with the following reports:

Elbow Cooperative Weed Management Area  
 Elbow Facilities Committee – September Meeting Minutes  
 PARCS – Update #95  
 SaskWater – November 2018 report  
 Water Wolf – December 17, 2018 report  
 WaterWolf – January 9, 2019 report

**Committee List**

7/2019

SOGGIE: That the following appointments be made for 2019:

- Tuft's Bay Committee – Rob Hundebey, Colleen Hoppenreys, Yvonne Jess
- Maintenance Committee – Rob Hundebey, Blake Dorward, Yvonne Jess
- Elbow Library Board/Palliser Regional Library Rep – Blake Dorward
- Facilities Committee – Blake Dorward
- WaterWolf District Planning Commission – Joanne Brochu
- Douglas/Danielson Park Advisory Group – Colleen Hoppenreys
- CATPC – Rob Hundebey, Heidi Soggie
- EMO Committee – Heidi Soggie, Colleen Hoppenreys
- Museum Board – Heidi Soggie
- Infrastructure Committee – Rob Hundebey, Yvonne Jess, Joe Gumulcak
- RCMP Community Consultative Committee – Colleen Hoppenreys

**Lagoon Rates**

8/2019

BROCHU: That we set the 2019 lagoon rates for Blairs, GDT, Enbridge, and Coyote Springs at \$0.11/gallon. Carried.

**Saskatchewan Street Sidewalk Project**

9/2019

BROCHU: That the Mayor and CAO are authorized to sign the contract documents with North Star Concrete for the Sidewalk Replacement Project. Carried.

**Federation of Canadian Municipalities**

10/2019

DORWARD: That we renew our membership with the Federation of Canadian Municipalities. Carried.




**Saskatchewan Urban Municipalities Association**

11/2019

SOGGIE: That we renew our membership with the Saskatchewan Urban Municipalities Association. Carried.

**Canada Summer Jobs 2019**

12/2019

HOPPENREYS: That the CAO make application to Canada Summer Jobs 2019 for one employee, 16 weeks, 40 hours/week, at \$14.50/hr. Carried.

**Urban Systems Ltd.**

13/2019

HOPPENREYS: That the Mayor and CAO are authorized to sign the agreement for consulting services with Urban Systems Ltd. for our Asset Management Initiatives project. Carried.

**2019 Rate Review**

Council began their initial review of rates for 2019.

**Canada Day**

14/2019

SOGGIE: That the Village will cover the cost of the River Bottom Boys to play for Canada Day for approximately 4 hours. Carried.

**Lake Diefenbaker Task Force against Aquatic Invasive Mussels**

15/2019

HUNDEBY: That we make a \$1,000 donation to the Lake Diefenbaker Task Force against Aquatic Invasive Mussels. Carried.

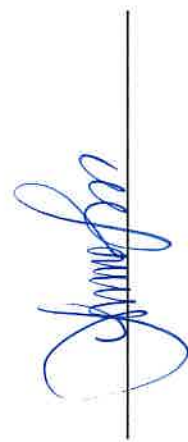
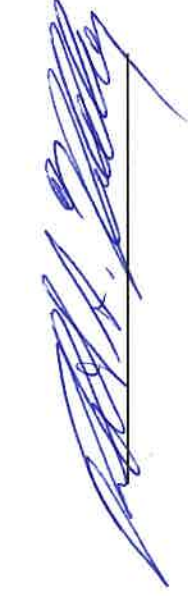
**Adjournment**

16/2019

BROCHU: That this meeting be adjourned at 9:30 p.m. Carried.

**CORRESPONDENCE**

- FCM
- SUMA
- GDT
- Grace Bobrowski
- Meridan Inspections
- Ministry of Government Relations
- Connect Energy
- Brian Sexsmith
- Nancy Joel
- Charlene Poole



## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
10397	Aon Reed Stenhouse Inc.	1/02/2019	25,787.00
10398	MuniSoft	1/02/2019	3,957.15
10399	Palliser Regional Library	1/02/2019	7,277.52
10400	West Country Photo Ltd.	1/02/2019	899.10
10401	Claudia Diederich	1/15/2019	850.00
10402	Joe Gumulcak	1/15/2019	1,045.00
10403	Yvonne Jess	1/15/2019	1,245.00
10404	Adventure Printing Ltd.	1/16/2019	138.75
10405	Canadian Public Safety	1/16/2019	421.25
10406	Joanne Brochu	1/16/2019	590.92
10407	The Davidson Leader	1/16/2019	51.16
10408	Joe Gumulcak	1/16/2019	58.20
10409	FCM	1/16/2019	169.43
10410	Janet Hundebly	1/16/2019	70.00
10411	Flocor Inc.	1/16/2019	255.30
10412	Legend Autobody & Paint	1/16/2019	84.26
10413	Meridian Inspections Ltd.	1/16/2019	315.00
10414	The Outlook	1/16/2019	61.01
10415	Palliser Regional Library	1/16/2019	2,361.46
10416	R & J Lakeside Service Ltd.	1/16/2019	379.65
10417	R.M. of Loreburn	1/16/2019	3,447.15
10418	Saskatchewan Research Council	1/16/2019	137.80
10419	SUMA	1/16/2019	1,427.48
10420	SaskWater Accounts Receivable	1/16/2019	684.08
10421	True Family Enterprises Ltd.	1/16/2019	26.97
10422	Urban Municipal Admin Assoc	1/16/2019	210.00
10423	Invoice error	1/16/2019	0.00
10424	V. of Elbow MasterCard Acct	1/16/2019	130.74
10425	WaterWolf District Planning	1/16/2019	1,000.00
10426	Western Sales	1/16/2019	9,754.33
10427	Loraas Disposal Services Ltd.	1/17/2019	4,174.02
10428	SaskPower	1/17/2019	3,786.16
10429	SaskTel CPP	1/17/2019	409.85
10430	SUMA	1/17/2019	595.57
10431	SaskWater Accounts Receivable	1/17/2019	11,138.94
10432	Village of Elbow	1/17/2019	397.09
10433	Robert A. Hundebly	1/25/2019	3,001.98
10434	Joe Gumulcak	1/25/2019	289.62
10435	Rick Diederich	1/25/2019	57.58
10436	SUMA	1/29/2019	70.35
10437	SaskWater Accounts Receivable	1/29/2019	1,296.75
10438	Robert A. Hundebly	1/31/2019	250.00
10439	Claudia Diederich	1/31/2019	1,185.54
10440	Joe Gumulcak	1/31/2019	1,842.38
10441	Yvonne Jess	1/31/2019	2,506.54
10442	Margo Maxwell	1/31/2019	500.00
10443	MEPP	1/31/2019	2,360.96
10444	Receiver General	1/31/2019	4,145.44
10445	SGI	1/31/2019	129.52
10446	V. of E. ITF W. Cafferata	1/31/2019	80.00

Total: 101,054.00

Total for General: 101,054.00

Payments Printed: 50

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending December 31, 2018

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	300.99	505,411.94	506,959.56	(1,547.62)	0.31-
Fees and Charges	(8,733.46)	97,221.12	89,470.00	7,751.12	8.66
Utilities	51,047.44	306,468.98	305,098.75	1,370.23	0.45
Grants	1,000.00	97,550.54	96,779.40	771.14	0.80
Grants in Lieu of Taxes	2,607.35	29,699.83	27,961.93	1,737.90	6.22
Investment Income and Commissions	3,286.73	28,326.60	18,010.97	10,315.63	57.27
Other Revenues		54,490.72	29,172.25	25,318.47	86.79
<b>Total Revenues:</b>	<b>49,509.05</b>	<b>1,119,169.73</b>	<b>1,073,452.86</b>	<b>45,716.87</b>	<b>4.26</b>
<b>Expenditures</b>					
General Government Services	20,909.42	216,999.95	209,216.13	(7,783.82)	3.72-
Protective Services	17,850.57	32,636.21	32,846.93	210.72	0.64
Transportation Services	13,589.19	169,416.39	546,814.24	377,397.85	69.02
Environmental Health Services	3,679.23	56,064.10	65,050.00	8,985.90	13.81
Public Health and Welfare Services	3,385.14	200.00	600.00	400.00	66.67
Planning and Development Services	6,008.81	6,008.81	500.00	(5,508.81)	1101.76-
Recreation and Cultural Services	8,891.49	76,944.28	126,759.99	49,815.71	39.30
Utilities	15,181.12	187,991.20	262,502.32	74,511.12	28.38
<b>Total Expenditures:</b>	<b>89,494.97</b>	<b>746,260.94</b>	<b>1,244,289.61</b>	<b>498,028.67</b>	<b>40.03</b>
<b>Change in Net Financial Assets</b>	<b>(39,985.92)</b>	<b>372,908.79</b>	<b>(170,836.75)</b>	<b>543,745.54</b>	<b>318.28</b>
Change in Non-Financial Assets	25.50	(8,856.50)		(8,856.50)	
<b>Change in Net Assets</b>	<b>(40,011.42)</b>	<b>381,765.29</b>	<b>(170,836.75)</b>	<b>552,602.04</b>	<b>323.47</b>
Transfers	110,240.23	180,610.95	238,452.25	57,841.30	24.26
<b>Change in Surplus</b>	<b>(150,251.65)</b>	<b>201,154.34</b>	<b>(409,289.00)</b>	<b>610,443.34</b>	<b>149.15</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash		100.00	200.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit	157.94	157.94	358.89
Cash - Bank - Demand	10,156.48	366,820.91	1,195,998.44
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	1,757.01	5,811.67	482,780.17
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>12,071.43</b>	<b>372,890.52</b>	<b>2,246,437.50</b>

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(91,062.05)		
Municipal - Tax Receivable - Arrears	34,460.87	105.84	61,053.98
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(56,601.18)</b>	<b>105.84</b>	<b>59,694.20</b>

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

Jan. 14, 2019  
(Date)  
  
Robert A. Hundebay, Mayor

Agenda for the January 28, 2019 special meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

**CALL TO ORDER**

**APPROVAL (or amendment) OF AGENDA**

**CONFLICT OF INTEREST**

**BUSINESS**

- Insurance Certificates
- Camping in Rodeo grounds during events (i.e., weddings, etc.)
- Elbow Sunset Suites & RV Park – info on water metering modifications
- Budget deliberations

**ADJOURNMENT**

Next Council Meeting – February 11<sup>th</sup>

Minutes from the January 28, 2019, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hudeby, Councillors Colleen Hoppenreys, Joanne Brochu, Heidi Soggie, Blake Dorward, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hudeby called the Council Meeting to order at 7:00 p.m.

Agenda

17/2019 HOPPENREYS: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated any pecuniary interest at this time regarding any items on the agenda.

Bonds

The Certificate of Insurance from SUMAssure, effective December 31, 2018 was presented to Council.

SaskWater

18/2019 HUNDEBY: That we authorize the payment to SaskWater for December's extra Operations and Maintenance invoice, and that we submit a bill to SaskWater for 2 hours of Joe's time. Carried.

2019 Budget

Council began their 2019 Budget deliberations.

Photocopier Lease

19/2019 HOPPENREYS: That we sign a new lease agreement with Success Office Systems for a new photocopier. Carried.

Civic Centre Vacuum

20/2019 DORWARD: That we authorize the purchase of a new vacuum for the Civic Centre from Prairie Janitorial based on the janitor's recommendation. Carried.

Adjournment

21/2019 BROCHU: That this meeting be adjourned at 9:10 p.m. Carried.



**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending January 31, 2019

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	396.18	396.18		396.18	
Fees and Charges	1,796.73	1,796.73		1,796.73	
Utilities	4,214.41	4,214.41		4,214.41	
Grants in Lieu of Taxes	2,110.02	2,110.02		2,110.02	
Investment Income and Commissions	1,647.07	1,647.07		1,647.07	
Other Revenues	98,870.20	98,870.20		98,870.20	
<b>Total Revenues:</b>	<b>109,034.61</b>	<b>109,034.61</b>	<b>0.00</b>	<b>109,034.61</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	45,794.50	45,794.50		(45,794.50)	
Protective Services	691.25	691.25		(691.25)	
Transportation Services	6,209.23	6,209.23		(6,209.23)	
Public Health and Welfare Services	(1,014.00)	(1,014.00)		1,014.00	
Recreation and Cultural Services	7,832.51	7,832.51		(7,832.51)	
Utilities	572.87	572.87		(572.87)	
<b>Total Expenditures:</b>	<b>60,086.36</b>	<b>60,086.36</b>	<b>0.00</b>	<b>(60,086.36)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>48,948.25</b>	<b>48,948.25</b>	<b>0.00</b>	<b>48,948.25</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>48,948.25</b>	<b>48,948.25</b>	<b>0.00</b>	<b>48,948.25</b>	<b>0.00</b>
Transfers	98,870.20	98,870.20		(98,870.20)	
<b>Change in Surplus</b>	<b>(49,921.95)</b>	<b>(49,921.95)</b>	<b>0.00</b>	<b>(49,921.95)</b>	<b>0.00</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash				200.00	
Cash - On Hand - Float				100.00	
Cash - On Hand For Deposit	(17.94)	(17.94)		340.95	
Cash - Bank - Demand	79,854.30	79,854.30		1,275,852.74	
Cash - Bank - Term Deposit - 406				16,000.00	
Cash - Bank - Term Deposit - 404				300,000.00	
Cash - Bank - Term Deposit - 405				250,000.00	
Cash - Investment				482,780.17	
Cash - MasterCard Account				1,000.00	
<b>Total Cash:</b>	<b>79,836.36</b>	<b>79,836.36</b>	<b>2,326,273.86</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(1,348.98)	(1,348.98)		(1,348.98)	
Municipal - Tax Receivable - Arrears	(21,442.87)	(21,442.87)		39,611.11	
Municipal - Allow. for Uncollected				(1,359.78)	
<b>Total Municipal Taxes Receivable:</b>	<b>(22,791.85)</b>	<b>(22,791.85)</b>	<b>36,902.35</b>		

Certified correct and in accordance with the records

Presented to council on

February 11 2019  
(Date)



Robert A. Hundebly, Mayor



Yvonne Jess, Chief Administrative Officer

Agenda for the February 11, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA  
CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – January 14 and 28  
- Business arising from the minutes

Maintenance Report

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- CATPC – October 24 minutes
- CATPC – November 28 minutes
- Park Advisory Group – Yvonne’s meeting notes
- SaskWater – December report
- WaterWolf – January 30, 2019 report

OLD BUSINESS

- Elbow Sunset Suites – water line
- Rate Review
- Garbage/recycle rates, policy – tabled from Jan 14<sup>th</sup> mtg
- Natural Gas
- Wedding/camping – rink & rodeo grounds
- Planning Committee
- Investment Info
- Clive Diller
- Patterson’s Order
- Back up water pump engine or generator
- Civic Centre Air Conditioning
- Culvert Bylaw draft
- Street Lights

CORRESPONDENCE

- Canadian Heritage
- CATPC
- Pickleball Group
- Shuffleboard Group
- Rod Kretsch
- SAMA
- Workers’ Compensation
- Wounded Warriors
- SaskWater
- Outlook New Swimming Pool Committee
- Sask Housing

NEW BUSINESS

- Bayshore Agreement
- PubWorks software
- WaterWolf membership
- FCM – optional contribution towards travel
- Audit scheduled for Feb. 21 & 22
- February office hours
- Lake Diefenbaker Task Force
- Fire Department
- Uber Service
- Bear Hill Sign

ADJOURNMENT

Next Council Meeting – March?

TO DO’S/UPCOMING:

- Sarah’s Cove Sewer Lift Station – Kova Engineering (Spring)
- Sarah’s Cove Lift – shingle?
- lift’s Bay electrical –
- back up pump for distribution system
- Regional EMO

Minutes from the February 11, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Joanne Brochu, Heidi Soggie Blake Dorward, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

**Agenda**

HOPPENREYS: That the agenda be accepted as amended.

Carried.

22/2019

**Pecuniary Interest**

Mayor Hundebly and Councillor Soggie indicated that they will both be declaring a conflict in the discussion regarding investments.

**Minutes**

BROCHU:

That the minutes of the January 14, 2019 Regular Council Meeting and January 28, 2019 Special Council Meeting be accepted as presented.

Carried.

23/2019

**Maintenance Report**

Foreman Joe Gumulcak reported on maintenance items including Civic Centre troubles with the door and the ongoing issue with the sewer line, the Village Office has a radiator leaking upstairs, he is pricing out tires for the tractor, skid steer and pricing on grader blades. He also outlined the maintenance on the grader and plans for safety measures for all staff.

Foreman Gumulcak left the meeting at 7:40 p.m.

**Financial Statements**

24/2019

HUNDEBY: That the bank reconciliation and financial statement for the month of January 2019 be accepted as presented.

Carried.

**Accounts Payable**

25/2019


DORWARD: That the accounts be paid as presented

Carried.

**Reports**

Council was presented with the following reports:

- CATPC – October 24, 2018 minutes
- CATPC – November 28, 2018 minutes
- Park Advisory Group
- SaskWater – December report
- WaterWolf – January 30, 2019 report

  
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Rate Review

26/2019 DORWARD: That we accept the 2019 Rate Review. Carried.

Saskatchewan Street Project

27/2019 HUNDEBY: That we order the "Prague" street lights from Pro-Tec Electric Ltd. for the Saskatchewan Street Project at a price of \$81,999.98 + taxes. Carried.

Pecuniary Interest

Mayor Hundebly and Councillor Soggie declared a conflict of interest concerning Prairie Centre Credit Union investments and left the meeting at 9:15 p.m.

Deputy Mayor Hoppenreys took over the chair.

Prairie Centre Credit Union - Investments

28/2019 HOPPENREYS: That we invest the following amounts in term deposits with Prairie Centre Credit Union:  
- \$325,000 in a 36 month term  
- \$325,000 in a 48 month term  
- \$333,000 in a 60 month term. Carried.

Mayor Hundebly and Councillor Soggie returned to the meeting at 9:25 p.m.

Mayor Hundebly resumed the chair.

CATPC

29/2019 SOGGIE: That we renew our membership with Central Area Transportation Planning Committee for \$200. Carried.

MuniSoft – software purchase

30/2019 DORWARD: That we authorize the purchase of "PubWorks" software from MuniSoft and sign up for training if available. Carried.

WaterWolf

31/2019 HUNDEBY: That we renew our membership with WaterWolf District Planning Commission for \$1,273.86. Carried.

FCM


32/2019 BROCHU: That we contribute \$17.69 to the Federation of Canadian Municipalities Travel Fund. Carried.

Extension of Meeting

33/2019 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

Adjournment

34/2019 HOPPENREYS: That this meeting be adjourned at 10:18 p.m. Carried.



## CORRESPONDENCE


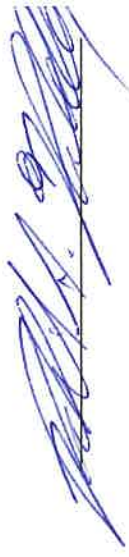
- Canadian Heritage
- CATPC
- Pickleball Group
- Shuffleboard Group
- Rod Kretsch
- SAMA
- Workers' Compensation
- Wounded Warriors
- SaskWater
- Outlook New Swimming Pool Committee
- Sask Housing

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
10447	Air Liquide Canada Inc.	2/12/2019	58.50
10448	Central Area Transportation	2/12/2019	200.00
10449	Joanne Brochu	2/12/2019	1,245.63
10450	Heidi Soggie	2/12/2019	1,009.42
10451	Joe Gumulcak	2/12/2019	674.31
10452	Yvonne Jess	2/12/2019	832.63
10453	FCM	2/12/2019	17.69
10454	Lepage Contracting Ltd.	2/12/2019	122.83
10455	Minister of Finance	2/12/2019	268.62
10456	OH! Media Inc.	2/12/2019	34.69
10457	Purolator Ltd.	2/12/2019	17.94
10458	R & J Lakeside Service Ltd.	2/12/2019	823.31
10459	Redhead Equipment Ltd.	2/12/2019	946.56
10460	SAMA	2/12/2019	9,158.00
10461	Saskatchewan Health Authority	2/12/2019	23.00
10462	Saskatchewan Research Council	2/12/2019	419.73
10463	Success Office Systems	2/12/2019	248.84
10464	SUMA	2/12/2019	59.92
10465	Urban Systems Ltd.	2/12/2019	1,323.00
10466	V. of Elbow MasterCard Acct	2/12/2019	66.00
10467	Doug Wankel	2/12/2019	2,700.00
10468	WaterWolf District Planning	2/12/2019	1,273.86
10469	Joe Gumulcak	2/15/2019	1,045.00
10470	Yvonne Jess	2/15/2019	1,245.00
10471	Loraas Disposal Services Ltd.	2/19/2019	3,919.23
10472	Receiver General	2/19/2019	49.97
10473	SaskPower	2/19/2019	4,207.81
10474	SaskTel CPP	2/19/2019	407.99
10475	SaskWater Accounts Receivable	2/19/2019	11,222.41
10476	Village of Elbow	2/19/2019	418.84
10477	Robert A. Hundeby	2/28/2019	250.00
10478	Joe Gumulcak	2/28/2019	1,842.38
10479	Yvonne Jess	2/28/2019	2,506.54
10480	Margo Maxwell	2/28/2019	500.00
10481	SUMA	2/28/2019	587.49
10482	V. of E. ITF W. Caferata	2/28/2019	80.00
10483	Claudia Diederich	2/28/2019	1,349.08
10484	MEPP	2/28/2019	2,156.70
10485	Receiver General	2/28/2019	3,918.07
Total:			57,230.99

Total for General: 57,230.99

Payments Printed: 39

Minutes from the March 6, 2019, special meeting of the Council of the Village of Elbo held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Joanne Brochu, Heidi Soggie Blake Dorward, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

**Agenda**

35/2019 BROCHU: That the agenda be accepted as presented. Carried.

**Pecuniary Interest**

No Council member has indicated any pecuniary interest at this time regarding any items on the agenda.

**2019 Budget**

Council continued their 2019 Budget deliberations.

**Mayor's Resignation**

36/2019 DORWARD: That we accept Mayor Hundebly's resignation, effective April 16, 2019. Carried.

**By-Election**

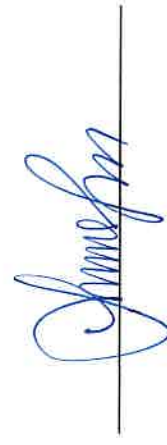
37/2019 HOPPENREYS: That we set Wednesday, June 12, 2019 as the date for the By-Election for Mayor. Carried.

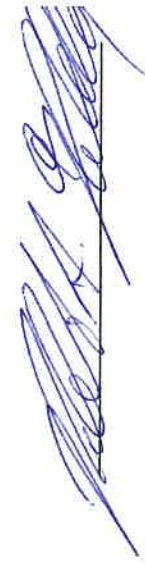
**Bayshore Building**

38/2019 SOGGIE: That we hire Devin Ellscheid to do the work to the Bayshore Building in his quote, including new shingles, for a price of \$27,500. Carried.

**Adjournment**

39/2019 HUNDEBY: That this meeting be adjourned at 9:35 p.m. Carried.





**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending February 28, 2019

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	379.85	776.03		776.03	
Fees and Charges	874.18	2,670.91		2,670.91	
Utilities	5,271.28	9,485.69		9,485.69	
Grants	4,810.00	4,810.00		4,810.00	
Grants in Lieu of Taxes		2,110.02		2,110.02	
Investment Income and Commissions	794.51	2,441.58		2,441.58	
Other Revenues	80,500.00	179,370.20		179,370.20	
<b>Total Revenues:</b>	<b>92,629.82</b>	<b>201,664.43</b>	<b>0.00</b>	<b>201,664.43</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	25,195.83	70,990.33		(70,990.33)	
Protective Services	256.52	947.77		(947.77)	
Transportation Services	21,931.56	28,140.79		(28,140.79)	
Environmental Health Services	3,694.47	3,694.47		(3,694.47)	
Public Health and Welfare Services		(1,014.00)		1,014.00	
Planning and Development Services	5,184.77	5,184.77		(5,184.77)	
Recreation and Cultural Services	5,242.86	13,075.37		(13,075.37)	
Utilities	11,819.81	12,392.68		(12,392.68)	
<b>Total Expenditures:</b>	<b>73,325.82</b>	<b>133,412.18</b>	<b>0.00</b>	<b>(133,412.18)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>19,304.00</b>	<b>68,252.25</b>	<b>0.00</b>	<b>68,252.25</b>	<b>0.00</b>
Change in Non-Financial Assets	(16,773.61)	(16,773.61)		(16,773.61)	
<b>Change in Net Assets</b>	<b>36,077.61</b>	<b>85,025.86</b>	<b>0.00</b>	<b>85,025.86</b>	<b>0.00</b>
Transfers	78,000.00	176,870.20		(176,870.20)	
<b>Change in Surplus</b>	<b>(41,922.39)</b>	<b>(91,844.34)</b>	<b>0.00</b>	<b>(91,844.34)</b>	<b>0.00</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			200.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		(157.94)	200.95
Cash - Bank - Demand	(924,264.29)	(844,269.99)	351,728.45
Cash - Bank - Term Deposit - 36 month	325,000.00	325,000.00	325,000.00
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 60 month	333,000.00	333,000.00	333,000.00
Cash - Bank - Term Deposit - 48 month	325,000.00	325,000.00	325,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment			482,780.17
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>58,735.71</b>	<b>138,572.07</b>	<b>2,385,009.57</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(1,059.31)	(2,408.29)	(2,408.29)
Municipal - Tax Receivable - Arrears	(5,315.97)	(26,758.84)	34,295.14
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(6,375.28)</b>	<b>(29,167.13)</b>	<b>30,527.07</b>

Certified correct and in accordance with the records

Presented to council on

March 18, 2019

(Date)



Robert A. Hundebly, Mayor



Yvonne Jess, Chief Administrative Officer

Agenda for the March 18, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

**CALL TO ORDER**

**APPROVAL (or amendment) OF AGENDA  
CONFLICT OF INTEREST**

**APPROVAL (or amendment) OF MINUTES** – February 11, March 6  
- Business arising from the minutes

**Maintenance Report**

**FINANCIAL STATEMENTS**

- 2018 Audited financial statements

**ACCOUNTS PAYABLE**

**REPORTS**

- CATPC – Dec 19
- Lake Diefenbaker Task Force Newsletter
- SaskWater – January
- SaskWater – February
- WaterWolf – March 14

**OLD BUSINESS**

- Elbow Sunset Suites – water line
- Garbage/recycle rates, policy
- Culvert Bylaw draft
- Saskatchewan Street Project update
- Rate Review
- Bayshore
- Budget

**CORRESPONDENCE**

- Braden Fast – Facilities Committee
- Saskatchewan Crime Stoppers
- Elbow Art Society
- Government Relations – Gas Tax Grant
- Lake Diefenbaker Task Force
- Tourism SK
- Moose World – Discover Saskatchewan’s Great Southwest

**NEW BUSINESS**

- Discretionary Use Application
- Standard First Aid/CPR course
- WaterWolf Survey on bylaw enforcement
- FCC AgriSpirit Fund
- Investing in Canada Infrastructure Program
- Airstrip
- SAMA
- Gophers

**ADJOURNMENT**

Next Council Meeting – April 8 Regular Council Mtg  
Ratepayer’s Mtg – April 15

Minutes from the March 18, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly (7:45 p.m.), Councillors Colleen Hoppenreys, Joanne Brochu, Heidi Soggie, Blake Dorward (8:45 p.m.), and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Deputy Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

**Agenda**

SOGGIE: That the agenda be accepted as amended.

Carried.

40/2019

**Pecuniary Interest**

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

**Minutes**

41/2019

BROCHU: That the minutes of the February 11, 2019 Regular Council Meeting and March 6, 2019 Special Council Meeting be accepted as presented.

Carried.

**Maintenance Report**

Foreman Joe Gumulcak reported on maintenance items including gopher control, snow removal, Civic Centre drywall repair, and Civic Centre sewer line cameraing.

**Gopher Control**

42/2019

BROCHU: That we authorize Foreman Gumulcak to shoot gophers within the Village of Elbow limits, and arrange for any required permits.

Carried.

Foreman Gumulcak left the meeting at 7:20 p.m.

**Financial Statements**

43/2019

HOPPENREYS: That the bank reconciliation and financial statement for the month of February 2019 be accepted as presented.

Carried.

44/2019

BROCHU: That we accept the 2018 audited financial statements as prepared.

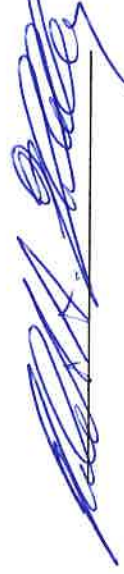
Carried.

**Accounts Payable**

45/2019

SOGGIE: That the accounts be paid as presented

Carried.

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**Reports**

Council was presented with the following reports:

CATPC – December 19, 2018 minutes  
 Lake Diefenbaker Task Force Newsletter  
 SaskWater – January & February reports  
 WaterWolf – March 14, 2019 report

Mayor Hundebey arrived at 7:45 p.m. and took over chairing the meeting.

**Garbage/Recycle Rates**

46/2019 SOGGIE: That we amend motion 250/2018 from the December 10, 2018 Council Meeting, changing the seasonal off-season charge to \$12.50/month. Carried.

**Bylaw No. 19-01 – Private Driveways and Culverts Bylaw**

47/2019 HOPPENREYS: Read Bylaw No. 19-01 for a first time, being a bylaw to regulate the installation of private driveways and culverts. Carried.

48/2019 BROCHU: Read Bylaw No. 19-01 for a second time. Carried.

49/2019 SOGGIE: That we have three consecutive readings of Bylaw No. 19-01 at this same meeting. Carried.

50/2019 HUNDEBY: Read Bylaw No. 19-01 for a third and final time, hereby adopting a bylaw to regulate the installation of private driveways and culverts. Carried.

**Saskatchewan Crime Stoppers**

51/2019 BROCHU: That we make a \$200 donation to Saskatchewan Crime Stoppers. Carried.

Councillor Dorward arrived at 8:45 p.m.

**Discretionary Use Development Permit**

52/2019 SOGGIE: That we approve the following Discretionary Use Development Permit for a food truck, provided that the owner obtains liability insurance covering this use:  
 #1/2019 – Rhett Bokitch – 245 Saskatchewan Street  
 Carried.

**CPR/First Aid**

53/2019 HOPPENREYS: That Foreman Gumulcak take the CPR/First Aid course offered March 28, 2019 in Davidson. Carried.

**FCC AgriSpirit Fund**

54/2019 DORWARD: That the CAO make application to the FCC AgriSpirit Fund for a grant towards the purchase of a fire truck. Carried.

55/2019

Investing in Canada Infrastructure Program

**BROCHU:** That the Village of Elbow submit an 'Expression of Interest' as the first step of the Investing in Canada Infrastructure Program for a new regional recreation centre. Carried.

SAMA

56/2019

**HUNDEBY:** That the CAO attend the SAMA Administrator Training Session April 9, 2019 in Regina. Carried.

2019 Budget

Council continued their 2019 Budget deliberations.

Adjournment

57/2019

**DORWARD:** That this meeting be adjourned at 9:45 p.m. Carried.

## CORRESPONDENCE

- Braden Fast
- Saskatchewan Crime Stoppers
- Elbow Art Society
- Government Relations
- Lake Diefenbaker Task Force
- Tourism SK
- Moose World Publication

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
10486	Pro-Tec Electric Ltd.	3/04/2019	72,815.98
10487	Devin Elscheid	3/15/2019	13,750.00
10488	Claudia Diederich	3/15/2019	850.00
10489	Joe Gumulcak	3/15/2019	1,045.00
10490	Yvonne Jess	3/15/2019	1,245.00
10491	Adventure Printing Ltd.	3/19/2019	320.79
10492	Air Liquide Canada Inc.	3/19/2019	52.84
10493	Yvonne Jess	3/19/2019	121.00
10494	Rod Daniluk	3/19/2019	50.00
10495	Dan Hoppenreys	3/19/2019	50.00
10496	Lynden Lepage	3/19/2019	50.00
10497	Scott Scrimbitt	3/19/2019	50.00
10498	Nikolas MacLean	3/19/2019	50.00
10499	Blake Dorward	3/19/2019	50.00
10500	Keith's Tire Service	3/19/2019	3,645.00
10501	OHI Media Inc.	3/19/2019	34.69
10502	The Outlook	3/19/2019	60.86
10503	Peddle's Septic Service	3/19/2019	147.00
10504	Prairie Janitorial Supply	3/19/2019	962.57
10505	R & J Lakeside Service Ltd.	3/19/2019	1,082.52
10506	Redhead Equipment Ltd.	3/19/2019	1,417.24
10507	Saskatchewan Health Authority	3/19/2019	69.00
10508	SUMA	3/19/2019	253.78
10509	True Family Enterprises Ltd.	3/19/2019	33.07
10510	Twigg & Company	3/19/2019	5,994.00
10511	Urban Systems Ltd.	3/19/2019	382.73

Payment #	Vendor	Date	Amount
10512	V. of Elbow MasterCard Acct	3/19/2019	972.98
10513	SK Workers' Compensation Board	3/19/2019	2,077.89
10514	Loraas Disposal Services Ltd.	3/20/2019	3,952.96
10515	SaskPower	3/20/2019	4,364.11
10516	SaskTel CPP	3/20/2019	479.46
10517	SaskWater Accounts Receivable	3/20/2019	11,733.34
10518	Village of Elbow	3/20/2019	415.38
10519	Acute First Aid Training	3/27/2019	110.00
10520	Robert A. Hundeby	3/29/2019	250.00
10521	Claudia Diederich	3/29/2019	1,087.90
10522	Joe Gumulcak	3/29/2019	1,842.38
10523	Yvonne Jess	3/29/2019	2,506.54
10524	Margo Maxwell	3/29/2019	528.83
10525	MEPP	3/29/2019	2,306.30
10526	Receiver General	3/29/2019	4,131.08
10527	SUMA	3/29/2019	592.17
10528	V. of E. ITF W. Caferata	3/29/2019	80.00
	Total:		142,014.39
	Total for General:		142,014.39

Payments Printed: 43



**A BYLAW OF THE VILLAGE OF ELBOW TO  
REGULATE THE INSTALLATION OF PRIVATE DRIVEWAYS AND CULVERTS**

The Council of the Village of Elbow, in the Province of Saskatchewan, hereby enacts:

1. Any owner who desires to construct a private driveway crossing over a concrete or asphalt sidewalk, curb, boulevard, or ditch, for the purpose of gaining vehicular access to his property, shall follow the specifications in this bylaw.
2. "Owner" in this bylaw shall mean either the assessed owner or the registered owner.
3. Culvert specifications that must be met for all new and re-constructed installations:
  - a. **Size:** 254 mm diameter or larger (10")
  - b. **Length:** culverts shall extend out from the driveway edge with side slopes at 3H:1V from driveway to culvert bottom or have a vertical wall from driveway edge to culvert bottom.
  - c. **Material:** corrugated steel, PVC, corrugated poly, or reinforced concrete
  - d. **Slope:** minimum grade of 0.5% along the length of the culvert
4. Driveway specifications that must be met for all new and re-constructed installations:
  - a. The maximum width for driveway crossings is as follows:
    - i. Residential: 9.14 metres (30')
    - ii. Commercial: 10.7 metres (35')
    - iii. Industrial: 12.2 metres (40')
  - b. Driveways shall not be constructed which are more than one third of the total property frontage or flankage.
  - c. The minimum distance between two driveway crossings is 3 metres.
  - d. Driveway crossings shall be constructed at least 1 metre (residential) and 3 metres (commercial and industrial) away from a property line in order to accommodate curb returns
  - e. No Village owned tree may be removed to accommodate installation of a private driveway crossing.
5. All culverts shall be supplied and installed by Village staff and will be charged back to the owner as per the custom rates set by Council. This work will not include finishing and/or gravel.
6. This bylaw shall come into force and take effect on the day of the final passing thereof.



  
Mayor

  
Administrator

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending March 31, 2019

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	330.35	1,106.38		1,106.38	
Fees and Charges	36,310.97	38,981.88		38,981.88	
Utilities	45,520.63	55,006.32		55,006.32	
Grants	11,632.48	16,442.48		16,442.48	
Grants in Lieu of Taxes	4,170.47	6,280.49		6,280.49	
Investment Income and Commissions	1,671.92	4,113.50		4,113.50	
Other Revenues		179,370.20		179,370.20	
<b>Total Revenues:</b>	<b>99,636.82</b>	<b>301,301.25</b>	<b>0.00</b>	<b>301,301.25</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	20,205.46	91,195.79		(91,195.79)	
Protective Services	(14,992.24)	(14,044.47)		14,044.47	
Transportation Services	83,172.28	111,313.07		(111,313.07)	
Environmental Health Services	3,726.59	7,421.06		(7,421.06)	
Public Health and Welfare Services		(1,014.00)		1,014.00	
Planning and Development Services	364.50	5,549.27		(5,549.27)	
Recreation and Cultural Services	12,535.13	25,610.50		(25,610.50)	
Utilities	12,193.17	24,585.85		(24,585.85)	
<b>Total Expenditures:</b>	<b>117,204.89</b>	<b>250,617.07</b>	<b>0.00</b>	<b>(250,617.07)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(17,568.07)</b>	<b>50,684.18</b>	<b>0.00</b>	<b>50,684.18</b>	<b>0.00</b>
Change in Non-Financial Assets		(16,773.61)		(16,773.61)	
<b>Change in Net Assets</b>	<b>(17,568.07)</b>	<b>67,457.79</b>	<b>0.00</b>	<b>67,457.79</b>	<b>0.00</b>
Transfers		176,870.20		(176,870.20)	
<b>Change in Surplus</b>	<b>(17,568.07)</b>	<b>(109,412.41)</b>	<b>0.00</b>	<b>(109,412.41)</b>	<b>0.00</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			200.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit		(157.94)	200.95		
Cash - Bank - Demand	(107,241.11)	(951,511.10)	244,487.34		
Cash - Bank - Term Deposit - 36 month		325,000.00	325,000.00		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 60 month		333,000.00	333,000.00		
Cash - Bank - Term Deposit - 48 month		325,000.00	325,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	1,204.25	1,204.25	483,984.42		
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>(106,036.86)</b>	<b>32,535.21</b>	<b>2,278,972.71</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(985.85)	(3,394.14)	(3,394.14)		
Municipal - Tax Receivable - Arrears	(3,072.95)	(29,831.79)	31,222.19		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(4,058.80)</b>	<b>(33,225.93)</b>	<b>26,468.27</b>		

Verified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

April 8, 2019  
(Date)

  
Robert A. Hundebly, Mayor

Agenda for the April 8, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – March 18

- Business arising from the minutes
  - o Sask CrimeStoppers
  - o Garbage/Recycle

Maintenance Report

- Report from Redhead encl

DELEGATION – 7:30 p.m. – Planning Committee

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- RCMP Report
- WaterWolf

OLD BUSINESS

- Elbow Sunset Suites – water line
- Saskatchewan Street Project
  - o Sidewalk removal quotes
  - o United Church sidewalk
- Civic Centre Air Conditioning Quotes
- Trolleys
- Investing in Canada Infrastructure Program – Expression of Interest
- Fitness Centre addition
- Facilities Committee – mandate

CORRESPONDENCE

- CATPC
- Government Relations
- Peter Cho
- RCMP
- Royal Canadian Legion
- Lakeshore Stampede Committee

NEW BUSINESS

- Ratepayer's Mtg – slide show
- Don Ector – sewer line backup
- EMO Bylaw
- Lakeshore Stampede Rodeo – Bldg Permit
- Provincial Pothole & Paving
- SaskWater – Sarah's Cove Lift Station
- SUMA – Town, Village Sector Mtg & workshop
- Summer Position
- Rod & Joanne – development proposal
- Lake Diefenbaker Tourism - \$1,000
- Lake Diefenbaker Task Force – decontamination site
- Survey form
- Village Office boiler
- UMAAS Convention
- Flower pots
- Gravel
- Elbow Trail
- Mizu expression of interest

BUDGET (I'll have copies printed for everyone)

ADJOURNMENT

Next Council Meeting – Ratepayer's Mtg – April 15

May 13 Regular Council Mtg

Minutes from the April 8, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

**Present:**

Mayor Robert Hundebey, Councillors Colleen Hoppenreys, Joanne Brochu, Blake Dorward, and Chief Administrative Officer Yvonne Jess.

**Absent:**

Councillor Heidi Soggie

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

**Agenda**

**DORWARD:** That the agenda be accepted as amended. Carried.

**Pecuniary Interest**

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

**Minutes**

59/2019

**HOPPENREYS:** That the minutes of the March 18, 2019 Regular Council Meeting be accepted as presented. Carried.

**Maintenance Report**

Foreman Joe Gumulcak reported on maintenance items including the Civic Centre sewer line that was camera-ed, picnic tables for Tuft's Bay are being assembled, the pond in the Community Park has been pumped out, drywall repairs at the gym are done, work on the back up water system, grader inspection report, and spring thaw issues.

Foreman Gumulcak left the meeting at 7:25 p.m.

**Delegation – 7:30 p.m. – Planning Committee**

Joel Perry, Stacey Gifford, Hollis Scheller, and Nick Paulsen, as members of the Planning Committee attended the meeting to discuss the Saskatchewan Street project, and the Investing in Canada Infrastructure Program.

The Planning Committee left the meeting at 8:10 p.m.

**Financial Statements**

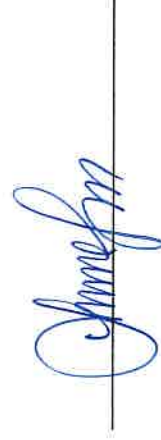
60/2019

**HUNDEBY:** That the bank reconciliation and financial statement for the month of March 2019 be accepted as presented. Carried.

**Accounts Payable**

61/2019

**BROCHU:** That the accounts be paid as presented Carried.



**Reports**

Council was presented with the following reports:

RCMP Report  
WaterWolf – April 3, 2019 report

**Elbow Sunset Suites & RV Park - expansion**

62/2019

**BROCHU:** That in order to expand their development, Elbow Sunset Suites be required to put in a dedicated 6 inch line to their fire hydrant, and then install a single meter on their distribution line which would feed their whole development, as was suggested by their engineer. Carried.

**Saskatchewan Street Sidewalk Project**

63/2019

**DORWARD:** That we award the sidewalk removal portion of the Saskatchewan Street Sidewalk Project to Bert and Troy Bramble for \$22,000 + taxes. Carried.

**Civic Centre Air Conditioning**

64/2019

**DORWARD:** That we award the Civic Centre Air Conditioning project to Craik Hardware based on their quote of \$18,217.46 (including taxes) plus electrical. Carried.

**Royal Canadian Legion – Military Service Recognition Book**

65/2019

**HUNDEBY:** That we purchase a business card size ad in the Annual Military Service Recognition Book for \$205. Carried.

**Sewer Clean Out – Don Ector**

66/2019

**HOPPENREYS:** That we cover the cost of Don Ector’s sewer line clean out as per our Sewer Clean Out Policy. Carried.

**Bylaw No. 19-02 – Emergency Measures Bylaw**

67/2019

**HOPPENREYS:** Read Bylaw No. 19-02 for a first time, being a bylaw to establish an Emergency Measures Bylaw. Carried.

68/2019

**DORWARD:** Read Bylaw No. 19-02 for a second time. Carried.

69/2019

**BROCHU:** That we have three consecutive readings of Bylaw No. 19-02 at this same meeting. Carried.

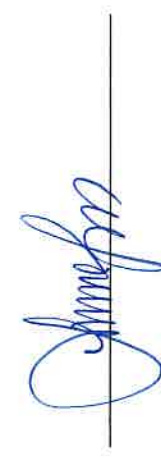
70/2019

**HUNDEBY:** Read Bylaw No. 19-02 for a third and final time, hereby adopting a bylaw to establish an Emergency Measures Bylaw. Carried.

**Development/Building Permit**

71/2019

**DORWARD:** That we approve the following Building and Development Permit based on the plan review by our Building Official:  
#2/2019 – Lakeshore Stampede Rodeo Club – Parcel D/PR1  
Carried.



**Saskatchewan Street – Crack Sealing**

72/2019 HOPPENREYS: That we contract Provincial Pothole & Paving to clean and seal asphalt cracks on Saskatchewan Street for \$1,750 + tax. Carried.

**Outstanding Accounts – Industrial Road Build**

73/2019 HUNDEBY: That upon our lawyer's advice, we transfer Frank Schinold's and Tom Schinold's outstanding accounts in regards to the 2016 Industrial Road Building to their property taxes. Carried.

**Sarah's Cove Lift Station**

74/2019 HOPPENREYS: That we purchase the backup parts for the Sarah's Cove Lift Station as per SaskWater's recommendation. Carried.

**Extension of Meeting**

75/2019 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

**Lake Diefenbaker Task Force – Decontamination Site**

76/2019 HOPPENREYS: That we authorize the Lake Diefenbaker Task Force to set up a decontamination site for boats on Lot 3, Block 1A in the Industrial Subdivision. Carried.

**UMAAS Convention**

77/2019 HUNDEBY: That the CAO is authorized to attend the Urban Municipal Administrators Association convention, June 5-7, 2019. Carried.

**Village Planters**

78/2019 BROCHU: That Village staff arrange for and plant the Village planters around town. Carried.

**Gravel Tender**

79/2019 HUNDEBY: That we put out a call for tenders for 1,300 cu yards of 7/8" crush road gravel to be delivered and applied to the streets as directed by the Village of Elbow. Carried.

**2019 Operating and Capital Budget**

80/2019 HUNDEBY: That we accept the 2019 Operating and Capital Budget as prepared, leaving the uniform mill rate at 4.75 mills. Carried.

**Gym Reserve**

81/2019 DORWARD: That we set up a reserve for the gym with a budgeted \$10,000 transfer in 2019. Carried.

**Rink Door**

82/2019 HOPPENREYS: That we authorize the purchase and installation of a new back door for the Elbow Rink from AFAB Industries. Carried.



Adjournment

83/2019 HUNDEBY: That this meeting be adjourned at 10:30 p.m. Carried.

CORRESPONDENCE

- CATPC
- Government Relations
- Peter Cho
- RCMP
- Royal Canadian Legion
- Lakeshore Stampede Committee

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
10529	Cralk Hardware	4/12/2019	934.42
10530	Don Ector	4/12/2019	315.00
10531	John Deere Financial	4/12/2019	97.96
10532	Meridan Inspections Ltd.	4/12/2019	262.50
10533	Minister of Finance	4/12/2019	30.00
10534	The Outlook	4/12/2019	59.54
10535	R & J Lakeside Service Ltd.	4/12/2019	854.62
10536	Redhead Equipment Ltd.	4/12/2019	1,250.53
10537	Rent-It Store & Tool Supply	4/12/2019	38.45
10538	Riverbend Co-op Ltd.	4/12/2019	3,881.32
10539	Saskatchewan Health Authority	4/12/2019	46.00
10540	Saskatchewan Crime Stoppers	4/12/2019	200.00
10541	Success Office Systems	4/12/2019	143.19
10542	Urban Municipal Admin Assoc	4/12/2019	220.50
10543	Urban Systems Ltd.	4/12/2019	787.50
10544	V. of Elbow MasterCard Acct	4/12/2019	161.16
10545	Yvonne Jess	4/12/2019	500.00
10546	Colleen Hoppenreys	4/12/2019	500.00
10547	Robert A. Hundebey	4/12/2019	500.00
10548	Blake Dorward	4/12/2019	500.00
10549	Joanne Brochu	4/12/2019	500.00
10550	Heidi Soggle	4/12/2019	500.00
10551	Claudia Diederich	4/15/2019	850.00
10552	Joe Gumulcak	4/15/2019	1,045.00
10553	Yvonne Jess	4/15/2019	1,245.00
10554	Pro-Tec Electric Ltd.	4/16/2019	15,344.64
10555	Loraas Disposal Services Ltd.	4/18/2019	3,952.96
10556	SaskPower	4/18/2019	3,451.00
10557	SaskTel CPP	4/18/2019	434.19
10558	SaskWater Accounts Receivable	4/18/2019	11,381.22
10559	Village of Elbow	4/18/2019	560.55
10560	Colleen Hoppenreys	4/30/2019	250.00
10561	Claudia Diederich	4/30/2019	1,092.07
10562	Joe Gumulcak	4/30/2019	1,842.38
10563	Yvonne Jess	4/30/2019	2,506.54
10564	Margo Maxwell	4/30/2019	500.00
10565	MEPP	4/30/2019	2,333.16
10566	Receiver General	4/30/2019	4,187.26
10567	SUMA	4/30/2019	592.17
10568	V. of E. ITF W. Cafferata	4/30/2019	80.00
10569	Village of Elbow - Petty Cash	4/30/2019	47.50
Total:			63,978.33




**A BYLAW OF THE VILLAGE OF ELBOW TO ESTABLISH AN  
EMERGENCY MEASURES ORGANIZATION**

The Council of the Village of Elbow in the Province of Saskatchewan enacts as follows:

1. Council shall establish a Local Emergency Management Organization to deal with any emergency or disaster that may occur.
2. Council shall appoint a person as a Local Emergency Coordinator.
3. Council shall establish a Local Emergency Planning Committee composed of:
  - a. the Emergency Coordinator appointed in clause 2; and
  - b. any other persons Council considers necessary.
4. The Emergency Coordinator is the Chairperson of the Local Emergency Planning Committee.
5. The Village of Elbow shall provide funding as deemed necessary and appropriate in the establishment and maintenance of the Emergency Management Organization.
6. Council may enter into agreements with other Municipalities for the purpose of jointly establishing and operating a Mutual Aid Area Emergency Management Organization.
7. Bylaw No. 88-4 and 89/3 of the Village of Elbow are hereby repealed.



  
Mayor

  
Administrator

Village of Elbow  
Statement of Financial Activities - Summary  
For the Period Ending April 30, 2019

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	227.60	1,333.98	496,815.03	(495,481.05)	99.73-
Fees and Charges	3,006.39	41,988.27	91,340.00	(49,351.73)	54.03-
Utilities	4,860.37	59,866.69	361,773.09	(301,906.40)	83.45-
Grants	1,200.00	17,642.48	119,088.50	(101,446.02)	85.19-
Grants in Lieu of Taxes	2,050.04	8,330.53	29,961.93	(21,631.40)	72.20-
Investment Income and Commissions	3,818.53	7,932.03	30,000.00	(22,067.97)	73.56-
Other Revenues		179,370.20	6,500.00	172,870.20	2659.54
<b>Total Revenues:</b>	<b>15,162.93</b>	<b>316,464.18</b>	<b>1,135,478.55</b>	<b>(819,014.37)</b>	<b>72.13-</b>
<b>Expenditures</b>					
General Government Services	15,758.96	106,954.75	250,480.86	143,526.11	57.30
Protective Services	319.28	(13,725.19)	72,911.25	86,636.44	118.82
Transportation Services	23,624.52	134,937.59	633,315.00	498,377.41	78.69
Environmental Health Services	3,726.59	11,147.65	62,050.00	50,902.35	82.03
Public Health and Welfare Services	(170.00)	(1,184.00)	500.00	1,684.00	336.80
Planning and Development Services	750.00	6,299.27	43,190.00	36,890.73	85.41
Recreation and Cultural Services	4,109.75	29,720.25	162,038.98	132,318.73	81.66
Utilities	11,896.19	36,482.04	228,144.24	191,662.20	84.01
<b>Total Expenditures:</b>	<b>60,015.29</b>	<b>310,632.36</b>	<b>1,452,630.33</b>	<b>1,141,997.97</b>	<b>78.62</b>
<b>Change in Net Financial Assets</b>	<b>(44,852.36)</b>	<b>5,831.82</b>	<b>(317,151.78)</b>	<b>322,983.60</b>	<b>101.84</b>
Change in Non-Financial Assets		(16,773.61)		(16,773.61)	
<b>Change in Net Assets</b>	<b>(44,852.36)</b>	<b>22,605.43</b>	<b>(317,151.78)</b>	<b>339,757.21</b>	<b>107.13</b>
Transfers		176,870.20	207,425.00	30,554.80	14.73
<b>Change in Surplus</b>	<b>(44,852.36)</b>	<b>(154,264.77)</b>	<b>(524,576.78)</b>	<b>370,312.01</b>	<b>70.59</b>

**Account Balances**

	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			200.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		(157.94)	200.95
Cash - Bank - Demand	(8,274.19)	(959,785.29)	236,213.15
Cash - Bank - Term Deposit - 36 month		325,000.00	325,000.00
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 60 month		333,000.00	333,000.00
Cash - Bank - Term Deposit - 48 month		325,000.00	325,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405		250,000.00	250,000.00
Cash - Investment	682.20	1,886.45	484,666.62
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(7,591.99)</b>	<b>24,943.22</b>	<b>2,271,380.72</b>

**Municipal Taxes Receivable**

Municipal - Tax Receivable - Current	(2,426.41)	(5,820.55)	(5,820.55)
Municipal - Tax Receivable - Arrears	36,105.40	6,273.61	67,327.59
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>33,678.99</b>	<b>453.06</b>	<b>60,147.26</b>

Certified correct and in accordance with the records

Presented to council on

May 13, 2019  
(Date)

  
Yvonne Jess, Chief Administrative Officer

  
Colleen Hoppenreys, Deputy Mayor

Agenda for the May 13, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

OATH OF OFFICE – Colleen Hoppenreys, Mayor  
CALL TO ORDER

APPROVAL (or amendment) OF AGENDA  
CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – April 8  
- Business arising from the minutes

Maintenance Report

DELEGATION – 7:15 p.m. – Clive Diller  
DELEGATION – 7:45 p.m. – Joey & Lori Mizu

FINANCIAL STATEMENTS & budgetary control  
ACCOUNTS PAYABLE

REPORTS

- CATPC – January 23, February 27, April 24
- Infrastructure Committee Meeting – May 6
- SaskWater - March

OLD BUSINESS

- Elbow Sunset Suites – water line
- Patterson – May 15<sup>th</sup> building permit deadline
- Bayshore Agreement
- Saskatchewan Street – pre-construction meeting info
- Rod & Joanne – development proposal
- Wood chipper
- Canada Day Budget items:
  - o motion to do something re: Trolleys
  - o signs? Village Office, Tuft's Bay
  - o Cemetery program?

- Facilities Committee – mandate

CORRESPONDENCE

- Commutron
- Cory Kobelski
- Deb Roussel
- Government Relations
- Lori Ann Bandura
- Lynden Lepage
- Saskatchewan Parks & Rec Association
- SaskWater – water distribution consumer notification report
- SaskWater – water supply consumer notification report

NEW BUSINESS

- Gravel quotes
- CJWW – Elbow Salute
- Playground
- Councillor by-election date
- Donor's Choice
- Electrical to the Gazebo
- Fire Ban Policy
- Community Park porta potty
- Rodeo Community Event Permit
- Volunteer BBQ
- Elbow clean-up day
- Aerial photo – golf course website
- Elbow website project
- Bulletin board

ADJOURNMENT

Next Council Meeting

Minutes from the May 13, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Blake Dorward, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Colleen Hoppenreys, having been elected Mayor by acclamation on May 9, 2019 took her oath of office.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

**Agenda**

SOGGIE: That the agenda be accepted as amended. Carried.

84/2019

**Pecuniary Interest**

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

**Minutes**

85/2019

BROCHU: That the minutes of the April 8, 2019 Regular Council Meeting be accepted as presented. Carried.

**Maintenance Report**

Foreman Joe Gumulcak reported on maintenance items including concerns that have been raised with him regarding the need to trap cats and rabbits, cemetery caragana tree trimming, curb stop issue, skid steer tires replaced.

Foreman Gumulcak left the meeting at 7:20 p.m.

**In-Camera Session**

86/2019

BROCHU: That this meeting go in camera at 7:20 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

Mayor Hoppenreys, Councillors Dorward, Brochu, Soggie, and CAO Jess attended the in-camera session.

Clive Diller attended the in-camera session at 7:20 p.m.

Clive Diller left the meeting at 7:47 p.m.

Lori Mizu and Theresa Boon attended the in-camera session at 7:48 p.m.

Lori Mizu and Theresa Boon left the meeting at 8:03 p.m.

Council returned from the closed session at 8:20 p.m.





Property Appraisal

87/2019 DORWARD: That we have a property appraisal done on Parcel F and Parcel B. Carried.

Financial Statements

88/2019 DORWARD: That the bank reconciliation and financial statement for the month of April 2019 be accepted as presented. Carried.

Accounts Payable

89/2019 SOGGIE: That the accounts be paid as presented. Carried.

Reports

Council was presented with the following reports:

- CATPC
- Infrastructure Committee Meeting
- SaskWater – March Report
- WaterWolf

Elbow Sunset Suites & RV Park - expansion

90/2019 HOPPENREYS: That we would agree in principle to a water metering design approved by SAL Engineering, as long as it meets the Village’s requirements to have all water to the Elbow Sunset Suites & RV Park development metered by one water meter. Carried.

Bayshore Agreement

91/2019 DORWARD: That we offer a one season agreement for 2019 for the operation and maintenance of the Tuft’s Bay Recreation Centre “Bayshore” to Kevin Peddle for \$1,500; and if he turns it down, then the Village tender it out. Carried.

Signs

92/2019 SOGGIE: That we get a new sign for the Tuft’s Bay Campground and a Village Office sign as per the design and quote from WayLyn Signs. Carried.

Cemetery Software

93/2019 DORWARD: That we purchase the “Cemetery Administration” program from MuniSoft for \$1,299. Carried.

Extension of Meeting

94/2019 BROCHU: That we extend the meeting past 10 p.m. for half an hour. Carried.

2019 Gravel Tender

95/2019 SOGGIE: That we award the tender to supply, deliver, and apply 1300 yards of 7/8” gravel to the streets as indicated by the Village, to Bert & Troy Bramble for \$18/yard plus taxes. Carried.

Heidi Sogge \_\_\_\_\_ Jim Sogge \_\_\_\_\_

**CJWW Elbow Salute**

96/2019

DORWARD: That we participate in the CJWW “Elbow Salute” between June 24 - 30, 2019 for \$299. Carried.

**Stanley Street Playground**

97/2019

HOPPENREYS: That arrangements be made for staff to paint the Stanley Street playground equipment. Carried.

**By-Election**

98/2019

BROCHU: Due to the Councillor vacancy with Colleen Hoppenreys being elected as Mayor, that we set Wednesday, July 17, 2019 as the date for the By-Election for one Councillor. Carried.

**Deputy Mayor**

99/2019

HOPPENREYS: That Council designates Heidi Soggie as Deputy Mayor. Carried.

**Signing Authority**

100/2019

DORWARD: That signing authority be changed at Prairie Centre Credit Union to include Mayor Colleen Hoppenreys, Deputy Mayor Heidi Soggie, and CAO Yvonne Jess, and that the CAO and Mayor shall sign all cheques on behalf of the municipality or in the absence of the Mayor, the Deputy Mayor as per Bylaw No. 05-12. Carried.

**Annual Donor’s Choice**

101/2019

SOGGIE: That the Village Office staff conduct the annual Donor’s Choice Campaign again this year. Carried.

**Fire Ban Signs**

102/2019

HOPPENREYS: That the CAO make arrangements to order three ‘Fire Ban’ signs from WayLyn signs, similar to those that the Resort Village of Mistusinne has. Carried.

**Community Event Permits**

103/2019

HOPPENREYS: That we approve the issue of a Community Event License to the Lakeshore Stampede Rodeo Committee for a function to take place in the Elbow Rodeo Grounds in Elbow, SK on the following dates and times: Friday, July 19, 2019 from 2:30 p.m. – 2:30 a.m.; Saturday, July 20, 2019 from 12 p.m. – 2:30 a.m.; and Sunday, July 21, 2019 from 12 p.m. – 12 a.m. Carried.

104/2019

SOGGIE: That we approve the issue of a Community Event License to the Loreburn Travel Club c/o Barb Glubis for a function to take place on the 100 block of Saskatchewan Street in Elbow on the following date and time: Monday, July 1, 2019 from 6:00 p.m. – 1:00 a.m. Carried.

**Adjournment**

105/2019

HOPPENREYS: That this meeting be adjourned at 10:35 p.m. Carried.

*Heidi Soggie*

*Heidi Soggie*

## CORRESPONDENCE

- Commutron
- Cory Kobelski
- Deb Roussel
- Government Relations
- Lori Ann Bandura
- Lynden Lepage
- Saskatchewan Parks & Rec Association
- SaskWater – water distribution consumer notification report
- SaskWater – water supply consumer notification report
- SUMA Urban Voice

## ACCOUNTS PAYABLE

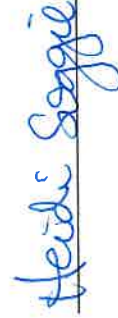
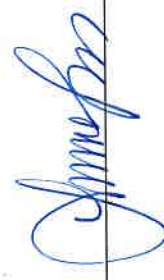
Payment #	Vendor	Date	Amount
Computer Cheques			
10570	VOID - Issued in error	5/14/2019	0.00
10571	Back Home Bakery & Dell	5/14/2019	40.00
10572	BVH Consulting	5/14/2019	294.00
10573	Heidi Soggie	5/14/2019	136.00
10574	The Davidson Leader	5/14/2019	74.57
10575	Scott Fiske	5/14/2019	50.00
10576	Dan Hoppenreys	5/14/2019	50.00
10577	Rick Ector	5/14/2019	50.00
10578	Rick Diederich	5/14/2019	75.00
10579	Glen Amor	5/14/2019	50.00
10580	Lynden Lepage	5/14/2019	50.00
10581	Scott Scrimbitt	5/14/2019	50.00
10582	Nikolas MacLean	5/14/2019	50.00
10583	Blake Dorward	5/14/2019	50.00
10584	Peter MacLean	5/14/2019	50.00
10585	Riley Scrimbitt	5/14/2019	50.00
10586	Cody Glen	5/14/2019	50.00
10587	Flocor Inc.	5/14/2019	3,471.58
10588	Keith's Tire Service	5/14/2019	784.20
10589	Meridian Inspections Ltd.	5/14/2019	1,718.85
10590	Minister of Finance	5/14/2019	266.40
10591	OHI Media Inc.	5/14/2019	69.38
10592	Prairie Janitorial Supply	5/14/2019	252.22
10593	Pro-Tec Electric Ltd.	5/14/2019	18,204.00
10594	R & J Lakeside Service Ltd.	5/14/2019	491.62
10595	Rent-It Store & Tool Supply	5/14/2019	130.96
10596	Riverbend Co-op Ltd.	5/14/2019	12.26
10597	Saskatchewan Health Authority	5/14/2019	218.75
10598	Saskatchewan Research Council	5/14/2019	218.93
10599	Success Office Systems	5/14/2019	52.05
10600	SUMA	5/14/2019	270.97
10601	SaskWater Accounts Receivable	5/14/2019	1,410.61
10602	Technical Safety Authority	5/14/2019	85.00
10603	True Family Enterprises Ltd.	5/14/2019	41.85
10604	Urban Systems Ltd.	5/14/2019	2,483.78

Heidi Soggie

Heidi Soggie

Payment #	Vendor	Date	Amount
10605	V. of Elbow MasterCard Acct	5/14/2019	412.86
10606	Village of Elbow - Petty Cash	5/14/2019	122.20
10607	AFAB Industries Inc.	5/15/2019	33,325.00
10608	Claudia Diederich	5/15/2019	850.00
10609	Joe Gumulcak	5/15/2019	1,045.00
10610	Yvonne Jess	5/15/2019	1,245.00
10611	Clinton Ruuth	5/15/2019	620.00
10612	Metal Mart	5/15/2019	2,220.00
10613	Devin Ellscheid	5/24/2019	13,750.00
10614	Loraas Disposal Services Ltd.	5/24/2019	5,472.33
10615	SaskPower	5/24/2019	3,435.62
10616	SaskTel CPP	5/24/2019	388.72
10617	SUMA	5/24/2019	600.30
10618	SaskWater Accounts Receivable	5/24/2019	11,664.20
10619	Village of Elbow	5/24/2019	455.67
10620	Tammy Lemcke	5/24/2019	900.00
10621	Colleen Hoppenreys	5/31/2019	470.00
10622	Keith Danliuk	5/31/2019	1,104.98
10623	Lorne Dean	5/31/2019	60.00
10624	Claudia Diederich	5/31/2019	1,285.45
10625	Joe Gumulcak	5/31/2019	1,842.38
10626	Yvonne Jess	5/31/2019	2,506.54
10627	Margo Maxwell	5/31/2019	500.00
10628	Clinton Ruuth	5/31/2019	1,495.24
10629	MEPP	5/31/2019	2,919.56
10630	Receiver General	5/31/2019	4,307.65
10631	Receiver General	5/31/2019	915.09
10632	V. of E. ITF W. Cafferata	5/31/2019	80.00
10633	Village of Elbow - Petty Cash	5/31/2019	35.85
10634	SGI Canada	5/31/2019	207.90
Total:			125,590.52
Total for General:			125,590.52

Payments Printed: 65

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending May 31, 2019

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	449.46	1,783.44	496,815.03	(495,031.59)	99.64-
Fees and Charges	4,851.77	46,840.04	91,340.00	(44,499.96)	48.72-
Utilities	5,875.88	65,742.57	361,773.09	(296,030.52)	81.83-
Grants		17,642.48	119,088.50	(101,446.02)	85.19-
Grants in Lieu of Taxes	1,828.23	10,158.76	29,961.93	(19,803.17)	66.09-
Investment Income and Commissions	1,271.12	9,203.15	30,000.00	(20,796.85)	69.32-
Other Revenues	2,480.00	181,850.20	6,500.00	175,350.20	2697.70
<b>Total Revenues:</b>	<b>16,756.46</b>	<b>333,220.64</b>	<b>1,135,478.55</b>	<b>(802,257.91)</b>	<b>70.65-</b>
<b>Expenditures</b>					
General Government Services	11,473.19	118,427.94	250,480.86	132,052.92	52.72
Protective Services	789.40	(12,935.79)	72,911.25	85,847.04	117.74
Transportation Services	29,401.66	164,339.25	633,315.00	468,975.75	74.05
Environmental Health Services	5,093.36	16,241.01	62,050.00	45,808.99	73.83
Public Health and Welfare Services	1,361.85	177.85	500.00	322.15	64.43
Planning and Development Services	2,365.50	8,664.77	43,190.00	34,525.23	79.94
Recreation and Cultural Services	19,378.12	49,098.37	162,038.98	112,940.61	69.70
Utilities	16,838.93	53,320.97	228,144.24	174,823.27	76.63
<b>Total Expenditures:</b>	<b>86,702.01</b>	<b>397,334.37</b>	<b>1,452,630.33</b>	<b>1,055,295.96</b>	<b>72.65</b>
<b>Change in Net Financial Assets</b>	<b>(69,945.55)</b>	<b>(64,113.73)</b>	<b>(317,151.78)</b>	<b>253,038.05</b>	<b>79.78</b>
Change in Non-Financial Assets		(16,773.61)		(16,773.61)	
<b>Change in Net Assets</b>	<b>(69,945.55)</b>	<b>(47,340.12)</b>	<b>(317,151.78)</b>	<b>269,811.66</b>	<b>85.07</b>
Transfers		176,870.20	207,425.00	30,554.80	14.73
<b>Change in Surplus</b>	<b>(69,945.55)</b>	<b>(224,210.32)</b>	<b>(524,576.78)</b>	<b>300,366.46</b>	<b>57.26</b>

**Account Balances**

	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			200.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		(157.94)	200.95
Cash - Bank - Demand	(24,143.33)	(983,928.62)	212,069.82
Cash - Bank - Term Deposit - 36 month		325,000.00	325,000.00
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 60 month		333,000.00	333,000.00
Cash - Bank - Term Deposit - 48 month		325,000.00	325,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405		250,000.00	250,000.00
Cash - Investment	612.59	2,499.04	485,279.21
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(23,530.74)</b>	<b>1,412.48</b>	<b>2,247,849.98</b>

**Municipal Taxes Receivable**

Municipal - Tax Receivable - Current	(2,742.94)	(8,563.49)	(8,563.49)
Municipal - Tax Receivable - Arrears	(37,865.10)	(31,591.49)	29,462.49
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(40,608.04)</b>	<b>(40,154.98)</b>	<b>19,539.22</b>

certified correct and in accordance with the records

Presented to council on

June 10, 2019  
(Date)



Yvonne Jess, Chief Administrative Officer



Colleen Hoppenreys, Mayor

Agenda for the June 10, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

**CALL TO ORDER**  
**APPROVAL (or amendment) OF AGENDA**  
**CONFLICT OF INTEREST**

**APPROVAL (or amendment) OF MINUTES – May 13**  
- Business arising from the minutes

**Maintenance Report**

**FINANCIAL STATEMENTS**  
**ACCOUNTS PAYABLE**

**REPORTS**

- Health Mtg
- RCMP Mtg
- SaskWater – April
- UMAAS Convention

**OLD BUSINESS**

- Patterson – May 15<sup>th</sup> building permit deadline
- Bayshore Agreement
- Seacan Policy
- Budget items:
  - o Civic Centre door replacement
  - o Trolley's
- Facilities Committee – mandate
- Community Park porta potty
- Elbow website project
- July 1<sup>st</sup>
- Dust Suppressant
- Rod & Joanne Daniluk subdivision
- Mizu
- Chipper pricing
- Community Volunteer Appreciation BBQ

**CORRESPONDENCE**

- Claudia Diederich
- Connect Energy
- Gerrid Gust
- Ministry of Government Relations
- Gardiner Dam Terminal – share circular 2018
- Lake Diefenbaker Tourism Mtg

**NEW BUSINESS**

- WaterWolf
- SUMA Municipal Symposium
- Culverts
- Culvert Policy – transit
- Weekend call out rate for maintenance staff
- Traffic Bylaw – concerns raised
- Building Permits:
  - o Martin Friesen – Site #21 in Elbow Sunset Suites
  - o Dan Closs – 326 Aberdeen Street
- Newsletter items
- Rodeo trailer driveway

**ADJOURNMENT**

**Next Council Meeting**

Minutes from the June 10, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Councillors Joanne Brochu, Blake Dorward, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Absent: Mayor Colleen Hoppenreys

Having a quorum present, Deputy Mayor Soggie called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

**Agenda**

BROCHU: That the agenda be accepted as amended. Carried.

**Pecuniary Interest**

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

**Minutes**

107/2019

BROCHU: That the minutes of the May 13, 2019 Regular Council Meeting be accepted as presented. Carried.

**Maintenance Report**

Foreman Joe Gumulcak reported on maintenance items including culvert quotes, fire hydrant replacement, two curbstops were replaced and one repaired, water line leaks at Tuft's Bay and one in the Community Park, mower repairs, and that he will get prices on purchasing a transit.

Foreman Gumulcak left the meeting at 7:30 p.m.

**Financial Statements**

108/2019

DORWARD: That the bank reconciliation and financial statement for the month of May 2019 be accepted as presented. Carried.

**Accounts Payable**

109/2019

SOGGIE: That the accounts be paid as presented. Carried.

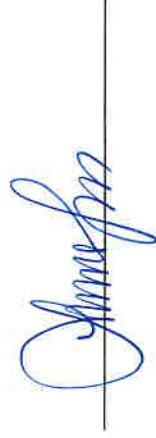
**Reports**

Council was presented with the following reports:

- Health Network Meeting
- RCMP Meeting
- SaskWater – April
- UMAAS Convention

110/2019

BROCHU: That we accept the above presented reports. Carried.



**SeaCan Policy**

111/2019 DORWARD: That we amend our Seacan Policy to include concession use in the rodeo/sports grounds. Carried.

**Elbow Civic Centre**

112/2019 BROCHU: That we purchase the new Civic Centre door as per our budget. Carried.

**Dust Suppression Policy**

113/2019 DORWARD: That we adopt a policy in regards to dust suppression that a property owner may make application to the Village Council to have dust suppression applied to the street in front of their property, at their cost, provided it is applied by a licensed applicator with an approved product, and that the owner be made aware that the Village will not schedule graveling or grading around who has applied dust suppression to the street and all costs and liability are that of the property owner who has contracted or paid for the dust suppression service. Carried.

**Cemetery**

114/2019 DORWARD: That we make arrangements with Sawyer's Tree Service to cut and chip the caragana's from cemetery for an approximate price estimate of \$5,400. Carried.

**Holiday Policy**

115/2019 SOGGIE: That we make an exception to Policy 250-22 Holidays, allowing Claudia Diederich to carry over an additional five holiday days into 2020, which will be paid out at her 2019 wage. Carried.

**Natural Gas**

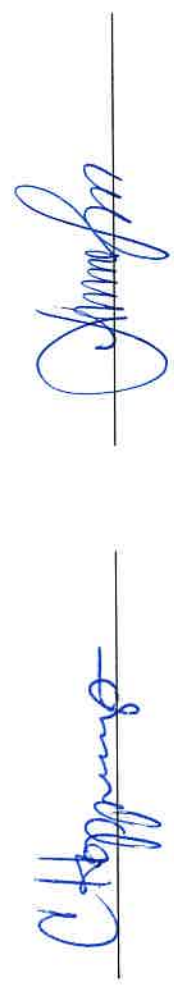
116/2019 BROCHU: That once our contract with Connect Energy expires October 31, 2019 that we go with Peak Energy as our natural gas supplier to all Village buildings. Carried.

**Development/Building Permits**

117/2019 DORWARD: That we approve the following Building and Development Permits based on the plan review by our Building Official:  
#3/2019 – Martin Friesen – Site #21 Elbow Sunset Suites  
#4/2019 – Dan & Andrea Closs – 326 Aberdeen Street  
Carried.

**Adjournment**

118/2019 BROCHU: That this meeting be adjourned at 9:50 p.m. Carried.

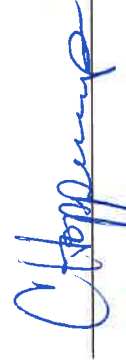
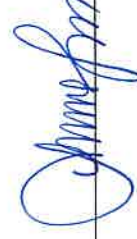


## CORRESPONDENCE

- Claudia Diederich
- Connect Energy
- Gerrid Gust
- Ministry of Government Relations
- Gardiner Dam Terminal
- Lake Diefenbaker Tourism

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
10635	ACME Environmental Services	6/13/2019	1,748.25
10636	Air Liquide Canada Inc.	6/13/2019	287.39
10637	Robert L. Bramble	6/13/2019	107.40
10638	BVH Consulting	6/13/2019	168.00
10639	Yvonne Jess	6/13/2019	400.00
10640	Colleen Hoppenreys	6/13/2019	380.00
10641	Robert A. Hundebly	6/13/2019	200.00
10642	Blake Dorward	6/13/2019	300.00
10643	Joanne Brochu	6/13/2019	400.00
10644	Heldi Soggie	6/13/2019	300.00
10645	Cralk Hardware	6/13/2019	18,217.46
10646	The Davidson Leader	6/13/2019	56.28
10647	Claudia Diederich	6/13/2019	438.31
10648	Yvonne Jess	6/13/2019	751.24
10649	Floccor Inc.	6/13/2019	9,148.55
10650	Ho-Bo Electric	6/13/2019	2,018.41
10651	Dale Hundebly	6/13/2019	296.02
10652	John Deere Financial	6/13/2019	215.63
10653	Village of Loreburn	6/13/2019	750.00
10654	Meridan Inspections Ltd.	6/13/2019	669.90
10655	MuniSoft	6/13/2019	1,441.89
10656	OHI Media Inc.	6/13/2019	69.38
10657	The Outlook	6/13/2019	51.60
10658	Outlook Rentals Ltd.	6/13/2019	299.70
10659	Joe Parent	6/13/2019	392.50
10660	Isabella Parent	6/13/2019	48.80
10661	Peddle's Septic Service	6/13/2019	52.50
10662	Purolator Ltd.	6/13/2019	121.34
10663	R & J Lakeside Service Ltd.	6/13/2019	1,056.79
10664	Rent-It Store & Tool Supply	6/13/2019	234.63
10665	Riverbend Co-op Ltd.	6/13/2019	18.86
10666	Roto-Rooter	6/13/2019	670.44
10667	Saskatchewan Health Authority	6/13/2019	92.00
10668	SUMA	6/13/2019	315.00
10669	True Family Enterprises Ltd.	6/13/2019	9.19
10670	Urban Systems Ltd.	6/13/2019	3,990.00
10671	V. of Elbow MasterCard Acct	6/13/2019	1,026.44
10672	WayLyn Signs	6/13/2019	975.76
10673	Keith Daniluk	6/14/2019	530.00
10674	Claudia Diederich	6/14/2019	850.00
10675	Joe Gumulcak	6/14/2019	1,045.00
10676	Yvonne Jess	6/14/2019	1,245.00
10677	Clinton Ruuth	6/14/2019	620.00
10678	Loraas Disposal Services Ltd.	6/20/2019	5,974.33
10679	SaskPower	6/20/2019	2,970.48
10680	SaskTel CPP	6/20/2019	415.80
10681	SUMA	6/20/2019	604.89

Payment #	Vendor	Date	Amount
10682	SaskWater Accounts Receivable	6/20/2019	15,234.70
10683	Village of Elbow	6/20/2019	508.64
10684	Colleen Hoppenreys	6/28/2019	250.00
10685	Keith Danluk	6/28/2019	904.90
10686	Claudia Diederich	6/28/2019	918.04
10687	Joe Gumulcak	6/28/2019	1,842.38
10688	Yvonne Jess	6/28/2019	2,506.54
10689	Margo Maxwell	6/28/2019	500.00
10690	Clinton Ruuth	6/28/2019	1,400.89
10691	MEPP	6/28/2019	2,778.72
10692	Receiver General	6/28/2019	4,078.92
10693	Receiver General	6/28/2019	980.00
10694	V. of E. ITF W. Cafferata	6/28/2019	80.00
Total:			93,958.89
Total for General:			93,958.89

Payments Printed: 60




Minutes from the June 25, 2019, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

**Present:**

Mayor Hoppenreys, Councillors Joanne Brochu, Blake Dorward, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 4:30 p.m.

**Bayshore Tenders**

119/2019

**DORWARD:** That this meeting go in camera at 4:31 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.  
Carried.

Mayor Hoppenreys, Councillors Dorward, Brochu, Soggie and CAO Jess attended the in-camera session.

Council returned from the closed session at 5 p.m.

120/2019

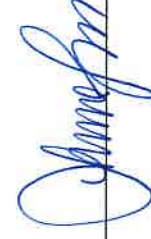
**DORWARD:** That we accept the tender from Quintin & Theresa Boon, and Joey & Lori Mizu for the 2019 Operation and Maintenance Agreement for the Tuft's Bay Recreation Centre "Bayshore" with the addition of authorizing the use of a food truck and boat rentals, along with providing proof of liability and property insurance.  
Carried.

**Adjournment**

121/2019

**SOGGIE:** That this meeting be adjourned at 5:25 p.m. Carried.





**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending June 30, 2019

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	261.00	2,044.44	496,815.03	(494,770.59)	99.59-
Fees and Charges	23,717.74	70,557.78	91,340.00	(20,782.22)	22.75-
Utilities	60,755.10	126,497.67	361,773.09	(235,275.42)	65.03-
Grants	71,941.85	89,584.33	119,088.50	(29,504.17)	24.77-
Grants in Lieu of Taxes	2,232.20	12,390.96	29,961.93	(17,570.97)	58.64-
Investment Income and Commissions	993.83	10,196.98	30,000.00	(19,803.02)	66.01-
Other Revenues	2,540.00	184,390.20	6,500.00	177,890.20	2736.77
<b>Total Revenues:</b>	<b>162,441.72</b>	<b>495,662.36</b>	<b>1,135,478.55</b>	<b>(639,816.19)</b>	<b>56.35-</b>
<b>Expenditures</b>					
General Government Services	15,645.74	134,073.68	250,480.86	116,407.18	46.47
Protective Services	8,593.68	(4,342.11)	72,911.25	77,253.36	105.96
Transportation Services	11,766.22	176,105.47	633,315.00	457,209.53	72.19
Environmental Health Services	5,248.53	21,489.54	62,050.00	40,560.46	65.37
Public Health and Welfare Services	(3,255.40)	(3,077.55)	500.00	3,577.55	715.51
Planning and Development Services	3,800.00	12,464.77	43,190.00	30,725.23	71.14
Recreation and Cultural Services	24,560.01	73,658.38	162,038.98	88,380.60	54.54
Utilities	18,302.65	71,623.62	228,144.24	156,520.62	68.61
<b>Total Expenditures:</b>	<b>84,661.43</b>	<b>481,995.80</b>	<b>1,452,630.33</b>	<b>970,634.53</b>	<b>66.82</b>
<b>Change in Net Financial Assets</b>	<b>77,780.29</b>	<b>13,666.56</b>	<b>(317,151.78)</b>	<b>330,818.34</b>	<b>104.31</b>
Change in Non-Financial Assets		(16,773.61)		(16,773.61)	
<b>Change in Net Assets</b>	<b>77,780.29</b>	<b>30,440.17</b>	<b>(317,151.78)</b>	<b>347,591.95</b>	<b>109.60</b>
Transfers		176,870.20	207,425.00	30,554.80	14.73
<b>Change in Surplus</b>	<b>77,780.29</b>	<b>(146,430.03)</b>	<b>(524,576.78)</b>	<b>378,146.75</b>	<b>72.09</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			200.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit		(157.94)	200.95		
Cash - Bank - Demand	9,836.32	(974,092.30)	221,906.14		
Cash - Bank - Term Deposit - 36 month		325,000.00	325,000.00		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 60 month		333,000.00	333,000.00		
Cash - Bank - Term Deposit - 48 month		325,000.00	325,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	700.95	3,199.99	485,980.16		
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>10,537.27</b>	<b>11,949.75</b>	<b>2,258,387.25</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(1,407.03)	(9,970.52)	(9,970.52)		
Municipal - Tax Receivable - Arrears	(253.66)	(31,845.15)	29,208.83		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(1,660.69)</b>	<b>(41,815.67)</b>	<b>17,878.53</b>		

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

July 8, 2019  
(Date)  
  
Colleen Hoppenreys, Mayor

Agenda for the July 8, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

OATH OF OFFICE – Cody Gieni, Councillor

APPROVAL (or amendment) OF AGENDA  
CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – June 10<sup>th</sup>, June 25<sup>th</sup>  
- Business arising from the minutes

Maintenance Report

7:30 p.m. DELEGATION – Rick Diederich

FINANCIAL STATEMENTS & Budgetary Control Document

ACCOUNTS PAYABLE

REPORTS

- Water Security Agency
- WaterWolf
- CATPC
- SaskWater – May

OLD BUSINESS

- Community Park porta potty
- Dust Suppressant pricing
- Seacan Policy
- Budget items:
  - o Trolley's
- Patterson – May 15<sup>th</sup> building permit deadline
- Facilities Committee – mandate
- Lake Diefenbaker Tourism rep

CORRESPONDENCE

- Community Planning
- Davidson Leader
- Elbow Pickleball Club
- Lake Diefenbaker Tourism
- MADD Canada
- RM of Loreburn
- Kerry Korchinski

NEW BUSINESS

- Annual Waterworks Information/Waterworks Rate Policy
- Dog Complaint
- Building Permits:
  - o 5/2019 – Rough Cut Ent. Ltd. – 117 Lakeridge Cres
  - o 6/2019 – Joel Hesje – 130 Sunset Lane
  - o 7/2019 – Christ Senner – 303 Grey St
  - o 8/2019 – Gardner – 170 Sunset Lane
  - o Olafson – deck – site #33 Elbow Sunset Suites
- Gophers
- After hours communication
- Rink
  - o Floor scrubber pricing; pricing from Mr. Powerwash
  - o Carpet cleaner pricing
  - o Leaking rink roof
- Basketball hoops at Community Park re: damage

ADJOURNMENT

Next Council Meeting

Minutes from the July 8, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Blake Dorward, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

**Agenda**

BROCHU: That the agenda be accepted as amended. Carried.

122/2019

**Pecuniary Interest**

Councillor Brochu indicated she will have a conflict to declare in regards to the dog complaint on the agenda.

No other Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

**Minutes**

123/2019

DORWARD: That the minutes of the June 10, 2019 Regular Council Meeting and June 25, 2019 Special Council Meeting be accepted as presented. Carried.

**Maintenance Report**

Foreman Joe Gumulcak reported on maintenance items including Saskatchewan Street, culverts, gravel, and the plumbing repairs at the Bayshore Building.

Foreman Gumulcak left the meeting at 7:15 p.m.

**Financial Statements**

124/2019

DORWARD: That the bank reconciliation and financial statement for the month of June 2019 be accepted as presented. Carried.

**In-Camera Session**

125/2019

HOPPENREYS: That this meeting to in-camera at 7:16 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

Rick Diederich and Chase Diederich attended the in-camera session at 7:16 p.m.

Rick Diederich and Chase Diederich left the meeting at 7:42 p.m.

Council returned from the closed session at 8:10 p.m.



**Financial Statements**

126/2019 SOGGIE: That the bank reconciliation and financial statement for the month of June 2019 be accepted as presented. Carried.

**Accounts Payable**

127/2019 DORWARD: That in regards to the invoice from Robert L. Bramble for the sidewalk removal project, we pay the full tendered amount, but only agree to pay half of the extra charges related to the second and third layers of sidewalk because he knew about the second layer when he submitted his tender, and furthermore that the Village deduct from this payment what Robert L. Bramble owes the Village for damages to one curbstop and one fire hydrant. Carried.

128/2019 SOGGIE: That the accounts be paid as presented. Carried.

**Reports**

Council was presented with the following reports:

Water Security Agency  
WaterWolf  
CATPC  
SaskWater – May

**359 Aberdeen Street**

129/2019 BROCHU: That we instruct our lawyer to follow up with a letter to Mark and Carol Patterson, as she suggested as the first step in regards to the Order issued for 359 Aberdeen Street. Motion Defeated.

**Cannabis Cultivation Facility**

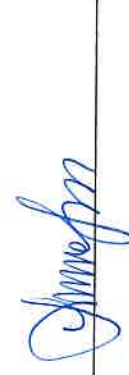
130/2019 BROCHU: That the Village of Elbow approves Rick Diederich's proposal to build a Cannabis Cultivation Facility in the Industrial Subdivision as covered in the Cannabis Regulations (SOR/2018-144), the ACMPR and the Federal Cannabis Act. Furthermore, the Village of Elbow agrees to sign off on Section 9 as the Local Government in the "Application to become a licensed producer under the Access to Cannabis for Medical Purposes Regulations (ACMPR)". Carried.

**Lake Diefenbaker Tourism**

131/2019 SOGGIE: That we appoint Kim Trew as the Village of Elbow representative on the Lake Diefenbaker Tourism board. Carried.

**Daniluk Subdivision**

132/2019 HOPPENREYS: That we approve the subdivision application from Rod and Joanne Daniluk for proposed Parcel R – residential use, that the Village will require a Servicing Agreement for this subdivision, and that the Village will accept cash in lieu for the Municipal Reserve requirement. Carried.

Community Directory

133/2019 DORWARD: That the Village of Elbow participate in the Community Directory put out by The Davidson Leader with a full page ad. Carried.

Lake Diefenbaker Tourism

134/2019 BROCHU: That the Village purchase a Lake Diefenbaker Tourism membership for \$1,000. Carried.

Water Rate Policy and Capital Investment Strategy

135/2019 HOPPENREYS: That we accept the 2018 Waterworks Rate Policy and Capital Investment Strategy Policy as presented. Carried.

Development/Building Permits

136/2019 BROCHU: That we approve the following Building and Development Permits based on the plan review by our Building Official:  
#5/2019 – Rough Cut Ent. Ltd. – 117 Lakeridge Crescent  
#6/2019 – Joel & Brenda Hesje – 130 Sunset Lane  
#7/2019 – Chris Senner – 303 Grey Street  
#8/2019 – Glen & Nancy Gardner – 170 Sunset Lane  
#9/2019 – Bob Olafson – Site #33 Elbow Sunset Suites  
Carried.

Gophers – Nuisance Wildlife Control

137/2019 HOPPENREYS: That we designate Nick Paulsen, Glen Amor, and Blake Dorward to shoot gophers in town, and obtain a Nuisance Wildlife Control Special Permit accordingly. Carried.

Extension of Meeting

138/2019 BROCHU: That we extend the meeting past 10 p.m. for half an hour. Carried.

Councillor Brochu declared a conflict of interest in the following item, and left the meeting at 10:27 p.m.

Dog Bylaw

139/2019 DORWARD: That we issue a written warning to Joanne and Aime Brochu that if their dogs are in contravention of Bylaw No. 09-10 “The Dog Bylaw” again, the Village will issue the appropriate penalty. Carried.

Adjournment

140/2019 SOGGIE: That this meeting be adjourned at 10:33 p.m. Carried.



## CORRESPONDENCE

- Community Planning
- Davidson Leader
- Elbow Pickleball Club
- Lake Diefenbaker Tourism
- MADD Canada
- RM of Loreburn
- Kerry Korchinski

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
10695	Chris Akre	7/01/2019	1,800.00
10696	ALS Canada	7/08/2019	48.00
10697	Alzheimer Assoc. of Sask	7/08/2019	228.00
10698	The Arthritis Society	7/08/2019	128.00
10699	Canadian Bible Society	7/08/2019	8.00
10700	CNIB	7/08/2019	68.00
10701	Canadian Cancer Society	7/08/2019	708.00
10702	Central Butte & District	7/08/2019	308.00
10703	Crohn's & Colitis Canada	7/08/2019	88.00
10704	Canadian Cystic Fibrosis Found	7/08/2019	98.00
10705	Canadian Diabetic Association	7/08/2019	248.00
10706	Elbow Cemetery Fund	7/08/2019	203.00
10707	Elbow & District Museum	7/08/2019	143.00
10708	Palliser Regional Library	7/08/2019	113.00
10709	Heart & Stroke Foundation	7/08/2019	388.00
10710	Huntington Society	7/08/2019	48.00
10711	Jim Pattison Children's	7/08/2019	116.00
10712	The Kidney Foundation	7/08/2019	268.00
10713	Canadian Mental Health Assoc.	7/08/2019	173.00
10714	Multiple Sclerosis Society	7/08/2019	243.00
10715	Muscular Dystrophy Canada	7/08/2019	73.00
10716	Osteoporosis Canada	7/08/2019	98.00
10717	Canadian Paraplegic Assoc	7/08/2019	98.00
10718	Red Cross Society	7/08/2019	63.00
10719	Ronald McDonald House SK	7/08/2019	28.00
10720	The Salvation Army	7/08/2019	8.00
10721	Saskatchewan Abilities Council	7/08/2019	73.00
10722	Saskatchewan Lung Association	7/08/2019	548.00
10723	Parkinson Canada	7/08/2019	73.00
10724	STARS	7/08/2019	333.00
10725	Access 2000	7/10/2019	1,244.44
10726	Ruth Book	7/10/2019	75.00
10727	B Sharp Contracting Inc.	7/10/2019	6,105.00
10728	The Davidson Leader	7/10/2019	50.00
10729	Claudia Diederich	7/10/2019	34.38
10730	Joe Gumulcak	7/10/2019	354.61
10731	Five Hills Health Region	7/10/2019	165.00
10732	Floccor Inc.	7/10/2019	1,088.70
10733	Lake Diefenbaker Tourism	7/10/2019	1,050.00
10734	Meridan Inspections Ltd.	7/10/2019	1,884.56
10735	Dale Norrish	7/10/2019	6,250.00
10736	The Outlook	7/10/2019	84.34
10737	Peddle's Septic Service	7/10/2019	105.00
10738	Prairie Janitorial Supply	7/10/2019	330.67
10739	P. Machibroda Engineering Ltd	7/10/2019	745.29
10740	Prairie Steel	7/10/2019	2,260.45
10741	Pro-Tec Electric Ltd.	7/10/2019	43,455.73

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*Amph*

Payment #	Vendor	Date	Amount
10742	Purolator Ltd.	7/10/2019	130.80
10743	R & J Lakeside Service Ltd.	7/10/2019	1,343.16
10744	Reese Contracting	7/10/2019	540.02
10745	Rent-It Store & Tool Supply	7/10/2019	377.95
10746	Riverbend Co-op Ltd.	7/10/2019	227.67
10747	SAL Engineering Ltd.	7/10/2019	11,181.08
10748	Sanden Trenching	7/10/2019	8,299.47
10749	Saskatoon Media Group	7/10/2019	313.95
10750	Saskatchewan Health Authority	7/10/2019	138.00
10751	Success Office Systems	7/10/2019	88.17
10752	SUMA	7/10/2019	399.28
10753	SaskWater Accounts Receivable	7/10/2019	4,203.49
10754	Technical Safety Authority	7/10/2019	31.50
10755	True Family Enterprises Ltd.	7/10/2019	11.98
10756	Urban Systems Ltd.	7/10/2019	4,252.50
10757	V. of Elbow MasterCard Acct	7/10/2019	283.50
10758	Village of Elbow	7/10/2019	150.00
10759	Keith Daniluk	7/15/2019	520.00
10760	Claudia Diederich	7/15/2019	850.00
10761	Joe Gumulcak	7/15/2019	1,045.00
10762	Yvonne Jess	7/15/2019	1,245.00
10763	Clinton Ruuth	7/15/2019	620.00
10764	Riverbend Co-op Ltd.	7/15/2019	127.01
10765	Loraas Disposal Services Ltd.	7/18/2019	6,673.80
10766	SaskPower	7/18/2019	2,520.92
10767	SaskTel CPP	7/18/2019	412.74
10768	SaskWater Accounts Receivable	7/18/2019	19,038.51
10769	Village of Elbow	7/18/2019	480.23
10770	Robert L. Bramble	7/25/2019	14,097.96
10771	Colleen Hoppenreys	7/31/2019	250.00
10772	Keith Daniluk	7/31/2019	1,022.28
10773	Claudia Diederich	7/31/2019	1,185.54
10774	Joe Gumulcak	7/31/2019	1,842.38
10775	Yvonne Jess	7/31/2019	2,506.54
10776	Margo Maxwell	7/31/2019	534.50
10777	Clinton Ruuth	7/31/2019	1,598.62
10778	MEPP	7/31/2019	2,920.60
10779	Bruce and/or Lorraine O'Brien	7/31/2019	40.68
10780	Receiver General	7/31/2019	4,245.44
10781	Receiver General	7/31/2019	1,168.69
10782	V. of E. ITF W. Cafferata	7/31/2019	80.00

Total: 169,102.13

Total for General: 169,102.13

Payments Printed: 88

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**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending July 31, 2019

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	511,668.71	513,713.15	496,815.03	16,898.12	3.40
Fees and Charges	8,034.66	78,592.44	91,340.00	(12,747.56)	13.96-
Utilities	51,349.01	177,846.68	361,773.09	(183,926.41)	50.84-
Grants	19,970.40	109,554.73	119,088.50	(9,533.77)	8.01-
Grants in Lieu of Taxes	2,228.51	14,619.47	29,961.93	(15,342.46)	51.21-
Investment Income and Commissions	958.06	11,155.04	30,000.00	(18,844.96)	62.82-
Other Revenues	127,868.60	312,258.80	6,500.00	305,758.80	4703.98
<b>Total Revenues:</b>	<b>722,077.95</b>	<b>1,217,740.31</b>	<b>1,135,478.55</b>	<b>82,261.76</b>	<b>7.24</b>
<b>Expenditures</b>					
General Government Services	19,735.45	153,809.13	250,480.86	96,671.73	38.59
Protective Services	(8,282.87)	(12,624.98)	72,911.25	85,536.23	117.32
Transportation Services	93,805.09	269,910.56	633,315.00	363,404.44	57.38
Environmental Health Services	7,443.75	28,933.29	62,050.00	33,116.71	53.37
Public Health and Welfare Services	6,049.81	2,972.26	500.00	(2,472.26)	494.45-
Planning and Development Services	4,050.00	16,514.77	43,190.00	26,675.23	61.76
Recreation and Cultural Services	6,294.34	79,952.72	162,038.98	82,086.26	50.66
Utilities	26,745.78	98,369.40	228,144.24	129,774.84	56.88
<b>Total Expenditures:</b>	<b>155,841.35</b>	<b>637,837.15</b>	<b>1,452,630.33</b>	<b>814,793.18</b>	<b>56.09</b>
<b>Change in Net Financial Assets</b>	<b>566,236.60</b>	<b>579,903.16</b>	<b>(317,151.78)</b>	<b>897,054.94</b>	<b>282.85</b>
Change in Non-Financial Assets		(16,773.61)		(16,773.61)	
<b>Change in Net Assets</b>	<b>566,236.60</b>	<b>596,676.77</b>	<b>(317,151.78)</b>	<b>913,828.55</b>	<b>288.14</b>
Transfers	134,588.60	311,458.80	207,425.00	(104,033.80)	50.15-
<b>Change in Surplus</b>	<b>431,648.00</b>	<b>285,217.97</b>	<b>(524,576.78)</b>	<b>809,794.75</b>	<b>154.37</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			200.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit		(157.94)	200.95		
Cash - Bank - Demand	113,020.60	(861,071.70)	334,926.74		
Cash - Bank - Term Deposit - 36 month		325,000.00	325,000.00		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 60 month		333,000.00	333,000.00		
Cash - Bank - Term Deposit - 48 month		325,000.00	325,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	605.77	3,805.76	486,585.93		
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>113,626.37</b>	<b>125,576.12</b>	<b>2,372,013.62</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	451,658.34	441,687.82	441,687.82		
Municipal - Tax Receivable - Arrears	(925.36)	(32,770.51)	28,283.47		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>450,732.98</b>	<b>408,917.31</b>	<b>468,611.51</b>		

certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

August 7 2019  
(Date)  
  
Colleen Hoppenreys, Mayor

Agenda for the August 7, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

**CALL TO ORDER**

**OATH OF OFFICE** – Cody Gieni, Councillor

**APPROVAL (or amendment) OF AGENDA  
CONFLICT OF INTEREST**

**7:45 p.m. DELEGATION** – Shawn Graham re: development/building permit (*likely more on this*

- Business arising from the minutes

**Maintenance Report**

**7:30 p.m. DELEGATION** – Doug Wankel re: infrastructure committee/drainage

**7:45 p.m. DELEGATION** – Shawn Graham re: development/building permit (*likely more on this to follow!*)

**FINANCIAL STATEMENTS & Budgetary Control Document**

**ACCOUNTS PAYABLE**

**REPORTS**

- Infrastructure Committee Meeting – July 24th
- SaskWater – June
- Museum
- Pickleball

**OLD BUSINESS**

- Patterson – Order
- Charlie Gumulcak/Jaimie Lemire – Order
- Rink Roof
- Tuft's Bay Lease
- Bylaw Enforcement Officer

**CORRESPONDENCE**

- Bert, Troy & Evelyn Bramble
- Dan & Andrea Closs
- Dave & Heather Jeanneau
- Dennis Soggie
- Farm Credit Canada
- Gardiner Dam Terminal
- Government Relations – Targeted Sector Support Initiative
- Government Relations – Gas Tax Grant
- Lakeshore Rodeo Committee
- Payton Hall
- SaskWater
- Water Security Agency

**NEW BUSINESS**

- Zoning Bylaw Amendment
- Graham Development/Building Permit
- Targeted Sector Support Initiative
- Recycled Asphalt Singles
- Nuisance Bylaw
- Liability claim
- Culvert Bylaw
- Tuft's Bay inspection report

**ADJOURNMENT**

Minutes from the August 7, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Colleen Hoppenreys , Councillors Joanne Brochu, Blake Dorward, Cody Gieni, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Heidi Soggie

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Cody Gieni, having been elected Councilor by acclamation took his Oath of Office and provided his Public Disclosure Statement.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

**Agenda**

DORWARD: That the agenda be accepted as amended.

Carried.

141/2019

**Pecuniary Interest**

Councilor Gieni indicated that he will have a conflict to declare in regards to the legal matter on the agenda.

No other Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

**Minutes**

142/2019

BROCHU: That the minutes of the July 8, 2019 Regular Council Meeting be accepted as amended.

Carried.

**Maintenance Report**

Foreman Joe Gumulcak reported on maintenance items including the fire hydrant repair, gravel, and the GIS/Asset Management project and the maintenance department's work locating curbstops, zone valves, etc.

**Sign Damages**

143/2019

HOPPENREYS: That we send an invoice for \$300 to the Husky football team in care of Payton Hall for the damages to Village signs that their group was responsible for during the July 19-20, 2019 weekend.


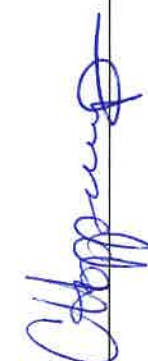
Carried.

Foreman Gumulcak left the meeting at 7:30 p.m.

**Delegation – 7:30 p.m. – Doug Wankel**

Doug Wankel attended the meeting to discuss drainage and the Infrastructure Committee Meeting.

Doug Wankel left the meeting at 7:45 p.m.

  
\_\_\_\_\_  
  
\_\_\_\_\_

**Delegation – 7:45 p.m. – Shawn Graham**

Shawn Graham attended the meeting to discuss his garage development permit application and setbacks.

Shawn Graham left the meeting at 8:03 p.m.

**Financial Statements**

144/2019 BROCHU: That the bank reconciliation and financial statement for the month of July 2019 be accepted as presented. Carried.

145/2019 DORWARD: That the CAO is authorized to transfer the full amount in the Village's BNS Investment Savings account from Credential Securities to PCCU chequing. Carried.

**Accounts Payable**

146/2019 HOPPENREYS: That the accounts be paid as presented. Carried.

**Reports**

Council was presented with the following reports:

- Infrastructure Committee
- SaskWater – June
- Museum Committee
- Pickelball

Councillor Gieni declared a conflict of interest in the following items, and left the meeting at 8:25 p.m.

**In-Camera Session**

147/2019 HOPPENREYS: That this meeting go in-camera at 8:27 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

Council returned from the closed session at 8:38 p.m.

**359 Aberdeen Street**

148/2019 BROCHU: Upon receiving further legal information, that we instruct our lawyer to follow up with a letter to Mark and Carol Patterson, as she suggested as the first step in regards to the Order issued for 359 Aberdeen Street. Carried.

**118 Aberdeen Street**

149/2019 HOPPENREYS: That we instruct our lawyer to follow up with a letter to Jaimie Lemire, Executrix of the Estate of Charlie Gumulcak, as the first step in regards to the Order issued for 118 Aberdeen Street. Carried.

Councillor Gieni returned to the Council Meeting at 8:41 p.m.



**Rink Roof**

Mayor Hoppenreys reported on her discussion with Tremco Roofing and Roof Maintenance regarding the leaking Rink roof and options for a coating. They are going to do a test section and then report back to Council.

**Bylaw Enforcement Officer**

150/2019

DORWARD: That the CAO is authorized to sign a Bylaw Enforcement Contract with the Commissionaires for an “on-demand” arrangement. Carried.

**Farm Credit Canada AgriSpirit Fund**

151/2019

BROCHU: That the CAO is authorized to sign the FCC AgriSpirit Funding Agreement for \$10,000 to be used towards the purchase of a new fire truck by December 31, 2021. Carried.

**Main Lift Station Ventilation**

152/2019

DORWARD: That we purchase an air handling unit for the Main Lift Station as per the quote received by SaskWater for \$8,101.09 + tax. Carried.

**Bylaw No. 19-03 – Zoning Bylaw Amendment**

153/2019

DORWARD: Read Bylaw No. 19-03 for a first time, being a bylaw to amend Bylaw NO. 08-05 known as the Zoning Bylaw. Carried.

**Development Permit**

154/2019

HOPPENREYS: That we table Shawn and Katherine Graham’s Development Permit Application until our September Council Meeting. Carried.

**Extension of Meeting**

155/2019

BROCHU: That we extend the meeting past 10 p.m. for half an hour. Carried.

**Adjournment**

156/2019

HOPPENREYS: That this meeting be adjourned at 10:25 p.m. Carried.

**CORRESPONDENCE**

- Bert, Troy & Evelyn Bramble
- Dan & Andrea Closs
- Dave & Heather Jeanneau
- Dennis Soggie
- Farm Credit Canada
- Gardiner Dam Terminal
- Government Relations – Targeted Sector Support Initiative
- Government Relations – Gas Tax Grant
- Lakeshore Rodeo Committee
- Payton Hall
- SaskWater
- Water Security Agency

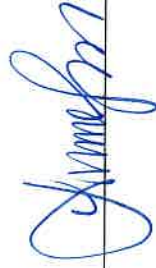
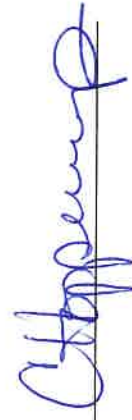


## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
10783	Air Liquide Canada Inc.	8/07/2019	115.11
10784	Yvonne Jess	8/07/2019	507.94
10785	Colleen Hoppenreys	8/07/2019	437.00
10786	Heidi Soggle	8/07/2019	60.00
10787	Rod Daniluk	8/07/2019	50.00
10788	Rick Ector	8/07/2019	50.00
10789	Glen Amor	8/07/2019	75.00
10790	Nikolas MacLean	8/07/2019	50.00
10791	Peter MacLean	8/07/2019	50.00
10792	Riley Scrimblitt	8/07/2019	50.00
10793	Kal Tire	8/07/2019	54.33
10794	Meridan Inspections Ltd.	8/07/2019	1,113.00
10795	Minister of Finance	8/07/2019	266.40
10796	MuniSoft	8/07/2019	115.21
10797	North Star Concrete Inc.	8/07/2019	292,803.36
10798	Joe Parent	8/07/2019	88.79
10799	Nick Paulsen	8/07/2019	500.00
10800	Peddle's Septic Service	8/07/2019	105.00
10801	Pro-Tec Electric Ltd.	8/07/2019	1,609.50
10802	Reese Contracting	8/07/2019	222.00
10803	Riverbend Co-op Ltd.	8/07/2019	422.77
10804	R.M. of Loreburn	8/07/2019	10,851.23
10805	Saskatchewan Health Authority	8/07/2019	195.75
10806	Saskatchewan Research Council	8/07/2019	218.93
10807	SUMA	8/07/2019	601.35
10808	Town of Davidson	8/07/2019	1,175.00
10809	True Family Enterprises Ltd.	8/07/2019	26.03
10810	Urban Systems Ltd.	8/07/2019	3,202.50
10811	WayLyn Signs	8/07/2019	449.55
10812	Claudia Diederich	8/15/2019	869.41
10813	Joe Gumulcak	8/15/2019	1,045.00
10814	Yvonne Jess	8/15/2019	1,245.00
10815	Clinton Ruuth	8/15/2019	620.00
10816	V. of Elbow MasterCard Acc't	8/08/2019	702.99
10817	Loraas Disposal Services Ltd.	8/20/2019	6,229.24
10818	SaskPower	8/20/2019	2,908.83
10819	SaskTel CPP	8/20/2019	398.27
10820	SaskWater Accounts Receivable	8/20/2019	16,192.02
10821	Village of Elbow	8/20/2019	506.87
10822	Colleen Hoppenreys	8/30/2019	250.00
10823	Claudia Diederich	8/30/2019	1,182.32
10824	Joe Gumulcak	8/30/2019	1,842.38
10825	Yvonne Jess	8/30/2019	2,506.54
10826	Margo Maxwell	8/30/2019	500.00
10827	Clinton Ruuth	8/30/2019	1,576.93
10828	MEPP	8/30/2019	2,913.20
10829	Receiver General	8/30/2019	4,243.43
10830	Receiver General	8/30/2019	831.33
10831	V. of E. ITF W. Caferata	8/30/2019	80.00
10832	Village of Elbow - Petty Cash	8/30/2019	61.05
Total:			362,170.56

Total for General: 362,170.56

Payments Printed: 50

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending August 31, 2019

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(12,844.36)	500,868.79	496,815.03	4,053.76	0.82
Fees and Charges	4,299.13	82,891.57	91,340.00	(8,448.43)	9.25-
Utilities	7,398.97	185,245.65	361,773.09	(176,527.44)	48.80-
Grants	9,941.50	119,496.23	119,088.50	407.73	0.34
Grants in Lieu of Taxes	5,737.58	20,357.05	29,961.93	(9,604.88)	32.06-
Investment Income and Commissions	1,168.89	12,323.93	30,000.00	(17,676.07)	58.92-
Other Revenues		312,258.80	6,500.00	305,758.80	4703.98
<b>Total Revenues:</b>	<b>15,701.71</b>	<b>1,233,442.02</b>	<b>1,135,478.55</b>	<b>97,963.47</b>	<b>8.63</b>
<b>Expenditures</b>					
General Government Services	13,362.18	167,171.31	250,480.86	83,309.55	33.26
Protective Services	(920.60)	(13,545.58)	72,911.25	86,456.83	118.58
Transportation Services	292,268.83	562,179.39	633,315.00	71,135.61	11.23
Environmental Health Services	5,434.26	34,367.55	62,050.00	27,682.45	44.61
Public Health and Welfare Services	910.00	3,882.26	500.00	(3,382.26)	676.45-
Planning and Development Services	13,901.23	30,416.00	43,190.00	12,774.00	29.58
Recreation and Cultural Services	2,459.40	82,412.12	162,038.98	79,626.86	49.14
Utilities	16,963.04	115,332.44	228,144.24	112,811.80	49.45
<b>Total Expenditures:</b>	<b>344,378.34</b>	<b>982,215.49</b>	<b>1,452,630.33</b>	<b>470,414.84</b>	<b>32.38</b>
<b>Change in Net Financial Assets</b>	<b>(328,676.63)</b>	<b>251,226.53</b>	<b>(317,151.78)</b>	<b>568,378.31</b>	<b>179.21</b>
Change in Non-Financial Assets		(16,773.61)		(16,773.61)	
<b>Change in Net Assets</b>	<b>(328,676.63)</b>	<b>268,000.14</b>	<b>(317,151.78)</b>	<b>585,151.92</b>	<b>184.50</b>
Transfers		311,458.80	207,425.00	(104,033.80)	50.15-
<b>Change in Surplus</b>	<b>(328,676.63)</b>	<b>(43,458.66)</b>	<b>(524,576.78)</b>	<b>481,118.12</b>	<b>91.72</b>

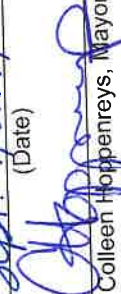
Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			200.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		(157.94)	200.95
Cash - Bank - Demand	74,502.88	(786,568.82)	409,429.62
Cash - Bank - Term Deposit - 36 month		325,000.00	325,000.00
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 60 month		333,000.00	333,000.00
Cash - Bank - Term Deposit - 48 month		325,000.00	325,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405		250,000.00	250,000.00
Cash - Investment	(97,631.12)	(93,825.36)	388,954.81
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(23,128.24)</b>	<b>102,447.88</b>	<b>2,348,885.38</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(262,368.39)	179,319.43	179,319.43
Municipal - Tax Receivable - Arrears	(2,239.82)	(35,010.33)	26,043.65
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(264,608.21)</b>	<b>144,309.10</b>	<b>204,003.30</b>

Certified correct and in accordance with the records

Presented to council on

Sept. 9, 2019  
(Date)

  
Yvonne Jess, Chief Administrative Officer

  
Colleen Hoppenreys, Mayor

**A BYLAW OF THE VILLAGE OF ELBOW TO AMEND  
BYLAW NO. 08-05 KNOWN AS THE ZONING BYLAW**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts to amend Bylaw No. 08-05 as follows:

1. Section 2 – Interpretation – be amended by adding in the following terms:

**Cannabis Production Operation** – a facility, approved under federal and provincial regulations that is used in whole or in part for the planting, cultivation, testing, harvesting, processing, and distribution of the cannabis plant and any of its derivatives. The activities involved in the cultivation, processing, and distribution of cannabis are described below:

- **Cannabis Cultivation** – activities in this category include growing industrial hemp and cannabis plants and the harvesting of material from those plants, as well as associated activities. Nurseries that grow plants for the harvesting of starting material are also included.
- **Cannabis Processor** – activities in this category include those that manufacture, package, and label cannabis products destined for sale to consumers, and the intra-industry sale of these products, including to provincially/territorially authorized distributors, as well as associated activities.
- **Cannabis Wholesale** – this activity includes businesses that operate warehouse and distribution facilities in Saskatchewan that purchase cannabis from licensed producers or other Saskatchewan based wholesalers for distribution to cannabis retailers.

Retail sale to the public is NOT included. Cannabis cultivation and cannabis processor activities will be licensed by federal regulators. Additionally, cannabis processors wishing to do business in Saskatchewan will be licensed provincially as “licensed producers”. A cannabis wholesaler is regulated provincially by the Saskatchewan Liquor and Gaming Authority (SLGA).

2. Section 5.4.11(3) – M2 – Industrial District – be amended by adding in the following under Discretionary Uses:  
  
5.4.11(3)(f) cannabis production operation
3. Section 5.4.11(5) – M2 – Industrial District – be amended by adding the following under Discretionary Use Criteria:  
  
5.4.11(5)(e) Cannabis production operations may be allowed in the M2 Industrial District if the activity and proposed location ensures that it will have minimal impact on surrounding adjacent areas and meets the following requirements:
  - meet municipal servicing capacity;
  - mitigate anticipated levels of noise, odour, smoke, fumes, dust, lighting, glare, vibration, or other emissions emanating from the operation;

- mitigate anticipated increased levels or types of vehicle traffic, unsafe conditions, or situations for vehicles, cyclists or pedestrians; and/or
- ensure the safe handling and disposal of hazardous and dangerous substances and materials.
- all cannabis production operations must have all approved business licenses (if applicable) and shall be approved by and comply with provincial and federal authorities and regulations.
- all cannabis production operations must maintain a setback of 150 meters from schools and playgrounds
- all materials and goods used in conjunction with cannabis production operations shall be stored within an enclosed building; no outside storage is permitted.
- signage for cannabis production operations shall not contain any images, but may include the business name in alpha-numeric characters. Any sign would be subject to any other applicable regulations in Section 4.5 – Signs.

Read a first time this 7<sup>th</sup> day of August, 2019.

Read a second time this 9<sup>th</sup> day of September, 2019.

Read a third time and passed this 9<sup>th</sup> day of September, 2019.



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

Agenda for the September 9, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

**PUBLIC HEARING – Zoning Amendment (7 p.m.)**

**CALL TO ORDER**

**APPROVAL (or amendment) OF AGENDA  
CONFLICT OF INTEREST**

- 7:30 p.m. – DELEGATION** – Shawn Graham re: development permit
- 7:45 p.m. – DELEGATION** – Rod Daniluk re: subdivision requirements

**APPROVAL (or amendment) OF MINUTES** – August 7

- Business arising from the minutes

**FINANCIAL STATEMENTS & Budgetary Control Document**

**ACCOUNTS PAYABLE**

**REPORTS**

- SaskWater – July
- WaterWolf – August 12
- WaterWolf – August 28

**OLD BUSINESS**

- Graham Development Permit
- Zoning Bylaw Amendment
- Rod Daniluk subdivision
- Bramble's
- Building Bylaw Orders
- Rink Roof
- FCM – Asset Management Program
- Property Appraisal Report
- Targeted Sector Support Initiative
- Culvert Bylaw
- Recycled Asphalt Singles – Titan Road
- Fire Truck

**CORRESPONDENCE**

- Elbow & District Museum
- Robert Brown
- SK Federation of Police Officers
- SUMA – Regional Meeting

**NEW BUSINESS**

- Lil Hagen – sewer blockage \$270 (policy 700-3)
- Diederich – water & sewer line in Industrial Subdivision
- ISC & LAFOIP workshop
- Prairie Centre Credit Union – Global Payment Card/Credit Card Development/Building Permit Application:
  - o Devon & Kira Reese – 410 Pfeiffer Ave
  - o Joe Megaw – 210 Grey Street
  - o Jaimie Lemire – 118 Aberdeen – demolition permit
  - o Dave MacTavish – 219 Aberdeen – demolition permit
- Marina project
- Kearley subdivision
- Metal detector
- Norma Johnson items
- SUMA Webinar
- SUMAdvantage – HR on call program
- SunCorp 2019 insurance appraisal
- L & R Development – final acceptance
- Ratepayer's Meeting Date
  - o Agenda/topic(s)?
  - o Volunteer Appreciation
  - o Citizen of the Year?
- RCMP Safer Communities Meeting – Nov. 16
- Community Park/Urban Orchard Committee
- Committee List

**ADJOURNMENT**

Minutes from the September 9, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Colleen Hoppenreys , Councillors Joanne Brochu, Blake Dorward, Cody Gieni, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

**Public Hearing – Zoning Bylaw Amendment**

Mayor Hoppenreys called the Public Hearing to order at 7 p.m., regarding the Zoning Bylaw amendment for Cannabis Production Operations.

Mayor Hoppenreys called for any representations from the floor in regards to the proposed amendment.

Council heard from Shawn Graham, and Gary Dunn from the floor.

Council was also presented with written submissions from Kim Trew, Gary Dunn, and Robert Brown in regards to the proposed amendment.

Having no further representations, Mayor Hoppenreys adjourned the Public Hearing at 7:15 p.m.

**Council Meeting Call To Order**

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:15 p.m.

**Agenda**

157/2019

BROCHU: That the agenda be accepted as presented.

Carried.

**Pecuniary Interest**

Councilor Soggie indicated that she will have a conflict to declare in regards to PCCU global payment card.

Councilor Gieni indicated that he will have a conflict to declare in regards to the legal matter on the agenda.

No other Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

**Delegation – 7:20 p.m. – Shawn & Katherine Graham**

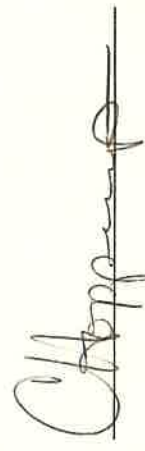
Shawn and Katherine Graham attended the meeting to discuss their Development Permit application, and their request for Council to approve their application.

Shawn and Katherine Graham left the meeting at 7:48 p.m., returning to the gallery.

**Delegation – 7:48 p.m. – Rod & Joanne Daniluk**

Rod and Joanne Daniluk attended the meeting to discuss their subdivision proposal and service agreement.

Rod and Joanne Daniluk left the meeting at 8 p.m.



Minutes

158/2019

DORWARD: That the minutes of the August 7, 2019 Regular Council Meeting be accepted as amended. Carried.

Financial Statements

159/2019

BROCHU: That the bank reconciliation and financial statement for the month of August 2019 be accepted as presented. Carried.

Accounts Payable

160/2019

SOGGIE: That the accounts be paid as presented. Carried.

Reports

Council was presented with the following reports:

SaskWater – July  
WaterWolf – August 12, and 28

Development Permit

161/2019

HOPPENREYS: That Shawn and Katherine Graham's Development Permit Application be denied as their proposal does not meet the rear yard minimum setbacks in the Village of Elbow Zoning Bylaw No. 08-05. Carried.

Bylaw No. 19-03 – Zoning Bylaw Amendment

162/2019

DORWARD: Read Bylaw No. 19-03 for a second time, being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

163/2019

BROCHU: Read Bylaw No. 19-03 for a third and final time, hereby adopting a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

In-Camera Session

164/2019

HOPPENREYS: That this meeting go in-camera at 8:25 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss Rod and Joanne Daniluk's subdivision proposal. Carried.

Council returned from the closed session at 9 p.m.

Rod & Joanne Daniluk Subdivision Proposal

165/2019

DORWARD: That we table Rod and Joanne Daniluk's subdivision application until the next meeting. Carried.

Councillor Gieni declared a conflict of interest in the following matter, and left the meeting at 9:02 p.m.

  
\_\_\_\_\_  
  
\_\_\_\_\_

In-Camera Session

166/2019

BROCHU: That this meeting go in-camera at 9:02 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a legal matter.  
Carried.

Council returned from the closed session at 9:07 p.m.

Councillor Gieni returned to the meeting at 9:07 p.m.

FCM MAMP Project

167/2019

HOPPENREYS: That the CAO and Mayor are authorized to sign the Federation of Canadian Municipalities Grant Agreement for our Municipal Asset Management Program project.  
Carried.

Culture Days 2019

168/2019

DORWARD: That Council hereby declares September 27 – 29, 2019 as “Culture Days” in Elbow.  
Carried.

SUMA Convention Resolution

169/2019

BROCHU: That we draft a motion to put forward at the 2020 SUMA Convention lobbying SUMA to make their regional meetings available online.  
Carried.

Sewer Clean Out – Lily Hagen

170/2019

SOGGIE: That we cover the cost of Lily Hagen’s sewer line clean out as per our Sewer Clean Out Policy.  
Carried.

Industrial Subdivision Fire Hydrant

171/2019

HOPPENREYS: That Rick Diederich would be required to pay the full cost of fire hydrant, including installation in the Industrial Subdivision.  
Carried.

ISC/LAFOIP Workshop

172/2019

DORWARD: That the CAO attend the ISC/LAFOIP Workshop put on by UMAAS and the RMAA.  
Carried.

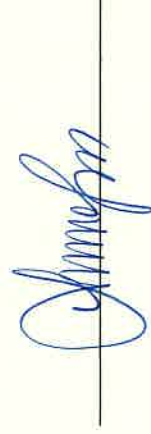
Councillor Soggie declared a conflict of interest in the following matter, and left the meeting at 9:30 p.m.

MasterCard

173/2019

DORWARD: That the CAO make arrangements to apply for a Prairie Centre Credit Union Collabria No Fee Cash Back Business MasterCard with a credit limit of \$5,000 for Village of Elbow employees, Yvonne Jess and Joe Gumulcak.  
Carried.

Councillor Soggie returned to the meeting at 9:35 p.m.



Development/Building/Demolition Permits

174/2019

HOPPENREYS: That we approve the following Building and Development Permits based on the plan review by our Building Official:  
#10/2019 – Dave MacTavish – 219 Aberdeen St (demo)  
#11/2019 – Joe Megaw – 210 Grey Street  
#12/2019 – Devin & Kira Reese – 410 Pfeiffer Ave  
#13/2019 – Jaimie Lemire – 118 Aberdeen St (demo)  
Carried.

Marina Project – weight limits

175/2019

GIENI: That we set a weight limit of 35,000kg on roads/streets in the Village of Elbow, and suggest for the upcoming marina project that the contractors use the RM of Loreburn grid road. Carried.

Metal Detector

176/2019

DORWARD: That we purchase a new metal detector from Lewis Instruments for \$1,250 + taxes. Carried.

SUMA Webinar

177/2019

SOGGIE: That we register for the SUMA Leading with Accountability - Ethics and Conflict of Interest webinar. Carried.

Extension of Meeting

178/2019

SOGGIE: That we extend the meeting past 10 p.m. for half an hour. Carried.

Projector Screen

179/2019

BROCHU: That the CAO is authorized to purchase a projector screen. Carried.

Adjournment

180/2019

DORWARD: That this meeting be adjourned at 10:30 p.m. Carried.

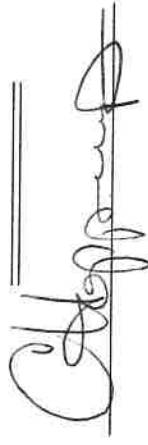
CORRESPONDENCE

- Elbow & District Museum
- SUMA – Regional Meeting




## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
10833	Acti-Zyme Products Ltd.	9/11/2019	4,015.02
10834	Air Liquide Canada Inc.	9/11/2019	58.50
10835	Robert L. Bramble	9/11/2019	27,774.60
10836	Brunsdon Lawrek & Associates	9/11/2019	5,418.00
10837	Davidson Home Hardware	9/11/2019	170.87
10838	Elbow Parks & Rec Board	9/11/2019	3,495.00
10839	John Deere Financial	9/11/2019	1,084.40
10840	Meridan Inspections Ltd.	9/11/2019	498.75
10841	Minister of Finance	9/11/2019	25,326.50
10842	OHI Media Inc.	9/11/2019	173.45
10843	The Outlook	9/11/2019	190.52
10844	Peddle's Septic Service	9/11/2019	105.00
10845	Jim Percy	9/11/2019	270.00
10846	Pralite Janitorial Supply	9/11/2019	130.05
10847	R & J Lakeside Service Ltd.	9/11/2019	2,185.87
10848	Riverbend Co-op Ltd.	9/11/2019	57.00
10849	SAL Engineering Ltd.	9/11/2019	2,156.16
10850	Saskatchewan Health Authority	9/11/2019	92.00
10851	SGI	9/11/2019	1,045.32
10852	SGI Canada	9/11/2019	133.56
10853	SUMA	9/11/2019	593.22
10854	SUMA	9/11/2019	323.10
10855	Suncorp Valuations	9/11/2019	1,508.22
10856	Urban Municipal Admin Assoc	9/11/2019	105.00
10857	Urban Systems Ltd.	9/11/2019	2,625.00
10858	V. of Elbow MasterCard Acct	9/11/2019	313.32
10859	Young's Equipment Inc.	9/11/2019	631.38
10860	ZEE Medical Service Co.	9/11/2019	566.07
10861	Yvonne Jess	9/12/2019	400.00
10862	Colleen Hoppenreys	9/12/2019	400.00
10863	Blake Dorward	9/12/2019	400.00
10864	Joanne Brochu	9/12/2019	400.00
10865	Heidi Soggle	9/12/2019	300.00
10866	Cody Gleni	9/12/2019	200.00
10867	Claudia Diederich	9/13/2019	881.93
10868	Joe Gumulcak	9/13/2019	1,045.00
10869	Yvonne Jess	9/13/2019	1,245.00
10870	Clinton Ruuth	9/13/2019	620.00
10871	Loraas Disposal Services Ltd.	9/17/2019	7,117.58
10872	SaskPower	9/17/2019	3,313.91
10873	SaskTel CPP	9/17/2019	399.85
10874	SaskWater Accounts Receivable	9/17/2019	17,777.19
10875	Village of Elbow	9/17/2019	504.74
10876	Joe Gumulcak	9/17/2019	26.98
10877	March's Fire Safety	9/17/2019	319.04
10878	Reese Contracting	9/17/2019	250.86
10879	True Family Enterprises Ltd.	9/17/2019	31.80
10880	Urban Systems Ltd.	9/17/2019	2,572.50
10881	V. of Elbow MasterCard Acct	9/17/2019	75.18
10882	SaskPower	9/23/2019	102.74
10883	Colleen Hoppenreys	9/30/2019	250.00
10884	Claudia Diederich	9/30/2019	1,092.08
10885	Joe Gumulcak	9/30/2019	1,842.38
10886	Yvonne Jess	9/30/2019	2,506.54
10887	Margo Maxwell	9/30/2019	500.00
10888	Clinton Ruuth	9/30/2019	1,260.15
10889	MEPP	9/30/2019	2,792.10
10890	Receiver General	9/30/2019	4,187.26
10891	Receiver General	9/30/2019	632.99
10892	SUMA	9/30/2019	596.76
10893	V. of E. ITF W. Cafferata	9/30/2019	80.00
Total:			135,170.44

Agenda for the September 17, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

**1. CALL TO ORDER**

**2. APPROVAL (or amendment) OF AGENDA**

**3. CONFLICT OF INTEREST**

**4. Maintenance Report**

**5. ACCOUNTS PAYABLE**

**6. OLD BUSINESS**

- 6.1 Rink Roof
- 6.2 Property Appraisal Report
- 6.3 Targeted Sector Support Initiative
- 6.4 Culvert Bylaw
- 6.5 Daniluk subdivision

**7. CORRESPONDENCE**

- 7.1 Robert Brown
- 7.2 SK Federation of Police Officers
- 7.3 Carol Patterson
- 7.4 Shawn & Katherine Graham

**8. NEW BUSINESS**

- 8.1 Kearley subdivision
- 8.2 Civic Centre boiler
- 8.3 Harbor Golf Christmas Party info
- 8.4 Discussion on posting ratepayer correspondence
- 8.5 Diederich/fire hydrant
- 8.6 Bayshore
- 8.7 Urban Orchard
- 8.8 Industrial Area

**9. ADJOURNMENT**

Next Council Meeting – Thursday, October 10<sup>th</sup>;  
Ratepayer’s Mtg – October 24<sup>th</sup>  
Council Mtg – November 18<sup>th</sup>

Minutes from the September 17, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

**Present:** Mayor Colleen Hoppenreys , Councillors Joanne Brochu, Cody Gieni, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

**Absent:** Councillor Blake Dorward

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

**Agenda**

181/2019 SOGGIE: That the agenda be accepted as amended. Carried.

**Pecuniary Interest**

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

**Accounts Payable**

182/2019 BROCHU: That the accounts be paid as presented. Carried.

**In-Camera Session**

183/2019 HOPPENREYS: That this meeting go in-camera at 7:05 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss Rod and Joanne Daniluk's subdivision proposal, and a property appraisal report.

Council returned from the closed session at 7:40 p.m.

**Bylaw No. 19-04 – Driveway and Culvert Bylaw**

184/2019 BROCHU: Read Bylaw No. 19-04 for a first time being a bylaw to regulate the installation of private driveways and culverts. Carried.

185/2019 SOGGIE: Read Bylaw No. 19-04 for a second time. Carried.

186/2019 HOPPENREYS: That we have three consecutive readings of Bylaw No. 19-04 at this same meeting. Carried Unanimously.

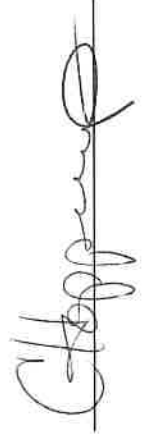
187/2019 GIENI: Read Bylaw No. 19-04 for a third and final time, hereby adopting a bylaw to regulate the installation of private driveways and culverts. Carried.

**Adjournment**

188/2019 SOGGIE: That this meeting be adjourned at 9:35 p.m. Carried.

**CORRESPONDENCE**

- Robert Brown
- Saskatchewan Federation of Police Officers
- Carol Patterson
- Shawn & Katherine Graham



**A BYLAW OF THE VILLAGE OF ELBOW TO  
REGULATE THE INSTALLATION OF PRIVATE DRIVEWAYS AND CULVERTS**

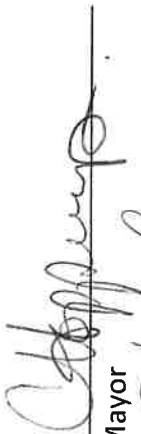
The Council of the Village of Elbow, in the Province of Saskatchewan, hereby enacts:


1. Any owner who desires to construct a private driveway crossing over a concrete or asphalt sidewalk, curb, boulevard, or ditch, for the purpose of gaining vehicular access to his property, shall follow the specifications in this bylaw.
2. "Owner" in this bylaw shall mean either the assessed owner or the registered owner.
3. Culvert specifications that must be met for all new and re-constructed installations:
  - a. **Size:** 254 mm diameter or larger (10")
  - b. **Length:** culverts shall extend out from the driveway edge with side slopes at 3H:1V from driveway to culvert bottom or have a vertical wall from driveway edge to culvert bottom.
  - c. **Material:** corrugated steel, PVC, corrugated poly, or reinforced concrete
  - d. **Slope:** minimum grade of 0.5% along the length of the culvert
4. Driveway specifications that must be met for all new and re-constructed installations:
  - a. The maximum width for driveway crossings is as follows:
    - i. Residential: 9.14 metres (30')
    - ii. Commercial: 12.2 metres (40')
    - iii. Industrial: 12.2 metres (40')
  - b. Driveways shall not be constructed which are more than one third of the total property frontage or flankage; minimum length being 6.1 m (20').
  - c. The minimum distance between two driveway crossings is 3 metres.
  - d. Driveway crossings shall be constructed at least 1 metre (residential) and 3 metres (commercial and industrial) away from a property line in order to accommodate curb returns
  - e. No Village owned tree may be removed to accommodate installation of a private driveway crossing.
5. All culverts shall be supplied at cost by the Village to the owner.
6. Driveway construction and culvert installation shall be the responsibility of the owner, and shall be supervised and/or inspected by Village staff.
7. If it is found that an owner has not complied with this bylaw and their driveway construction or culvert installation does not meet the specifications outlined in this bylaw, the owner shall be responsible to see that the installation is corrected within 30 days of notification. Failure to correct within 30 days of notification will result in the Village contracting the work out to meet the specifications of this bylaw, and all costs will be charged back to the owner as custom work.

8. Bylaw No. 19-01 is hereby repealed.

9. This bylaw shall come into force and take effect on the day of the final passing thereof.



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending September 30, 2019

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(1,301.94)	499,566.85	496,815.03	2,751.82	0.55
Fees and Charges	20,560.51	103,962.08	91,340.00	12,622.08	13.82
Utilities	113,655.80	298,901.45	361,773.09	(62,871.64)	17.38-
Grants	10,000.00	129,496.23	119,088.50	10,407.73	8.74
Grants in Lieu of Taxes	2,346.11	22,703.16	29,961.93	(7,258.77)	24.23-
Investment Income and Commissions	1,097.47	13,421.40	30,000.00	(16,578.60)	55.26-
Other Revenues		312,258.80	6,500.00	305,758.80	4703.98
<b>Total Revenues:</b>	<b>146,357.95</b>	<b>1,380,309.97</b>	<b>1,135,478.55</b>	<b>244,831.42</b>	<b>21.56</b>
<b>Expenditures</b>					
General Government Services	16,454.33	183,625.64	250,480.86	66,855.22	26.69
Protective Services	25,867.07	12,321.49	72,911.25	60,589.76	83.10
Transportation Services	43,518.70	605,688.56	633,315.00	27,626.44	4.36
Environmental Health Services	6,288.22	40,655.77	62,050.00	21,394.23	34.48
Public Health and Welfare Services	(83.23)	3,799.03	500.00	(3,299.03)	659.81-
Planning and Development Services	10,110.00	40,526.00	43,190.00	2,664.00	6.17
Recreation and Cultural Services	2,320.80	84,732.92	162,038.98	77,306.06	47.71
Utilities	22,327.10	137,459.54	228,144.24	90,684.70	39.75
<b>Total Expenditures:</b>	<b>126,802.99</b>	<b>1,108,808.95</b>	<b>1,452,630.33</b>	<b>343,821.38</b>	<b>23.67</b>
<b>Change in Net Financial Assets</b>	<b>19,554.96</b>	<b>271,501.02</b>	<b>(317,151.78)</b>	<b>588,652.80</b>	<b>185.61</b>
Change in Non-Financial Assets		(16,773.61)		(16,773.61)	
<b>Change in Net Assets</b>	<b>19,554.96</b>	<b>288,274.63</b>	<b>(317,151.78)</b>	<b>605,426.41</b>	<b>190.89</b>
Transfers					
<b>Change in Surplus</b>	<b>19,554.96</b>	<b>(23,184.17)</b>	<b>(524,576.78)</b>	<b>501,392.61</b>	<b>95.58</b>

**Account Balances**

	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			200.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		(157.94)	200.95
Cash - Bank - Demand	(7,758.41)	(794,327.23)	401,671.21
Cash - Bank - Term Deposit - 36 month		325,000.00	325,000.00
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 60 month		333,000.00	333,000.00
Cash - Bank - Term Deposit - 48 month		325,000.00	325,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	598.54	(93,226.82)	389,553.35
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(7,159.87)</b>	<b>95,288.01</b>	<b>2,341,725.51</b>

**Municipal Taxes Receivable**

Municipal - Tax Receivable - Current	(40,578.67)	138,740.76	138,740.76
Municipal - Tax Receivable - Arrears	(4,106.73)	(39,117.06)	21,936.92
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(44,685.40)</b>	<b>99,623.70</b>	<b>159,317.90</b>

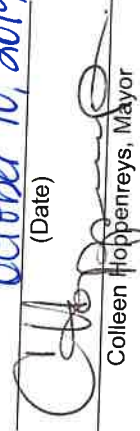
certified correct and in accordance with the records

Presented to council on



Yvonne Jess, Chief Administrative Officer

October 10, 2019  
(Date)



Colleen Hoppenreys, Mayor

Agenda for the October 10, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

**1. CALL TO ORDER**

**2. APPROVAL (or amendment) OF AGENDA**

**3. CONFLICT OF INTEREST**

**4. APPROVAL (or amendment) OF MINUTES** – September 9, September 17

- Business arising from the minutes

**5. Maintenance Report**

**6. Delegations**

- 6.1 7:30 p.m. – DELEGATION** – Marlo & Everett Kearley
- 6.2 7:45 p.m. – DELEGATION** – Elbow Pickleball – Kim Trew and Larry Rinholm

**7. FINANCIAL STATEMENTS & Budgetary Control Document**

**8. ACCOUNTS PAYABLE**

**9. REPORTS**

- SaskWater – August

**10. OLD BUSINESS**

- 10.1 Graham Development Appeal
- 10.2 Graham request for information
- 10.3 Discretionary Use Development Permit Application
- 10.4 Ratepayer’s Meeting
- 10.5 Fire Truck – what to do with old one; motion to accept & sign the release form and bill of sale on new truck
- 10.6 Rink Roof
- 10.7 Targeted Sector Initiative
- 10.8 Kearley Subdivision proposal
- 10.9 Clive Diller
- 10.10 Patterson Legal Matter

**11. CORRESPONDENCE**

- 11.1 Dunn Cannabis Inc.
- 11.2 Gwen Curtis
- 11.3 Lake Diefenbaker Tourism
- 11.4 Multicultural Council of Saskatchewan
- 11.5 Saskatchewan Municipal Awards
- 11.6 Saskatoon StarPhoenix
- 11.7 WaterWolf

**12. NEW BUSINESS**

- 12.1 Development/Building Permit Application:
  - o Brian & Val Sexsmith – 250 King Street (sunporch/deck)
  - o Electric Lettuce Productions – 412 Pfeiffer Ave
- 12.2 List of Lands in Arrears
- 12.3 SUMAssure – review schedule of equip & buildings
- 12.4 Elbow Sunset Suites expansion project
- 12.5 Norma Johnson letter to the editor/WaterWolf
- 12.6 Bayshore
- 12.7 SaskPower Street Lights on Saskatchewan Street
- 12.8 Access to Information Policy
- 12.9 Christmas Party
- 12.10 Canada Day 2020
- 12.11 New lift station

**13. ADJOURNMENT**

Next Council Meeting – Monday, November 18

REMINDER - RCMP Safer Communities Mtg – Nov. 16

Minutes from the October 10, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Colleen Hoppenreys , Councillors Joanne Brochu, Blake Dorward, Cody Gieni, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Agenda

189/2019

BROCHU: That the agenda be accepted as presented. Carried.

Pecuniary Interest

Councilor Gieni indicated that he will have a conflict to declare in regards to the legal matter on the agenda (10.10).

No other Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Minutes

190/2019

SOGGIE: That the minutes of the September 9, 2019 and September 17, 2019 Regular Meetings be accepted as presented. Carried.

Financial Statements

191/2019

DORWARD: That the bank reconciliation and financial statement for the month of September 2019 be accepted as presented. Carried.

192/2019

HOPPENREYS: That the CAO is authorized to close out Account #100101002773 at Prairie Centre Credit Union, transferring the \$1,000 balance to the Village chequing account. Carried.

Accounts Payable

193/2019

DORWARD: That the accounts be paid as presented. Carried.

Maintenance Report

Foreman Joe Gumulcak attended the meeting at 7:10 p.m. and reported on maintenance items including flushing fire hydrants, sewer main cleanout, tree trimming/removal has been completed as per budget, curbstop repair, etc.

Engine Lift

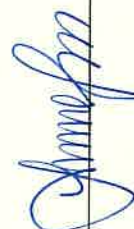

194/2019

DORWARD: That we authorize the Maintenance Foreman to spend up to \$750 on an engine lift. Carried.

Tree Removal

195/2019

SOGGIE: That we authorize the removal of three more trees, over and above our 2019 budgeted amount. Carried.

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**Office Roof**

196/2019

BROCHU: That we have Mike Beaudry check out the office roof and complete repairs as necessary, up to \$1,500.  
Carried.

**Tuft's Bay**

197/2019

BROCHU: That we invoice Kevin Peddle for the cost of replacing the swim platform ladder that was damaged when he removed the swim platform.  
Carried.

Foreman Gumulcak left the meeting at 7:40 p.m.

**Delegation – 7:40 p.m. – Everett & Marlo Kearley**

Everett and Marlo Kearley attended the meeting to discuss their subdivision proposal.

Everett and Marlo Kearley left the meeting at 8 p.m.

**Delegation – 8 p.m. – Kim Trew & Larry Rinholm**

Kim Trew and Larry Rinholm attended the meeting on behalf of the Elbow Pickleball Club to discuss their concerns with the leaking rink roof and the issue of floor cleaning.

Kim Trew and Larry Rinholm left the meeting at 8:25 p.m.

**Reports**

Council was presented with the following report:

SaskWater - August

**In-Camera Session**

198/2019

DORWARD: That Council move in-camera at 8:28 p.m. as per section 12 of Bylaw 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss legal and development matters.  
Carried.

Councillor Gieni declared a conflict of interest in regards to the legal matter, and left the meeting at 8:28 p.m.

Councillor Gieni returned to the in-camera session at 8:50 p.m.

Council returned from the closed session at 9:12 p.m.

**Development Appeal Board Hearing**

199/2019

DORWARD: That we have a planner from Crosby Hanna represent the Village of Elbow at the Development Appeals Board hearing on October 28, 2019.  
Carried.

**Development Permit**

200/2019

BROCHU: That we approve the discretionary use Development Permit for Electric Lettuce Production for a Cannabis Production Operation on Lot 7, Block 1A, Plan 92MJ07429.  
Carried.





Extension of Meeting

201/2019 SOGGIE: That we extend the meeting past 10 p.m. for half an hour.  
Carried.

Alberta Fire Aid Society

202/2019 GIENI: That the CAO is authorized to sign the Equipment Release Waiver and Bill of Sale documents with the Alberta Fire Aid Society for their donation of a 1989 Federal E-1 fire truck.  
Carried.

Development/Building Permits

203/2019 DORWARD: That we approve the following Building and Development Permits based on the plan review by our Building Official:  
#14/2019 – Brian & Val Sexsmith – 250 King Street  
#15/2019 – Electric Lettuce Productions – 412 Pfeffer Ave  
(foundation only)  
Carried.

Tax Enforcement

204/2019 GIENI: That we delete those properties from the List of Lands in Arrears who's arrears are less than half of the current years levy.  
Carried.

205/2019 GIENI: That we accept the List of Lands in Arrears as presented.  
Carried.

King Street Fire Hydrant

206/2019 SOGGIE: That the Village cover the cost of the fire hydrant installation at Aiktow Avenue and King Street where the water line will be capped as part of the Elbow Sunset Suites water re-routing project.  
Carried.

Celebrate Canada

207/2019 BROCHU: That the Village makes application to Celebrate Canada for a grant towards our 2020 Canada Day activities, to include fireworks and a street dance.  
Carried.

Adjournment

208/2019 HOPPENREYS: That this meeting be adjourned at 10:43 p.m.  
Carried.

CORRESPONDENCE

- All correspondence was tabled

  
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## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
10894	Claudia Diederich	10/15/2019	850.00
10895	Joe Gurmucak	10/15/2019	1,810.85
10896	Yvonne Jess	10/15/2019	1,245.00
10897	Alberta Fire Aid Society	10/15/2019	1,300.00
10898	Adventure Printing Ltd.	10/15/2019	331.89
10899	Air Liquide Canada Inc.	10/15/2019	56.61
10900	B Sharp Contracting Inc.	10/15/2019	3,219.00
10901	Joanne Brochu	10/15/2019	70.94
10902	Ho-Bo Electric	10/15/2019	465.76
10903	HydroX Services Inc.	10/15/2019	1,632.75
10904	John Deere Financial	10/15/2019	880.77
10905	Lewis Instruments Ltd.	10/15/2019	1,387.50
10906	Meridan Inspections Ltd.	10/15/2019	798.00
10907	The Outlook	10/15/2019	63.50
10908	Joe Parent	10/15/2019	947.74
10909	Peddle's Septic Service	10/15/2019	52.50
10910	P. Machibroda Engineering Ltd	10/15/2019	446.51
10911	Purolator Ltd.	10/15/2019	19.54
10912	R & J Lakeside Service Ltd.	10/15/2019	992.15
10913	Rent-It Store & Tool Supply	10/15/2019	272.16
10914	Saskatchewan Health Authority	10/15/2019	115.00
10915	J & H Autoworks	10/15/2019	422.73
10916	Success Office Systems	10/15/2019	100.68
10917	Supreme Basics	10/15/2019	352.41
10918	Technical Safety Authority	10/15/2019	147.00
10919	True Family Enterprises Ltd.	10/15/2019	48.22
10920	V. of Elbow MasterCard Acct	10/15/2019	378.00
10921	Clinton Ruuth	10/22/2019	1,035.85
10922	Loraas Disposal Services Ltd.	10/25/2019	5,904.77
10923	SaskPower	10/25/2019	2,788.91
10924	SaskTel CPP	10/25/2019	416.59
10925	SUMA	10/25/2019	596.76
10926	SaskWater Accounts Receivable	10/25/2019	14,477.42
10927	Village of Elbow	10/25/2019	475.75
10928	Colleen Hoppenreys	10/31/2019	250.00
10929	Claudia Diederich	10/31/2019	1,208.11
10930	Joe Gurmucak	10/31/2019	1,842.38
10931	Yvonne Jess	10/31/2019	2,699.02
10932	Dodge Long	10/31/2019	754.00
10933	Margo Maxwell	10/31/2019	500.00
10934	MEPP	10/31/2019	2,486.46
10935	Receiver General	10/31/2019	3,849.74
10936	Receiver General	10/31/2019	133.40
10937	V. of E. ITF W. Cafferata	10/31/2019	80.00
Total:			57,906.37
Total for General:			57,906.37

Payments Printed: 44




**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending October 31, 2019


	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(485.15)	499,081.70	496,815.03	2,266.67	0.46
Fees and Charges	6,009.80	110,171.40	91,340.00	18,831.40	20.62
Utilities	7,314.91	306,935.88	361,773.09	(54,837.21)	15.16-
Grants	1,155.85	130,652.08	119,088.50	11,563.58	9.71
Grants in Lieu of Taxes	2,388.54	25,091.70	29,961.93	(4,870.23)	16.25-
Investment Income and Commissions	11,185.08	24,606.48	30,000.00	(5,393.52)	17.98-
Other Revenues		312,258.80	6,500.00	305,758.80	4703.98
<b>Total Revenues:</b>	<b>27,569.03</b>	<b>1,408,798.04</b>	<b>1,135,478.55</b>	<b>273,319.49</b>	<b>24.07</b>
<b>Expenditures</b>					
General Government Services	12,464.77	196,090.41	250,480.86	54,390.45	21.71
Protective Services	1,300.00	13,621.49	72,911.25	59,289.76	81.32
Transportation Services	13,206.81	618,895.37	633,315.00	14,419.63	2.28
Environmental Health Services	7,325.64	47,981.41	62,050.00	14,068.59	22.67
Public Health and Welfare Services	(640.00)	3,159.03	500.00	(2,659.03)	531.81-
Planning and Development Services	(50.00)	40,476.00	43,190.00	2,714.00	6.28
Recreation and Cultural Services	2,881.91	87,614.83	162,038.98	74,424.15	45.93
Utilities	16,830.59	154,290.13	228,144.24	73,854.11	32.37
<b>Total Expenditures:</b>	<b>53,319.72</b>	<b>1,162,128.67</b>	<b>1,452,630.33</b>	<b>290,501.66</b>	<b>20.00</b>
<b>Change in Net Financial Assets</b>	<b>(25,750.69)</b>	<b>246,669.37</b>	<b>(317,151.78)</b>	<b>563,821.15</b>	<b>177.78</b>
Change in Non-Financial Assets		(16,773.61)		(16,773.61)	
<b>Change in Net Assets</b>	<b>(25,750.69)</b>	<b>263,442.98</b>	<b>(317,151.78)</b>	<b>580,594.76</b>	<b>183.07</b>
Transfers		311,458.80	207,425.00	(104,033.80)	50.15-
<b>Change in Surplus</b>	<b>(25,750.69)</b>	<b>(48,015.82)</b>	<b>(524,576.78)</b>	<b>476,560.96</b>	<b>90.85</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			200.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit		(157.94)	200.95		
Cash - Bank - Demand	59,202.79	(735,124.44)	460,874.00		
Cash - Bank - Term Deposit - 36 month		325,000.00	325,000.00		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 60 month		333,000.00	333,000.00		
Cash - Bank - Term Deposit - 48 month		325,000.00	325,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	464.19	(92,762.63)	390,017.54		
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>59,666.98</b>	<b>154,954.99</b>	<b>2,401,392.49</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(25,470.88)	113,269.88	113,269.88		
Municipal - Tax Receivable - Arrears	(575.20)	(39,692.26)	21,361.72		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(26,046.08)</b>	<b>73,577.62</b>	<b>133,271.82</b>		

Certified correct and in accordance with the records

Presented to council on

Nov. 18, 2019  
(Date)

  
Yvonne Jess, Chief Administrative Officer

  
Colleen Hoppenreys, Mayor

Agenda for the November 18, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

**1. CALL TO ORDER**

**2. APPROVAL (or amendment) OF AGENDA**

**3. CONFLICT OF INTEREST**

**4. APPROVAL (or amendment) OF MINUTES – October 10**

**5. Maintenance Report**

**6. Delegation**

- 6.1 7:45 p.m. – **DELEGATION** – Rod Daniluk

**7. FINANCIAL STATEMENTS & Budgetary Control Document**

**8. ACCOUNTS PAYABLE**

**9. REPORTS**

- SaskWater – September
- WaterWolf – Oct 18, Nov 13

**10. OLD BUSINESS**

- 10.1 Graham's - Development Appeals Board decision
- 10.2 Fire Truck
- 10.3 Rink Roof
- 10.4 Rod & Joanne Daniluk subdivision
- 10.5 Kearley Subdivision proposal
- 10.6 Patterson Legal Matter

**11. CORRESPONDENCE**

**Tabled from October 10<sup>th</sup> Meeting**

- 11.1 Dunn Cannabis Inc.
- 11.2 Gwen Curtis
- 11.3 Saskatchewan Municipal Awards
- 11.4 Saskatoon StarPhoenix

**New**

- 11.5 Concept Media
- 11.6 Brian Sexsmith
- 11.7 Carol Patterson
- 11.8 Marie Ector
- 11.9 MGTF
- 11.10 Palliser Regional Library

**12. NEW BUSINESS**

**Tabled from October 10<sup>th</sup> Meeting**

- 12.1 Norma Johnson letter to the editor/WaterWolf
- 12.2 Bayshore – tender for 2020?
- 12.3 SaskPower Street Lights on Saskatchewan Street
- 12.4 Access to Information Policy
- 12.5 Christmas Party (Joanne?)
- 12.6 New lift station

**New**

- 12.7 Development/Building Permit Application:
  - o Electric Lettuce Productions – 412 Pfeffer Ave

12.8 Policy Review

12.9 Annual Public Disclosure Statements

12.10 Cemetery Plots

12.11 Elbow Urban Forests

12.12 Main Lift Station

12.13 Rodeo Club 25<sup>th</sup> Anniversary parade

12.14 LAFOIP workshop re: correspondence posted

12.15 Website

12.16 SUMA Convention

12.17 Boat Launch closing

12.18 Performance Reviews

12.19 Budget 2020

12.20 Rink & Civic Centre rental rates

12.21 Christmas Lights

12.22 Asset Management workshop Nov 28<sup>th</sup>

**13. ADJOURNMENT**

Minutes from the November 18, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Cody Gieni, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Blake Dorward

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

**Agenda**

209/2019 BROCHU: That the agenda be accepted as amended. Carried.

**Pecuniary Interest**

Councilor Gieni indicated that he will have a conflict to declare in regards to the legal matter on the agenda (10.6).

No other Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

**Minutes**

210/2019 SOGGIE: That the minutes of the October 10, 2019 Regular Meetings be accepted as presented. Carried.

**Maintenance Report**

Foreman Joe Gumulcak attended the meeting at 7:05 p.m. and reported on maintenance items including truck repairs, servicing equipment, shop/fire hall electrical completed, fire extinguisher, questions on maintenance of the fire truck, library bathroom sink, and discussion on sand/salt spreaders.

**Truck Repairs**

211/2019 SOGGIE: That the Foreman is authorized to purchase four new tires for the Village truck from Lepage Contracting, who came in with the best pricing, and that he pick up a heater motor and spare tire hoist for the truck. Carried.

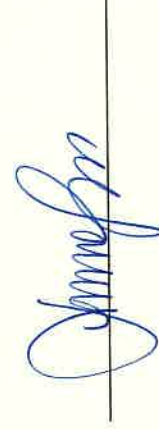
**Library Bathroom**

212/2019 HOPPENREYS: That the Village replaces the bathroom sink and taps at the Library. Carried.

**Caution Signs**

213/2019 SOGGIE: That we purchase two caution signs from ATS Traffic. Carried.

Foreman Gumulcak left the meeting at 7:40 p.m.



Financial Statements

214/2019 BROCHU: That the bank reconciliation and financial statement for the month of October 2019 be accepted as presented. Carried.

Accounts Payable

215/2019 SOGGIE: That the accounts be paid as presented. Carried.

Delegation – 7:45 p.m. – Rod & Joanne Daniluk

Rod and Joanne Daniluk attended the meeting to discuss their subdivision proposal.

Rod and Joanne Daniluk left the meeting at 8:05 p.m.

Reports

Council was presented with the following reports:

SaskWater - September  
WaterWolf – October 18, November 13

Old Fire Truck

216/2019 GIENI That the Village of Elbow donate the old fire truck to the Resort Village of Mistusinne. Carried.

Rink Roof Repairs

217/2019 GIENI: That the Mayor is authorized to make arrangements with Tremco Roofing to make repairs to the Rink roof for \$8,500. Carried.

In-Camera Session

218/2019 SOGGIE: That Council move in-camera at 8:50 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss legal matters.

Councillor Gieni declared a conflict of interest in regards to the legal matter, and left the meeting at 8:50 p.m.

Council returned from the closed session at 8:55 p.m.

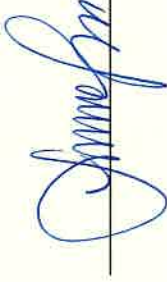
359 Aberdeen Street

219/2019 SOGGIE: Upon receiving further legal advice, that the Village hire a contractor to review the renovations at 359 Aberdeen Street and make recommendations, along with a cost estimate, to bring it up to the National Building Code, and then submit this information to the Patterson's lawyer. Carried.

Councillor Gieni returned to the meeting at 8:57 p.m.

Sewer Clean Out – Brian Sexsmith

220/2019 HOPPENREYS: That we cover the cost of Brian Sexsmith's sewer line clean out as per our Sewer Clean Out Policy. Carried.




**Municipal Gas Tax Fund Agreement**

221/2019

SOGGIE: That the Mayor and CAO are authorized to sign the Municipal Gas Tax Fund Amending Agreement No. 1. Carried.

**Palliser Regional Library – Elbow Branch**

222/2019

BROCHU: That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Branch's additional four open hours they are short in levy funding, with the funds to come from the Elbow Library Board. Carried.

**Building Permit**

223/2019

HOPPENREYS: That we approve the following Building Permit based on the plan review by our Building Official:  
#16/2019 – Electric Lettuce Productions – 412 Pfeffer Ave  
(building) Carried.

**Extension of Meeting**

224/2019

BROCHU: That we extend the meeting past 10 p.m. for half an hour. Carried.

**Annual Public Disclosure Statements**

Council reviewed, updated, and submitted their annual declaration for their Public Disclosure Statements.

**Elbow Cemetery Plots**

225/2019

HOPPENREYS: That the Village agrees to purchase back Lots 3 & 4, Plot 8, Block 17 in the Elbow Cemetery, owned by Milton & Helen Kretsch for \$200/lot. Carried.

**Tree Canada**

226/2019

SOGGIE: That Councillor Gieni is authorized to apply for a Tree Canada grant under their 'Edible Trees' program. Carried.

**Ratepayer Correspondence**

227/2019

HOPPENREYS: That based on the recommendations coming out of *The Local Authority Freedom of Information and Protection of Privacy* Workshop and SUMA's Legal Services Advisor, that we no longer post correspondence publically. Carried.

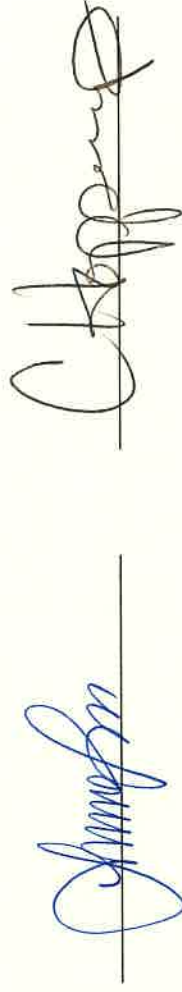
**Adjournment**

228/2019

HOPPENREYS: That this meeting be adjourned at 10:50 p.m. Carried.

**CORRESPONDENCE**

- Dunn Cannabis Inc.
- Gwen Curtis
- Saskatchewan Municipal Awards
- Saskatoon Star Phoenix
- Concept Media
- Brian Sexsmith

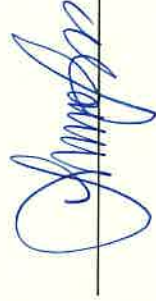
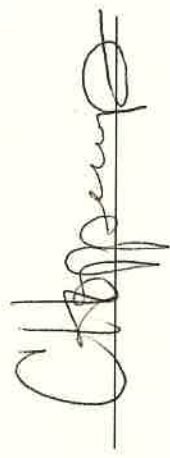


- Carol Patterson
- Marie Ector
- Ministry of Government Relations
- Palliser Regional Library

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
10938	Claudia Diederich	11/15/2019	850.00
10939	Joe Gumulcak	11/15/2019	1,045.00
10940	Yvonne Jess	11/15/2019	1,245.00
10941	Village of Elbow - Petty Cash	11/15/2019	70.05
10942	AED Advantage	11/18/2019	171.47
10943	Air Liquide Canada Inc.	11/18/2019	58.50
10944	Robert L. Bramble	11/18/2019	4,317.60
10945	B Sharp Contracting Inc.	11/18/2019	2,886.00
10946	Cody Gleni	11/18/2019	162.00
10947	Cralk Hardware	11/18/2019	453.99
10948	Crosby Hanna & Associates	11/18/2019	283.26
10949	Downie Electric	11/18/2019	740.96
10950	EMCO Waterworks	11/18/2019	3,952.71
10951	Glen Amor	11/18/2019	869.45
10952	John Deere Financial	11/18/2019	145.85
10953	Edmund Mann	11/18/2019	1,275.75
10954	Mann Environmental	11/18/2019	2,664.00
10955	Meridan Inspections Ltd.	11/18/2019	1,638.00
10956	OHI Media Inc.	11/18/2019	335.78
10957	The Outlook	11/18/2019	59.54
10958	Palliser Plains Co-op	11/18/2019	101.49
10959	Peddle's Septic Service	11/18/2019	603.75
10960	Purolator Ltd.	11/18/2019	17.73
10961	R & J Lakeside Service Ltd.	11/18/2019	847.23
10962	Rocky Mountain Phoenix	11/18/2019	1,036.20
10963	Saskatchewan Health Authority	11/18/2019	402.50
10964	Brian Sexsmith	11/18/2019	252.53
10965	Supreme Basics	11/18/2019	222.73
10966	True Family Enterprises Ltd.	11/18/2019	69.79
10967	TSL Mechanical Ltd.	11/18/2019	2,756.00
10968	Urban Systems Ltd.	11/18/2019	525.00
10969	Doug Wankel	11/18/2019	45.68
10970	ZEE Medical Service Co.	11/18/2019	124.24
10971	Loraas Disposal Services Ltd.	11/21/2019	6,254.52
10972	SaskPower	11/21/2019	3,578.91
10973	SaskTel CPP	11/21/2019	404.73
10974	SaskWater Accounts Receivable	11/21/2019	13,694.17
10975	Village of Elbow	11/21/2019	449.19
10976	Colleen Hoppenreys	11/29/2019	250.00
10977	Claudia Diederich	11/29/2019	1,001.83
10978	Joe Gumulcak	11/29/2019	1,842.38
10979	Yvonne Jess	11/29/2019	2,886.70
10980	Margo Maxwell	11/29/2019	500.00
10981	MEPP	11/29/2019	2,306.30
10982	Receiver General	11/29/2019	3,345.15
10983	SUMA	11/29/2019	588.63
10984	V. of E. ITFW. Caferata	11/29/2019	80.00
Total for General:			67,412.29

Payments Printed: 47

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending November 30, 2019

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(130.41)	498,951.29	496,815.03	2,136.26	0.43
Fees and Charges	1,972.91	112,194.15	91,340.00	20,854.15	22.83
Utilities	5,837.59	312,926.93	361,773.09	(48,846.16)	13.50-
Grants	1,155.85	131,807.93	119,088.50	12,719.43	10.68
Grants in Lieu of Taxes	1,900.43	26,992.13	29,961.93	(2,969.80)	9.91-
Investment Income and Commissions	1,088.66	25,695.14	30,000.00	(4,304.86)	14.35-
Other Revenues		312,258.80	6,500.00	305,758.80	4703.98
<b>Total Revenues:</b>	<b>11,825.03</b>	<b>1,420,826.37</b>	<b>1,135,478.55</b>	<b>285,347.82</b>	<b>25.13</b>
<b>Expenditures</b>					
General Government Services	12,085.97	208,176.38	250,480.86	42,304.48	16.89
Protective Services	6,276.76	19,898.25	72,911.25	53,013.00	72.71
Transportation Services	12,163.02	631,058.39	633,315.00	2,256.61	0.36
Environmental Health Services	7,952.03	56,076.43	62,050.00	5,973.57	9.63
Public Health and Welfare Services	1,560.00	4,719.03	500.00	(4,219.03)	843.81-
Planning and Development Services	769.77	41,245.77	43,190.00	1,944.23	4.50
Recreation and Cultural Services	2,913.04	90,527.87	162,038.98	71,511.11	44.13
Utilities	21,531.67	175,821.80	228,144.24	52,322.44	22.93
<b>Total Expenditures:</b>	<b>65,252.26</b>	<b>1,227,523.92</b>	<b>1,452,630.33</b>	<b>225,106.41</b>	<b>15.50</b>
<b>Change in Net Financial Assets</b>	<b>(53,427.23)</b>	<b>193,302.45</b>	<b>(317,151.78)</b>	<b>510,454.23</b>	<b>160.95</b>
Change in Non-Financial Assets		(16,773.61)		(16,773.61)	
<b>Change in Net Assets</b>	<b>(53,427.23)</b>	<b>210,076.06</b>	<b>(317,151.78)</b>	<b>527,227.84</b>	<b>166.24</b>
Transfers		311,458.80	207,425.00	(104,033.80)	50.15-
<b>Change in Surplus</b>	<b>(53,427.23)</b>	<b>(101,382.74)</b>	<b>(524,576.78)</b>	<b>423,194.04</b>	<b>80.67</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			200.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit		(157.94)	200.95		
Cash - Bank - Demand	(23,559.99)	(758,684.43)	437,314.01		
Cash - Bank - Term Deposit - 36 month		325,000.00	325,000.00		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 60 month		333,000.00	333,000.00		
Cash - Bank - Term Deposit - 48 month		325,000.00	325,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	482.24	(92,280.39)	390,499.78		
Cash - MasterCard Account	(1,000.00)	(1,000.00)			
<b>Total Cash:</b>	<b>(24,077.75)</b>	<b>130,877.24</b>	<b>2,377,314.74</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(19,871.69)	93,398.19	93,398.19		
Municipal - Tax Receivable - Arrears	(227.73)	(39,919.99)	21,133.99		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(20,099.42)</b>	<b>53,478.20</b>	<b>113,172.40</b>		

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

December 9, 2019  
(Date)  
  
Colleen Hoppin, Mayor

Agenda for the December 9, 2019 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

**1. CALL TO ORDER**

**2. APPROVAL (or amendment) OF AGENDA**

**3. CONFLICT OF INTEREST**

**4. APPROVAL (or amendment) OF MINUTES** – November 18

**5. Maintenance Report**

**6. Delegation**

**7:30 p.m. – DELEGATION** – Evelyn and Troy Bramble

**7. FINANCIAL STATEMENTS & Budgetary Control Document**

**8. ACCOUNTS PAYABLE**

**9. REPORTS**

- SaskWater – Capital Repair Plan
- CATPC – August, October

**10. POLICY REVIEW**

**11. OLD BUSINESS**

- 11.1 Rod & Joanne Daniluk subdivision
- 11.2 Kearley Subdivision proposal
- 11.3 Patterson Legal matter
- 11.4 Bayshore
- 11.5 SaskPower Street Lights on Saskatchewan Street
- 11.6 Access to Information Policy
- 11.7 Christmas Party
- 11.8 Lift Station
- 11.9 Christmas Lights

**12. CORRESPONDENCE**

- 12.1 Robert & Myrna Hauta
- 12.2 Saskatchewan In Motion
- 12.3 WaterWolf re: budget
- 12.4 Rod & Joanne Daniluk

**13. NEW BUSINESS**

**Tabled from November 18<sup>th</sup> Meeting**

- 13.1 Website
- 13.2 SUMA Convention
- 13.3 Boat Launch closing
- 13.4 Budget 2020
- 13.5 Rink & Civic Centre rental rates

**New**

- 13.6 MLDP Sessions
- 13.7 Municipal Revenue Sharing Declaration
- 13.8 SUMA 2020 Group Benefits
- 13.9 Motion to add outstanding custom work and utilities to taxes at year end
- 13.10 Asset Management
- 13.11 Christmas Hours
- 13.12 Notary Public renewal
- 13.13 Newsletter items
- 13.14 Employee Evaluations/Wages
- 13.15 Rick Letts – Parcel V by the Orchard – vehicle traffic concerns
- 13.16 Rate Review

**14. ADJOURNMENT**

**Next Council Meetings** – Monday, January 13<sup>th</sup>

Minutes from the December 9, 2019, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Cody Gieni, Heidi Soggie, Blake Dorward and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

**Agenda**

229/2019 BROCHU: That the agenda be accepted as amended. Carried.

**Pecuniary Interest**

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

**Minutes**

230/2019 SOGGIE: That the minutes of the November 18, 2019 Regular Meetings be accepted as presented. Carried.

**Financial Statement**

231/2019 DORWARD: That the bank reconciliation and financial statement for the month of November 2019 be accepted as presented. Carried.

**First Responder Call Out Payments**

232/2019 DORWARD: That effective January 1, 2020, all First Responder call out payments for calls outside of the Village of Elbow corporate boundaries will be paid out of the First Responder Fund. Carried.

**Accounts Payable**

233/2019 DORWARD: That the accounts be paid as presented. Carried.

**Sidewalk Project**

234/2019 HOPPENREYS: That we transfer \$312,555.79 from Capital Trust and \$164,000 from the Saskatchewan Street Reserve for the Saskatchewan Street sidewalk and lighting project. Carried.

**Delegation – 7:20 p.m. – Evelyn and Troy Bramble**

Evelyn and Troy Bramble attended the meeting to discuss the sidewalk project and issues that have come from that.

Evelyn and Troy Bramble left the meeting at 7:35 p.m.

**Reports**

Council was presented with the following reports:

SaskWater – Capital Repair Plan 2019  
CATPC



**Policy Review**

Council reviewed their policies: 250-22 Holidays, and 250-23 Statutory Holidays.

**Access to Information Policy**

235/2019 DORWARD: That we accept the Access to Information Policy as presented. Carried.

**Main Lift Station**

236/2019 DORWARD: That we proceed with the repair work at the Main Lift Station according to the quote from TSL Mechanical, and that we have the work done as soon as possible. Motion Defeated.

**Rink Table Storage**

237/2019 HOPPENREYS: That we authorize the purchase of four folding table dollies from ULINE for the Rink at a price of \$402 each. Carried.

**Development Permit**

238/2019 DORWARD: That we approve the Development Permit application for Robert and Myrna Hauta for Lot 6, Block 25, Plan 63MJ14557, and the removal of two Village trees, at their expense, along King Street to gain entry to their lot. Carried.

**WaterWolf 2020/2021 Budget**

239/2019 BROCHU: That we approve the WaterWolf 2020/2021 Budget and membership fees. Carried.

**Website Design**

240/2019 DORWARD: That we have M.R. Website Development Studio redesign and update the Village of Elbow website. Carried.

**Municipal Revenue Sharing Grant – Declaration of Eligibility**

241/2019 BROCHU: The Council of the Village of Elbow confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. Carried.



**Outstanding Custom Work, Utility Arrears**

242/2019

SOGGIE: That the CAO is authorized to transfer any outstanding custom work charges and utility arrears to taxes at year end. Carried.

**Notary Public**

243/2019

DORWARD: That the CAO is authorized to renew her Notary Public Appointment and that the Village cover the related fees. Carried.

244/2019

DORWARD: That effective January 1, 2020 the Village charge \$20 for Notary Public Services for non-ratepayers. Carried.

**Salary/Wage Review**

245/2019

GIENI: That effective January 1, 2020 the CAO, Admin Assistant, and Foreman's salaries/wages increase by 2% and that effective January 1, 2021 they increase by 1.5%; and furthermore, that each of these employees be given a 1.25% performance bonus for 2019. Carried.

**Extension of Meeting**

246/2019

HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

**Adjournment**

247/2019

HOPPENREYS: That this meeting be adjourned at 10:10 p.m. Carried.

**CORRESPONDENCE**

- Robert & Myrna Hauta
- Saskatchewan In Motion
- WaterWolf
- Rod & Joanne Daniluk

**ACCOUNTS PAYABLE**

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
10985	Air Liquide Canada Inc.	12/10/2019	60.28
10986	Collabria	12/10/2019	1,371.58
10987	Crosby Hanna & Associates	12/10/2019	1,792.53
10988	The Davidson Leader	12/10/2019	525.00
10989	Dynamic Glass & Door	12/10/2019	1,713.84
10990	Janet Hundebey	12/10/2019	360.00
10991	Dale Hundebey	12/10/2019	440.00
10992	Colleen Hoppenreys	12/10/2019	80.00
10993	Mark Janke	12/10/2019	480.00
10994	Louise Martens	12/10/2019	40.00
10995	Betty Hatzel	12/10/2019	240.00
10996	Five Hillis Health Region	12/10/2019	395.00
10997	Lepage Contracting Ltd.	12/10/2019	908.00
10998	Minister of Finance	12/10/2019	266.40
10999	Prairie Janitorial Supply	12/10/2019	89.53
11000	R & J Lakeside Service Ltd.	12/10/2019	1,477.96




Payment #	Vendor	Date	Amount
11001	Saskatchewan Health Authority	12/10/2019	46.00
11002	Saskatchewan Research Council	12/10/2019	218.93
11003	Success Office Systems	12/10/2019	75.47
11004	Urban Systems Ltd.	12/10/2019	1,890.00
11005	WaterWolf District Planning	12/10/2019	432.90
11006	Claudia Diederich	12/13/2019	850.00
11007	Joe Gumulcak	12/13/2019	1,175.00
11008	Yvonne Jess	12/13/2019	1,245.00
11009	Yvonne Jess	12/13/2019	576.50
11010	Colleen Hoppenreys	12/13/2019	731.00
11011	Blake Dorward	12/13/2019	275.00
11012	Joanne Brochu	12/13/2019	1,492.86
11013	Heldi Soggle	12/13/2019	615.00
11014	Cody Glen	12/13/2019	575.00
11015	John Deere Financial	12/19/2019	333.33
11016	Helen Kretsch	12/19/2019	400.00
11017	Loraas Disposal Services Ltd.	12/19/2019	5,227.03
11018	SaskPower	12/19/2019	3,814.50
11019	SaskTel CPP	12/19/2019	417.27
11020	SUMA	12/19/2019	840.00
11021	SaskWater Accounts Receivable	12/19/2019	13,024.17
11022	Village of Elbow	12/19/2019	443.43
11023	Colleen Hoppenreys	12/31/2019	250.00
11024	Claudia Diederich	12/31/2019	1,592.92
11025	Joe Gumulcak	12/31/2019	3,443.37
11026	Yvonne Jess	12/31/2019	4,593.64
11027	Margo Maxwell	12/31/2019	500.00
11028	MEPP	12/31/2019	2,371.50
11029	Receiver General	12/31/2019	5,648.04
11030	SUMA	12/31/2019	645.15
11031	V. of E. ITF W. Caferata	12/31/2019	80.00
11032	Village of Elbow - Petty Cash	12/31/2019	6.50
	Total:		64,069.63
	Total for General:		64,069.63

Payments Printed: 48

