

Agenda for the January 8, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – December 11, 2017

- Business rising from the minutes
 - o Library donation/CIF contribution

FINANCIAL STATEMENTS

- Budgetary control

ACCOUNTS PAYABLE

REPORTS

- SaskWater Report – November

OLD BUSINESS

- Back up pump motor for water distribution system
- Civic Centre – sewer line issue, door lock problem
- Sewer Lift Stations – Kova Engineering
- Fire Service Agreements – 5% rate increase
- Lynden Lepage
- Chad Campbell
- Tuft's Bay/Bayshore Agreements
- Saskatchewan Street Project (and possibly main street washrooms)
- Water rates
- SUMA Group Benefits Program 2018 rates

TO DO'S/UPCOMING:

- SUMAssure - Insured values for Village owned buildings
- Tender for dust collection cyclone
- Wage/Salary Review – January 15
- Safety Manual/Policy
- Elbow Economic Development Committee/Tourism
- Asset Management – Special Meeting February 26
- Long term planning committee (March)
- Tuft's Bay electrical – fall project (Alton/Blake)
- Picnic Shelter eavestrough – not done (deadline of Oct. 23rd)

CORRESPONDENCE

- Saskatchewan Federation of Police Officers
- SUMAdvantage
- Town of Central Butte
- WaterWolf

NEW BUSINESS

- FCM Membership
- UMAAS Membership
- Canada Summer Jobs – summer student grant application deadline Feb. 2/18
- Civic Centre tables
- MLDP Modules
- SUMAssure AGM
- Website review
- January 1st interest adjustment
- Tuft's Bay Road – SW signage
- Bayshore Road - Nunweiler

ADJOURNMENT

Next Council Meeting – Monday, January 15, 2018
Monday, February 12
Monday, February 26 – Asset Management

Minutes from the January 9, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Blake Dorward, Colleen Hoppenreys, Joanne Brochu, and Chief Administrative Officer Yvonne Jess.

Absent:

Councillor Heidi Soggie

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

Town Foreman, Scott Scrimbitt attended the meeting at 7 p.m.

Agenda

1/2018 BROCHU: That the agenda be accepted as amended. Carried.

Declaration of Conflict of Interest

None.

Minutes

2/2018 HOPPENREYS: That the minutes of the December 11, 2017 regular meeting be accepted as presented. Carried.

3/2018 HUNDEBY: That motion 218/2017 from the December 11, 2017 regular meeting be rescinded. Carried.

4/2018 HUNDEBY: That we make the \$300 donation to the Elbow Service Club as per our 2017 budget. Carried.

Mayor Hundebey left the meeting at 7:10 p.m. Deputy Mayor Hoppenreys took over the chair.

Financial Statements

5/2018 DORWARD: That the bank reconciliation and financial statement for the month of December 2017 be accepted as presented. Carried.

Mayor Hundebey returned to the meeting at 7:18 p.m. and resumed the chair.

2017 Year End Financial Statement Considerations

6/2018 HOPPENREYS: That we transfer the surplus gravel budget from 2017 (\$43,900) to the Maintenance Reserve to use on building up the streets and drainage issues in Sarah's Cove in 2018. Carried.

7/2018 BROCHU: That due to the new extension and users on the waterline running north of town along the "Powerline Road" we refund Rob Wild \$8,009.93 from his original investment, and transfer back \$8,009.93 to Capital Trust Reserve for the Village of Elbow's original investment. Carried.

8/2018 HUNDEBY: That we transfer \$164,000 from Capital Trust to the Saskatchewan Street Reserve for the paving and sidewalk work planned for 2018. Carried.

Accounts Payable

9/2018 DORWARD: That the accounts be paid as presented. Carried.

Reports

Council was presented with the SaskWater report for November.

Town Foreman, Scott Scrimbitt left the meeting at 7:45 p.m.

Canada Free Trade Agreement Declaration

10/2018 DORWARD: That the Village of Elbow intends to participate in one or more procurements conducted by the Saskatchewan Urban Municipalities Association between January 1 – December 31, 2018. Carried.

Federation of Canadian Municipalities

11/2018 BROCHU: That we renew our FCM Membership for \$232.92. Carried.

Urban Municipal Administrators Association

12/2018 HOPPENREYS: That we renew the UMAAS membership for our CAO for \$185. Carried.

Summer Student Grant

13/2018 DORWARD: That the CAO make application to the Canada Summer Jobs 2018 program for two summer students: 1 at \$16/hr for 40 hrs/week for 17 weeks, and 1 at \$12/hr for 24 hrs/week for 7 weeks. Carried.

Civic Centre Tables

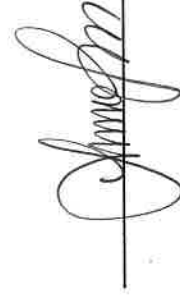
14/2018 HUNDEBY: That we purchase 21 tables with storage cart from Costco for \$3,299.99 + taxes for the Civic Centre using the funds donated by the Bingo organization and Service Club towards this purchase, with Council covering the rest of the cost. Carried.

SUMAssure

15/2018 HOPPENREYS: That we designate CAO Yvonne Jess as our voting delegate for the SUMAssure AGM on Sunday, February 4, 2018. Carried.

Adjournment

16/2018 HOPPENREYS: That this meeting be adjourned at 10 p.m. Carried.



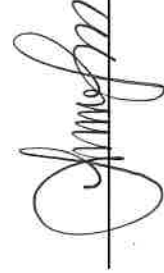

CORRESPONDENCE

- Saskatchewan Federation of Police Officers
- SUMAdvantage
- Town of Central Butte
- WaterWolf

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9729	Cralk Hardware	1/10/2018	1,526.33
9730	The Davidson Leader	1/10/2018	51.16
9731	Scott Scrimblitt	1/10/2018	121.00
9732	FCM	1/10/2018	292.92
9733	Janet Hundebey	1/10/2018	360.00
9734	Dale Hundebey	1/10/2018	200.00
9735	Colleen Hoppenreys	1/10/2018	330.00
9736	Mark Janke	1/10/2018	400.00
9737	Louise Mariens	1/10/2018	80.00
9738	Betty Hatzel	1/10/2018	80.00
9739	Five Hills Health Region	1/10/2018	40.00
9740	Master Industries Inc.	1/10/2018	1,244.34
9741	Meridian Inspections Ltd.	1/10/2018	1,097.25
9742	MuniSoft	1/10/2018	3,883.89
9743	The Outlook	1/10/2018	48.55
9744	City of Prince Albert	1/10/2018	421.25
9745	Palliser Regional Library	1/10/2018	9,654.02
9746	SGI Canada	1/10/2018	129.52
9747	Saskatchewan Research Council	1/10/2018	137.80
9748	SUMA	1/10/2018	507.24
9749	Urban Municipal Admin Assoc	1/10/2018	185.00
9750	U-Win Custom Trucking	1/10/2018	2,100.00
9751	V. of Elbow MasterCard Acct	1/10/2018	282.71
9752	Yvonne Jess	1/15/2018	1,245.00
9753	Scott Scrimblitt	1/15/2018	845.00
9754	Loraas Disposal Services Ltd.	1/18/2018	3,947.05
9755	SaskPower	1/18/2018	4,150.41
9756	SaskTel CPP	1/18/2018	388.09
9757	SaskWater Accounts Receivable	1/18/2018	6,680.21
9758	Village of Elbow	1/18/2018	499.92
9759	SaskPower	1/19/2018	44.47
9760	SUMA	1/19/2018	765.33
9761	Robert A. Hundebey	1/31/2018	250.00
9762	Claudia Diederich	1/31/2018	1,117.22
9763	Stacey Dorward	1/31/2018	500.00
9764	Yvonne Jess	1/31/2018	2,505.47
9765	Scott Scrimblitt	1/31/2018	2,530.67
9766	MEPP	1/31/2018	1,947.52
9767	Receiver General	1/31/2018	3,621.46
9768	V. of E. ITFW. Caferata	1/31/2018	50.00
9769	SUMA	1/31/2018	768.04
Total:			54,968.84
Total for General:			54,968.84

Payments Printed: 41




Agenda for the January 15, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

OLD BUSINESS

- Wage/Salary Review
 - o SUMA Group Benefits Program 2018 rates (encl)
- Civic Centre tables
- Tuft's Bay/Bayshore Agreements
- Saskatchewan Street Project (and possibly main street washrooms)
- Water rates
- Website review

CORRESPONDENCE

- Community Planning – Lakeside RV subdivision
- Enbridge – SUMA Convention reception
- SAMA – Notice of Meeting
- SUMA – 2018 membership

NEW BUSINESS

- Community Initiatives Fund
- Wolseley training

ADJOURNMENT

Next Council Meeting – Monday, February 12
Monday, February 26 – Asset Management

Minutes from the January 15, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Joanne Brochu

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Agenda

17/2018 DORWARD: That the agenda be accepted as amended. Carried.

Declaration of Conflict of Interest

None.

In-Camera

18/2017 HUNDEBY: That this meeting to in camera at 7:05 p.m. to discuss employee matters, as per Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

CAO Yvonne Jess left at meeting at 7:05 p.m.

CAO Yvonne Jess returned to the meeting at 8:10 p.m. when Council returned from the closed session.

Salary/Wage Review

19/2018 HUNDEBY: That Admin Assistant Claudia Diederich's wage increase to \$21/hour effective January 1, 2018. ^{to \$18} Carried.

20/2018 DORWARD: That Foreman Scott Scrimbitt's salary increase \$58,000, effective January 1, 2018 and when he completes his pesticide applicator's license his salary would increase to \$58,500. Carried.

21/2018 HOPPENREYS: That CAO Yvonne Jess's salary increase to \$69,500 effective January 1, 2018. Carried.

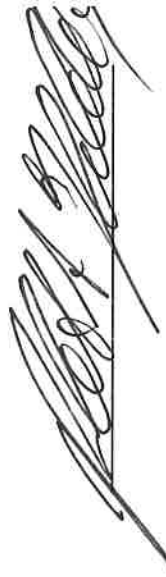
22/2018 HUNDEBY: That January 1, 2019 there will be a 1.5% cost of living increase to the Foreman, CAO, and Admin Assistant wages. Carried.

23/2018 SOGGIE: That with the employee reviews in October 2018 we implement a bonus system, with scores of 2-2.49 receiving a 1% bonus, and scores of 2.5+ receiving a 1.5% bonus. Carried.

Tuft's Bay/Bayshore

Councillor Hoppenreys reported on her January 15, 2018 meeting with Kevin and Joy Peddle in regards to the Tuft's Bay Campground and Bayshore Centre agreements.





Lakeside RV Park – Phase 3 Subdivision

24/2018

HOPPENREYS:

That we respond to Community Planning that the Village of Elbow is not aware of any land use in the vicinity that would be incompatible with the intended use of the proposed sites, nor do we have any facilities that could be affected by the proposed development, and furthermore that the Village recommends the subdivision's approval.
Carried.

SUMA Membership

25/2018

HUNDEBY:

That we renew our membership with SUMA for 2018 for \$765.33.
Carried.

Extension of Meeting

26/2018

HOPPENREYS:

That we extend the meeting past 10 p.m. for half an hour.
Carried.

Mueller Canada Hydrant Training

27/2018

HUNDEBY:

That Scott Scrimbitt attend the Mueller Canada Hydrant Training put on by Wolseley January 31, 2018.
Carried.

Adjournment

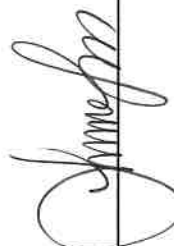
28/2018

SOGGIE:

That this meeting be adjourned at 10:05 p.m. Carried.

CORRESPONDENCE

- Community Planning – Lakeside RV subdivision
- Enbridge – SUMA Convention reception
- SAMA – Notice of Meeting
- SUMA – 2018 membership





Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending January 31, 2018

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	425.31	425.31		425.31	
Fees and Charges	1,822.87	1,822.87		1,822.87	
Utilities	4,799.18	4,799.18		4,799.18	
Grants	1,092.00	1,092.00		1,092.00	
Grants in Lieu of Taxes	2,153.97	2,153.97		2,153.97	
Investment Income and Commissions	237.52	237.52		237.52	
Total Revenues:	10,530.85	10,530.85	0.00	10,530.85	0.00
Expenditures					
General Government Services	15,195.73	15,195.73		(15,195.73)	
Protective Services	1,155.50	1,155.50		(1,155.50)	
Transportation Services	4,933.87	4,933.87		(4,933.87)	
Recreation and Cultural Services	9,454.49	9,454.49		(9,454.49)	
Total Expenditures:	30,739.59	30,739.59	0.00	(30,739.59)	0.00
Change in Net Financial Assets	(20,208.74)	(20,208.74)	0.00	(20,208.74)	0.00
Change in Net Assets	(20,208.74)	(20,208.74)	0.00	(20,208.74)	0.00
Change in Surplus	(20,208.74)	(20,208.74)	0.00	(20,208.74)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			150.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			200.95
Cash - Bank - Demand	(1,154.95)	(1,154.95)	828,022.58
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment			476,968.50
Cash - MasterCard Account			1,000.00
Total Cash:	(1,154.95)	(1,154.95)	1,872,442.03
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(982.24)	(982.24)	62,264.81
Municipal - Tax Received - Current			(76.68)
Municipal - Tax Receivable - Arrears	(2,427.31)	(2,427.31)	(4,649.54)
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(3,409.55)	(3,409.55)	56,178.81

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

February 12, 2018
(Date)

Robert A. Handeby, Mayor

Bylaw No. 18-01

A BYLAW OF THE VILLAGE OF ELBOW TO FIX THE RATES TO BE CHARGED FOR THE USE AND CONSUMPTION OF WATER AND TO FIX THE RATES TO BE CHARGED BY WAY OF A SERVICE CHARGE FOR THE USE OF SEWER

The Council of the Village of Elbow, in the Province of Saskatchewan, hereby enacts:

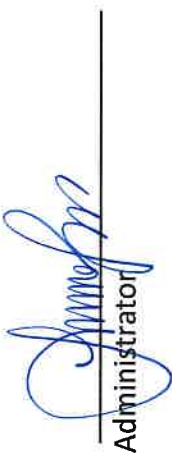
1. That this bylaw shall be cited as "The Water and Sewer Rates Bylaw"
2. That the charges to be paid by the water consumer whose water service has been turned on, shall be those set out in Schedule 'A' attached; provided however, that the fixed rate shall be payable in every case whether or not any water is consumed.
3. That the charges to be paid by customers at the Bulk Water Loader, shall be those set out in Schedule 'A' attached
4. Where existing premises cannot be metered there shall be a deemed water usage of 2,000 gallons per month per unit.
5. That persons who own or occupy premises drained or that are by bylaw required to be drained into the sewer, and persons who own or occupy premises that do not drain into the sewer system, but where their septic system is pumped out into the Village lagoon, shall pay for such services a service charge in accordance with Schedule 'B' attached.
6. That persons who own or occupy premises connected to the water and/or sewer system shall pay infrastructure maintenance charges in accordance with Schedule 'C' attached.
7. a) Accounts for water service and/or sewer service shall cover a period of three successive months for residential consumers, one month for rental consumers and one month for commercial consumers, and shall be rendered on or before the first day of the month next following such period.
b) Where the consumer does not occupy the premises for three successive months, the charges pursuant to clauses 2, 4, 5, and 6 will be prorated to the nearest day.
8. Accounts shall be paid within a period of thirty days from the date on which such accounts are rendered. If an account is not paid within the period of thirty days, the water service may be disconnected. When the water service is disconnected, it shall not be resumed until all arrears have been paid, together with a reconnection fee of \$50. They will continue to be charged for the fixed water rate set out in clause 2 plus the infrastructure maintenance charges as set out in clause 6 while they are disconnected.
9. With respect to consumers who wish the water and sewer service to be discontinued for a period of time, they may have the services resumed upon payment of a fee as set out in The Water and Sewer Management Bylaw. They will continue to be charged for the fixed water rate set out in clause 2 plus the infrastructure maintenance charges as set out in clause 6 while they are disconnected.
10. A penalty of 1% per month will be added to all water and sewer accounts outstanding following the period of thirty days from the date of billing.

11. That Bylaw No. 17-01 is hereby repealed.

12. That the rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.



Mayor



Administrator

Bylaw No. 18-01
SCHEDULE 'A'

WATER RATES

Effective April 1, 2018 fixed rate: \$21.25 per month
variable rate: \$5.28 per 1,000 gallons

Effective April 1, 2019 fixed rate: \$24.92 per month
variable rate: \$6.21 per 1,000 gallons

Bulk Water Loader

Effective April 1, 2018 variable rate: \$15.08 per 1,000 gallons

Effective April 1, 2019 variable rate: \$17.64 per 1,000 gallons

Bylaw No. 18-01
SCHEDULE 'B'

SEWER RATES

Persons who own or occupy premises drained into the Village sewer: \$12/month

Persons who own or occupy premises that do not drain into the sewer system, but where their septic system is pumped out into the Village Lagoon: \$16.51/month

Bylaw No. 18-01
SCHEDULE 'C'

INFRASTRUCTURE MAINTENANCE RATES

The following charges will apply to offset infrastructure maintenance costs:

1. Water infrastructure maintenance costs \$10/month
2. Sewer infrastructure maintenance costs (for those directly connected into the Village sewer system) \$10/month



Room 480 • 2151 Scarth Street • Regina, SK S4P 2H8
Phone: 306-787-6221 Fax: 306-787-1610

March 9, 2018

Local Government Committee

Ms. Yvonne Jess
CAO
Village of Elbow
Box 8
ELBOW SK S0H 1J0

Dear Ms. Jess:

Enclosed for your records is approval of water and sewer rates pursuant to subsection 23(3) of *The Municipalities Act*.

Yours truly,

A handwritten signature in blue ink, appearing to read "R. Matviichuk", written over a horizontal line.

Roman Matviichuk, BF, MPA
Financial Analyst

Enclosure

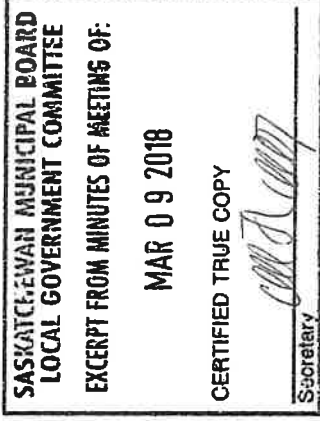
smb.gov.sk.ca

18-089 Eberl

VILLAGE OF ELBOW – WATER AND SEWER RATES

That the Committee approve the water and sewer rates contained in the Village of Elbow's Bylaw No. 18-01 in accordance with subsection 23(3) of *The Municipalities Act*.

CARRIED



Agenda for the February 12, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – January 8, January 15

- Business arising from the minutes

DELEGATION – 7:15 p.m. – Cheryl Book (Bingo Committee) re: tables

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- CATPC
- RCMP
- SaskWater (December)

OLD BUSINESS

- Tuft's Bay – removal of old docks
- Cooperative Weed Management Area
- Tender for dust collection cyclone
- Civic Centre tables
- Fire Protection Services Bylaw
- Tuft's Bay/Bayshore Agreements
- Saskatchewan Street Project
- Water rates
- SunCorp Valuations proposal
- Commercial Lot on Saskatchewan St
- Rink
 - o Damages/plans going forward for winter kids use
 - o Hydraulic equipment space – where is it going May 1st?
 - o Spring, Summer, Fall - Pickleball/kids use
- Website review
- SUMA long term/short term disability

TO DO'S/UPCOMING:

- Civic Centre – sewer line issue, door lock problem
- Safety Manual/Policy
- Elbow Economic Development Committee/Tourism
- Long term planning committee
- Tuft's Bay electrical – spring project
- Sarah's Cove Sewer Lift Station – Kova Engineering
- Lepage – fencing/order to remedy
- Picnic Shelter eavestrough

CORRESPONDENCE

- Hugh Foster – development permit application
- PARCS – update
- Water Wolf – update
- Alliance Pipeline – Community Investment Fund grant
- ArenaPlex Committee
- CATPC
- Prairie Central District – “Hometown” Cultural Gathering
- SaskCulture – Community Engagement & Planning Grant
- SaskWater – Operation & Maintenance Fee increase
- Trans Canada Trail – signage grant
- Resort Village of Mistusinne – lagoon

NEW BUSINESS

- New Build Committee
 - o 2017 budgeted \$4,000 for engineer work/study
- Parcel F
- Water volume losses
- Co-op Community Spaces grant
- Joe Parent/Community Park

ADJOURNMENT

Next Council Meeting

Minutes from the February 12, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

Agenda

29/2018

DORWARD: That the agenda be accepted as presented.

Carried.

Declaration of Conflict of Interest

None.

Minutes

30/2018

BROCHU: That the minutes of the January 8, 2018 and January 15, 2018 Council meetings be accepted as corrected. Carried.

Delegation – 7:05 p.m. – Cheryl Book attended the meeting on behalf of the Bingo Committee in regards to the purchase of tables for the Civic Centre.

Cheryl Book left the meeting at 7:15 p.m.

Civic Centre Tables

31/2018

HUNDEBY: That in addition to the original purchase of 21 tables with storage cart for the Civic Centre, we will purchase 8 – 6' tables. Carried.

Financial Statements

32/2018

HOPPENREYS: That the bank reconciliation and financial statement for the month of January 2018 be accepted as presented. Carried.

Accounts Payable

33/2018

SOGGIE: That the accounts be paid as presented.

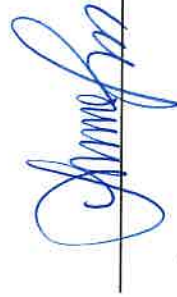
Carried.

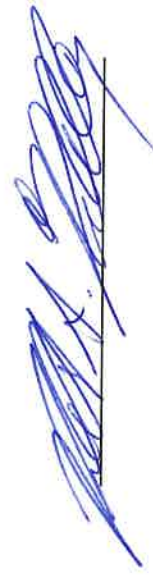
Reports

Council was presented with the October 25, 2017 and November 16, 2017 CATPC meeting minutes.

Council was presented with the RCMP Occurrence Stats for 2017.

Council was presented with the SaskWater report for December.





Bylaw No. 18-01 – Water and Sewer Rate Bylaw

- 34/2018 BROCHU: Read Bylaw No. 18-01 for a first time being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of a service charge for the use of sewer. Carried.
- 35/2018 HOPPENREYS: Read Bylaw No. 18-01 for a second time. Carried.
- 36/2018 SOGGIE: That we have three consecutive readings of Bylaw No. 18-01 at this same meeting. Carried Unanimously.
- 37/2018 DORWARD: Read Bylaw No. 18-01 for a third and final time hereby adopting a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of a service charge for the use of sewer. Carried.

Insurance Appraisal

- 38/2018 HUNDEBY: That we accept, and sign the proposal for insurance appraisal services from Suncorp Valuations. Carried.

Offer to Purchase

- 39/2018 DORWARD: That we make an offer to purchase 143 Saskatchewan Street, commercial property, for \$6,500. Carried.

Rink Security

- 40/2018 BROCHU: That we authorize the purchase a camera system for the rink, spending up to \$1,000. Carried.

Development Permit

- 41/2018 BROCHU: That we deny the Development Permit Application from Hugh Foster, 186 Sarah Drive South, as it does not conform to our Zoning Bylaw. Carried.

ArenaPlex Funds

- 42/2018 BROCHU: That we accept the transfer of the entire Arenalex Fund, which includes the balance of accounts at Prairie Centre Credit Union and the 260 Gardiner Dam Terminal shares from the Arenalex Committee, and that the ArenaPlex Committee will remain as an advisory committee to Council with regards to allocation of any said funds. Carried.

CATPC Membership

- 43/2018 SOGGIE: That we renew our membership with the Central Area Transportation Planning Committee for 2018 for \$200. Carried.

Extension of Meeting

- 44/2018 BROCHU: That we extend the meeting past 10 p.m. for half an hour. Carried.




New Build Committee

45/2018

BROCHU: That we form a 'New Build Committee' to start the process of gathering information, talking to the ratepayers, and meeting to discuss what our needs and wants would be if we were to proceed with a new community building. Motion DEFEATED.

Capital Trust

46/2018

HOPPENREYS: That we transfer \$4,000 from 2017's operating surplus to Capital Trust for engineer work/study on the rink. Carried.

Adjournment

47/2018

DORWARD: That this meeting be adjourned at 10:40 p.m. Carried.

CORRESPONDENCE

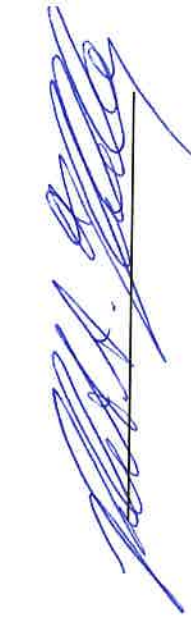
- Hugh Foster – development application
- PARCS – update
- WaterWolf – update
- Alliance Pipeline – Community Investment Fund
- ArenaPlex Committee – transfer funds
- CATPC - minutes
- Prairie Central District – “Hometown” Cultural Gathering
- SaskCulture – Community Engagement & Planning grant
- SaskWater – Operation & Maintenance fee increase
- Trans Canada Trail – signage grant
- Resort Village of Mistusinne - lagoon

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9770	ACME Environmental Services	2/14/2018	1,296.75
9771	Acti-Zyme Products Ltd.	2/14/2018	3,894.99
9772	Concept Media	2/14/2018	1,050.00
9773	Robert A. Hudeby	2/14/2018	1,100.06
9774	Joanne Brochu	2/14/2018	660.06
9775	Cralk Hardware	2/14/2018	703.47
9776	The Davidson Leader	2/14/2018	11.66
9777	Stacey Dorward	2/14/2018	88.74
9778	Yvonne Jess	2/14/2018	362.00
9779	Scott Scrimblitt	2/14/2018	140.00
9780	Rod Daniluk	2/14/2018	50.00
9781	Scott Fiske	2/14/2018	50.00
9782	Dan Hoppenreys	2/14/2018	50.00
9783	Rick Ector	2/14/2018	50.00
9784	Kevin Luchia	2/14/2018	50.00
9785	Lynden Lepage	2/14/2018	50.00
9786	Scott Scrimblitt	2/14/2018	50.00
9787	Blake Dorward	2/14/2018	50.00
9788	Peter MacLean	2/14/2018	50.00
9789	Darren McCooney	2/14/2018	50.00
9790	Riley Scrimblitt	2/14/2018	50.00
9791	Meridian Inspections Ltd.	2/14/2018	50.00
9792	R & J Lakeside Service Ltd.	2/14/2018	826.35
9793	Riverbend Co-op Ltd.	2/14/2018	1,556.49
			306.54

Payment #	Vendor	Date	Amount
9794	SAMA	2/14/2018	8,737.00
9795	Sanden Trenching	2/14/2018	7,430.05
9796	Saskatchewan Research Council	2/14/2018	275.61
9797	Success Office Systems	2/14/2018	109.10
9798	SaskWater Accounts Receivable	2/14/2018	242.63
9799	True Family Enterprises Ltd.	2/14/2018	38.00
9800	V. of Elbow MasterCard Acc't	2/14/2018	761.59
9801	WaterWolf Planning Inc.	2/14/2018	1,273.86
9802	Robert Wild	2/14/2018	8,009.94
9803	Wolseley Waterworks Group	2/14/2018	7,991.71
9804	Claudia Diederich	2/15/2018	850.00
9805	Yvonne Jess	2/15/2018	1,245.00
9806	Scott Scrimblitt	2/15/2018	845.00
9807	Loraas Disposal Services Ltd.	2/21/2018	4,297.30
9808	SaskPower	2/21/2018	4,231.47
9809	SaskTel CPP	2/21/2018	385.96
9810	SaskWater Accounts Receivable	2/21/2018	10,939.78
9811	Village of Elbow	2/21/2018	287.67
9812	Robert A. Hundeby	2/28/2018	250.00
9813	Claudia Diederich	2/28/2018	998.90
9814	Stacey Doward	2/28/2018	544.36
9815	Yvonne Jess	2/28/2018	2,505.47
9816	Scott Scrimblitt	2/28/2018	2,530.67
9817	MEPP	2/28/2018	2,139.22
9818	Receiver General	2/28/2018	4,052.98
9819	V. of E. ITF W. Cafferata	2/28/2018	50.00
9820	SUMA	2/28/2018	779.26
Total:			84,349.64
Total for General:			84,349.64

Payments Printed: 51

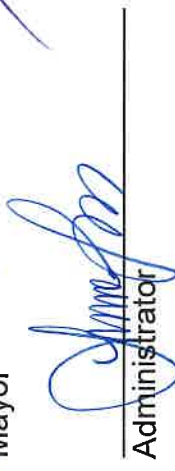
**A BYLAW OF THE VILLAGE OF ELBOW TO PROVIDE FOR
ENTERING INTO AN AGREEMENT RESPECTING THE PROVISION
OF FIRE PROTECTION SERVICES**

The Council of the Village of Elbow, in the Province of Saskatchewan,
enacts as follows:

1. The Village of Elbow is hereby authorized to enter into the agreements attached hereto and forming part of this bylaw, and identified as Schedules 1, 2, 3, 4, 5, and 6 with the Rural Municipality of Loreburn No. 254, Rural Municipality of Maple Bush No. 224, Rural Municipality of Huron No. 223, Rural Municipality of Wilfner No. 253, Douglas Provincial Park c/o Ministry of Parks, Culture and Sport, and the Resort Village of Mistusinne, for the purpose of providing and/or receiving fire protection services.
2. The Mayor and Administrator of the Village of Elbow are hereby authorized to sign and execute the attached agreements identified as Schedules 1, 2, 3, 4, 5, and 6.
3. The Village agrees to provide fire protection services within the areas designated on the attached map, identified as Appendix A.
4. This Bylaw shall come into force and take effect January 1, 2018.
3. Bylaw No. 16-02 is hereby repealed.




Mayor


Administrator

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending February 28, 2018

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	576.07	1,001.38		1,001.38	
Fees and Charges	18,446.65	20,269.52		20,269.52	
Utilities	4,374.72	9,173.90		9,173.90	
Grants	521.26	1,613.26		1,613.26	
Grants in Lieu of Taxes	2,305.09	4,459.06		4,459.06	
Investment Income and Commissions	709.07	946.59		946.59	
Other Revenues	300.00	300.00		300.00	
Total Revenues:	27,232.86	37,763.71	0.00	37,763.71	0.00
Expenditures					
General Government Services	33,437.93	48,633.66		(48,633.66)	
Protective Services	(3,494.02)	(2,338.52)		2,338.52	
Transportation Services	8,948.45	13,882.32		(13,882.32)	
Environmental Health Services	3,494.10	3,494.10		(3,494.10)	
Public Health and Welfare Services	(4,540.42)	(4,540.42)		4,540.42	
Recreation and Cultural Services	(1,956.12)	7,498.37		(7,498.37)	
Utilities	20,909.06	20,909.06		(20,909.06)	
Total Expenditures:	56,798.98	87,538.57	0.00	(87,538.57)	0.00
Change in Net Financial Assets	(29,566.12)	(49,774.86)	0.00	(49,774.86)	0.00
Change in Non-Financial Assets	(8,882.00)	(8,882.00)		(8,882.00)	
Change in Net Assets	(20,684.12)	(40,892.86)	0.00	(40,892.86)	0.00
Transfers	4,000.00	4,000.00		(4,000.00)	
Change in Surplus	(24,684.12)	(44,892.86)	0.00	(44,892.86)	0.00
Account Balances					
Cash					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit			200.95		
Cash - Bank - Demand	(36,694.37)	(37,849.32)	791,328.21		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	386.50	386.50	477,355.00		
Cash - MasterCard Account			1,000.00		
Total Cash:	(36,307.87)	(37,462.82)	1,836,084.16		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(857.39)	(1,839.63)	(1,839.63)		
Municipal - Tax Receivable - Arrears	(4,706.48)	(7,133.79)	53,814.35		
Municipal - Allow. for Uncollected			(1,359.78)		
Total Municipal Taxes Receivable:	(5,563.87)	(8,973.42)	50,614.94		

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

March 19, 2018
(Date)

Robert A. Hundebay, Mayor

Agenda for the March 19, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – February 12

- Business arising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- SaskWater (January)
- RCMP Mtg - Blake

OLD BUSINESS

- Cooperative Weed Management Area
- Civic Centre – sewer line issue, door lock problem
- Water Meter Sealing
- Fire Protection Services Bylaw 18-02
- Tuft's Bay/Bayshore Agreements
- Safety Manual/Policy
- Saskatchewan Street Project
- Rink
 - o Hydraulic equipment space – where is it going May 1st?
 - o Spring, Summer, Fall - Pickleball/kids use
- Facilities Committee Mtg – March 21st
- Website review
- Parcel F
- Industrial Subdivision road

CORRESPONDENCE

- Palliser Regional Library – AGM, letter of support
- WaterWolf – member letter, Exec Board Meeting Minutes
- Carol Patterson – gym
- Carol Patterson – rink vs. pickleball fees
- CATPC – Dec 20 minutes
- Crimestoppers – donation request
- PARCS – Apr 21 aquatic invasive mussels presentation
- RM of Loreburn – Lagoon
- RM of Loreburn – WHMIS training
- Royal Canadian Legion
- SaskWater – water rates
- SUMA
- Tom Baurer – new RV Park lagoon agreement
- Barb Martens – Lakeshore Challenge

NEW BUSINESS

- Forks for skidsteer
- Transfer Site Hours
- Asset Management Workshop
- Community Planning and Building Workshop
- Great Southwest map & travel guide
- FCM Ottawa workshop
- Summer positions – advertise, hours/wage, positions
- Audited financial statements
- In Camera – employee evaluations

ADJOURNMENT

Next Council Meeting – April 9th

Minutes from the March 19, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie Joanne Brochu and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

Agenda

48/2018 DORWARD: That the agenda be accepted as presented. Carried.

Declaration of Conflict of Interest

None.

Minutes

49/2018 BROCHU: That the minutes of the February 12, 2018 Regular Council meeting be accepted as presented. Carried.

Financial Statements

50/2018 HUNDEBY: That the bank reconciliation and financial statement for the month of January 2018 be accepted as presented. Carried.

Town Foreman Report

Town Foreman, Scott Scrimbitt attended the meeting at 7:25 p.m. and reported on the Elbow Cooperative Weed Management Area Meeting he attended in Loreburn on January 18, 2018. Council also discussed with Scott the sewer line issue and door lock problem at the Civic Centre, water meter sealing, and Scott's request for the Village to purchase forks for the skid steer.

Town Foreman, Scott Scrimbitt left the meeting at 8:30 p.m.

Accounts Payable

51/2018 SOGGIE: That the accounts be paid as presented. Carried.

Reports


Council was presented with the SaskWater report for January.

Councillor Dorward reported on RCMP meeting that he attended March 12, 2018, where they reported on stats, priorities, and staffing.

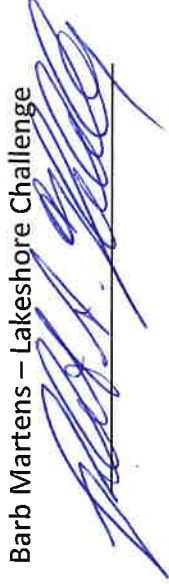
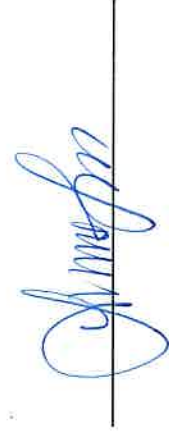
Fire Service Bylaw No. 18-02

52/2018 HOPPENREYS: Read Bylaw No. 18-02 for a first time, being a bylaw to enter into agreements respecting the provision of fire protection services. Carried.

53/2018 SOGGIE: Read Bylaw No. 18-02 for a second time. Carried.



- 54/2018 DORWARD: That we have three consecutive readings of Bylaw No. 18-02 at this same meeting. Carried Unanimously.
- 55/2018 BROCHU: Read Bylaw No. 18-02 for a third and final time hereby adopting a bylaw to enter into agreements respecting the provision of fire protection services. Carried.
- Tuft's Bay and Bayshore Maintenance Agreements**
- 56/2018 HUNDEBY: That the Mayor and CAO sign the Tuft's Bay Recreation Centre "Bayshore" and Tuft's Bay Campground Operation and Maintenance Agreements with Kevin Peddle. Carried.
- Palliser Regional Library**
- 57/2018 DORWARD: That the CAO send a letter of support to Palliser Regional Library for their application to the Federal Innovation Science and Technologies Grant. Carried.
- Crime Stoppers**
- 58/2018 DORWARD: That the Village of Elbow make a \$200 donation to the Saskatchewan Crime Stopper organization. Carried.
- WHMIS Training**
- 59/2018 SOGGIE: That we send Scott Scrimbitt and Clinton Ruuth to the WHMIS training hosted by the R.M. of Loreburn on May 23, 2018. Carried.
- Royal Canadian Legion – Military Service Recognition Book**
- 60/2018 HUNDEBY: That we purchase a business card size ad in the Annual Military Service Recognition Book for \$205. Carried.
- Audited Financial Statements**
- 61/2018 HOPPENREYS: That we accept the 2017 Audited Financial Statements as presented. Carried.
- Adjournment**
- 62/2018 HOPPENREYS: That this meeting be adjourned at 9:55 p.m. Carried.
- CORRESPONDENCE
- Palliser Regional Library
 - WaterWolf
 - Carol Patterson – gym
 - Carol Patterson – rink and pickleball fees
 - CATPC
 - Crime Stoppers
 - PARCS
 - RM of Loreburn – lagoon
 - RM of Loreburn – WHMIS training
 - Royal Canadian Legion
 - SaskWater
 - SUMA
 - Tom Baurer
 - Barb Martens – Lakeshore Challenge

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9821	V. of Eibow MasterCard Acct	3/08/2018	4,994.97
9822	Central Area Transportation	3/15/2018	200.00
9823	Claudia Diederich	3/15/2018	850.00
9824	Yvonne Jess	3/15/2018	1,245.00
9825	Scott Scrimbitt	3/15/2018	845.00
9826	Yvonne Jess	3/21/2018	400.00
9827	Colleen Hoppenreys	3/21/2018	400.00
9828	Robert A. Hundeby	3/21/2018	400.00
9829	Blake Dorward	3/21/2018	400.00
9830	Joanne Brochu	3/21/2018	300.00
9831	Heidi Soggle	3/21/2018	300.00
9832	Joanne Brochu	3/22/2018	441.90
9833	Craik Hardware	3/22/2018	1,514.23
9834	Saskatchewan Crime Stoppers	3/22/2018	200.00
9835	Rod Daniluk	3/22/2018	50.00
9836	Dan Hoppenreys	3/22/2018	50.00
9837	Ron Sisetsky	3/22/2018	50.00
9838	Rick Ector	3/22/2018	50.00
9839	Rick Diederich	3/22/2018	50.00
9840	Kevin Luchla	3/22/2018	50.00
9841	Lynden Lepage	3/22/2018	50.00
9842	Scott Scrimbitt	3/22/2018	50.00
9843	Blake Dorward	3/22/2018	50.00
9844	Riley Scrimbitt	3/22/2018	50.00
9845	Floor Inc.	3/22/2018	8.88
9846	Lepage Contracting Ltd.	3/22/2018	3,000.00
9847	Meridian Inspections Ltd.	3/22/2018	315.00
9848	The Outlook	3/22/2018	15.33
9849	Rt & J Lakeside Service Ltd.	3/22/2018	352.94
9850	Saskatoon Fire Protection Ltd	3/22/2018	950.51
9851	Saskatchewan Research Council	3/22/2018	110.24
9852	SUMA	3/22/2018	47.69
9853	True Family Enterprises Ltd.	3/22/2018	12.69
9854	Twigg & Company	3/22/2018	5,994.00
9855	V. of Eibow MasterCard Acct	3/22/2018	485.56
9856	Loraas Disposal Services Ltd.	3/22/2018	4,360.69
9857	SaskPower	3/22/2018	4,617.38
9858	SaskTel CPP	3/22/2018	384.97
9859	SUMA	3/22/2018	771.78
9860	SaskWater Accounts Receivable	3/22/2018	7,611.56
9861	Village of Eibow	3/22/2018	260.14
9862	Robert A. Hundeby	3/29/2018	250.00
9863	Claudia Diederich	3/29/2018	1,089.20
9864	Stacey Dorward	3/29/2018	500.00
9865	Yvonne Jess	3/29/2018	2,505.47
9866	V. of E. ITF W. Cafferata	3/29/2018	50.00
9867	Scott Scrimbitt	3/31/2018	3,364.09
9868	MEPP	3/31/2018	2,163.18
9869	Receiver General	3/31/2018	4,752.21
9870	Scott Scrimbitt	3/31/2018	673.47
Total:			57,037.88

Total for General: 57,037.88

Payments Printed: 50




Minutes from the March 26, 2018, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebey, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu and Chief Administrative Officer Yvonne Jess.

The meeting was called to discuss the spring Ratepayers Meeting date, Gym, and Employee matters.

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 5:30 p.m.

In-Camera

63/2018 HUNDEBY: That this meeting go in-camera at 5:45 p.m. to discuss employee matters, as per Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

Council returned from their closed session at 6 p.m.

Scott Scrimbitt

64/2018 HUNDEBY: That we accept Scott Scrimbitt's resignation effective March 31, 2018. Carried.

Clinton Ruuth

65/2018 HOPPENREYS: That Clinton Ruuth's wage be set at \$20/hour for the interim for filling in where needed until a new Village Foreman is hired. Carried.

Contract Equipment Operators

66/2018 DORWARD: That we pay contract equipment operators \$27/hour for the interim until a new Village Foreman is hired. Carried.

Village Foreman Job Vacancy

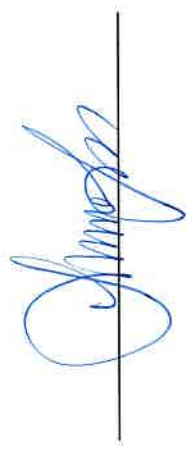
67/2018 BROCHU: That the CAO immediate advertise for a Village Foreman. Carried.

Adjournment

68/2018 SOGGIE: That this meeting be adjourned at 6:30 p.m. Carried.

CORRESPONDENCE

- Scott Scrimbitt - resignation



Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending March 31, 2018

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	514.14	1,515.52		1,515.52	
Fees and Charges	15,791.42	36,060.94		36,060.94	
Utilities	35,800.36	44,974.26		44,974.26	
Grants	13,315.70	14,928.96		14,928.96	
Grants in Lieu of Taxes	2,189.44	6,648.50		6,648.50	
Investment Income and Commissions	755.65	1,702.24		1,702.24	
Other Revenues		300.00		300.00	
Total Revenues:	68,366.71	106,130.42	0.00	106,130.42	0.00
Expenditures					
General Government Services	19,934.45	68,568.11		(68,568.11)	
Protective Services	1,034.54	(1,303.98)		1,303.98	
Transportation Services	10,111.33	23,993.65		(23,993.65)	
Environmental Health Services	3,607.64	7,101.74		(7,101.74)	
Public Health and Welfare Services	(3,200.00)	(7,740.42)		7,740.42	
Recreation and Cultural Services	12,061.82	19,560.19		(19,560.19)	
Utilities	8,328.30	29,237.36		(29,237.36)	
Total Expenditures:	51,878.08	139,416.65	0.00	(139,416.65)	0.00
Change in Net Financial Assets	16,488.63	(33,286.23)	0.00	(33,286.23)	0.00
Change in Non-Financial Assets		(8,882.00)		(8,882.00)	
Change in Net Assets	16,488.63	(24,404.23)	0.00	(24,404.23)	0.00
Transfers		4,000.00		(4,000.00)	
Change in Surplus	16,488.63	(28,404.23)	0.00	(28,404.23)	0.00
Account Balances					
Cash					
Cash - On Hand - Petty Cash				100.00	
Cash - On Hand - Float				100.00	
Cash - On Hand For Deposit				200.95	
Cash - Bank - Demand	(30,879.84)	(68,729.16)		760,448.37	
Cash - Bank - Term Deposit - 406				16,000.00	
Cash - Bank - Term Deposit - 404				300,000.00	
Cash - Bank - Term Deposit - 405				250,000.00	
Cash - Investment	406.24	792.74		477,761.24	
Cash - MasterCard Account				1,000.00	
Total Cash:	(30,473.60)	(67,936.42)	1,805,610.56		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(1,154.68)	(2,994.31)		(2,994.31)	
Municipal - Tax Receivable - Arrears	(1,993.57)	(9,127.36)		51,820.78	
Municipal - Allow. for Uncollected				(1,359.78)	
Total Municipal Taxes Receivable:	(3,148.25)	(12,121.67)	47,466.69		

Certified correct and in accordance with the records

Presented to council on

April 16 2018
(Date)


Yvonne Jess, Chief Administrative Officer


Robert A. Hundebly, Mayor

Agenda for the April 16, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – March 19 & March 26

- Business arising from the minutes

DELEGATION – 7:15 p.m. – Meryl Joel re: floor shuffleboard

DELEGATION – 7:30 p.m. – Shawn Graham re: accessory use

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Facilities Committee
- SaskWater (February)

OLD BUSINESS

- Lagoon Agreements
- Saskatchewan Street Project
- Rink
 - o Hydraulic equipment space
 - o Spring, Summer, Fall - Pickleball/kids use
 - o Gym ventilation fan quote
- Website
- Ratepayer's Mtg – April 26th
- Foreman Position
- SeaCan

CORRESPONDENCE

- CATPC
- Elbow Cooperative Weed Management Area
- GDT
- WaterWolf
- PARCS
- SUMA – Town, Village Sector Meeting
- Canadian Heritage – Canada Day Grant \$1200

NEW BUSINESS

- PARCS
- Fire Dept
- Canada Day
- Humboldt Council
- Donor's Choice campaign
- Brian Johnson
- Sign contest
- Insurance
- Civic Centre quote
- Bayshore Centre quote
- Building Permits
 - o Ron Bartel – 116 Sarah Place
 - o Rough Cut Enterprises – 117 Lakeridge Cres
- Development Appeals Board
- Water drainage/pump

ADJOURNMENT

Next Council Meeting – May 14th

Planning Committee – May 15th 7 p.m.

Ratepayer's Mtg – April 26

Minutes from the April 16, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Delegation – 7:00 p.m. – Meryl Joel and Dee Cathcart attended the meeting to discuss floor shuffleboard and use of the Civic Centre.

Meryl Joel and Dee Cathcart left the meeting at 7:15 p.m.

Agenda

SOGGIE: That the agenda be accepted as amended. Carried.

Declaration of Conflict of Interest

None.

Delegation – 7:20 p.m. – Shawn Graham attended the meeting to discuss the Village Zoning Bylaw and building restrictions around detached garages.

Shawn Graham left the meeting at 7:40 p.m.

Minutes

70/2018

HOPPENREYS: That the minutes of the March 19, 2018 Regular Council Meeting, and the March 26, 2018 Special Council Meeting be accepted as presented. Carried.

Shuffleboard

71/2018

HOPPENREYS: That we set the rates for shuffleboard at the Civic Centre at \$10 per person per month or \$50 per person for 6 months, with a drop in fee of \$5 per person per day. Carried.

Financial Statements

72/2018

HUNDEBY: That the bank reconciliation and financial statement for the month of March 2018 be accepted as presented. Carried.

Accounts Payable

73/2018

BROCHU: That the accounts be paid as presented. Carried.

Reports

Council was presented with the minutes from the March 21, 2018 Facilities Committee Meeting.

Council was presented with the SaskWater report for February.



Curling Rink/Gym

74/2018 HUNDEBY: That we undertake a renovation in the old curling rink space providing an area for additional gym space, spending up to \$10,000. Carried.

Fitness Centre - Ventilation

75/2018 DORWARD: That we accept the quote from CG Industries to supply and install two ventilation fans in the Fitness Centre at the Rink for \$1,136.18 Carried.

Gardiner Dam Terminal Ltd.

76/2018 DORWARD: That we authorize the CAO to vote by completing the "Form of Proxy" as per Council's instruction for the election of directors for Gardiner Dam Terminal Ltd. Carried.

WaterWolf – GIS Initiative

77/2018 BROCHU: That we participate with WaterWolf to digitize our asset information into a GIS format, and that we make a grant application to FCM to cover a portion of this project. Carried.

PARCS

78/2018 DORWARD: That we make a donation of \$100 to the Provincial Association of Resort Communities of Saskatchewan. Carried.

Volunteer Fire Department

79/2018 HOPPENREYS: That we reimburse Rick Diederich for his mileage to attend fire fighter training in Herbert. Carried.

Canada Day

80/2018 SOGGIE: That we order \$5,000 worth of fireworks and that the Village of Elbow will sponsor a band for a street dance, up to \$3,000, for Canada Day 2018. Carried.

Annual Donor's Choice

81/2018 HOPPENREYS: That the Village Office staff conduct the annual Donor's Choice Campaign again this year. Carried.

Extension of Meeting

82/2018 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

Insurance

83/2018 SOGGIE: That we acknowledge that the Certificate of Insurance for the Village of Elbow was presented to Council. Carried.

The bottom of the page features two handwritten signatures in blue ink, each followed by a horizontal line. The signature on the left is more stylized and appears to be 'P. A. A. ...', while the signature on the right is more legible and appears to be 'J. ...'.

Building/Development Permits

84/2018 HUNDEBY: That we approve the following Building and Development Permits based on the plan reviews by our Building Official:
 #2/2018 – Ron & Sandra Bartel – 116 Sarah Place
 #3/2018 – Rough Cut Enterprises Ltd. – 117 Lakeridge Cres
 Carried.

Development Appeals Board

85/2018 BROCHU: That we appoint Gord Krismer & Associates Ltd. as our Development Appeals Board
 Carried.

Adjournment

86/2018 HUNDEBY: That this meeting be adjourned at 10:25 p.m.
 Carried.

CORRESPONDENCE

- CATPC
- Elbow Cooperative Weed Management Area
- Gardiner Dam Terminal Ltd.
- WaterWolf
- PARCS
- SUMA
- Canadian Heritage

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9871	Claudia Diederich	4/13/2018	866.62
9872	Yvonne Jess	4/13/2018	1,245.00
9873	Air Liquide Canada Inc.	4/18/2018	57.13
9874	CG Industries	4/18/2018	201.78
9875	Rick Diederich	4/18/2018	138.00
9876	Glen Harstad	4/18/2018	3,250.00
9877	Barbara Jean Marchand	4/18/2018	3,250.00
9878	Meridian Inspections Ltd.	4/18/2018	1,947.23
9879	The Outlook	4/18/2018	81.90
9880	R & J Lakeside Service Ltd.	4/18/2018	845.00
9881	Royal Canadian Legion	4/18/2018	205.00
9882	Saskatchewan Research Council	4/18/2018	137.80
9883	Success Office Systems	4/18/2018	15.75
9884	SaskWater Accounts Receivable	4/18/2018	3,581.13
9885	True Family Enterprises Ltd.	4/18/2018	5.42
9886	V. of Elbow MasterCard Acct	4/18/2018	44.31
9887	Loraas Disposal Services Ltd.	4/20/2018	4,133.42
9888	PARCS	4/20/2018	100.00
9889	SaskPower	4/20/2018	4,329.29
9890	SaskTel CPP	4/20/2018	387.45
9891	SUMA	4/20/2018	189.08
9892	SaskWater Accounts Receivable	4/20/2018	7,948.43
9893	Village of Elbow	4/20/2018	350.38
9894	Robert A. Hundebly	4/30/2018	250.00
9895	Claudia Diederich	4/30/2018	1,050.50
9896	Stacey Downard	4/30/2018	500.00
9897	Yvonne Jess	4/30/2018	2,505.47
9898	Clinton Ruuth	4/30/2018	1,778.30
9899	MEPP	4/30/2018	1,365.06
9900	Receiver General	4/30/2018	3,169.31
9901	Receiver General	4/30/2018	465.17
9902	V. of E. ITF W. Cafferata	4/30/2018	50.00
9903	West Country Photo Ltd.	4/30/2018	744.36
Total:			45,188.29

Total for General: 45,188.29

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending April 30, 2018

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	15,243.52	16,759.04		16,759.04	
Fees and Charges	3,225.54	39,310.68		39,310.68	
Utilities	27,282.27	72,360.34		72,360.34	
Grants	1,200.00	16,128.96		16,128.96	
Grants in Lieu of Taxes	1,983.48	8,631.98		8,631.98	
Investment Income and Commissions	2,493.64	4,195.88		4,195.88	
Other Revenues	27,577.25	27,877.25		27,877.25	
Total Revenues:	79,005.70	185,264.13	0.00	185,264.13	0.00
Expenditures					
General Government Services	17,980.87	86,548.98		(86,548.98)	
Protective Services	81.43	(1,222.55)		1,222.55	
Transportation Services	5,648.53	29,642.18		(29,642.18)	
Environmental Health Services	3,234.18	10,335.92		(10,335.92)	
Public Health and Welfare Services	(3,248.70)	(10,989.12)		10,989.12	
Recreation and Cultural Services	3,001.26	22,561.45		(22,561.45)	
Utilities	11,868.81	41,106.17		(41,106.17)	
Total Expenditures:	38,566.38	177,983.03	0.00	(177,983.03)	0.00
Change in Net Financial Assets	40,439.32	7,281.10	0.00	7,281.10	0.00
Change in Non-Financial Assets		(8,882.00)		(8,882.00)	
Change in Net Assets	40,439.32	16,163.10	0.00	16,163.10	0.00
Transfers	34,552.25	38,552.25		(38,552.25)	
Change in Surplus	5,887.07	(22,389.15)	0.00	(22,389.15)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			200.95
Cash - Bank - Demand	51,513.05	(17,216.11)	811,961.42
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	470.40	1,263.14	478,231.64
Cash - MasterCard Account			1,000.00
Total Cash:	51,983.45	(15,952.97)	1,857,594.01
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(3,768.91)	(6,763.22)	(6,763.22)
Municipal - Tax Receivable - Arrears	(2,944.08)	(12,071.44)	48,876.70
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(6,712.99)	(18,834.66)	40,753.70

Certified correct and in accordance with the records Presented to council on


Yvonne Jess, Chief Administrative Officer

May 14 2018
(Date)

Robert A. Hundebly, Mayor

Agenda for the May 14, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA
CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – April 16

- Business arising from the minutes

DELEGATION – 7:30 p.m. – Marc Roussel

DELEGATION – 8:00 p.m. – Pickleball – Anne Wilson, Maureen Bialowas

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- SaskWater (March)

OLD BUSINESS

- Saskatchewan Street Project
- Industrial Road – engineering cost estimate
- Rink – Seacan
- Foreman Position
- Shawn Graham – zoning amendment request
- L & R Development service agreement
- Tuft's Bay Electrical
- Chad Campbell garage

CORRESPONDENCE

- WaterWolf – April 27 & May 11 updates; aquatic evasive species letters
- CATPC – February 28th minutes
- Christ Chittick – speaker
- Dennis Soggie – culverts
- Government Relations – SaskEnergy surcharge
- Government Relations – Education Property Tax Mill Rates
- PARCS Update
- RM of Loreburn – Industrial Road
- Sask Parks & Recreation Association – June Recreation & Parks Month

NEW BUSINESS

- Gravel
- Employee Long Term Service Recognition policy draft
- SUMA Summer School
- Building Permits
 - o Lakeridge Estates - duplex, Lots 1 & 2, Block 5
- Joe Parent/Orchard Committee – shrubs \$751.89
- Bert Bramble – hydrant for concrete set up
- Fabric covered buildings
- Water & sewer infrastructure
- Rodeo beer gardens
- Rodeo – watering
- Aquatic Invasive Species
- Mark & Carol Patterson – foundation work
- Main street flower pots
- Fencing
- Fire Ban protocol
- Jelly Bean

ADJOURNMENT

Next Council Meeting

Minutes from the May 14, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Foreman Geoffray Harvey attended the meeting at 7 p.m.

Agenda

87/2018 BROCHU: That the agenda be accepted as amended. Carried.

Declaration of Conflict of Interest

None.

Minutes

88/2018 DORWARD: That the minutes of the April 16, 2018 Regular Council Meeting, be accepted as presented. Carried.

Delegation – 7:05 p.m. – Marc Roussel attended the meeting to discuss the ongoing drainage problems at their property, 210 King Street.

Marc Roussel left the meeting at 7:40 p.m.

Foreman Geoffray Harvey left the meeting at 8 p.m.

Delegation – 8:00 p.m. – Anne Wilson and Maureen Bialowas attended the meeting representing the PickleBall Club to discuss communication, rink access, hours, and fee collecting.

Anne Wilson and Maureen Bialowas left the meeting at 8:20 p.m.

Financial Statements

89/2018 HUNDEBY: That the bank reconciliation and financial statement for the month of April 2018 be accepted as presented. Carried.

Mayor Hundebly left the meeting at 8:25 pm.

Deputy Mayor Hoppenreys took over the chair.

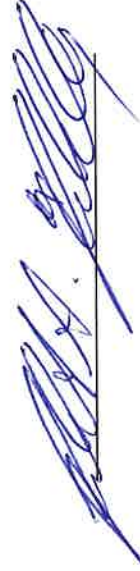
Accounts Payable

90/2018 BROCHU: That the accounts be paid as presented. Carried.

Reports

Council was presented with the SaskWater report for February.





Mayor Hundebey returned to the meeting at 8:30 p.m. and resumed the chair.

SAL Engineering – Saskatchewan Street

91/2018

DORWARD: That the Mayor and CAO are authorized to accept and sign the SAL Engineering proposal for consulting engineering services for the Saskatchewan Street Curb and Sidewalk Replacement project.
Carried.

AMEC Foster Wheeler – Industrial Subdivision

92/2018

HOPPENREYS: That we accept the engineering cost estimate for the design and construction engineering for the Industrial Subdivision road build from AMEC Foster Wheeler, through the R.M. of Loreburn.
Carried.

Village Foreman

93/2018

SOGGIE: That we hire Geoffray Harvey the Village Foreman as per the May 8, 2018 Offer of Employment, with an annual salary of \$55,000.
Carried.

Shawn Graham – Zoning Amendment

94/2018

BROCHU: That the CAO write a letter to Shawn Graham indicating that Council is not willing to change the maximum site coverage development standards for accessory uses in the Zoning Bylaw.
Carried.

Mayor Hundebey left the meeting at 9:25 p.m.

Deputy Mayor Hoppenreys took over the chair.

Aquatic Invasive Species Letters

95/2018

DORWARD: That the CAO send letters to Premier Moe, Minister Duncan, and MLA Greg Brkich with legislation recommendations in regards to aquatic invasive species and our concerns for Lake Diefenbaker.
Carried.

Mayor Hundebey returned to the meeting at 9:35 p.m. and resumed the chair.

SaskEnergy Municipal Surcharge

96/2018

DORWARD: That the Village of Elbow opts out of the SaskEnergy Municipal Surcharge revenue program.
Carried.

Employee Long Term Service Recognition Policy

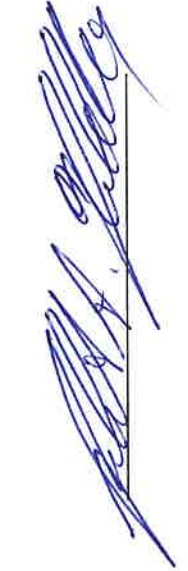
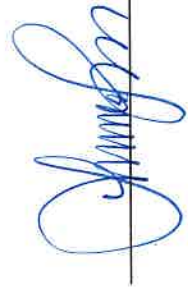
97/2018

BROCHU: That we accept the 'Employee Long Term Service Recognition Policy' as amended.
Carried.

Building/Development Permits

98/2018

HUNDEBY: That we approve the following Building and Development Permit based on the plan reviews by our Building Official:
#4/2018 – L & R Developments – 185 & 187 Sarah Dr South
Carried.



Elbow Urban Orchard

99/2018 HOPPENREYS: That we purchase shrubs for the Elbow Urban Orchard based on the quote from Green Acres Greenhouse, \$751.89. Carried.

Maintenance Assistant

100/2018 SOGGIE: That Clinton Ruuth's wage as Maintenance Assistant be set at \$16.50 per hour, effective June 1, 2018. Carried.

Extension of Meeting

101/2018 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

Lakeshore Stampede Rodeo

102/2018 HOPPENREYS: That we approve the issue of a Community Event License to the Lakeshore Stampede Committee for a function to take place in the Elbow Rodeo Grounds in Elbow on the following dates and times: Friday, July 20, 2018 from 2 p.m. – 2 a.m., Saturday, July 21, 2018 from 2 p.m. – 2 a.m., and Sunday, July 22, 2018 from 12 p.m. – 12 a.m. Carried.

103/2018 HOPPENREYS: That the Village will allow the Lakeshore Stampede Rodeo committee to hook up to the fire hydrant near Commutron Industries with a meter on it for future analysis. Carried.

Adjournment

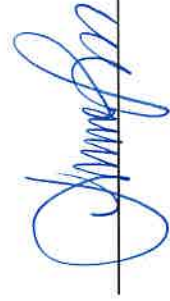
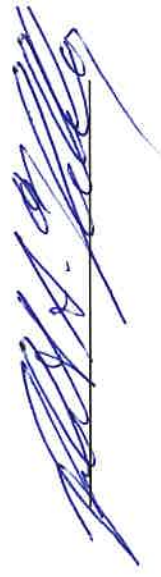
104/2018 HOPPENREYS: That this meeting be adjourned at 10:20 p.m. Carried.

CORRESPONDENCE

- WaterWolf
- CATPC
- Chris Chittick - speaker
- Dennis Soggie - culverts
- Government Relations – SaskEnergy surcharge
- Government Relations – Education Property Tax Mill Rates
- PARCS Update
- R.M. of Loreburn – Industrial Road
- Sask Parks & Recreation Association

ACCOUNTS PAYABLE

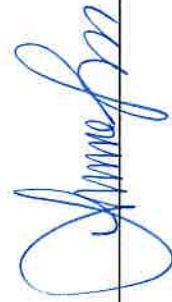
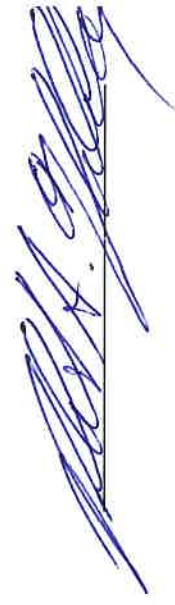
Payment #	Vendor	Date	Amount
Computer Cheques			
9904	SaskPower	5/04/2018	186.73
9905	Gary Cheeseman	5/15/2018	93.63
9906	Claudia Diederich	5/15/2018	850.00
9907	Geoffray Harvey	5/15/2018	645.00
9908	Yvonne Jess	5/15/2018	1,245.00
9909	Clinton Ruuth	5/15/2018	620.00
9910	Peter A. MacLean Carpentry	5/15/2018	2,848.00
9911	Village of Elbow - Petty Cash	5/15/2018	60.00

Payment #	Vendor	Date	Amount
9912	Air Liquide Canada Inc.	5/17/2018	55.28
9913	Glen Amor	5/17/2018	155.35
9914	CG Industries	5/17/2018	1,256.55
9915	Held Soggle	5/17/2018	135.00
9916	The Davidson Leader	5/17/2018	154.77
9917	Lorne Dean	5/17/2018	60.00
9918	Braden Fast	5/17/2018	38.84
9919	Five Hills Health Region	5/17/2018	90.00
9920	Kal Tire 722 - Davidson	5/17/2018	9.97
9921	Merridan Inspections Ltd.	5/17/2018	1,155.00
9922	Minister of Finance	5/17/2018	30.00
9923	The Outlook	5/17/2018	139.86
9924	Prairie Janitorial Supply	5/17/2018	388.77
9925	R & J Lakeside Service Ltd.	5/17/2018	476.40
9926	Riverbend Co-op Ltd.	5/17/2018	8,764.65
9927	Sanden Trenching	5/17/2018	4,274.65
9928	Steven South	5/17/2018	300.00
9929	Saskatchewan Research Council	5/17/2018	311.06
9930	Stone Power	5/17/2018	1,815.94
9931	Success Office Systems	5/17/2018	178.62
9932	SaskWater Accounts Receivable	5/17/2018	2,100.59
9933	Technical Safety Authority	5/17/2018	85.00
9934	True Family Enterprises Ltd.	5/17/2018	24.86
9935	V. of Elbow MasterCard Acct	5/17/2018	725.01
9936	WayLyn Signs	5/17/2018	40.05
9937	Loraas Disposal Services Ltd.	5/24/2018	4,266.12
9938	SaskPower	5/24/2018	3,089.59
9939	SaskTel CPP	5/24/2018	385.95
9940	SUMA	5/24/2018	71.31
9941	SaskWater Accounts Receivable	5/24/2018	9,334.95
9942	Village of Elbow	5/24/2018	425.25
9943	Tammy Lemcke	5/25/2018	785.00
9944	Robert A. Hundebey	5/31/2018	250.00
9945	Claudia Diederich	5/31/2018	1,185.93
9946	Stacey Donward	5/31/2018	500.00
9947	Geoffray Harvey	5/31/2018	1,521.83
9948	Yvonne Jess	5/31/2018	2,505.47
9949	Clinton Ruuth	5/31/2018	1,791.24
9950	MEPP	5/31/2018	2,883.92
9951	Receiver General	5/31/2018	3,537.06
9952	Receiver General	5/31/2018	1,651.91
9953	V. of E. ITF W. Cafferata	5/31/2018	200.00
Total:			63,645.11

Total for General: 63,645.11

Payments Printed: 50

Minutes from the May 29, 2018, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

2018 Operating and Capital Budget

Council began their 2018 operating and capital budget deliberations.

Elbow Library Janitor

105/2018

HUNDEBY: That we increase the Elbow Library Janitor's monthly payment to \$80/month retroactive to January 1, 2018 Carried.

Lake Diefenbaker Task Force Against Aquatic Invasive Mussels

106/2018

SOGGIE: That we financially support the Lake Diefenbaker Task Force Against Aquatic Invasive Mussels with a contribution of \$1,500. Carried.

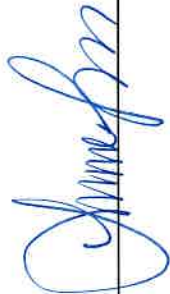
Adjournment

107/2018

HUNDEBY: That this meeting be adjourned at 9:40 p.m. Carried.

CORRESPONDENCE

- Braden Fast – gym space
- Donna Riggall – park suggestions
- Lake Diefenbaker Tourism
- Lake Diefenbaker Task Force against Aquatic Invasive Mussels





Minutes from the June 4, 2018, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu and Chief Administrative Officer Yvonne Jess.

Council met at 6:30 p.m. and visited the rink, community park, and Princess Street to review items under consideration.

Council returned to the Village Council Chambers at 8:20 p.m.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 8:20 p.m.

2018 Operating and Capital Budget

Council continued their 2018 operating and capital budget deliberations.

John Deere Mower

108/2018

SOGGIE: That we purchase a 2015 John Deere Zero Turn Mower from Jacine Vollmer for \$4,200
Carried.

Rink Storage

109/2018

DORWARD: That we budget up to \$12,000 for a storage space at the rink.
Carried.

Rink – Table & Chair Trolleys

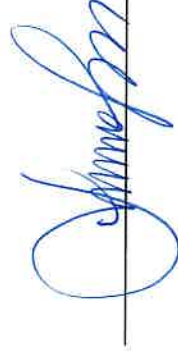
110/2018

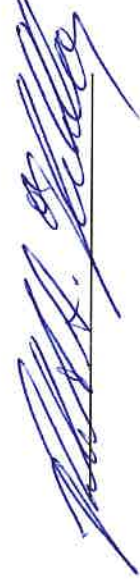
HUNDEBY: That we authorize the purchase of chair and table trollies from an auction up to \$100 each, with the maximum purchase of 10 trollies
Carried.

Adjournment

111/2018

HOPPENREYS: That this meeting be adjourned at 9:50 p.m.
Carried.





Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending May 31, 2018

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	458.07	17,217.11		17,217.11	
Fees and Charges	3,311.98	42,622.66		42,622.66	
Utilities	5,954.01	78,314.35		78,314.35	
Grants	521.26	16,650.22		16,650.22	
Grants in Lieu of Taxes	2,354.09	10,986.07		10,986.07	
Investment Income and Commissions	1,112.42	5,308.30		5,308.30	
Other Revenues	4,705.00	32,582.25		32,582.25	
Total Revenues:	18,416.83	203,680.96	0.00	203,680.96	0.00
Expenditures					
General Government Services	11,902.87	98,451.85		(98,451.85)	
Protective Services	(10,285.67)	(11,508.22)		11,508.22	
Transportation Services	10,124.32	39,766.50		(39,766.50)	
Environmental Health Services	4,602.97	14,938.89		(14,938.89)	
Public Health and Welfare Services	890.00	(10,099.12)		10,099.12	
Recreation and Cultural Services	12,894.08	35,455.53		(35,455.53)	
Utilities	16,237.88	57,344.05		(57,344.05)	
Total Expenditures:	46,366.45	224,349.48	0.00	(224,349.48)	0.00
Change in Net Financial Assets	(27,949.62)	(20,668.52)	0.00	(20,668.52)	0.00
Change in Non-Financial Assets		(8,882.00)		(8,882.00)	
Change in Net Assets	(27,949.62)	(11,786.52)	0.00	(11,786.52)	0.00
Transfers		38,552.25		(38,552.25)	
Change in Surplus	(27,949.62)	(50,338.77)	0.00	(50,338.77)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit	(19.68)	(19.68)	181.27
Cash - Bank - Demand	(9,856.34)	(27,072.45)	802,105.08
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	425.31	1,688.45	478,656.95
Cash - MasterCard Account			1,000.00
Total Cash:	(9,450.71)	(25,403.68)	1,848,143.30
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(1,333.96)	(8,097.18)	(8,097.18)
Municipal - Tax Receivable - Arrears	(420.30)	(12,491.74)	48,456.40
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(1,754.26)	(20,588.92)	38,999.44

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

June 11, 2018
(Date)

Robert A. Hundee, Mayor

A BYLAW OF THE VILLAGE OF ELBOW TO PROVIDE FOR A BASE TAX TO BE LEVIED, EFFECTIVE JANUARY 1, 2018, ON TAXABLE PROPERTIES IN THE VILLAGE OF ELBOW

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts as follows:

1. This bylaw shall be known as the "Base Tax Bylaw".
2. A base tax shall apply to the types and classifications of property included in the table below:

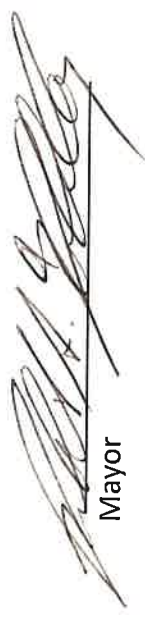
Property Class	Type of Property		
	Land	Improvements	Combined
Agriculture	0	0	0
Residential	660.00	60.00	720.00
Commercial & Industrial	660.00	60.00	720.00

and for properties that do not distinguish the type of property (land or improvements or both) within a property class; such as those valued under the income or sales comparison approach:

Classification	Amount
a) Agricultural	0.00
b) Residential	720.00
c) Commercial & Industrial	720.00

3. Where a property is classified within more than one property classification by the Saskatchewan Assessment Management Agency, the base tax calculation shall be considered independently and applied to each classification.
4. Bylaw No. 14-04 is hereby repealed.




Mayor


Administrator

**A BYLAW OF THE VILLAGE OF ELBOW TO AMEND BYLAW 15-02 BEING A
BYLAW RESPECTING BUILDINGS**


The Council of the Village of Elbow, in the Province of Saskatchewan, enacts as follows:

1. The following new section heading will be added resulting in renumbering of Sections 7, 8, 9, 10, 11, and 12.

FABRIC COVERED BUILDINGS

7. Fabric covered buildings including a freestanding structure are defined as a structure with a flexible or rigid sheathing material such as fabric, canvas, rubber, plastic, wood, metal or glass used as a workspace or for the enclosure and/or storage of property, vehicles, or animals and not intended as a dwelling.
 - a) The applicant shall be responsible for ensuring that the fabric covered building is maintained in good condition, free from evidence of deterioration, weathering, discoloration, graffiti, rust, ripping, tearing or other holes or breaks, at all times.
 - b) The construction, erection, placement, alteration, repair, renovation or reconstruction of a fabric covered building will require a waiver of liability signed by the owner of the unit prior to construction, erection, placement, alteration, repair, renovation or reconstruction.
 - c) Form E will be completed as part of the building permit requirement.




Mayor


Administrator

Agenda for the June 11, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – May 14, May 29, June 4

- Business arising from the minutes

Maintenance Report

- DELEGATION** – 7:45 p.m. – Bert Bramble - hydrant for concrete set up
DELEGATION – 8:00 p.m. – Shawn Graham – asking for clarification/reasoning for not changing Zoning Bylaw
DELEGATION – 8:20 p.m. – Rick Letts – L & R Development

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- SaskWater (April)
- Infrastructure Committee Meeting – May 16th

OLD BUSINESS

- Saskatchewan Street Project
- Tuft's Bay Electrical
- Chad Campbell property issues
- SUMA Summer School
- Seacan
- Lagoon Agreement Proposals
- Fabric covered buildings
- Lot on main street
- Budget
 - o Quote for Civic Centre curtains
 - o Budget document
 - o Base Tax Bylaw

CORRESPONDENCE

- Carol Patterson – building permit
- Donna Riggall – park area on main street
- Kim Trew – rink
- Lake Diefenbaker Tourism – membership
- Resort Village of Mistusinne – lagoon agreement
- RM of Loreburn – lagoon agreement
- RM of Loreburn – road haul agreement
- Lake Diefenbaker Task Force newsletter
- Lakeside Marina Service – lagoon agreement
- SaskWater – customer appreciation dinner
- Premier Scott Moe – aquatic invasive species

NEW BUSINESS

- Development/Building Permits
 - o Joel & Brenda Hesje – detached garage – 130 Sunset Lane #5/2018
 - o Shawn & Katherine Graham – 358 Aberdeen Street
 - o Glen Amor – addition to garage - 146 Queen St
- Asset Management Policy
- Culvert policy re: installation, inspection, etc.
- SaskWater – customer flier
- CJWW (encl)
- Canada Day – community event permit? Location of street dance/block of street?
- Lakeshore Challenge route
- FCM – Special Advocacy Fund \$105
- Freezer at the rink

ADJOURNMENT

Next Council Meeting – July 9th

Minutes from the June 11, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly (7:10 p.m.), Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Deputy Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Foreman Geoffray Harvey attended the meeting at 7 p.m.

Agenda

112/2018

BROCHU: That the agenda be accepted as amended.

Carried.

Declaration of Conflict of Interest

None.

Minutes

113/2018

DORWARD: That the minutes of the May 14, 2018 Regular Council Meeting, the May 29, 2018 Budget Meeting, and June 4, 2018 Budget Meeting, be accepted as presented.

Carried.

Mayor Hundebly arrived at 7:10 p.m. and took over the chair

Maintenance Report

Foreman Geoffray Harvey reported on the storage trolley, equipment repairs, beach clean up and grading at Tuff's Bay, and measuring the seacan for possible relocation from the rink to the town shop.

114/2018

DORWARD: That we hire Joe Gumulcak as a maintenance worker on an as needed basis for \$15 per hour.

Carried.

Foreman Geoffray Harvey left the meeting at 7:30 p.m.

Delegation – 7:30 p.m. – Rick Letts attended the meeting on behalf of L & R

Developments to discuss outstanding items in their development's Service Agreement.

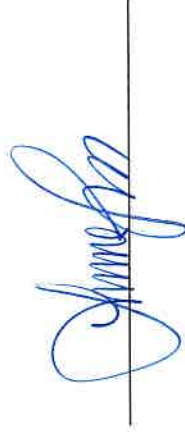
Rick Letts left the meeting at 7:45 p.m.

Delegation – 7:45 p.m. – Bert Bramble attended the meeting to discuss connecting to water on his lot on Aaro Ave for concrete set up.

Bert Bramble left the meeting at 7:55 p.m.

Delegation – 8 p.m. – Shawn Graham attended the meeting to discuss why Council chose not to amend the Zoning Bylaw as per his proposal.

Shawn Graham left the meeting at 8:20 p.m.



Financial Statements

115/2018 HUNDEBY: That the bank reconciliation and financial statement for the month of May 2018 be accepted as presented. Carried.

Accounts Payable

116/2018 SOGGIE: That the accounts be paid as presented. Carried.

Reports

Council was presented with the SaskWater report for April.

Council was presented with the Infrastructure Committee Meeting Minutes from the May 16, 2018 meeting.

RCMP – Drainage Concerns

117/2018 DORWARD: That the CAO write the RCMP asking them to remove the paved pad on the Village's boulevard in front of their detachment to deal with the drainage issues on the north side of Stanley Street. Carried.

Bylaw No. 18-03 – Building Bylaw Amendment

118/2018 DORWARD: Read Bylaw No. 18-03 for a first time being a bylaw to amend Bylaw No. 15-02 being a bylaw respecting buildings in regards to fabric covered buildings. Carried.

119/2018 HOPPENREYS: Read Bylaw No. 18-03 for a second time. Carried.

120/2018 SOGGIE: That we have three consecutive readings of Bylaw No. 18-03 at this same meeting. Carried Unanimously.

121/2018 BROCHU: Read Bylaw No. 18-03 for a third and final time hereby adopting a bylaw to amend Bylaw No. 15-02 being a bylaw respecting buildings in regards to fabric covered buildings. Carried.

2018 Operating and Capital Budget

122/2018 BROCHU: That we accept the 2018 Operating and Capital Budget as amended. Carried.

123/2018 DORWARD: That we set the 2018 municipal mill rate at 4.75 mills. Carried.

Bylaw No. 18-02 – Base Tax

124/2018 HOPPENREYS: Read Bylaw No. 18-02 for a first time being a bylaw to provide for a base tax to be levied, effective January 1, 2018, on taxable properties in the Village of Elbow. Carried.

125/2018 SOGGIE: Read Bylaw No. 18-02 for a second time. Carried.

126/2018 BROCHU: That we have three consecutive readings of Bylaw No. 18-02 at this same meeting. Carried Unanimously.

127/2018 DORWARD: Read Bylaw No. 18-02 for a third and final time hereby adopting a bylaw to provide for a base tax to be levied, effective January 1, 2018, on taxable properties in the Village of Elbow. Carried.

Lake Diefenbaker Tourism

128/2018 BROCHU: That we purchase a \$1,000 membership with Lake Diefenbaker Tourism. Carried.

Extension of Meeting

129/2018 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

Building/Development Permits

130/2018 HUNDEBY: That we approve the following Building and Development Permit based on the plan review by our Building Official:
#5/2018 – Joel & Brenda Hesje – 130 Sunset Lane
Carried.

131/2018 DORWARD: That Shawn and Katherine Graham's Development Permit Application be denied as their proposal exceeds the site coverage maximum for accessory building in the Village of Elbow Zoning Bylaw No. 08-05.
Carried.

132/2018 HUNDEBY: That we approve the following Building and Development Permit pending the plan review by our Building Official:
#6/2018 – Glen Amor – 146 Queen Street
Carried.

CJWW – Community Salute

133/2018 SOGGIE: That the Village participate in the CJWW Elbow Salute June 25 – July 1st for \$299.
Carried.

Community Event License

134/2018 BROCHU: That we approve the issue of a Community Event License to the Village of Elbow for a function to take place on Saskatchewan Street in Elbow, SK on the following date and time: Sunday, July 1, 2018 from 7 p.m. – 1 a.m.
Carried.

Federation of Canadian Municipalities

135/2018 HUNDEBY: That we contribute to FCM's Special Advocacy Fund for 2018 and 2019 for a total amount of \$105.
Carried.

136/2018 BROCHU: Be it resolved that the Village of Elbow Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Asset Management Group Learning Initiatives – WaterWolf Communities. Be it therefore resolved that the Village of Elbow commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program: digitize asset information into a GIS format, implementation workshops, and asset field data collection. Be it further resolved that the Village of Elbow commits \$4,838 from its budget toward the costs of this initiative.
Carried.

Adjournment

137/2018

HOPPENREYS: That this meeting be adjourned at 10:45 p.m.

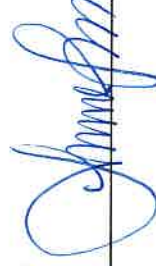
Carried.

CORRESPONDENCE

- Carol Patterson – building permit
- Donna Riggall – park area on main street
- Kim Trew – rink
- Lake Diefenbaker Tourism – membership
- Resort Village of Mistusinne – lagoon agreement
- RM of Loreburn – lagoon agreement
- RM of Loreburn – road haul agreement
- Lake Diefenbaker Task Force – newsletter
- Lakeside Marina Service – lagoon agreement
- SaskWater – customer appreciation dinner
- Premier Scott Moe – aquatic invasive species

ACCOUNTS PAYABLE

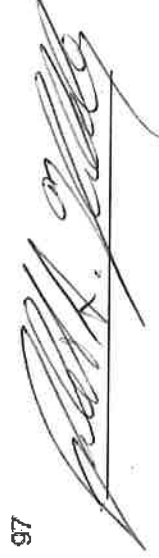
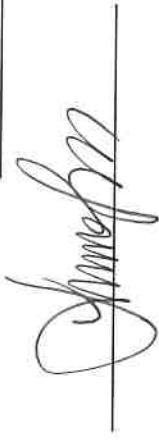
Payment #	Vendor	Date	Amount
Computer Cheques			
9954	Jacine Vollmer	6/05/2018	4,200.00
9955	WaterWolf Planning Inc.	6/05/2018	1,500.00
9956	Yvonne Jess	6/12/2018	790.00
9957	Colleen Hoppenreys	6/12/2018	990.00
9958	Robert A. Hundeby	6/12/2018	970.00
9959	Blake Dorward	6/12/2018	830.00
9960	Joanne Brochu	6/12/2018	1,432.78
9961	Heidi Soggie	6/12/2018	930.00
9962	Alzheimer Assoc. of Sask	6/13/2018	190.00
9963	The Arthritis Society	6/13/2018	135.00
9964	Canadian Bible Society	6/13/2018	7.00
9965	CNIB	6/13/2018	70.00
9966	Canadian Cancer Society	6/13/2018	762.00
9967	Central Butte & District	6/13/2018	295.00
9968	Crohn's & Colitis Canada	6/13/2018	170.00
9969	Canadian Cystic Fibrosis Found	6/13/2018	35.00
9970	Canadian Diabetic Association	6/13/2018	200.00
9971	Elbow Cemetery Fund	6/13/2018	170.00
9972	Elbow & District Museum	6/13/2018	210.00
9973	Palliser Regional Library	6/13/2018	145.00
9974	Gideon Bible Society	6/13/2018	30.00
9975	Heart & Stroke Foundation	6/13/2018	412.00
9976	Huntington Society	6/13/2018	35.00
9977	The Kidney Foundation	6/13/2018	250.00
9978	Canadian Mental Health Assoc.	6/13/2018	470.00
9979	Multiple Sclerosis Society	6/13/2018	245.00
9980	Muscular Dystrophy Association	6/13/2018	35.00
9981	Osteoporosis Canada	6/13/2018	110.00
9982	Canadian Paraplegic Assoc	6/13/2018	45.00
9983	Red Cross Society	6/13/2018	70.00
9984	Ronald McDonald House SK	6/13/2018	110.00
9985	The Salvation Army	6/13/2018	49.00
9986	Saskatchewan Abilities Council	6/13/2018	35.00
9987	Saskatchewan Lung Association	6/13/2018	550.00
9988	Parkinson Canada	6/13/2018	50.00
9989	STARS	6/13/2018	225.00
9990	Claudia Diederich	6/15/2018	850.00
9991	Joe Gumulcak	6/15/2018	300.00

9992	Geoffray Harvey	6/15/2018	1,245.00
9993	Yvonne Jess	6/15/2018	1,245.00
9994	Clinton Ruuth	6/15/2018	620.00
9995	ACME Environmental Services	6/17/2018	1,716.75
9996	BVH Consulting	6/17/2018	231.00
9997	The Davidson Leader	6/17/2018	50.00
9998	FCM	6/17/2018	105.00
9999	Rod Daniluk	6/17/2018	50.00
10000	Dan Hoppenreys	6/17/2018	50.00
10001	Ron Sisetsky	6/17/2018	50.00
10002	Rick Diederich	6/17/2018	50.00
10003	Nikolas MacLean	6/17/2018	50.00
10004	Russ Stevenson	6/17/2018	50.00
10005	Flocor Inc.	6/17/2018	50.00
10006	Joel Florist	6/17/2018	3,639.33
10007	John Deere Financial	6/17/2018	1,287.60
10008	Kal Tire 722 - Davidson	6/17/2018	2,937.53
10009	Lake Diefenbaker Tourism	6/17/2018	540.03
10010	Loomis Express	6/17/2018	1,000.00
10011	Meridan Inspections Ltd.	6/17/2018	78.31
10012	Dale Norrish	6/17/2018	556.11
10013	Peddle's Septic Service	6/17/2018	6,000.00
10014	Joy Peddle	6/17/2018	52.50
10015	Prairie Janitorial Supply	6/17/2018	66.45
10016	R & J Lakeside Service Ltd.	6/17/2018	74.87
10017	R.M. of Loreburn	6/17/2018	751.30
10018	Saskatchewan Research Council	6/17/2018	2,006.00
10019	SUMA	6/17/2018	220.50
10020	True Family Enterprises Ltd.	6/17/2018	186.39
10021	U-Win Custom Trucking	6/17/2018	17.71
10022	V. of Elbow MasterCard Acct	6/17/2018	2,100.00
10023	Doug Wankel	6/17/2018	531.67
10024	SK Workers' Compensation Board	6/17/2018	77.70
10025	West Country Photo Ltd.	6/17/2018	2,380.52
10026	Loraas Disposal Services Ltd.	6/17/2018	187.40
10027	Purolator Ltd.	6/20/2018	5,030.30
10028	SaskPower	6/20/2018	201.74
10029	SaskTel CPP	6/20/2018	2,961.78
10030	VOID - Issued In error	6/20/2018	411.09
10031	SaskWater Accounts Receivable	6/20/2018	0.00
10032	Village of Elbow	6/20/2018	12,931.24
10033	Geoffray Harvey	6/26/2018	452.67
10034	Robert A. Hundeby	6/29/2018	1,196.55
10035	Claudia Diederich	6/29/2018	250.00
10036	Stacey Dorward	6/29/2018	998.90
10037	Joe Gumulcak	6/29/2018	500.00
10038	Yvonne Jess	6/29/2018	1,359.10
10039	Clinton Ruuth	6/29/2018	2,505.47
10040	MEPP	6/29/2018	1,529.23
10041	Receiver General	6/29/2018	2,650.00
10042	VOID - Incorrect amount	6/29/2018	3,865.81
10043	VOID - Incorrect amount	6/29/2018	0.00
10044	Village of Elbow - Petty Cash	6/29/2018	0.00
10045	Yvonne Jess	6/29/2018	39.90
10046	Mei Lutz	6/29/2018	300.00
10047	Receiver General	6/29/2018	1,800.00
10048	V. of E. ITF W. Caferata	6/29/2018	785.19
10049	Air Liquide Canada Inc.	6/29/2018	80.00
10050	SUMA	6/29/2018	380.29
			683.06

Total for General: 88,999.97

Payments Printed: 97

Minutes from the June 22, 2018, special meeting of the Council of the Village of Elbow held in the Village Council Chambers. This meeting was called for the purpose of discussing the Village Foreman position.

Present:

Mayor Robert Hundebly (electronically), Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie (electronically), Joanne Brochu and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Deputy Mayor Hoppenreys called the Council Meeting to order at 4:00 p.m.

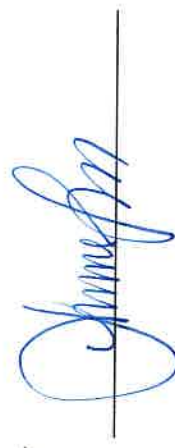
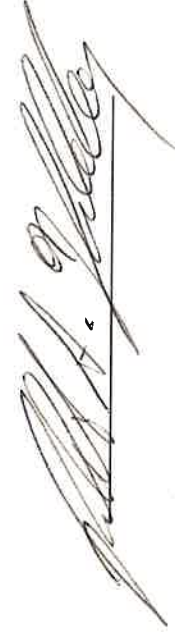
Foreman Resignation

Council discussed the formal resignation that was received from Geoffray Harvey Friday, June 22, 2018.

Adjournment

138/2018

HOPPENREYS: That this meeting be adjourned at 4:30 p.m.



Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending June 30, 2018

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	470.42	17,687.53	506,959.56	(489,272.03)	96.51-
Fees and Charges	15,411.58	58,034.24	89,470.00	(31,435.76)	35.14-
Utilities	52,495.42	130,809.77	305,098.75	(174,288.98)	57.13-
Grants	68,838.00	85,488.22	96,779.40	(11,291.18)	11.67-
Grants in Lieu of Taxes	1,659.39	12,645.46	27,961.93	(15,316.47)	54.78-
Investment Income and Commissions	777.48	6,085.78	18,010.97	(11,925.19)	66.21-
Other Revenues	21,908.47	54,490.72	29,172.25	25,318.47	86.79
Total Revenues:	161,560.76	365,241.72	1,073,452.86	(708,211.14)	65.98-
Expenditures					
General Government Services	29,298.47	127,750.32	209,216.13	81,465.81	38.94
Protective Services	321.43	(11,186.79)	32,846.93	44,033.72	134.06
Transportation Services	21,459.58	61,226.08	546,814.24	485,588.16	88.80
Environmental Health Services	5,441.15	20,380.04	65,050.00	44,669.96	68.67
Public Health and Welfare Services	229.63	(9,869.49)	600.00	10,469.49	1744.92
Planning and Development Services	3,499.13	38,954.66	500.00	500.00	100.00
Recreation and Cultural Services	19,088.83	76,432.88	126,759.99	87,805.33	69.27
Utilities			262,502.32	186,069.44	70.88
Total Expenditures:	79,338.22	303,687.70	1,244,289.61	940,601.91	75.59
Change in Net Financial Assets	82,222.54	61,554.02	(170,836.75)	232,390.77	136.03
Change in Non-Financial Assets		(8,882.00)		(8,882.00)	
Change in Net Assets	82,222.54	70,436.02	(170,836.75)	241,272.77	141.23
Transfers	31,818.47	70,370.72	238,452.25	168,081.53	70.49
Change in Surplus	50,404.07	65.30	(409,289.00)	409,354.30	100.02
Account Balances					
Cash					
Cash - On Hand - Petty Cash	50.00	50.00	150.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit	19.68		200.95		
Cash - Bank - Demand	49,670.00	22,597.55	851,775.08		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	426.24	2,114.69	479,083.19		
Cash - MasterCard Account			1,000.00		
Total Cash:	50,165.92	24,762.24	1,898,309.22		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(958.10)	(9,055.28)	(9,055.28)		
Municipal - Tax Receivable - Arrears	(6,671.91)	(19,163.65)	41,784.49		
Municipal - Allow. for Uncollected			(1,359.78)		
Total Municipal Taxes Receivable:	(7,630.01)	(28,218.93)	31,369.43		

Certified correct and in accordance with the records Presented to council on


Yvonne Jess, Chief Administrative Officer

July 9, 2018
(Date)

Robert A. Hundebly, Mayor

Agenda for the July 9, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – June 11, June 22

- Business arising from the minutes

Maintenance Report

DELEGATION – 8:00 p.m. – Brian Siemens – tinning the elevator AND pickleball

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- CATPC
- SaskWater (May)
- WaterWolf

OLD BUSINESS

- Block 23 back alley issue
- Lynden Lepage
- Rink Storage
- Sidewalk Project
- Asset Management Policy
- Foreman
- Grading
- Maintenance staff
- Lagoon Agreement Proposals
- Canada Day
- Old Playground equipment
- Basketball, skateboard
- Budget items
- Patterson bldg. permit issue
- Development Appeal – Board Hearing July 26th 1 p.m.
- Garbage from the back of curling rink

CORRESPONDENCE

- MuniSoft
- Norma Johnson
- Carol Patterson – community park
- Sarah Wilm, Carol Patterson, Grace McTavish – community park
- Carol Patterson –old playground
- Cheryl Book
- Nick Paulsen

NEW BUSINESS

- Tax Incentive
- Global Payment card – foreman
- Cannabis info from planners Crosby Hanna
- Community Initiative Fund

ADJOURNMENT

Next Council Meeting – August 13th

Minutes from the July 9, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Colleen Hoppenreys, Joanne Brochu and Chief Administrative Officer Yvonne Jess.

Councillor Heidi Soggie was absent.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

Agenda

DORWARD: That the agenda be accepted as amended. Carried.

Declaration of Conflict of Interest

None.

Minutes

140/2018

BROCHU: That the minutes of the June 11, 2018 Regular Council Meeting, and June 22, 2018 Special Meeting, be accepted as presented. Carried.

Maintenance Report

Foreman Joe Gumulcak reported on maintenance items, including the Community Park, equipment, and discussed on ongoing and upcoming projects.

Foreman Gumulcak left the meeting at 7:45 p.m.

Financial Statements

141/2018

HUNDEBY: That the bank reconciliation and financial statement for the month of June 2018 be accepted as presented. Carried.

Accounts Payable

142/2018


BROCHU: That the accounts be paid as presented. Carried.

Reports

Council was presented with the March 28, and April 25, 2018 CATPC minutes.

Council was presented with the SaskWater report for May

Council was presented with the WaterWolf Board Meeting Minutes from May 7, 2018.



Delegation – 7:55 p.m. – Brian Siemens attended the meeting to discuss the elevator tinning and the waiver and release of liability, as well as an offer from the PickleBall group to fix a couple spots in the rink cement floor and install a lockbox for the rink door.

Brian Siemens left the meeting at 8:00 p.m.

Storage on Village Property

143/2018 HUNDEBY: That we send letters to Bramble’s, Campbell’s, and Scrimbitt’s asking them to remove their belongings from Village property by August 1, 2018. Carried.

Order – 227 Grey Street

144/2018 DORWARD: That in accordance with Section 21 of Bylaw No. 05-10 known as the Nuisance Abatement Bylaw, 227 Grey Street be declared a nuisance because of its untidy/unsightly state, including dirt piles and overgrown weeds and grass, and that under the authority provided by Section 24 of Bylaw No. 05-10 the owner is hereby ordered to remedy the violations by removing dirt piles and cutting the weeds and grass to a height less than 0.20m and maintaining it at a height less than 0.20m, and that the remedial action is to be completed no later than July 31, 2018. Carried.

145/2018 DORWARD: Under the authority of Section 17(1) of *The Uniform Building and Accessibility Standards Act*, Chapter U-1.2 of the Statutes of Saskatchewan, Subsection 2.2.1.1 of Division C of the National Building Code of Canada, 2010 and the Building Bylaw of the Village of Elbow, the owner of 227 Grey Street is hereby ordered to:

- 1) Stop work immediately.
- 2) The foundation must be inspected by and a sealed report submitted from an engineer licensed in Saskatchewan regarding the structural integrity of the footing and preserved wood foundation and sealed drawings submitted detailing any repairs required. The report must include the engineer’s Certificate of Authorization.
- 3) The ground under the footings must be inspected by and a sealed report submitted from an engineer licensed in Saskatchewan capable of determining the bearing capacity of the soil beneath the footing. The report must include the engineer’s Certificate of Authorization.
- 4) A construction fence which complies with the requirements of the NBC would have to be erected immediately around the entire foundation.

Compliance with this order of items #1 and #4 is required immediately. Compliance with this order of items #2 and #3 is required by August 10, 2018.

Mayor Hundebey requested a recorded vote

FOR: Hundebey, Dorward, Brochu, Hoppenreys
AGAINST: none

Mayor Hundebey declared the motion

Carried.



Rink Storage

146/2018

DORWARD: That we build a storage facility in the curling rink area, that is the same size as the recent gym expansion, with a ramp, double doors, and that we proceed with a building permit application for this project.

Councillor Brochu requested a recorded vote

FOR: Dorward, Hundebey, Hoppenreys
AGAINST: Brochu

Mayor Hundebey declared the motion Carried.

SAL Engineering – Saskatchewan Street

147/2018

HOPPENREYS: That we go with Option 1 and accept SAL Engineering's Saskatchewan Street Sidewalk Replacement Pre-Design report as final. Carried.

Asset Management Policy

148/2018

BROCHU: That we accept the Asset Management Policy as presented. Carried.

Village Foreman

149/2018

HOPPENREYS: that we hire Joe Gumulcak as the Village Foreman as per the June 26, 2018 Offer of Employment, with an annual salary of \$52,000/year. Carried.

Summer Maintenance Worker

150/2018

HUNDEBY: That we advertise for a summer maintenance worker to start as soon as possible, working 24 hours per week until August 31, 2018. Carried.

Douglas Provincial Park – Lagoon Usage

151/2018

HOPPENREYS: That we are in agreement with Douglas Provincial Park's proposal to swap septic volumes during their lagoon construction project, with Douglas Provincial Park covering any extra hauling charges from the septic hauling company if applicable. Carried.

Budgeted Projects

152/2018

HOPPENREYS: That we authorize the CAO to proceed with the following projects based on the quotes received for budget: rubber mulch for the Community Park playground, the standby water pump engine, and painting the upstairs, downstairs and kitchen at the Civic Centre. Carried.

MuniSoft Refresher

153/2018

HUNDEBY: That Yvonne Jess and Claudia Diederich attend the MuniSoft Refresher course in Swift Current October 18th. Carried.

Global Payment Card

154/2018

DORWARD: That the CAO make arrangements for a Global Payment card for Joe Gumulcak. Carried.

Lake Diefenbaker Task Force against Zebra Mussels

Councillor Brochu provided a verbal update from the Lake Diefenbaker Task Force.

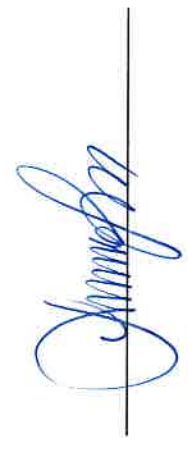
Adjournment

155/2018

HOPPENREYS: That this meeting be adjourned at 10:01 p.m. Carried.

CORRESPONDENCE

- MuniSoft – refresher course
- Norma Johnson – building permit
- Carol Patterson – community park
- Sarah Wilm, Carol Patterson, Grace McTavish – community park
- Carol Patterson – old playground
- Cheryl Book – unsightly property
- Nick Paulsen – unsightly property in industrial subdivision



ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amo
Computer Cheques			
10051	Air Liquide Canada Inc.	7/11/2018	55.2
10052	Jeff Archibald	7/11/2018	150.0
10053	Broderick Garden Centre	7/11/2018	1,580.7
10054	Nick Paulsen	7/11/2018	150.0
10055	Stacey Doward	7/11/2018	53.1
10056	Elbow Hotel	7/11/2018	2,877.6
10057	Joe Gumulcak	7/11/2018	44.3
10058	Yvonne Jess	7/11/2018	64.5
10059	Garmac Management	7/11/2018	87.6
10060	Green Acres Greenhouse	7/11/2018	582.5
10061	Heavy Construction Safety	7/11/2018	63.0
10062	John Deere Financial	7/11/2018	742.0
10063	Meridan Inspections Ltd.	7/11/2018	2,193.3
10064	The Outlook	7/11/2018	42.0
10065	Peddle's Septic Service	7/11/2018	241.5
10066	R & J Lakeside Service Ltd.	7/11/2018	1,417.3
10067	Rent-It Store & Tool Supply	7/11/2018	95.02
10068	Sanden Trenching	7/11/2018	1,500.00
10069	Saskatchewan Research Council	7/11/2018	110.24
10070	SaskWater Accounts Receivable	7/11/2018	4,339.51
10071	True Family Enterprises Ltd.	7/11/2018	510.47
10072	V. of Elbow MasterCard Acct	7/11/2018	814.13
10073	Claudia Diederich	7/11/2018	850.00
10074	Joe Gumulcak	7/11/2018	1,045.00
10075	Yvonne Jess	7/11/2018	1,245.00
10076	Clinton Ruuth	7/11/2018	620.00
10077	Darcy Gramsom	7/23/2018	100.00
10078	Loraas Disposal Services Ltd.	7/23/2018	5,823.32
10079	SaskPower	7/23/2018	2,616.93
10080	SaskTel CPP	7/23/2018	401.06
10081	SUMA	7/23/2018	567.15
10082	SaskWater Accounts Receivable	7/23/2018	14,861.83
10083	Village of Elbow	7/23/2018	485.60
10084	Joe Gumulcak	7/23/2018	1,863.63
10085	Everett and/or Marlo Kearley	7/27/2018	228.30
10086	Clint Becker	7/31/2018	100.00
10087	Robert A. Hundebly	7/31/2018	250.00
10088	Claudia Diederich	7/31/2018	1,155.76
10089	Stacey Doward	7/31/2018	500.00
10090	Yvonne Jess	7/31/2018	2,456.24
10091	Dodge Long	7/31/2018	716.39
10092	Clinton Ruuth	7/31/2018	1,505.48
10093	MEPP	7/31/2018	2,844.34
10094	Receiver General	7/31/2018	4,026.47
10095	Receiver General	7/31/2018	815.71
10096	Steven South	7/31/2018	650.00
10097	V. of E. ITF W. Cafferata	7/31/2018	80.00
Total:			63,522.68

Payments Printed: 47

Total for General: 63,522.68



Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending July 31, 2018

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	500,410.31	518,097.84	506,959.56	11,138.28	2.20
Fees and Charges	11,563.99	69,598.23	89,470.00	(19,871.77)	22.21-
Utilities	7,372.09	138,342.03	305,098.75	(166,756.72)	54.66-
Grants	1,234.12	86,722.34	96,779.40	(10,057.06)	10.39-
Grants in Lieu of Taxes	2,064.98	14,710.44	27,961.93	(13,251.49)	47.39-
Investment Income and Commissions	945.07	7,030.85	18,010.97	(10,980.12)	60.96-
Other Revenues		54,490.72	29,172.25	25,318.47	86.79
Total Revenues:	523,590.56	888,992.45	1,073,452.86	(184,460.41)	17.18-
Expenditures					
General Government Services	7,654.52	135,404.84	209,216.13	73,811.29	35.28
Protective Services	(25.15)	(11,211.94)	32,846.93	44,058.87	134.13
Transportation Services	12,177.72	73,403.80	546,814.24	473,410.44	86.58
Environmental Health Services	5,414.39	25,794.43	65,050.00	39,255.57	60.35
Public Health and Welfare Services	2,088.93	(7,780.56)	600.00	8,380.56	1396.76
Planning and Development Services	5,124.07	44,078.73	126,759.99	82,681.26	65.23
Recreation and Cultural Services	21,558.80	97,991.68	262,502.32	164,510.64	62.67
Utilities					
Total Expenditures:	53,993.28	357,680.98	1,244,289.61	886,608.63	71.25
Change in Net Financial Assets	469,597.28	531,311.47	(170,836.75)	702,148.22	411.01
Change in Non-Financial Assets		(8,882.00)		(8,882.00)	
Change in Net Assets	469,597.28	540,193.47	(170,836.75)	711,030.22	416.20
Transfers		70,370.72	238,452.25	168,081.53	70.49
Change in Surplus	469,597.28	469,822.75	(409,289.00)	879,111.75	214.79
Account Balances					
Cash					
Cash - On Hand - Petty Cash		50.00	150.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit			200.95		
Cash - Bank - Demand	121,500.67	144,098.22	973,275.75		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	462.40	2,577.09	479,545.59		
Cash - MasterCard Account			1,000.00		
Total Cash:	121,963.07	146,725.31	2,020,272.29		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	417,351.16	408,295.88	408,295.88		
Municipal - Tax Receivable - Arrears	(1,670.19)	(20,833.84)	40,114.30		
Municipal - Allow. for Uncollected			(1,359.78)		
Total Municipal Taxes Receivable:	415,680.97	387,462.04	447,050.40		

Certified correct and in accordance with the records Presented to council on


Yvonne Jess, Chief Administrative Officer

Aug. 13, 2018
(Date)

Robert A. Hundebj, Mayor

Minutes from the August 29, 2018, special meeting of the Council of the Village of Elbow held in the Village Council Chambers in regards to the Saskatchewan Street Project.

Present:

Councillors Blake Dorward, Joanne Brochu, Heidi Soggie, Colleen Hoppenreys and Chief Administrative Officer Yvonne Jess.

Mayor Hudeby was absent.

Having a quorum present, Deputy Mayor Hoppenreys called the Council Meeting to order at 4:10 p.m.

Saskatchewan Street – Sidewalk Tenders

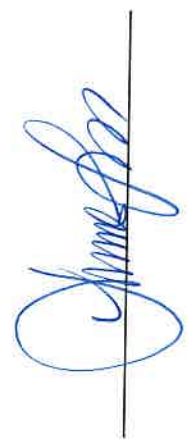
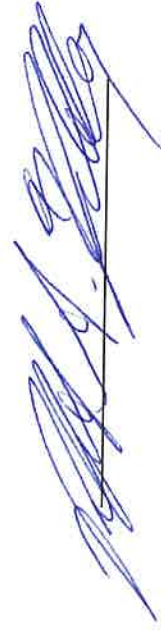
173/2018

DORWARD: That we table a decision on the sidewalk tenders until our September 10, 2018 regular meeting. Carried.

Adjournment

174/2018

HOPPENREYS: That this meeting be adjourned at 4:50 p.m. Carried.



Agenda for the August 13, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

C

APPROVAL (or amendment) OF MINUTES – July 9

- Business arising from the minutes

Maintenance Report

DELEGATION – 7:45 p.m. – Brian & Norma Johnson – building permit issue

DELEGATION – 8:15 p.m. – Doug Wankel, Braden Fast, Bryan Cafferata, – rink storage space

FINANCIAL STATEMENTS & budgetary control

ACCOUNTS PAYABLE

REPORTS

- WaterWolf – July & August newsletters/minutes

OLD BUSINESS

- Lynden Lepage Order
- Rink Storage
- Sidewalk Project
- Lagoon Agreement Proposals
- Canada Day Funds
- Patterson bldg. permit issue
- Development Appeal – Board Hearing was held July 26th
- Clean up of property – Bramble’s, Scrimbitt’s, Campbell’s

CORRESPONDENCE

- Elbow Library Board
- Elbow Museum – culture days
- Elbow Museum – rink storage
- Lucyna Pettigrew
- Marc & Deb Roussel – signs
- Marc & Deb Roussel – drainage problems
- Meryl Joel
- Ministry of Environment
- Norma Johnson

NEW BUSINESS

- Elbow Sunset Suites – development application
- Janitor Position
- SaskHealth – Tuft’s Bay Inspection Report
- SUMAssure – Skateboard Park Risk Management
- Tax Enforcement
- Loraine Ector trees
- Rodeo Committee – new building
- Mistusinne Charity Golf Tournament
- Tablets
- Davidson Community Director
- September rink use
- Building permit - Bartel

ADJOURNMENT

Next Council Meeting – September 10th

C

C

C

Minutes from the August 13, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebey, Councillors Blake Dorward, Joanne Brochu, Heidi Soggie and Chief Administrative Officer Yvonne Jess.

Councillor Hoppenreys was absent.

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

Agenda

BROCHU: That the agenda be accepted as amended. Carried.

Declaration of Conflict of Interest

None.

Minutes

157/2018 DORWARD: That the minutes of the July 9, 2018 Regular Council Meeting be accepted as presented. Carried.

Maintenance Report

Foreman Joe Gumulcak reported on maintenance items, vandalism with the basketball hoops and skateboard equipment at the Community Park, damage to the playground by the rodeo grounds, damage to the town truck, and the drainage issue at Aiktow Avenue/Block 15.

Skateboard Park Equipment

158/2018 SOGGIE: That the skateboard park equipment in the Community Park be relocated to the rink due to vandalism after consultation with the Graham family. Carried.

Foreman Gumulcak left the meeting at 7:40 p.m.

Delegation – 7:45 p.m. – Norma Johnson attended the meeting to discuss their building permit issues.

Norma Johnson left the meeting at 7:52 p.m.

Building Permit

159/2018 BROCHU: That we approve the following Building Permit pending the plan review of our Building Official and that Johnson's be invoiced for the building permit fee:

#7/2018 – Brian & Norma Johnson – 110 Sunset Lane
Carried.

Financial Statements

160/2018

HUNDEBY: That the bank reconciliation and financial statement for the month of July 2018 be accepted as presented. Carried.

Accounts Payable

161/2018

SOGGIE: That the accounts be paid as presented. Carried.

Reports

Council was presented with the WaterWolf July & August updates.

Delegation – 8:15 pm. – Braden Fast, Deb Schlivert, and Doug Wankel, representing the Facilities Committee; Anne Wilson and Louise Martens representing the museum; and Bryan Cafferata attended the meeting to discuss the proposed rink storage project.

Deb Schlivert left the meeting at 8:44 p.m.

Braden Fast, Doug Wankel, Bryan Cafferata, Anne Wilson and Louise Martens left the meeting at 8:52 p.m.

Rink Storage Carts

162/2018

BROCHU: That we go ahead and build storage carts for chairs and tables based on Doug Wankel’s design and Peter MacLean’s quote. DEFEATED.

Rink Storage Project

163/2018

SOGGIE: That we get a quote from Peter MacLean and authorize the CAO to approve going ahead with the project as long as the quote comes in under \$12,000, and that a building permit is in place. Carried.

Elbow & District Wildlife/Library Building

164/2018

HUNDEBY: That we send a cheque to the Elbow Library Board for \$800 representing the Elbow & District Wildlife’s 2017 donation; with \$200 being reserved by the Village of Elbow as the Elbow & District Wildlife’s rent of the Library facility for 2017. Carried.

Culture Days 2018

165/2018

DORWARD: That Council hereby declares September 28 – 30, 2018 as “Culture Days 2018”. Carried.

Janitor

166/2018

BROCHU: That we award the Janitorial Contract for the Civic Centre, Rink and Community Park to Margo Maxwell for \$500 per month. Carried.

Extension of Meeting

167/2018

DORWARD: That we extend the meeting past 10 p.m. for half an hour. Carried.

Tax Enforcement

168/2018 DORWARD: That the Administrator be authorized to proceed under *The Tax Enforcement Act* to acquire title for the following described lands:
Lot 13, Block 1, Plan Q7107, Title No. 130456425
Lot 12, Block 1, Plan Q7107, Title No. 135655993

Mayor Hundebly requested a recorded vote
FOR: Dorward, Hundebly, Brochu, Soggie
AGAINST: none
Mayor Hundebly declared the motion Carried.

Mistusinne Charity Golf Tournament

169/2018 DORWARD: That we donate \$250 to the Mistusinne Charity Golf Tournament, that raises funds for the Elbow Volunteer Fire Department, First Responders, and STARS. Carried.

Davidson Leader – Community Directory

170/2018 BROCHU: That we purchase a full page in the Davidson Leader’s Community Directory for \$400. Carried.

Building Permit

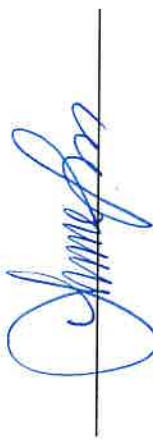
171/2018 HUNDEBY: That we approve the following Building and Development Permit pending the plan review by our Building Official:
#8/2018 – Ron & Sandra Bartel – 116 Sarah Place Carried.

Adjournment

172/2018 SOGGIE: That this meeting be adjourned at 10:20 p.m. Carried.

CORRESPONDENCE

- Elbow Library Board
- Elbow Museum
- Lucyna Pettigrew
- Marc & Deb Roussel
- Meryl Joel
- Ministry of Environment
- Norma Johnson

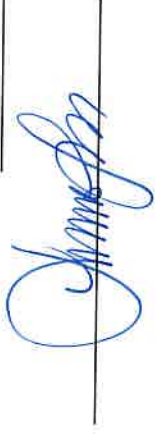


ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
10098	Claudia Diederich	8/15/2018	850.00
10099	Joe Gumulcak	8/15/2018	1,045.00
10100	Yvonne Jess	8/15/2018	1,245.00
10101	Dodge Long	8/15/2018	350.00
10102	Clinton Ruuth	8/15/2018	620.00
10103	spoiled	8/16/2018	0.00
10104	Adventure Printing Ltd.	8/16/2018	283.00
10105	Robert L. Bramble	8/16/2018	315.00
10106	Robert A. Hundeby	8/16/2018	75.00
10107	Heidi Soggle	8/16/2018	27.70
10108	Cralk Hardware	8/16/2018	1,076.10
10109	Downie Electric	8/16/2018	111.00
10110	Elbow Parks & Rec Board	8/16/2018	3,380.00
10111	Joe Gumulcak	8/16/2018	41.50
10112	Five Hills Health Region	8/16/2018	230.00
10113	GDT Ag Services	8/16/2018	214.20
10114	Meridan Inspections Ltd.	8/16/2018	1,542.20
10115	MuniSoft	8/16/2018	333.00
10116	Palliser Plains Co-op	8/16/2018	42.10
10117	Peddle's Septic Service	8/16/2018	105.00
10118	R & J Lakeside Service Ltd.	8/16/2018	1,223.50
10119	Rent-It Store & Tool Supply	8/16/2018	1,181.81
10120	Riverbend Co-op Ltd.	8/16/2018	6.53
10121	SAL Engineering Ltd.	8/16/2018	7,117.52
10122	Saskatoon Media Group	8/16/2018	313.95
10123	Shercom Industries Inc.	8/16/2018	4,467.45
10124	Saskatchewan Research Council	8/16/2018	447.29
10125	SaskWater Accounts Receivable	8/16/2018	117.60
10126	True Family Enterprises Ltd.	8/16/2018	14.40
10127	V. of Elbow MasterCard Acct	8/16/2018	497.11
10128	Village of Elbow	8/16/2018	71.30
10129	Elbow Library Board	8/17/2018	800.00
10130	Loraas Disposal Services Ltd.	8/17/2018	8,017.14
10131	Mistusinne Charity Golf	8/17/2018	250.00
10132	SaskPower	8/17/2018	2,158.60
10133	SaskTel CPP	8/17/2018	396.40
10134	SaskWater Accounts Receivable	8/17/2018	15,796.21
10135	Village of Elbow	8/17/2018	471.10
10136	Robert A. Hundeby	8/31/2018	250.00
10137	Claudia Diederich	8/31/2018	1,247.98
10138	Joe Gumulcak	8/31/2018	1,790.65
10139	Yvonne Jess	8/31/2018	2,456.24
10140	Dodge Long	8/31/2018	675.94
10141	Clinton Ruuth	8/31/2018	1,481.97
10142	Cody Gleni	8/31/2018	688.86
10143	MEPP	8/31/2018	2,839.98
10144	Receiver General	8/31/2018	4,021.68
10145	Receiver General	8/31/2018	813.60
10146	SUMA	8/31/2018	568.67
10147	V. of E. ITF W. Caiferata	8/31/2018	80.00
10148	Stacey Doward	8/31/2018	500.00
Total:			72,599.69

Total for General: 72,599.69

Payments Printed: 51

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending August 31, 2018

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(11,363.30)	506,734.54	506,959.56	(225.02)	0.04-
Fees and Charges	6,735.88	76,334.11	89,470.00	(13,135.89)	14.68-
Utilities	8,827.04	147,169.07	305,098.75	(157,929.68)	51.76-
Grants	9,828.20	96,550.54	96,779.40	(228.86)	0.24-
Grants in Lieu of Taxes	6,099.41	20,809.85	27,961.93	(7,152.08)	25.58-
Investment Income and Commissions	1,122.19	8,153.04	18,010.97	(9,857.93)	54.73-
Other Revenues		54,490.72	29,172.25	25,318.47	86.79
Total Revenues:	21,249.42	910,241.87	1,073,452.86	(163,210.99)	15.20-
Expenditures					
General Government Services	13,089.01	148,493.85	209,216.13	60,722.28	29.02
Protective Services		(11,211.94)	32,846.93	44,058.87	134.13
Transportation Services	18,210.12	91,613.92	546,814.24	455,200.32	83.25
Environmental Health Services	6,873.28	32,667.71	65,050.00	32,382.29	49.78
Public Health and Welfare Services	938.82	(6,841.74)	600.00	7,441.74	1240.29
Planning and Development Services			500.00	500.00	100.00
Recreation and Cultural Services	8,522.45	52,601.18	126,759.99	74,158.81	58.50
Utilities	16,886.88	114,878.56	262,502.32	147,623.76	56.24
Total Expenditures:	64,520.56	422,201.54	1,244,289.61	822,088.07	66.07
Change in Net Financial Assets	(43,271.14)	488,040.33	(170,836.75)	658,877.08	385.68
Change in Non-Financial Assets		(8,882.00)		(8,882.00)	
Change in Net Assets	(43,271.14)	496,922.33	(170,836.75)	667,759.08	390.88
Transfers		70,370.72	238,452.25	168,081.53	70.49
Change in Surplus	(43,271.14)	426,551.61	(409,289.00)	835,840.61	204.22

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash		50.00	150.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			200.95
Cash - Bank - Demand	267,557.82	411,656.04	1,240,833.57
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	446.91	3,024.00	479,992.50
Cash - MasterCard Account			1,000.00
Total Cash:	268,004.73	414,730.04	2,288,277.02
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(235,011.04)	173,284.84	173,284.84
Municipal - Tax Receivable - Arrears	(6,657.58)	(27,491.42)	33,456.72
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(241,668.62)	145,793.42	205,381.78

Certified correct and in accordance with the records

Presented to council on



Yvonne Jess, Chief Administrative Officer

Sept. 10, 2018
(Date)



Robert A. Hundebay, Mayor

Agenda for the September 10, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – August 13 & August 29

- Business arising from the minutes

Maintenance Report

DELEGATION – 7:30 p.m. – Rick Letts re: L & R Development

DELEGATION – 8:00 p.m. – Shawn & Katherine Graham re: decision of Development Appeals Board Hearing

DELEGATION – 8:15 P.M. – Braden Fast

FINANCIAL STATEMENTS & budgetary control

ACCOUNTS PAYABLE

REPORTS

- Lake Diefenbaker Task Force against Zebra Mussels
- SaskWater - June

OLD BUSINESS

- Lynden Lepage Order
- Rink Storage
- Sidewalk Project
 - o Sidewalk tenders
 - o Electrical tenders
 - o New SaskPower service
 - o Other sidewalks at the same time
- Canada Day Funds
- Patterson Order
- Development Appeal Board Decision
- Elbow Sunset Suites – development application
- Lagoon Agreement Proposals
- Stuart & Lorraine Ector – trees

CORRESPONDENCE

- Elbow United Church
- Joel Perry
- Rod Daniluk
- SaskWater
- Service Canada

NEW BUSINESS

- Building Permit applications – Denise Zuck/Ottfried Konrad, Phil Desjardine, Joe Megaw
- Waterworks Policy 2017
- Rodeo Committee – Community Event Permit September 29th
- Fire Department radios
- Fire Service Agreement fees collected
- SUMA Regional Mtg – Oct 1st
- SaskWater Pump Station agreement
- Suncorp Valuations – appraisal
- AON Canada re: Suncorp Valuations & vale comparison
- Asset Management Course – funding through FCM
- Asset Management workshop – UMAAS/RMAA
- Ditch along Aiktow from rink past rodeo grounds
- Commercial water/sewer infrastructure fees
- Joanne/Rob email discussion
- MLDP Modules
- Ratepayer's Meeting
- Tuft's Bay
- Cemetery

ADJOURNMENT

Minutes from the September 10, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Joanne Brochu, Heidi Soggie and Chief Administrative Officer Yvonne Jess.

Councillor Dorward was absent.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

Agenda

SOGGIE: That the agenda be accepted as amended.

Carried.

175/2018

Declaration of Conflict of Interest

None.

Minutes

176/2018

SOGGIE: That the minutes of the August 13, 2018 Regular Council Meeting and August 29, 2018 Special Meeting be accepted as presented.

Carried.

Delegation – 7:20 p.m. – Rick Letts attended the meeting to discuss L & R Development's landscaping, drainage, and gravelling.

Rick Letts left the meeting at 7:30 p.m.

Maintenance Report

Foreman Joe Gumulcak reported on maintenance items, gravel, Civic Centre sewer issue, tree removal, and Tuft's Bay.

Foreman Gumulcak left the meeting at 8:05 p.m.

Delegation – 8:05 p.m. – Shawn Graham attended the meeting to discuss the Development Appeals Board decision on his Development Permit.

Shawn Graham left the meeting at 8:15 p.m.

Delegation – 8:15 p.m. – Braden Fast, representing the Facilities Committee, attended the meeting to discuss their September 6, 2018 meeting and their recommendation to postpone the storage space in the Rink.

Braden Fast left the meeting at 8:37 p.m.

Rink Storage – trolleys

177/2018

BROCHU: That we have one trolley for the round tables, one for the rectangular tables, and one for the chairs built now. Carried.

 _____ 

Financial Statements

178/2018

HUNDEBY:

That the bank reconciliation and financial statement for the month of August 2018 be accepted as presented. Carried.

Accounts Payable

179/2018

HUNDEBY:

That the accounts be paid as presented. Carried.

Reports

Council was presented with the August 15, 2018 report from the Lake Diefenbaker Task Force against Zebra Mussels.

Council was presented with the SaskWater report for June 2018.

Saskatchewan Street Project

180/2018

HOPPENREYS:

That we award the sidewalk replacement tender to NorthStar Concrete with the work to be completed by May 10, 2019. Carried.

Mayor Hundebey requested a recorded vote

FOR: Hundebey, Brochu, Hoppenreys, Soggie
AGAINST: none

Mayor Hundebey declared the motion

Carried.

181/2018

BROCHU:

That we accept the tender from Pro-Tec Electric Ltd. for the supply and installation of 16 street lights, if they will honor their tender price in the spring of 2019. Carried.

Canada Day 2018

182/2018

HOPPENREYS:

That the \$2,938.27 profit from the Canada Day Beer Garden be transferred into the Canada Day Fund. Carried.

Order – 359 Aberdeen Street

183/2018

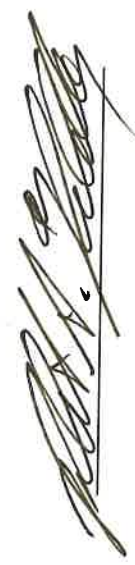
BROCHU:

Under the authority of Section 17(1) & (2) of *The Uniform Building and Accessibility Standards Act*, Chapter U-1.2 of the Statutes of Saskatchewan, Subsection 2.2.1.1. of Division C of the National Building Code of Canada, 2015 and the Building Bylaw of the Village of Elbow, the owner of 359 Aberdeen Street is hereby ordered to:

- 1) Complete and submit a building permit application.
- 2) The foundation system for the porch does not conform to the requirements of Part 9 of the National Building Code of Canada, 2015. The foundation must be inspected by an Engineer licensed in Saskatchewan and “as built” drawings must be submitted reviewed and approved by a structural engineer licensed in Saskatchewan.

Compliance with this order is required by October 29, 2018.

Carried.



Development Permit

184/2018

HUNDEBY: That we approve Elbow Sunset Suites & RV Park's Development Permit application of August 10, 2018 for 25 new campsites provide there is one water meter put in, supplied and installed at their expense, that will meter all of the RV sites and the original "suites" building and garage/washroom building in the development.
Carried.

Development/Building Permits

185/2018

HUNDEBY: That we approve the following Building and Development Permit pending the plan review by our Building Official:
 #9/2018 – Ottfried Konrad – 700 Railway Avenue (moving)
 #10/2018 – Denise Zuck – 750 Railway Avenue (demolition)
 #11/2018 – Denise Zuck – 750 Railway Avenue
 #12/2018 – Joe Megaw – 210 Grey Street
 #13/2018 – Phil Desjardine – 313 Saskatchewan Street
 Carried.

Water Rate Policy and Capital Investment Strategy

186/2018

SOGGIE: That we accept the 2017 Waterworks Rate Policy and Capital Investment Strategy Policy as presented.
Carried.

Community Event Permit

187/2018

HOPPENREYS: That we approve the issue of a Community Event License to the Lakeshore Stampede Committee for a function to take place in the Elbow Rodeo Grounds in Elbow, Sask., on the following dates/times:
 Saturday, September 29, 2018 from 10 a.m. – 10 p.m. Carried.

Fire Department - Radios

188/2018

BROCHU: That we proceed to get two portable radios from the Provincial Emergency Communications Centre for our fire department so that they are able to communicate with STARS.
Carried.

1966 Elbow Pump Station Sale Agreement

189/2018

HOPPENREYS: That the Mayor and CAO are authorized to sign the Elbow Pump Station Sale Agreement with SaskWater for the old pumphouse building in Tuft's Bay.
Carried.

Professional Certificate in Asset Management Planning

190/2018

SOGGIE: That the CAO register for the Professional Certificate in Asset Management Planning Course with the course fee being subsidized by the Federation of Canadian Municipalities.
Carried.

Asset Management Workshop

191/2018

SOGGIE: That the CAO and/or the Admin Assistant attend the Asset Management Workshop put on by UMAAS.
Carried.

Extension of Meeting

192/2018 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

Adjournment

193/2018 BROCHU: That this meeting be adjourned at 10:30 p.m. Carried.

CORRESPONDENCE

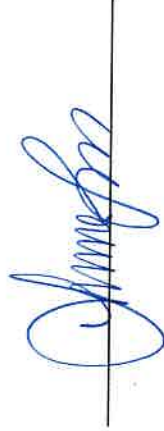
- Elbow United Church
- Joel Perry
- Rod Daniluk
- SaskWater
- Service Canada

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
10149	Yvonne Jess	9/12/2018	300.00
10150	Colleen Hoppenreys	9/12/2018	220.00
10151	Robert A. Hundebly	9/12/2018	300.00
10152	Blake Dorward	9/12/2018	220.00
10153	Joanne Brochu	9/12/2018	320.00
10154	Heidi Soggle	9/12/2018	220.00
10155	Air Liquide Canada Inc.	9/14/2018	57.13
10156	Robert L. Bramble	9/14/2018	210.00
10157	Coppertop Towing & Lockout	9/14/2018	252.00
10158	Rod Daniluk	9/14/2018	50.00
10159	Dan Hoppenreys	9/14/2018	100.00
10160	Rick Diederich	9/14/2018	100.00
10161	Glen Amor	9/14/2018	150.00
10162	Kevin Luchia	9/14/2018	50.00
10163	Lynden Lepage	9/14/2018	50.00
10164	Blake Dorward	9/14/2018	50.00
10165	Peter MacLean	9/14/2018	50.00
10166	Russ Stevenson	9/14/2018	50.00
10167	Riley Scrimblitt	9/14/2018	50.00
10168	Mark Stronski	9/14/2018	50.00
10169	Five Hills Health Region	9/14/2018	180.00
10170	Flocor Inc.	9/14/2018	1,231.98
10171	Jay's Transportation Group Ltd	9/14/2018	82.70
10172	John Deere Financial	9/14/2018	1,552.08
10173	Edmund Mann	9/14/2018	1,386.00
10174	Mann Environmental	9/14/2018	3,118.50
10175	March's Fire Safety	9/14/2018	410.91
10176	Voided by the print process	9/14/2018	0.00
10177	Meridian Inspections Ltd.	9/14/2018	3,085.22
10178	Minister of Finance	9/14/2018	24,863.10
10179	NAMS Canada Inc.	9/14/2018	474.60
10180	Joe Parent	9/14/2018	216.69
10181	Peddle's Septic Service	9/14/2018	399.00
10182	R & J Lakeside Service Ltd.	9/14/2018	1,788.94
10183	Redhead Equipment Ltd.	9/14/2018	136.26

Payment #	Vendor	Date	Amount
10184	Riverbend Co-op Ltd.	9/14/2018	305.07
10185	SAL Engineering Ltd.	9/14/2018	6,364.59
10186	Sanden Trenching	9/14/2018	165.00
10187	SGI	9/14/2018	1,095.14
10188	SGI Canada	9/14/2018	133.56
10189	Saskatchewan Research Council	9/14/2018	110.24
10190	Success Office Systems	9/14/2018	246.20
10191	SUMA	9/14/2018	206.35
10192	Suncorp Valuations	9/14/2018	6,633.38
10193	True Family Enterprises Ltd.	9/14/2018	8.21
10194	Claudia Diederich	9/14/2018	850.00
10195	Joe Gumulcak	9/14/2018	1,045.00
10196	Yvonne Jess	9/14/2018	1,245.00
10197	Clinton Ruuth	9/14/2018	620.00
10198	Devin Ellscheid	9/18/2018	2,000.00
10199	Loraas Disposal Services Ltd.	9/18/2018	5,986.19
10200	SaskPower	9/18/2018	2,347.51
10201	SaskTel CPP	9/18/2018	386.25
10202	SaskWater Accounts Receivable	9/18/2018	17,784.09
10203	Village of Elbow	9/18/2018	431.54
10204	Robert A. Hundeby	9/28/2018	250.00
10205	Claudia Diederich	9/28/2018	888.61
10206	Joe Gumulcak	9/28/2018	1,902.71
10207	Yvonne Jess	9/28/2018	2,463.28
10208	Margo Maxwell	9/28/2018	500.00
10209	Clinton Ruuth	9/28/2018	1,160.06
10210	MEPP	9/28/2018	2,675.60
10211	Receiver General	9/28/2018	3,878.45
10212	Receiver General	9/28/2018	571.71
10213	SUMA	9/28/2018	568.67
10214	Urban Municipal Admin Assoc	9/28/2018	105.00
10215	V. of E. ITF W. Caifferata	9/28/2018	80.00
10216	Village of Elbow - Petty Cash	9/28/2018	29.00
Total:			104,811.52
Total for General:			104,811.52

Payments Printed: 68




Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending September 30, 2018

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	(1,402.52)	505,332.02	506,959.56	(1,627.54)	0.32-
Fees and Charges	18,471.80	94,813.14	89,470.00	5,343.14	5.97
Utilities	58,009.50	205,194.66	305,098.75	(99,904.09)	32.74-
Grants		96,550.54	96,779.40	(228.86)	0.24-
Grants in Lieu of Taxes	2,047.57	22,857.42	27,961.93	(5,104.51)	18.26-
Investment Income and Commissions	1,287.50	9,440.54	18,010.97	(8,570.43)	47.58-
Other Revenues		54,490.72	29,172.25	25,318.47	86.79
Total Revenues:	78,413.85	988,679.04	1,073,452.86	(84,773.82)	7.90-
Expenditures					
General Government Services	22,938.13	171,431.98	209,216.13	37,784.15	18.06
Protective Services	26,297.69	15,085.75	32,846.93	17,761.18	54.07
Transportation Services	19,544.80	111,158.72	546,814.24	435,655.52	79.67
Environmental Health Services	5,503.53	38,171.24	65,050.00	26,878.76	41.32
Public Health and Welfare Services	2,418.30	(4,423.44)	600.00	5,023.44	837.24
Planning and Development Services			500.00	500.00	100.00
Recreation and Cultural Services	4,196.14	56,797.32	126,759.99	69,962.67	55.19
Utilities	24,124.52	139,003.08	262,502.32	123,499.24	47.05
Total Expenditures:	105,023.11	527,224.65	1,244,289.61	717,064.96	57.63
Change in Net Financial Assets	(26,609.26)	461,454.39	(170,836.75)	632,291.14	370.11
Change in Non-Financial Assets		(8,882.00)		(8,882.00)	
Change in Net Assets	(26,609.26)	470,336.39	(170,836.75)	641,173.14	375.31
Transfers		70,370.72	238,452.25	168,081.53	70.49
Change in Surplus	(26,609.26)	399,965.67	(409,289.00)	809,254.67	197.72
Account Balances					
Cash					
Cash - On Hand - Petty Cash	50.00	100.00	200.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit			200.95		
Cash - Bank - Demand	(88,323.34)	323,332.70	1,152,510.23		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	552.17	3,576.17	480,544.67		
Cash - MasterCard Account			1,000.00		
Total Cash:	(87,721.17)	327,008.87	2,200,555.85		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(44,830.41)	128,454.43	128,454.43		
Municipal - Tax Receivable - Arrears	368.90	(27,122.52)	33,825.62		
Municipal - Allow. for Uncollected			(1,359.78)		
Total Municipal Taxes Receivable:	(44,461.51)	101,331.91	160,920.27		

Certified correct and in accordance with the records


Yvonne Jess, Chief Administrative Officer

Presented to council on

Oct 16 2018 (Date)

Robert A. Hundebly, Mayor

Form 1
(Section 3)
List of Lands in Arrears

**VILLAGE OF ELBOW
PROVINCE OF SASKATCHEWAN**

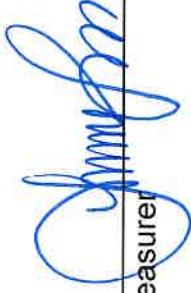
List of lands with arrears of taxes as at October

Date October 16, 2018 (Section 3(1) of *The Tax Enforcement Act*).

DESCRIPTION OF PROPERTY					
ROLL NUMBER	LOT	BLOCK	PLAN	TITLE NUMBER	TOTAL ARREARS
69 000	25-28	3	Q7107	128844423	3,601.28
				128844434	
				128844456	
				128844467	2,303.92
196 000	19-20	11	M3311	126940192	
				126940204	
149 000	12	8	Q7107	128849068	1,297.26
100 000	10-11	5	Q7107	132057211	1,278.56
				132057233	
91 000	22	4	Q7107	101589666	1,092.38



Submitted to the head of Council this
16th day of October, 2018.


Treasurer

Agenda for the October 16, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – September 10

- Business arising from the minutes

Maintenance Report

FINANCIAL STATEMENTS & budgetary control

ACCOUNTS PAYABLE

REPORTS

- CATPC – June 28
- Infrastructure Committee – September 18
- SaskWater – August
- WaterWolf – Sept 24 & Oct 10 updates
- WaterWolf – Aug 7 & Sept 19 minutes
- SUMA Regional Mtg (Joanne)
- LDT AGM (Joanne)

OLD BUSINESS

- Lynden Lepage update
- Rink Storage Building Permit – plan review by Meridan Inspection
- Rink Storage Carts
- Patterson Order – work to be done by October 29; email from Mark & Carol encl
- Lagoon Agreement Proposals
- Fire Service Agreement fees collected (Blake)
- AON Canada re: Suncorp Valuations & value comparison
- Stop Signs/Norma Johnson
- Zoning – garage/garden suites

CORRESPONDENCE

- All-Net
- FMC – approval letter
- Multicultural Council of Saskatchewan
- Meryl Joel – Shuffleboard
- Norma Johnson – Elbow Art Group
- Palliser Regional Library
- Sandy Devine
- Town of Carnduff
- Deb Schlivert – Facilities Committee resignation
- Mistusinne Charity Golf Tournament

NEW BUSINESS

- Winter walking in the rink fee
- Council email accounts (Joanne)
- Extra meeting in February for budget (Blake)
- Review & update Zoning/OCP Bylaws (Joanne)
- Loraas 2019 Service Agreement (2% increase)
- Multi-Material Stewardship Western – new service agreement
- Introduction to Public Works workshop
- Crime Prevention Guide
- Southern Saskatchewan Vacation Guide
- New mat for the rink
- List of Lands in Arrears
- Gym fees (Colleen)
- Marijuana legalization (Colleen)
- Building Permit – Hoppenreys
- Ratepayer’s Meeting Agenda
- Two meetings per month
- 7 Habits of Highly Effective People Workshop

ADJOURNMENT

Minutes from the October 15, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Colleen Hoppenreys, Joanne Brochu, Heidi Soggi Blake Dorward, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

Agenda

194/2018

BROCHU: That the agenda be accepted as amended.

Carried.

Declaration of Conflict of Interest

None.

Minutes

195/2018

HOPPENREYS: That the minutes of the September 10, 2018 Regular Council Meeting be accepted as presented.

Carried.

Maintenance Report

Foreman Joe Gumulcak reported on maintenance items, quotes on skid steer forks, hotsy, and hedge trimmer; culvert clean out, gravel, Tuft's Bay work, grader blades, Sarah's Cove lift station heater and the condition of the roof.

Maintenance Purchases

196/2018

DORWARD: That we authorize the purchase of used pallet forks for the skid steer from Clark's Supply for \$1,150 + taxes.

Carried.

197/2018

SOGGIE: That we authorize the purchase of a new Hotsy from The Rent It Store for \$4,899 + taxes.

Carried.

198/2018

SOGGIE: That we authorize the purchase of a new hedge trimmer from The Rent It Store for \$602.96 + taxes.

Carried.

Foreman Gumulcak left the meeting at 7:30 p.m.

Financial Statements

199/2018

HUNDEBY: That the bank reconciliation and financial statement for the month of September 2018 be accepted as presented.

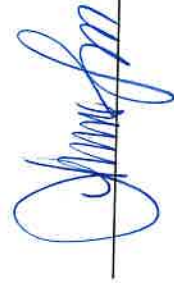
Carried.

Accounts Payable

200/2018

HOPPENREYS: That the accounts be paid as presented.

Carried.



Reports

Council was presented with the following reports:

- Central Area Transportation Planning Committee – June 2018 meeting minutes
- Infrastructure Committee – September 18, 2018 meeting minutes
- SaskWater – August 2018 report
- WaterWolf – September 24 and October 10, 2018 updates
- WaterWolf – August 7 and September 19, 2018 meeting minutes

Hydraulic Gym Equipment

201/2018

BROCHU:

That we transfer the hydraulic gym equipment to the rink kitchen space for the winter season and that the gym expansion temporary area will have no public access until Council has time to plan for its future use and renovations as needed per the requested building inspection.

Councillor Brochu requested a recorded vote

For: Dorward, Hundebey, Hoppenreys, Brochu, Soggie
Against: none

Mayor Hundebey declared the motion

Carried.

Rink Storage - trolleys

202/2018

HUNDEBY:

That we go ahead with the trolley project to build three trolleys, one of each style, at a cost of \$900 each.

Carried.

SUMAssure

203/2018

SOGGIE:

That we renew our insurance with SUMAssure according to the discussion at this meeting.

Carried.

Saskatchewan Multicultural Week

204/2018

DORWARD:

Whereas in 1974 Saskatchewan enacted multicultural legislation in recognition of the right of every community to retain its identity, language, and traditional arts and sciences for the mutual benefit of citizens; and

Whereas the Multicultural Council of Saskatchewan is committed to promoting, fostering, improving and developing multiculturalism in the economic, cultural and political life of Saskatchewan while working to achieve equality of all residents; and

Whereas the Saskatchewan moto is “From Many Peoples Strength”;

Now therefore, on behalf of the Village Council and the citizens of the Village of Elbow, we hereby proclaim the week of November 17 – 25, 2018 as Saskatchewan Multicultural Week.

Carried.

Extension of Meeting

205/2018

HOPPENREYS:

That we extend the meeting past 10 p.m. for half an hour.

Carried.

Loraas Service Agreement

206/2018

DORWARD: That the CAO is authorized to sign the Loraas Service Agreement for 2019. Carried.

Multi Material Stewardship Western

207/2018

HOPPENREYS: That the CAO is authorized to sign the Multi Material Stewardship Western agreement. Carried.

Introduction to Public Works - Workshop

208/2018

HUNDEBY: That Foreman Joe Gumulcak attend the "Introduction to Public Works" workshop in Kyle on November 22, 2018. Carried.

Rink Entrance Mat

209/2018

SOGGIE: That we authorize the purchase of a 6' x 20' 10" mat for the rink entrance from Prairie Janitorial Supply for \$600. Carried.

Tax Enforcement

210/2018

HUNDEBY: That we delete those properties from the List of Lands in Arrears who's arrears are less than half of the current years levy. Carried.

211/2018

HUNDEBY: That we accept the List of Lands in Arrears as presented.

Mayor Hundebey requested a recorded vote.

FOR: Dorward, Hundebey, Hoppénreys, Brochu, Soggie
AGAINST: none

Mayor Hundebey declared the motion

Carried.

Conflict of Interest

Councillor Hoppenreys declared a conflict of interest in the following item and left the meeting at 10:25 p.m.

Development/Building Permits

212/2018

DORWARD: That we approve the following Building and Development Permit pending the plan review by our Building Official:

#14/2018 – Dan & Colleen Hoppenreys – 442 Minto St

Carried.

Councillor Hoppenreys returned to the meeting at 10:30 p.m.

7 Habits of Highly Effective People - Workshop

213/2018

SOGGIE: That the CAO attend the 7 Habits of Highly Effective People workshop held at Loreburn Central School on October 25-26, 2018.

Carried.

Adjournment

214/2018

HOPPENREYS: That this meeting be adjourned at 10:35 p.m.

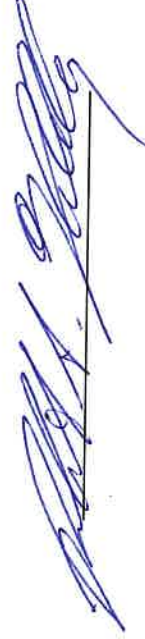
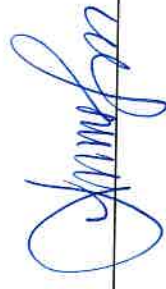
 Carried.

CORRESPONDENCE

- All-Net
- FCM
- Multicultural Council of Saskatchewan
- Meryl Joel – Floor Shuffleboard
- Norma Johnson – Elbow Art Group
- Palliser Regional Library
- Sandy Devine
- Town of Carnduff
- Deb Schlivert – Facilities Committee
- Mistusinne Charity Golf Tournament

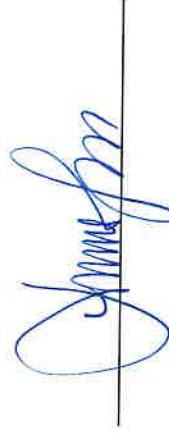
ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amou
Computer Cheques			
10217	Provincial Mediation Board	10/10/2018	60.00
10218	Claudia Diederich	10/15/2018	850.00
10219	Joe Gumulcak	10/15/2018	1,045.00
10220	Yvonne Jess	10/15/2018	1,245.00
10221	Devin Elischeld	10/17/2018	5,500.00
10222	Acti-Zyme Products Ltd.	10/18/2018	3,894.99
10223	Air Liquide Canada Inc.	10/18/2018	112.41
10224	issued in error	10/18/2018	0.00
10225	CG Industries	10/18/2018	599.40
10226	Joanne Brochu	10/18/2018	344.00
10227	Claudia Diederich	10/18/2018	55.17
10228	Scott Fiske	10/18/2018	50.00
10229	Rick Diederich	10/18/2018	50.00
10230	Glen Amor	10/18/2018	75.00
10231	Lynden Lepage	10/18/2018	50.00
10232	Trevor Dament	10/18/2018	50.00
10233	Nikolas MacLean	10/18/2018	50.00
10234	Peter MacLean	10/18/2018	50.00
10235	Riley Scribblitt	10/18/2018	50.00
10236	Cody Gleni	10/18/2018	50.00
10237	J. Wright Construction Ltd.	10/18/2018	875.10
10238	Meridan Inspections Ltd.	10/18/2018	1,378.97
10239	MuniSoft	10/18/2018	268.25
10240	James Nielson	10/18/2018	17,787.00
10241	Peddle's Septic Service	10/18/2018	52.50
10242	Prairie Janitorial Supply	10/18/2018	461.94
10243	R & J Lakeside Service Ltd.	10/18/2018	507.26
10244	Renit-It Store & Tool Supply	10/18/2018	54.57
10245	Riverbend Co-op Ltd.	10/18/2018	211.28
10246	R.M. of Huron	10/18/2018	50.00
10247	R.M. of Maple Bush	10/18/2018	60.00
10248	Saskatchewan Research Council	10/18/2018	137.80
10249	SUMA	10/18/2018	813.97
10250	SaskWater Accounts Receivable	10/18/2018	43.56
10251	Technical Safety Authority	10/18/2018	147.00
10252	True Family Enterprises Ltd.	10/18/2018	30.91
10253	V. of Elbow MasterCard Acct	10/18/2018	475.87
10254	B Sharp Contracting Inc.	10/22/2018	4,440.00
10255	Loraas Disposal Services Ltd.	10/22/2018	5,691.15

Payment #	Vendor	Date	Amount
10256	Jim Percy	10/22/2018	273.00
10257	SaskPower	10/22/2018	2,357.81
10258	SaskTel CPP	10/22/2018	405.44
10259	SUMA	10/22/2018	568.67
10260	SaskWater Accounts Receivable	10/22/2018	14,020.50
10261	Town of Kyle	10/22/2018	273.00
10262	Village of Elbow	10/22/2018	444.81
10263	Robert A. Hundeby	10/31/2018	250.00
10264	Claudia Diederich	10/31/2018	1,101.68
10265	Joe Gumulcak	10/31/2018	1,902.71
10266	Yvonne Jess	10/31/2018	2,681.08
10267	Margo Maxwell	10/31/2018	500.00
10268	Receiver General	10/31/2018	3,550.39
10269	V. of E. ITFW. Cafferata	10/31/2018	80.00
10270	Village of Elbow - Petty Cash	10/31/2018	72.10
10271	Clinton Ruuth	10/31/2018	1,083.96
10272	MEPP	10/31/2018	2,535.90
10273	Receiver General	10/31/2018	159.44
	Total:		79,928.63
	Total for General:		79,928.63

Payments Printed: 57

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending October 31, 2018

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(212.14)	505,119.88	506,959.56	(1,839.68)	0.36-
Fees and Charges	7,866.28	102,703.42	89,470.00	13,233.42	14.79
Utilities	5,887.76	211,467.45	305,098.75	(93,631.30)	30.69-
Grants		96,550.54	96,779.40	(228.86)	0.24-
Grants in Lieu of Taxes	2,228.79	25,086.21	27,961.93	(2,875.72)	10.28-
Investment Income and Commissions	10,251.39	19,691.93	18,010.97	1,680.96	9.33
Other Revenues		54,490.72	29,172.25	25,318.47	86.79
Total Revenues:	26,022.08	1,015,110.15	1,073,452.86	(58,342.71)	5.44-
Expenditures					
General Government Services	11,986.48	183,418.46	209,216.13	25,797.67	12.33
Protective Services	(1,025.00)	14,060.75	32,846.93	18,786.18	57.19
Transportation Services	25,931.60	137,090.32	546,814.24	409,723.92	74.93
Environmental Health Services	9,756.24	47,927.48	65,050.00	17,122.52	26.32
Public Health and Welfare Services	1,238.30	(3,185.14)	600.00	3,785.14	630.86
Planning and Development Services	8,724.19	65,521.51	128,759.99	61,238.48	48.31
Recreation and Cultural Services	19,426.74	158,429.82	262,502.32	104,072.50	39.65
Utilities					
Total Expenditures:	76,038.55	603,263.20	1,244,289.61	641,026.41	51.52
Change in Net Financial Assets	(50,016.47)	411,846.95	(170,836.75)	582,683.70	341.08
Change in Non-Financial Assets		(8,882.00)		(8,882.00)	
Change in Net Assets	(50,016.47)	420,728.95	(170,836.75)	591,565.70	346.28
Transfers		70,370.72	238,452.25	168,081.53	70.49
Change in Surplus	(50,016.47)	350,358.23	(409,289.00)	759,647.23	185.60
Account Balances					
Cash					
Cash - On Hand - Petty Cash		100.00	200.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit			200.95		
Cash - Bank - Demand	4,739.80	328,072.50	1,157,250.03		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	478.49	4,054.66	481,023.16		
Cash - MasterCard Account			1,000.00		
Total Cash:	5,218.29	332,227.16	2,205,774.14		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(21,067.55)	107,386.88	107,386.88		
Municipal - Tax Receivable - Arrears	(7,053.57)	(34,176.09)	26,772.05		
Municipal - Allow. for Uncollected			(1,359.78)		
Total Municipal Taxes Receivable:	(28,121.12)	73,210.79	132,799.15		

Certified correct and in accordance with the records


Yvonne Jess, Chief Administrative Officer

Presented to council on

Nov. 13, 2018
(Date)

Robert A. Hundebly, Mayor

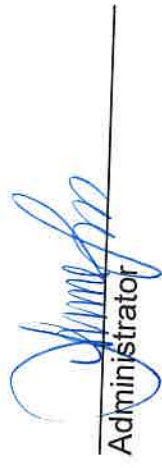
**A BYLAW OF THE VILLAGE OF ELBOW TO PROVIDE FOR
ENTERING INTO AN AGREEMENT RESPECTING LAGOON
USAGE BY OTHERS**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts as follows:

1. The authority for the Bylaw is Section 24 of *The Municipalities Act* to enter into an agreement for public utility services.
2. The Village of Elbow is hereby authorized to enter into the agreements attached hereto and forming part of this bylaw, and identified as Schedule 1, 2, 3, 4 & 5 with Harbor Golf Club & Resort, Lakeside Marina Services, R.M. of Loreburn (phase 1 along Lakeside Road), R.M. of Loreburn (Lakeside RV Trailer Park Ltd.), and the R.M. of Loreburn (Sunset Beach) for the purposes of providing lagoon usage for the 2019-2023 calendar years.
3. The Mayor and Administrator of the Village of Elbow are hereby authorized to sign, affix the corporate seal of the Village of Elbow, and execute the attached agreements identified as Schedule 1, 2, 3, 4 & 5.
4. Bylaw No. 15-01 of the Village of Elbow is hereby repealed.
5. This Bylaw shall come into force and take effect January 1, 2019.




Mayor


Administrator

Agenda for the November 13, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA
CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – October 16
- Business arising from the minutes

Maintenance Report

DELEGATION – 7:30 p.m. – Mark & Carol Patterson

FINANCIAL STATEMENTS & budgetary control

ACCOUNTS PAYABLE

REPORTS

- SaskWater – September
- CATPC – August 22 minutes

OLD BUSINESS

- Lynden Lepage update
- Rink – info from Meridan Inspection
- Patterson Order – work to be done by October 29
- Lagoon Agreement Proposals
- Zoning Bylaw Amendment – garage, garden, accessory suites
- Rec Board – gym fees
- Fire Truck (budget/timing)
- Street Lights

CORRESPONDENCE

- Cooperative Weed Management Area – meeting Nov. 29th
- Government Relations – Regional Planning forum – Dec 11 & 12
- Labour Relations and Workplace Safety – harassment policy
- Cheryl Book (encl)
- Norma Johnson

NEW BUSINESS

- Celebrate Canada – Canada Day grant
- Public Disclosure Statements – due by Nov 30th
- Professional Certificate in Asset Management Planning
- SUMA Convention
- Order – 118 Aberdeen St
- 202 Aberdeen St
- Water/sewer rates question re: fixed water rate and infrastructure fees
- Facilities Committee
- Culvert Bylaw
- Employee Evaluations

ADJOURNMENT

Next Council Meeting – Dec 10

Minutes from the November 13, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Joanne Brochu, Heidi Soggin, Blake Dorward, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

Agenda

215/2018

DORWARD: That the agenda be accepted as amended.

Carried.

Declaration of Conflict of Interest

None.

Minutes

216/2018

HOPPENREYS: That the minutes of the October 15, 2018 Regular Council Meeting be accepted as presented.

Carried.

Maintenance Report

Foreman Joe Gumulcak reported on maintenance items, curbstop repairs, quotes on a new water meter reader, packers, and grader blades.

Foreman Gumulcak left the meeting at 7:23 p.m.

Delegation – 7:30 p.m. – Mark & Carol Patterson

Mark and Carol Patterson attended the meeting to discuss the construction/reno work at 359 Aberdeen Street.

Mark and Carol Patterson left the meeting at 8 p.m.

Financial Statements

217/2018

HUNDEBY: That the bank reconciliation and financial statement for the month of October 2018 be accepted as presented.

Carried.

Accounts Payable

218/2018

BROCHU: That the accounts be paid as presented.

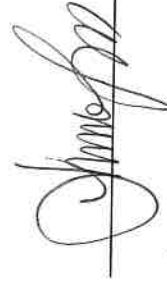
Carried.

Reports

Council was presented with the following reports:

SaskWater – September 2018 report

Central Area Transportation Planning Committee – August 22, 2018 minutes



Bylaw No. 18-04 – Lagoon Usage Agreements

219/2018 SOGGIE: Read Bylaw No. 18-04 for a first time, being a bylaw to enter into agreement respecting lagoon usage by others. Carried.

220/2018 BROCHU: Read Bylaw No. 18-04 for a second time. Carried.

221/2018 DORWARD: That we have three consecutive readings of Bylaw No. 18-04 at the same meeting. Carried Unanimously.

222/2018 HOPPENREYS: Read Bylaw No. 18-04 for a third and final time, hereby adopting a bylaw to enter into an agreement respecting lagoon usage by others. Carried.

Bylaw No. 18-05 – Zoning Bylaw Amendment

223/2018 HOPPENREYS: Read Bylaw No. 18-05 for a first time, being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

Celebrate Canada

224/2018 DORWARD: That the Village makes application to Celebrate Canada for a grant for our 2019 Canada Day activities. Carried.

Annual Public Disclosure Statements

Council reviewed, updated, and submitted their annual declaration for their Public Disclosure Statements.

118 Aberdeen Street - Order

225/2018 BROCHU: That we extend the deadline to comply with the Order originally issued to Charles Gumulcak to June 15, 2019. Carried.

202 Aberdeen Street – Building Permit Condition

226/2018 HUNDEBY: That we extend the deadline to comply with the condition in the Building Permit originally issued to Dean Price to March 1, 2019. Carried.

Santa Day – Civic Centre Rental

227/2018 HOPPENREYS: That we waive the Civic Center rental charge for Santa Day, November 24, 2018. Carried.

Adjournment

228/2018 HOPPENREYS: That this meeting be adjourned at 9:35 p.m. Carried.

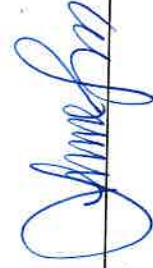
CORRESPONDENCE

- Cooperative Weed Management Area
- Government Relations
- Labour Relations and Workplace Safety
- Cheryl Book
- Norma Johnson

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
10274	ACME Environmental Services	11/14/2018	1,869.00
10275	AED Advantage	11/14/2018	148.71
10276	Air Liquide Canada Inc.	11/14/2018	57.13
10277	Aquifer Distribution Ltd	11/14/2018	267.06
10278	Robert L Bramble	11/14/2018	966.00
10279	Clark's Supply and Service Ltd	11/14/2018	1,276.50
10280	Robert A. Hundebly	11/14/2018	40.00
10281	The Davidson Leader	11/14/2018	498.75
10282	Joe Gumulcak	11/14/2018	72.10
10283	Yvonne Jess	11/14/2018	178.00
10284	Braden Fast	11/14/2018	52.82
10285	Rod Daniluk	11/14/2018	50.00
10286	Scott Fiske	11/14/2018	50.00
10287	Rick Diederich	11/14/2018	50.00
10288	Glen Amor	11/14/2018	75.00
10289	Lynden Lepage	11/14/2018	50.00
10290	Trevor Dament	11/14/2018	50.00
10291	Nikolas MacLean	11/14/2018	50.00
10292	Blake Dorward	11/14/2018	50.00
10293	Robert Brown	11/14/2018	50.00
10294	Riley Scribblitt	11/14/2018	50.00
10295	Floccor Inc.	11/14/2018	33.30
10296	John Deere Financial	11/14/2018	310.74
10297	James Nielson	11/14/2018	2,541.00
10298	OHI Media Inc.	11/14/2018	266.40
10299	The Outlook	11/14/2018	72.77
10300	R & J Lakeside Service Ltd.	11/14/2018	1,253.28
10301	Redhead Equipment Ltd.	11/14/2018	102.11
10302	Rent-It Store & Tool Supply	11/14/2018	6,104.97
10303	R.M. of Willner	11/14/2018	54.00
10304	Saskatoon Fire Protection Ltd	11/14/2018	84.90
10305	Saskatchewan Research Council	11/14/2018	228.37
10306	Success Office Systems	11/14/2018	187.85
10307	SUMA	11/14/2018	110.99
10308	True Family Enterprises Ltd.	11/14/2018	4.99
10309	V. of Elbow MasterCard Acct	11/14/2018	218.50
10310	Claudia Diederich	11/15/2018	850.00
10311	Joe Gumulcak	11/15/2018	1,045.00
10312	Yvonne Jess	11/15/2018	1,245.00
10313	Trevor or Megan Bobbee	11/21/2018	16.65
10314	Loraas Disposal Services Ltd.	11/21/2018	5,521.66
10315	SaskPower	11/21/2018	3,566.69
10316	SaskTel CPP	11/21/2018	401.69
10317	SUMA	11/21/2018	568.67
10318	SaskWater Accounts Receivable	11/21/2018	11,827.10
10319	Village of Elbow	11/21/2018	408.82
10320	James Wilcock	11/21/2018	16.00
10321	Robert A. Hundebly	11/30/2018	250.00
10322	Claudia Diederich	11/30/2018	1,066.71
10323	Joe Gumulcak	11/30/2018	1,902.71
10324	Yvonne Jess	11/30/2018	2,824.63
10325	Margo Maxwell	11/30/2018	527.14
10326	Clinton Ruuth	11/30/2018	64.31
10327	MEPP	11/30/2018	2,311.74
10328	Receiver General	11/30/2018	3,241.63
10329	Receiver General	11/30/2018	2.86
10330	V. of E. ITF W. Caferata	11/30/2018	80.00

Payments Printed: 57



Total:

55,264.25



Agenda for the December 4, 2018 special meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

- Any amendment will require a waiver to be completed & signed

PECUNIARY INTEREST

- 1: Gardiner Dam Terminal
 - Vote regarding possible sale
- 2: Personnel Matters
 - In-camera session

ADJOURNMENT

Next Council Meeting – Dec 10

Minutes from the December 4, 2018, special meeting of the Council of the Village of Elbow held in the Village Council Chambers. This special meeting was held to discuss the Gardiner Dam Terminal vote regarding their possible sale, and personnel matters

Present:

Mayor Robert Hundebey, Councillors Colleen Hoppenreys, Joanne Brochu, Heidi Soggi Blake Dorward (electronically), and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

Agenda

229/2018

HOPPENREYS: That the agenda be accepted as presented.

Carried.

Pecuniary Interest

Mayor Hundebey declared a pecuniary interest concerning the Gardiner Dam Terminal vote, because a family member as defined in *The Municipalities Act*, is a shareholder.

Mayor Hundebey left the meeting at 7:02 p.m.

Deputy Mayor Hoppenreys took over the chair.

Gardiner Dam Terminal Proxy Vote

230/2018

DORWARD: That we authorize the CAO and Deputy Mayor to complete the Gardiner Dam Terminal form of proxy for the special meeting to be held on December 13, 2018 as per the direction of Council at this meeting.
Carried.

Mayor Hundebey returned to the meeting at 7:15 p.m. and resumed the chair.

Councillor Dorward left the meeting at 7:15 p.m.

in-Camera

231/2018

HUNDEBY: That this meeting go in-camera at 7:20 p.m. regarding personnel matters as per Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.
Carried.

CAO Yvonne Jess left the meeting at 7:47 p.m.

CAO Yvonne Jess returned to the meeting at 8:25 p.m. and Council returned from the closed session.

Annual Employee Reviews

231/2018

HUNDEBY: That following the annual employee review, all employees scored between 2-2.49 so each is qualified for a 1% bonus payment.
Carried.

Adjournment

232/2018

HOPPENREYS: That this meeting be adjourned at 8:50 p.m.
Carried.

CORRESPONDENCE

- Gardiner Dam Terminal
- Scott Fiske, chair of the ArenaPlex Committee



Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending November 30, 2018

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	(8.93)	505,110.95	506,959.56	(1,848.61)	0.36-
Fees and Charges	3,251.16	105,954.58	89,470.00	16,484.58	18.42
Utilities	43,954.09	255,421.54	305,098.75	(49,677.21)	16.28-
Grants		96,550.54	96,779.40	(228.86)	0.24-
Grants in Lieu of Taxes	2,006.27	27,092.48	27,961.93	(869.45)	3.11-
Investment Income and Commissions	5,347.94	25,039.87	18,010.97	7,028.90	39.03
Other Revenues		54,490.72	29,172.25	25,318.47	86.79
Total Revenues:	54,550.53	1,069,660.68	1,073,452.86	(3,792.18)	0.35-
Expenditures					
General Government Services	12,672.07	196,090.53	209,216.13	13,125.60	6.27
Protective Services	724.89	14,785.64	32,846.93	18,061.29	54.99
Transportation Services	18,736.88	155,827.20	546,814.24	390,987.04	71.50
Environmental Health Services	4,457.39	52,384.87	65,050.00	12,665.13	19.47
Public Health and Welfare Services		(3,185.14)	600.00	3,785.14	630.86
Planning and Development Services	2,531.28	68,052.79	500.00	500.00	100.00
Recreation and Cultural Services	14,380.26	172,810.08	262,502.32	58,707.20	46.31
Utilities				89,692.24	34.17
Total Expenditures:	53,502.77	656,765.97	1,244,289.61	587,523.64	47.22
Change in Net Financial Assets	1,047.76	412,894.71	(170,836.75)	583,731.46	341.69
Change in Non-Financial Assets		(8,882.00)		(8,882.00)	
Change in Net Assets	1,047.76	421,776.71	(170,836.75)	592,613.46	346.89
Transfers		70,370.72	238,452.25	168,081.53	70.49
Change in Surplus	1,047.76	351,405.99	(409,289.00)	760,694.99	185.86

Account Balances

	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash		100.00	200.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			200.95
Cash - Bank - Demand	28,591.93	356,664.43	1,185,841.96
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment		4,054.66	481,023.16
Cash - MasterCard Account			1,000.00
Total Cash:	28,591.93	360,819.09	2,234,366.07

Municipal Taxes Receivable

Municipal - Tax Receivable - Current	(16,324.83)	91,062.05	91,062.05
Municipal - Tax Receivable - Arrears	(178.94)	(34,355.03)	26,593.11
Municipal - Allow. for Uncollected			(1,359.78)

Total Municipal Taxes Receivable:


	(16,503.77)	56,707.02	116,295.38
--	--------------------	------------------	-------------------

Certified correct and in accordance with the records

Presented to council on

Dec. 10, 2018

(Date)



Robert A. Hundebly, Mayor

Yvonne Jess, Chief Administrative Officer



**A BYLAW OF THE VILLAGE OF ELBOW TO AMEND
BYLAW NO. 08-05 KNOWN AS THE ZONING BYLAW**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts to amend Bylaw No. 08-05 as follows:

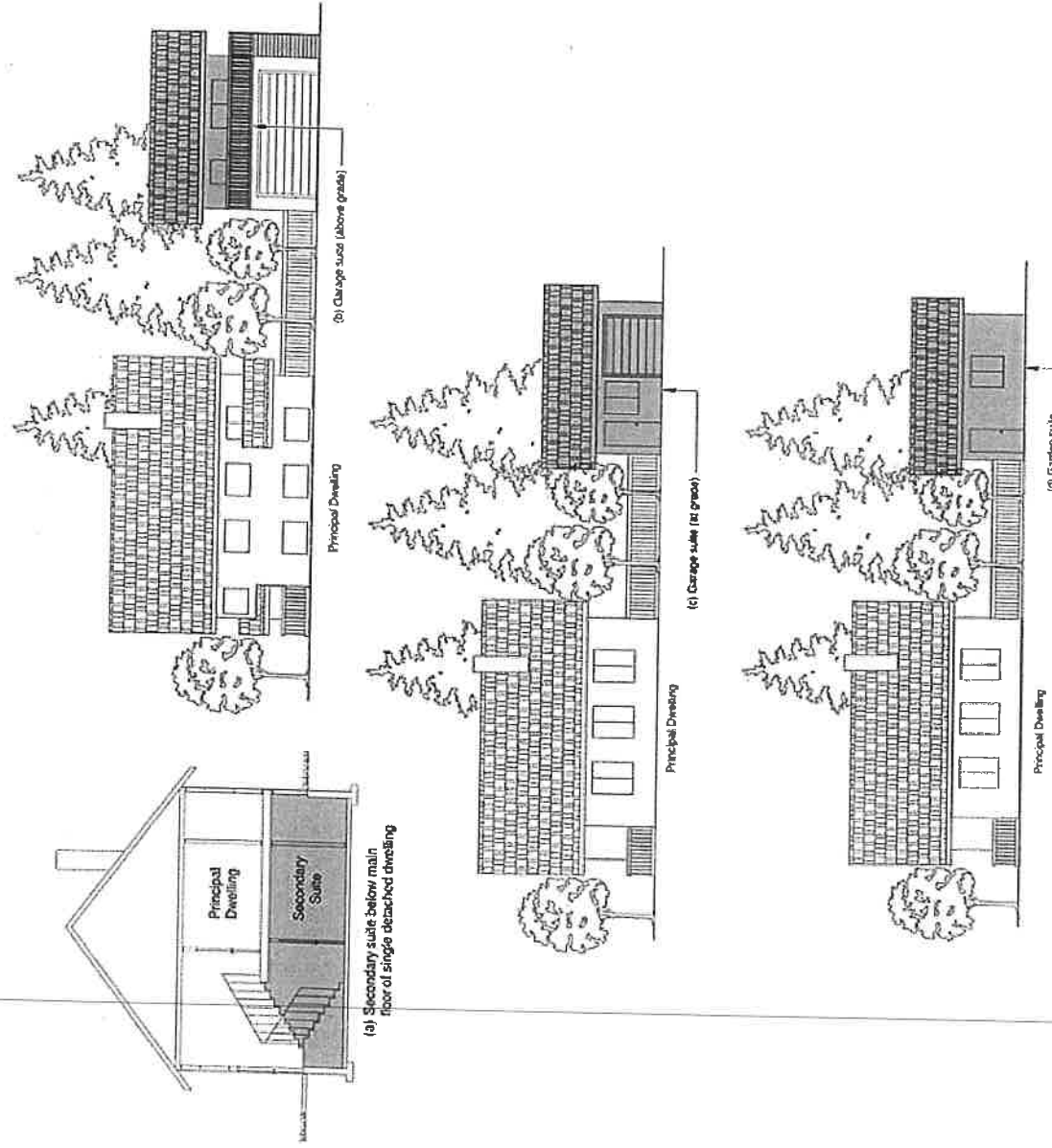
1. Section 2 – Interpretation – be amended by adding in the following terms and figures:

Suite, Garage – a self-contained dwelling unit that is attached to a detached garage on a site on which the principal use is a single detached dwelling, and to which the suite is an accessory use (see Figure 1.1 for an example diagram).

Suite, Garden – a self-contained dwelling unit that is located in the rear or side yard of a site on which the principal use is a single detached dwelling, and to which the suite is an accessory use (see Figure 1.1 for an example diagram).

Suite, Secondary – a self-contained dwelling unit that is an accessory use to, and located within a building in which the principal use is a single detached dwelling, semi-detached dwelling, or two-unit dwelling (see Figure 1.1 for an example diagram).

Figure 1.1



2. Section 4 – General Regulations – be amended by adding in the following subsections:

4.18 Secondary, Garden and Garage Suites

4.18.1 All secondary, garden, and garage suites are subject to the following general requirements:

- (1) Garden and garage suites shall only be permitted on sites wherein the principal use is a single detached dwelling.
- (2) No more than one secondary, garden, or garage suite shall be allowed per residential site.
- (3) No more than two bedrooms are allowed for any secondary, garden, or garage suite.
- (4) No more than four persons are allowed to occupy any secondary, garden, or garage suite.
- (5) One off-street parking space is required for any secondary, garden, or garage suite in addition to the required parking for the principal residential building on the site.
- (6) Any secondary, garden, or garage suite shall comply with the requirements of the National Building Code, subject to the approval of the Municipal Building Inspector.
- (7) Any secondary, garden, or garage suite shall not be separated from the principal building through condominium or bare land condominium conversion or subdivision of land.

4.18.2 Secondary suites shall be subject to the following additional requirements:

- (1) Secondary suites shall only be permitted on sites wherein the principal use is a single detached dwelling and shall occupy no more than 80% of the gross floor area of the principal dwelling.
- (2) In order to accommodate a secondary suite, a single detached dwelling must have a gross floor area, including the area of any basement, of at least 100m² (per unit).
- (3) The maximum floor area of a secondary suite shall be no more than 80m² and shall contain no more than two (2) bedrooms.
- (4) The minimum floor area for a secondary suite shall be 30m².
- (5) The floor area occupied by a secondary suite shall be considered as part of the principal dwelling.
- (6) The exterior finishing of a secondary suite, if any, shall be consistent with the exterior of the remainder of the principal dwelling to give the entire building the appearance of a single detached dwelling.
- (7) Secondary suites shall comply with all relevant requirements of the National Building Code, or equivalencies as may be established by the Development Officer.
- (8) No more than one secondary suite may be located within any single detached dwelling.
- (9) One off-street parking space is required for a secondary suite and shall not be located in a required front yard unless the site has no access to a rear land, and shall be paved, sited and screened to the satisfaction of the Development Officer.

4.18.3 Garden and garage suites shall be subject to the following additional requirements:

- (1) Garden and garage suites shall only be permitted on sites wherein the principal use is a single detached dwelling.
- (2) The minimum side yard for garden and garage suites shall be the same as the yard requirement that applies to the principal building in the applicable zoning district for all lots in a residential block, including corner lots.
- (3) The maximum height of a garden suite shall be 4.3m. The maximum height of a garage suite shall be 5m or the height of the principal dwelling, whichever is greater.
- (4) The maximum floor area of a garden or garage suite shall be 50m² and the minimum floor area shall be 30m².
- (5) The minimum distance between a detached garage containing a garage suite and the principal building on the site shall be 4m.
- (6) Rear yard decks and porches, attached to a garden or garage suite, are permitted provided minimum setbacks, necessary site access and parking spaces are provided, and that overlook into adjacent properties is minimized.
- (7) Windows contained within a garage or garden suite shall be placed and sized such that they minimize overlook into yards and windows of abutting properties by:
 - a. Offsetting window placement to limit direct views of abutting rear or side yard amenity areas or direct view into a garage or garden suite on an abutting site;
 - b. Strategic placement of windows in conjunction with landscaping or the placement of other accessory buildings; and
 - c. Placement of larger windows such as living room windows, to face a lane, flanking street or towards the interior of the lot.

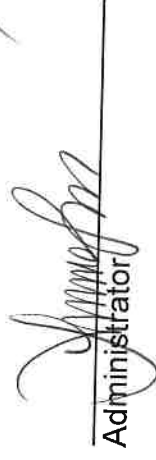
Read a first time this 13th day of November, 2018.

Read a second time this 10th day of December, 2018.

Read a third time and passed this 10th day of December 2018.




Mayor


Administrator

2019 Lagoon Usage Agreement

between:

The Village of Elbow
(Elbow)


and

The Resort Village of Mistusinne
(Mistusinne)

1. It is understood that this agreement entitles Mistusinne access to Elbow's lagoon for the 2019 - 2028 calendar years only. It is understood that this agreement may not necessarily be extended any further.
2. It is further understood that lagoon usage fees for this agreement period (2019 – 2028) are set at \$216 per year, per house or cabin.
3. Payment is due in full by September 30, of each year during this agreement period to the Village of Elbow by the Resort Village of Mistusinne.
4. Elbow will not charge waste service providers for Mistusinne effluent.
5. It is understood that if provincial regulations change in regards to the operation of Elbow's lagoon, this agreement will also be subject to change, and may even be terminated, if Elbow is no longer able to accommodate Mistusinne's effluent due to any legislated changes.
6. This agreement may be renegotiated at the end of its term, but may not necessarily be extended any further than this agreement.
7. It is understood that 100% of the funds the Village of Elbow collects from the Resort Village of Mistusinne through this agreement, will be dedicated to a lagoon maintenance/expansion fund.
8. The deadline for acceptance of this agreement is November 30, 2018.
9. This agreement is in effect until December 31, 2028.

The Resort Village of Mistusinne has hereto affixed its corporate seal attested to by the proper officers in that behalf at Mistusinne, Saskatchewan, this 27 day of November 2018.





Mayor



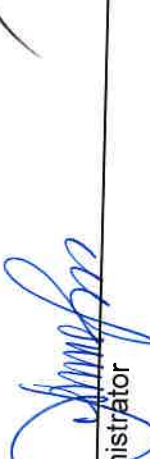
Administrator

The Village of Elbow has hereto affixed its corporate seal attested to by the proper officers in that behalf at Elbow, Saskatchewan, this 10th day of December 2018.





Mayor



Administrator

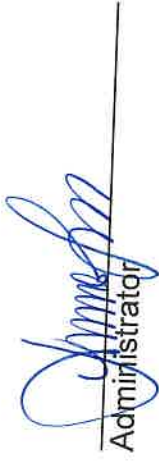
**A BYLAW OF THE VILLAGE OF ELBOW TO PROVIDE FOR
ENTERING INTO AN AGREEMENT RESPECTING LAGOON
USAGE BY OTHERS**

The Council of the Village of Elbow, in the Province of Saskatchewan,
enacts as follows:

1. The authority for the Bylaw is Section 24 of *The Municipalities Act* to enter into an agreement for public utility services.
2. The Village of Elbow is hereby authorized to enter into the attached agreement identified as Schedule 1 with the Resort Village of Mistusinne for the purposes of providing lagoon usage for the 2019-2028 calendar years.
3. The Mayor and Administrator of the Village of Elbow are hereby authorized to sign, affix the corporate seal of the Village of Elbow, and execute the attached agreement identified as Schedule 1.
4. This Bylaw shall come into force and take effect January 1, 2019.




Mayor


Administrator

Agenda for the December 10, 2018 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – November 13 & December 4

- Business arising from the minutes

Maintenance Report

DELEGATION – 7:30 p.m. – Anne Paulsen & Evelyn Fiske – Farmer’s Market

FINANCIAL STATEMENTS & budgetary control

ACCOUNTS PAYABLE

REPORTS

- CATPC – September 26, 2018 minutes
- LDTF Report – Oct 2018
- SaskWater – October
- WaterWolf – October 4, 2018 Board Meeting & members invoice info re: WW budget
- Clive Diller/Whitecap – Rob

OLD BUSINESS

- Rink – inspection report on Fitness Centre expansion
- Patterson Order – emails
- Lagoon Agreement Bylaw – Mistusinne
- Zoning Bylaw Amendment – garage, garden, accessory suites (2nd/3rd reading)
- Rec Board – gym fees
- Fire Truck – FCC grant
- SUMA Convention
- Culvert Bylaw
- Street Lights
- Harassment Policy
- Gym fees; monitoring, etc

CORRESPONDENCE

- In Motion
- Palliser Regional Library
- Wounded Warriors

NEW BUSINESS

- Committee List
- Building Permit – Rob & Carmen Letts – 153 Sarah Dr S
- Civic Centre accordion doors
- Newsletter items?
- Christmas Meal
- Tablets
- Garbage/recycle rates, policy
- Outstanding Custom Work, Utility Arrears
- SUMA webinar
- Asset Management

ADJOURNMENT

Next Council Meeting – January 14

Budget – January 28

February Council Mtg – Feb. 11th

Minutes from the December 10, 2018, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly (7:35 p.m.), Councillors Colleen Hoppenreys, Joanne Brochu, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Councillor Blake Dorward was absent.

Having a quorum present, Deputy Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Foreman Joe Gumulcak attended the meeting at 7 p.m.

Agenda

233/2018 SOGGIE: That the agenda be accepted as amended. Carried.

Pecuniary Interest

None.

Minutes

234/2018 BROCHU:

That the minutes of the November 13, 2018 Regular Council Meeting and the December 4, 2018 Special Meeting be accepted as presented. Carried.

Maintenance Report

Foreman Joe Gumulcak reported on maintenance items including the tractor repairs, Civic Centre emergency lighting, back up motor, tool and safety needs.

236/2018

HOPPENREYS: That we authorize the purchase of a backup motor for our water distribution system as per our budget. Carried.

Foreman Gumulcak left the meeting at 7:25 p.m.

Delegation – 7:25 p.m. – Anne Paulsen and Evelyn Fiske

Anne Paulsen and Evelyn Fiske attended the meeting on behalf of the Elbow Farmer's Market group, proposing to donate \$4,000 towards the installation of air conditioning in the Civic Centre prior to June 1, 2019.

Anne Paulsen and Evelyn Fiske left the meeting at 7:35 p.m.

Mayor Hundebly arrived at 7:35 p.m. and took over the chair.

Financial Statements

235/2018

HUNDEBY: That the bank reconciliation and financial statement for the month of November 2018 be accepted as presented. Carried.

Accounts Payable

236/2018

SOGGIE: That the accounts be paid as presented. Carried.



237/2018

BROCHU:

That the CAO is authorized to pay any invoices with the Deputy Mayor's approval, that come in after the December Council Meeting to facilitate year end. Carried.

Reports

Council was presented with the following reports:

Central Area Transportation Planning Committee – September 26, 2018 minutes
Lake Diefenbaker Task Force Report – October 2018, and Councillor Brochu provided verbal update on their meetings with the government officials
SaskWater – October 2018 report
WaterWolf – October 4, 2018 Board Meeting and budget information
Mayor Hundebey reported on his conversation with Clive Diller regarding Parcel B

WaterWolf - Budget

238/2018

HOPPENREYS:

That we approve of the 2019/2020 WaterWolf budget presented. Carried.

Order – 359 Aberdeen Street

239/2018

HUNDEBY:

That we grant Mark and Carol Patterson an extension until May 15, 2019 to provide the engineering requirements according to the Order issued to them September 10, 2018 to support their building permit application. Carried.

Bylaw No. 18-06 – Lagoon Usage Agreement with Mistusinne

240/2018

HOPPENREYS:

Read Bylaw No. 18-06 for a first time, being a bylaw to enter into an agreement respecting lagoon usage by others. Carried.

241/2018

BROCHU:

Read Bylaw No. 18-06 for a second time. Carried.

242/2018

SOGGIE:

That we have three consecutive readings of Bylaw No. 18-06 at this same meeting. Carried Unanimously.

243/2018

HUNDBEY:

Read Bylaw No. 18-06 for a third and final time, hereby adopting a bylaw to enter into an agreement respecting lagoon usage by others. Carried.

Bylaw No. 18-05 – Zoning Bylaw Amendment

244/2018

BROCHU:

Read Bylaw No. 18-05 for a second time, being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

245/2018

SOGGIE:

Read Bylaw No. 18-05 for a third and final time, hereby adopting a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

Harassment Policy

246/2018

HOPPENREYS:

That we accept the Harassment Policy as presented. Carried.

Palliser Regional Library – Elbow Branch

247/2018 HUNDEBY: That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Branch’s additional four open hours they are short in levy funding, with the funds to come from the Elbow Library Board. Carried.

Development/Building Permit

248/2018 HUNDEBY: That we approve the following Building and Development Permit pending the plan review by our Building Official:
#15/2018 – Rob & Carmen Letts – 153 Sarah Dr South Carried.

Council Tablets

249/2018 HUNDEBY: That we authorize the purchase of 6 new tablets for Council, spending up to \$600 each. Carried.

Garbage/Recycle Rates

250/2018 SOGGIE: That effective April 1, 2019 the garbage/recycle rates be as follow
- Garbage cart - \$15.53/month
- Recycle cart - \$9.39/month
- Seasonal off-season charge - \$10/month
- No garbage/recycle cart - \$12.50/month Carried.

Outstanding Custom Work, Utility Arrears

251/2018 BROCHU: That the CAO is authorized to transfer any outstanding custom work charges and utility arrears to taxes at year end. Carried.

Adjournment

252/2018 HOPPENREYS: That this meeting be adjourned at 9:20 p.m. Carried.

CORRESPONDENCE

- In Motion
- Palliser Regional Library
- Wounded Warriors

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
10331	Claudia Diederich	12/11/2018	305.76
10332	Joe Gurmucak	12/11/2018	520.00
10333	Yvonne Jess	12/11/2018	695.00
10334	Yvonne Jess	12/11/2018	500.00
10335	Colleen Hoppenreys	12/11/2018	500.00
10336	Robert A. Hundebey	12/11/2018	500.00
10337	Blake Dorward	12/11/2018	312.50
10338	Joanne Brochu	12/11/2018	500.00
10339	Heidi Soggle	12/11/2018	500.00
10340	Aon Reed Stenhouse Inc.	12/11/2018	3,175.76
10341	Robert L. Bramble	12/11/2018	5,040.00

