

Agenda for the January 16, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

CONFLICT OF INTEREST

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – December 12, 2016

- Business rising from the minutes

FINANCIAL STATEMENTS

- Budgetary Control

ACCOUNTS PAYABLE

REPORTS

OLD BUSINESS

- Picnic Shelter Tenders
- Bayshore Tenders
- Updated Committee List
- SaskWater – letter of support for grant application
- Civic Centre grant
- Ron Bartel Building Permit – new plans
- Four Year Vision/Long Term Planning/Braden Fast Facilities Committee
- EpicJib Aerial Media
- Sarah's Cove Roads
- Employee review process

CORRESPONDENCE

- Government Relations – Assessment Percentage of Values
- Harvey & Debbie Joel – lagoon request
- Loraas Disposal – 2017 rates
- SAMA – Assessment Info
- Sask Housing Authority – board of directors
- Water Security Agency – 2016 sampling

NEW BUSINESS

- SUMA Convention material
- MLDP Modules
- Canada Summer Student Grant
- Urban Board of Examiners – application for Advanced Urban Certificate
- Year end/tax interest
- Great Southwest – advertising
- Canus Grains Corporation
- Email communication with ratepayers
- Benches
- Civic Centre toilets

ADJOURNMENT

Next Council Meeting – Monday, February 13

Minutes from the January 16, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None.

Agenda

1/2017 BROCHU: That the agenda be accepted as amended. Carried.

Minutes

2/2017 DORWARD: That the minutes of the December 12, 2016 meeting be accepted as presented. Carried.

Financial Statement

3/2017 HOPPENREYS: That the bank reconciliation and financial statement for the month of December 2016 be accepted as presented. Carried.

Payment of Accounts

4/2017 BROCHU: That the accounts be paid as presented. Carried.

Picnic Shelter Tender

5/2017 BROCHU: That we award the tender for the picnic shelter at the Community Park to Jeff Archibald for \$26,564 + GST. Carried.

Bayshore Agreement

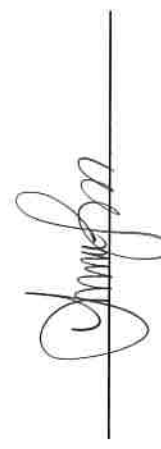
6/2017 DORWARD: That after reviewing the expressions of interest received, we offer the Bayshore Operation and Maintenance Agreement to Kevin Peddle, for one season, expiring September 30, 2017. Carried.

Civic Centre – CIF Community Places & Spaces Grant

7/2017 HOPPENREYS: That the CAO put out a call for tenders for the Civic Centre re-lighting and roofing project, with the lighting to be completed by April 15, 2017 and the shingling completed by May 15, 2017. Carried.

Building Permit

8/2017 HUNDEBY: That we approve the following Building Permit as per the plan review by our Building Official:
#1/2017 – Ron Bartel – 116 Sarah Place. Carried.



Loraas Service Agreement

9/2017

SOGGIE: That the CAO is authorized to sign the Loraas Service Agreement for 2017 with a \$0.20 increase per month for garbage carts, and a \$0.10 per month increase in recycle carts. Carried.

Summer Student Grant

10/2017

SOGGIE: That the CAO make application to the Canada Summer Jobs 2017 program for one summer student for the maximum time allowed, 16 weeks, at \$15/hr. Carried.

Urban Board of Examiners

11/2017

DORWARD: That we pay the Urban Board of Examiners Fee of \$250 to make application for the CAO's Advanced Certificate in Local Government Authority. Carried.

Adjournment

12/2017

HOPPENREYS: That this meeting be adjourned at 10:05 p.m. Carried.

CORRESPONDENCE

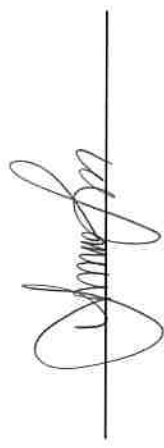
- Government Relations – Assessment Percentage of Values
- Harvey & Debbie Joel – lagoon
- Loraas Disposal – 2017 rates
- SAMA – Assessment info
- Sask Housing Authority – board of directors
- Water Security Agency – 2016 sampling report

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9039	Claudia Diederich	1/13/2017	750.00
9040	Yvonne Jess	1/13/2017	1,245.00
9041	Scott Scrimbitt	1/13/2017	845.00
9042	Palliser Regional Library	1/13/2017	6,476.25
9043	Jeff Archibald	1/18/2017	17,054.10
9044	Acti-Zyme Products Ltd.	1/19/2017	3,617.90
9045	Air Liquide Canada Inc.	1/19/2017	51.36
9046	Certified Laboratories	1/19/2017	779.85
9047	The Davidson Leader	1/19/2017	63.39
9048	Elbow Fine Foods	1/19/2017	28.98
9049	FCM	1/19/2017	169.43
9050	Master Industries Inc.	1/19/2017	2,700.48
9051	Meridian Inspections Ltd.	1/19/2017	401.97
9052	MuniSoft	1/19/2017	3,804.90
9053	The Outlook	1/19/2017	66.51
9054	City of Prince Albert	1/19/2017	392.50
9055	Palliser Regional Library	1/19/2017	2,621.04
9056	Prairie Mapping Services	1/19/2017	440.00
9057	R & J Lakeside Service Ltd.	1/19/2017	450.74
9058	Sask Sewer Services	1/19/2017	525.00

Payment #	Vendor	Date	Amount
9059	SIGI	1/19/2017	124.00
9060	Saskatchewan Research Council	1/19/2017	97.64
9061	SUMA	1/19/2017	1,338.49
9062	SaskWater Accounts Receivable	1/19/2017	2,708.36
9063	Urban Municipal Admin Assoc	1/19/2017	250.00
9064	Urban Municipal Admin Assoc	1/19/2017	185.00
9065	V. of Elbow MasterCard Acct	1/19/2017	175.53
9066	Loraas Disposal Services Ltd.	1/20/2017	4,736.58
9067	SAL Engineering Ltd.	1/20/2017	6,010.70
9068	SaskPower	1/20/2017	4,203.40
9069	SaskTel CPP	1/20/2017	363.59
9070	SaskWater Accounts Receivable	1/20/2017	8,030.76
9071	Village of Elbow	1/20/2017	296.18
9072	Claudia Diederich	1/31/2017	752.66
9073	Yvonne Jess	1/31/2017	2,242.44
9074	Scott Scrimblitt	1/31/2017	2,335.30
9075	Debbie Stevenson	1/31/2017	500.00
9076	MEPP	1/31/2017	1,919.46
9077	Receiver General	1/31/2017	3,519.82
9078	V. of E. ITF W. Caferata	1/31/2017	50.00
9079	Robert A. Hundebly	1/31/2017	250.00
9080	SUMA	1/31/2017	703.64
9081	SUMA	1/31/2017	31.50
9082	Sun West School Division	1/31/2017	7,388.54
9083	V. of Elbow MasterCard Acct	1/31/2017	1,000.00
Total:			91,697.99
Total for General:			91,697.99

Payments Printed: 45

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending December 31, 2016

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	339.20	424,399.05	422,783.34	1,615.71	0.38
Fees and Charges	(18,366.38)	96,635.30	91,700.00	4,935.30	5.38
Utilities	33,668.47	248,498.55	272,970.00	(24,471.45)	8.96-
Grants	1,000.00	106,622.58	107,608.20	(985.62)	0.92-
Grants in Lieu of Taxes	1,872.48	27,385.99	24,619.83	2,766.16	11.24
Investment Income and Commissions	302.05	22,620.84	36,035.71	(13,414.87)	37.23-
Total Revenues:	18,815.82	926,162.31	955,717.08	(29,554.77)	3.09-
Expenditures					
General Government Services	24,446.02	192,866.65	206,721.50	13,812.44	6.68
Protective Services	14,331.16	27,468.72	30,678.00	3,209.28	10.46
Transportation Services	(37,151.89)	186,597.53	215,085.00	28,487.47	13.24
Environmental Health Services	3,860.62	54,432.62	58,998.00	4,565.38	7.74
Public Health and Welfare Services		(3,458.26)	400.00	3,858.26	964.57
Planning and Development Services	9,283.44	5,026.00	17,500.00	12,474.00	71.28
Recreation and Cultural Services	7,610.06	92,175.25	77,858.05	(14,317.20)	18.39-
Utilities		143,658.51	185,743.94	42,085.43	22.66
Total Expenditures:	22,379.41	698,767.02	792,984.49	94,175.06	11.88
Change in Net Financial Assets	(3,563.59)	227,395.29	162,732.59	64,620.29	39.71
Change in Non-Financial Assets	(66,044.57)	(66,044.57)		(66,044.57)	
Change in Net Assets	62,480.98	293,439.86	162,732.59	130,664.86	80.29
Transfers	12,200.00	12,200.00	208,460.20	196,260.20	94.15
Change in Surplus	50,280.98	281,239.86	(45,727.61)	326,925.06	714.94

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit	400.25	416.20	626.20
Cash - Bank - Demand	12,505.28	107,814.74	602,701.20
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	302.05	3,491.56	472,554.81
Cash - MasterCard Account			1,000.00
Total Cash:	13,207.58	111,722.50	1,643,082.21
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(40,210.80)	57,438.43	57,438.43
Municipal - Tax Receivable - Arrears	98.16	(14,212.36)	28,279.18
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(40,112.64)	43,226.07	84,357.83

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

Jan. 16 2017
(Date)

Robert A. Hundebly, Mayor

Minutes from the January 23, 2017, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie (8:35 p.m.), and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council meeting to order at 7:00 p.m.

Council discussed their ideas in regards to short term and long term planning for the Village.

7:30 p.m. – Delegation – Braden Fast

Braden Fast attended the meeting to discuss the idea of a working group to evaluate the wishes of Elbow ratepayers, which could serve as both long and short term planning tools for the Village.

Council continued their discussion on planning following Braden Fast's presentation and discussion.

Councillor Soggie arrived at 8:35 p.m.

Adjournment

13/2017

HOPPENREYS: That this meeting be adjourned at 9:40 p.m. Carried.



Minutes from the February 1, 2017, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Others: Braden Fast and Joel Perry – 7:30 p.m.

Having a quorum present, Mayor Hundebly called the Council meeting to order at 7:00 p.m.

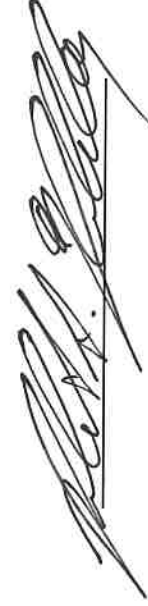
Council continued their discussion on short and long term planning for the Village.

Braden Fast and Joel Perry were invited to attend the meeting, and arrived at 7:30 p.m. when they were updated from the January 23, 2017 meeting and the group continued their discussions on planning.

Adjournment

14/2017

HUNDEBY: That this meeting be adjourned at 9:00 p.m. Carried.



Agenda for the February 13, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

CONFLICT OF INTEREST

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – January 16, 2017, January 23 (special), February 1 (special)

- Business rising from the minutes

FINANCIAL STATEMENTS

- 2016 Budgetary Control

ACCOUNTS PAYABLE

DELEGATION – Lorraine Forster – 7:30 p.m.

REPORTS

- Library Board Mtg Minutes
- Lakeshore Stampede Rodeo Committee
- WaterWolf
- SUMA - Joanne

OLD BUSINESS

- EpicJib Aerial Media
- SaskWater
- Canus Grains
- Benches – info from Metalman
- Trees – update from Blake re: Dept of Hwys
- Email communication with ratepayers – tabled from January
- Employee job descriptions/evaluations

CORRESPONDENCE

- Southern Saskatchewan Vacation Guide
- Communities In Bloom
- Palliser Regional Library – AGM, Annual Report
- SAMA – Annual Mtg notice
- SaskTel – LTE coverage
- SaskWater – O & M Agreement
- SaskWater – water rate

NEW BUSINESS

- Go Out & Play Challenge
- Community Planning 101 workshop
- ‘Tree to our Nature’ Tree Canada grant
- New Village maps – pricing
- Sewer line clean out

ADJOURNMENT

Next Council Meeting – Monday, March 13

Minutes from the February 13, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None.

Agenda

BROCHU: That the agenda be accepted as amended.

Carried.

15/2017

Minutes

16/2017

HOPPENREYS: That the minutes of the January 16, 2017 regular meeting, and the January 23, 2017, and February 1, 2017 special meetings be accepted as presented.

Carried.

Delegation – 7:15 p.m. – Lorraine Forster

Lorraine Forster attended the meeting to discuss Prairie's Edge Development Corporation's recreational subdivision concept and inquired about the possibility of obtaining potable water through a truck fill and lagoon capacity through the Village of Elbow.

Lorraine Forster left the meeting at 7:45 p.m.

Financial Statement

17/2017

HUNDEBY: That the bank reconciliation and financial statement for the month of January 2017 be accepted as presented.

Carried.

18/2017

HOPPENREYS: That we transfer \$5,076 for the street light at the corner of Aaro and Putters from the Off-Site Levy Reserve in 2016.

Carried.

19/2017

DORWARD: That we transfer \$15,000 from 2016's operating surplus to Capital Trust.

Carried.

Payment of Accounts

20/2017

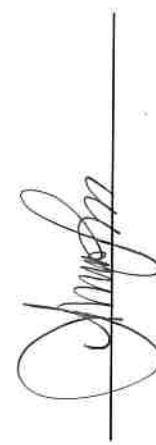
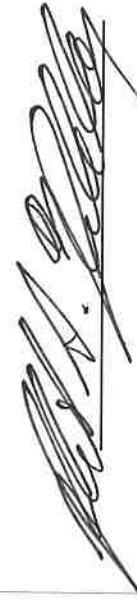
BROCHU: That the accounts be paid as presented.

Carried.

Reports

Minutes from the January 12, 2017 Library Board Meeting were presented to Council.

Councillor Brochu reported on the Lakeshore Stampede Rodeo Committee, and plans to put on a KCRA rodeo July 22/23, 2017.



Councillor Brochu reported on the WaterWolf group which has just completed an asset management workshop with Urban Systems, and that the board is working on putting on a members meeting to see where the membership wants to go with the organization.

Councillor Brochu and Mayor Hudeby reported on their attendance at the SUMA Convention.

Canada 150 Park Benches

21/2017 HUNDEBY: That we pre-order ten benches, to be sponsored by businesses or community members, from Metalman Art & Design for \$1,040 each + taxes. Carried.

Extension of Meeting

22/2017 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

Bylaw No. 17-01 – Water & Sewer Rate Bylaw

23/2017 HOPPENREYS: Read Bylaw No. 17-01 for a first time being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of a service charge for the use of sewer. Carried.

24/2017 SOGGIE: Read Bylaw No. 17-01 for a second time. Carried.

25/2017 BROCHU: That we have three consecutive readings of Bylaw No. 17-01 at this same meeting. Carried Unanimously.

26/2017 DORWARD: Read Bylaw No. 17-01 for a third and final time hereby adopting a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of a service charge for the use of sewer. Carried.

2017 Go Out & Play Challenge

27/2017 SOGGIE: That we register the Village of Elbow in the 2017 Go Out & Play Challenge powered by Saskatchewan Blue Cross and that our community take action to create opportunity for children, youth and families to be active outdoors with our 365 day outdoor cement activity pad initiative. Carried.

Sewer Clean Out

28/2017 HUNDEBY: That we reimburse Keith Daniluk \$273 for the sewer clean out charges at 142 Aberdeen Street as per our policy. Carried.

Adjournment

29/2017 SOGGIE: That this meeting be adjourned at 10:25 p.m.

CORRESPONDENCE

- Southern Saskatchewan Vacation Guide
- Communities In Bloom
- Palliser Regional Library – AGM, Annual Report
- SAMA – Annual Mtg notice
- SaskWater – Operation & Maintenance Agreement rates
- SaskWater – Water rate increase

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9084	Air Liquide Canada Inc.	2/14/2017	53.99
9085	AMEC Foster Wheeler	2/14/2017	812.60
9086	Central Area Transportation	2/14/2017	200.00
9087	Deilene Church Law Office Inc.	2/14/2017	606.20
9088	Robert A. Hundeby	2/14/2017	733.50
9089	Joanne Brochu	2/14/2017	763.50
9090	Keith Daniluk	2/14/2017	273.00
9091	Elbow Fine Foods	2/14/2017	30.82
9092	Yvonne Jess	2/14/2017	305.50
9093	Meridian Inspections Ltd.	2/14/2017	428.22
9094	Municipal Leadership	2/14/2017	141.75
9095	Prairie Mapping Services	2/14/2017	599.13
9096	R & J Lakeside Service Ltd.	2/14/2017	338.36
9097	SAMA	2/14/2017	8,860.00
9098	Saskatchewan Research Council	2/14/2017	409.49
9099	Success Office Systems	2/14/2017	681.45
9100	SaskWater Accounts Receivable	2/14/2017	915.07
9101	Technical Safety Authority	2/14/2017	138.00
9102	Tourism Saskatchewan	2/14/2017	210.00
9103	V. of Elbow MasterCard Acct	2/14/2017	705.43
9104	Wolseley Waterworks Group	2/14/2017	1,031.10
9105	Claudia Diederich	2/15/2017	750.00
9106	Yvonne Jess	2/15/2017	1,245.00
9107	Scott Scrimblitt	2/15/2017	845.00
9108	Loraas Disposal Services Ltd.	2/22/2017	4,365.88
9109	SaskPower	2/22/2017	3,825.58
9110	SaskTel CPP	2/22/2017	394.04
9111	SaskWater Accounts Receivable	2/22/2017	11,950.76
9112	Village of Elbow	2/22/2017	458.37
9113	Robert A. Hundeby	2/28/2017	250.00
9114	Claudia Diederich	2/28/2017	837.28
9115	Yvonne Jess	2/28/2017	2,242.44
9116	Scott Scrimblitt	2/28/2017	2,335.30
9117	Debbie Stevenson	2/28/2017	500.00
9118	MEPP	2/28/2017	1,942.08
9119	Receiver General	2/28/2017	3,572.38
9120	V. of E. ITF W. Cafferata	2/28/2017	50.00
9121	SUMA	2/28/2017	703.64
9122	Sun West School Division	2/28/2017	2,406.67
Total:			56,911.53

Total for General: 56,911.53

Payments Printed: 39




A BYLAW OF THE VILLAGE OF ELBOW TO FIX THE RATES TO BE CHARGED FOR THE USE AND CONSUMPTION OF WATER AND TO FIX THE RATES TO BE CHARGED BY WAY OF A SERVICE CHARGE FOR THE USE OF SEWER


The Council of the Village of Elbow, in the Province of Saskatchewan, hereby enacts:

1. That this bylaw shall be cited as "The Water and Sewer Rates Bylaw"
2. That the charges to be paid by the water consumer whose water service has been turned on, and the charges to be paid by customers at the Bulk Water Loader, shall be those set out in Schedule 'A' attached.
3. Where existing premises cannot be metered there shall be a deemed water usage of 2,000 gallons per month per unit.
4. That persons who own or occupy premises drained or that are by bylaw required to be drained into the sewer, and persons who own or occupy premises that do not drain into the sewer system, but where their septic system is pumped out into the Village lagoon, shall pay for such services a service charge in accordance with Schedule 'B' attached.
5. That persons who own or occupy premises connected to the water and/or sewer system shall pay infrastructure maintenance charges in accordance with Schedule 'C' attached.
6. a) Accounts for water service and/or sewer service shall cover a period of three successive months for residential consumers, one month for rental consumers and one month for commercial consumers, and shall be rendered on or before the first day of the month next following such period.
b) Where the consumer does not occupy the premises for three successive months, the charges pursuant to clauses 2, 3, 4, and 5 will be prorated to the nearest day.
7. Accounts shall be paid within a period of thirty days from the date on which such accounts are rendered. If an account is not paid within the period of thirty days, the water service may be disconnected. When the water service is disconnected, it shall not be resumed until all arrears have been paid, together with a reconnection fee of \$50 in addition to the infrastructure maintenance charges as set out in clause 5 for each month they have been disconnected.
8. With respect to consumers who wish the water and sewer service to be discontinued for a period of time, they may have the services resumed upon payment of a fee as set out in The Water and Sewer Management Bylaw plus the infrastructure maintenance charges as set out in clause 5 for each month they have been disconnected.
9. A penalty of 1% per month will be added to all water and sewer accounts outstanding following the period of thirty days from the date of billing.
10. That Bylaw No. 15-03 is hereby repealed.

11. That the rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.



Mayor



Administrator

Bylaw No. 17-01
SCHEDULE 'A'

WATER RATES (including Bulk Water Loader)

Effective April 1, 2017 \$15.08 per 1,000 gallons

Bylaw No. 17-01
SCHEDULE 'B'

SEWER RATES

Persons who own or occupy premises drained into the Village sewer: \$12/month

Persons who own or occupy premises that do not drain into the sewer system, but where their septic system is pumped out into the Village Lagoon: \$16.51/month

Bylaw No. 17-01
SCHEDULE 'C'

INFRASTRUCTURE MAINTENANCE RATES

The following charges will apply to offset infrastructure maintenance costs:

1. Water infrastructure maintenance costs \$7.50/month
2. Sewer infrastructure maintenance costs (for those directly connected into the Village sewer system) \$10/month

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending January 31, 2017

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	622.75	622.75		622.75	
Fees and Charges	1,594.08	1,594.08		1,594.08	
Utilities	5,970.56	5,970.56		5,970.56	
Grants	14,010.00	14,010.00		14,010.00	
Grants in Lieu of Taxes	1,996.46	1,996.46		1,996.46	
Total Revenues:	24,193.85	24,193.85	0.00	24,193.85	0.00
Expenditures					
General Government Services	14,371.15	14,371.15		(14,371.15)	
Protective Services	813.51	813.51		(813.51)	
Transportation Services	8,553.32	8,553.32		(8,553.32)	
Public Health and Welfare Services	(42.17)	(42.17)		42.17	
Recreation and Cultural Services	23,218.25	23,218.25		(23,218.25)	
Utilities	3,499.95	3,499.95		(3,499.95)	
Total Expenditures:	50,414.01	50,414.01	0.00	(50,414.01)	0.00
Change in Net Financial Assets	(26,220.16)	(26,220.16)	0.00	(26,220.16)	0.00
Change in Net Assets	(26,220.16)	(26,220.16)	0.00	(26,220.16)	0.00
Change in Surplus	(26,220.16)	(26,220.16)	0.00	(26,220.16)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			626.20
Cash - Bank - Demand	37,621.46	37,621.46	640,322.66
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment			472,887.50
Cash - MasterCard Account			1,000.00
Total Cash:	37,621.46	37,621.46	1,681,036.36
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(1,644.35)	(1,644.35)	55,794.08
Municipal - Tax Receivable - Arrears	(24,164.19)	(24,164.19)	4,114.99
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(25,808.54)	(25,808.54)	58,549.29

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

Feb. 13/17
(Date)


Robert A. Hundepfy, Mayor

Agenda for the March 13, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

CONFLICT OF INTEREST

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – February 13

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Planning Committee
- SaskWater – January report

OLD BUSINESS

- SaskWater
- Picnic Shelter
- Park benches
- Meal allowances
- Employee Reviews
- 'Tree to our Nature' Tree Canada grant
- Go Out & Play Challenge

CORRESPONDENCE

- PARCS - aquatic invasive mussels campaign
- CATPC – AGM Notice
- CTAPC – workshop
- Elbow Library Board – shed and yard space
- Mike & Rhonda Stensrud – concerns with industrial road invoice amount
- Saskatchewan Ride for Site email – not coming to Elbow
- Stars and Stripes Heavy Equipment Training – grader training
- Saskatchewan Municipal Board – approval of water rate bylaw

NEW BUSINESS

- Public Village Meeting
- SUMA Hotels
- Recycle cart at mail boxes
- Medical appointment – rides for those needing assistance (
- Pre-location inspection report – Todd Cole (Blk 27 King Street); request for temporary use of seacan
- SeaCan Policy
- Assessment Appeal Fees
- Board of Revision members/remuneration
- Donation requests
- Presentation of Employee Fidelity Bond
- GenSource
- FCC Agri Spirit Grant

ADJOURNMENT

Next Council Meeting – Monday, April 10

Minutes from the March 13, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None.

Agenda

30/2017 DORWARD: That the agenda be accepted as amended. Carried.

Minutes

31/2017 BROCHU: That the minutes of the February 13, 2017 regular meeting be accepted as presented. Carried.

Financial Statement

32/2017 HUNDEBY: That the bank reconciliation and financial statement for the month of February 2017 be accepted as presented. Carried.

Accounts Payable

33/2017 HUNDEBY: That Council meeting remuneration includes Planning Committee Meetings. Carried.

34/2017 SOGGIE: That the accounts be paid as presented. Carried.

Reports

Council reviewed the Planning Meeting from March 7, 2017 with items for Council to deal with and the Planning Committee to prioritize.

Council was presented with the January SaskWater report.

Picnic Shelter Progress Payment

35/2017 BROCHU: That we make a progress payment of \$2,500 to Jeff Archibald for the work to date on the Picnic Shelter. Carried.

Expense Vouchers

36/2017 BROCHU: That meal allowances be revised as follows:
- Breakfast - \$12; Lunch \$20; and Supper \$40 Carried.



Elbow Library

37/2017 HOPPENREYS: That we grant approval to the Elbow Library for a shed and use of the yard space to the south of the Library for an "Adopt a Garden" initiative. Carried.

Building/Development Permit

38/2017 SOGGIE: That we approve the following Building and Development Permit based on the pre-location inspection report and the plan review by our Building Official:
#2/2017 – Todd Cole – 120 King Street. Carried.

SeaCan Policy Amendment

39/2017 DORWARD: That we amend our SeaCan policy to make a discretionary allowance for the containers to be used on a temporary basis in residential areas with a fee of \$50 for 4 months, with the option for a 2 month extension for an additional \$50, and furthermore that a fine of \$500 per month be charged if the container remains on the property after six months. Carried.

Bylaw No. 17-02 – Assessment Appeal Fee Bylaw

40/2017 HUNDEBY: Read Bylaw No. 17-02 for a first time being a bylaw to set the appeal fee for Board of Revision assessment appeals. Carried.

41/2017 HOPPENREYS: Read Bylaw No. 17-02 a second time. Carried.

42/2017 BROCHU: That we have three consecutive readings of Bylaw No. 17-02 at this same meeting. Carried Unanimously.

43/2017 SOGGIE: Read Bylaw No. 17-02 for a third and final time hereby adopting a bylaw to set the appeal fee for Board of Revision assessment appeals. Carried.

Board of Revision

44/2017 HOPPENREYS: That we appoint Gord Krismer & Associates as our Board of Revision through WaterWolf. Carried.

Employee Fidelity Bond

45/2017 SOGGIE: That the Village of Elbow Employee Fidelity Bond for 2017, in accordance with *The Municipalities Act*, section 113, hereby be acknowledged as present. Carried.

Extension of Meeting

46/2017 DORWARD: That we extend the meeting past 10 p.m. for half an hour. Carried.

FCC AgriSpirit Fund

47/2017 HOPPENREYS: That the CAO make application to the FCC AgriSpirit Fund for an outdoor cement pad in the Community Park. Carried.



Adjournment

48/2017

HOPPENREYS: That this meeting be adjourned at 10:40 p.m.

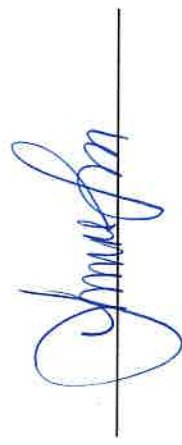
Carried.

CORRESPONDENCE

- PARCS – aquatic invasive mussels campaign
- CATPC – AGM Notice
- CATPC – workshop
- Elbow Library Board – shed and yard space
- Mike & Rhonda Stensrud – concerns with industrial road invoice
- Saskatchewan Ride for Sight – cancelled event for Elbow
- Stars and Stripes Heavy Equipment Training – grader training
- Saskatchewan Municipal Board – approval of water rate bylaw

ACCOUNTS PAYABLE

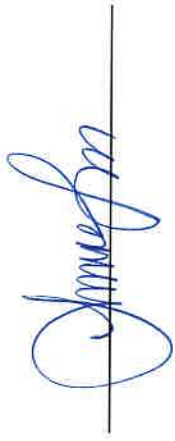
Payment #	Vendor	Date	Amount
Computer Cheques			
9123	Claudia Diederich	3/15/2017	750.00
9124	Yvonne Jess	3/15/2017	1,245.00
9125	Scott Scribblitt	3/15/2017	845.00
9126	Spoiled During Printing	3/15/2017	0.00
9127	Yvonne Jess	3/15/2017	500.00
9128	Colleen Hoppenreys	3/15/2017	600.00
9129	Robert A. Hundebey	3/15/2017	600.00
9130	Blake Dorward	3/15/2017	600.00
9131	Joanne Brochu	3/15/2017	600.00
9132	Heidi Soggle	3/15/2017	550.00
9133	Air Liquide Canada Inc.	3/16/2017	48.78
9134	Central Area Transportation	3/16/2017	75.00
9135	Yvonne Jess	3/16/2017	191.50
9136	Janet Hundebey	3/16/2017	37.59
9137	Mark Janke	3/16/2017	157.48
9138	Beity Hatzel	3/16/2017	37.59
9139	R & J Lakeside Service Ltd.	3/16/2017	554.37
9140	Redhead Equipment Ltd.	3/16/2017	166.02
9141	Saskatchewan Research Council	3/16/2017	73.23
9142	SUMA	3/16/2017	148.00
9143	V. of Elbow MasterCard Acct	3/16/2017	410.49
9144	Western Fitness Equipment Ltd.	3/16/2017	5,940.00
9145	Woiseley Waterworks Group	3/16/2017	98.37
9146	Jeff Archibald	3/16/2017	2,500.00
9147	Loraas Disposal Services Ltd.	3/24/2017	4,585.38
9148	SaskPower	3/24/2017	3,576.99
9149	SaskTel CPP	3/24/2017	375.42
9150	SaskWater Accounts Receivable	3/24/2017	8,591.15
9151	Village of Elbow	3/24/2017	268.63
9152	WayLyn Signs	3/24/2017	123.20
9153	Lepage Contracting Ltd.	3/28/2017	7,000.00
9154	Robert A. Hundebey	3/31/2017	250.00

Payment #	Vendor	Date	Amount
9155	Claudia Diederich	3/31/2017	989.56
9156	Yvonne Jess	3/31/2017	2,242.44
9157	Scott Scrimbitt	3/31/2017	2,335.30
9158	Debbie Stevenson	3/31/2017	500.00
9159	MEPP	3/31/2017	1,982.80
9160	Receiver General	3/31/2017	3,667.06
9161	V. of E. ITF W. Caferata	3/31/2017	50.00
9162	SUMA	3/31/2017	703.64
9163	Sun West School Division	3/31/2017	2,071.16
Total:			56,041.15

Total for General: 56,041.15

Payments Printed: 41

**A BYLAW OF THE VILLAGE OF ELBOW TO ESTABLISH A FEE
TO APPEAL ASSESSMENTS**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts as follows:

1. This bylaw may be referred to as "The Assessment Appeal Fee Bylaw".
2. In this bylaw:
 - a) "Act" shall mean *The Municipalities Act*;
 - b) "Board" shall mean the
 - i) Board of Revision established by the Municipality; or
 - ii) District Board of Revision which has been created by the Municipality in partnership with other municipalities;
 - c) "Municipality" shall mean the Village of Elbow;
 - d) "Secretary" shall mean the Secretary to the (District) Board of Revision.
3. A person desiring to appeal their assessment to the Board shall file their appeal in the form prescribed in the Act on or before the last date on which appeals can be lodged as indicated:
 - a) within the notice required by Section 217 of the Act; or
 - b) on the notice of assessment required by Sections 215 and 219 of the Act.
4. A fee of \$250 per appeal is hereby established for the purpose of filing an appeal to the Board.
5. The applicable fee shall be payable to the Municipality and may be paid at the time of filing the appeal and in any event no later than the final date for lodging an appeal with the Board.
6. Where an appellant fails to pay the applicable fee pursuant to Sections 4 and 5 of this bylaw, the appeal is deemed to be dismissed.
7. The Municipality shall refund any fee that was submitted by the applicant if:
 - a) the appeal is successful either in whole or in part by decision of either the Board or the Assessment Appeal Committee of the Saskatchewan Municipal Board;
 - b) the appeal is not filed by the Secretary of the Board;
 - c) the appeal is withdrawn in accordance with Section 227 of the Act; or
 - d) an agreement is entered into pursuant to Section 228 of the Act.
8. Bylaw No. 11-06 of the Village of Elbow is hereby repealed.




Mayor


Administrator
Section 224, *The Municipalities Act*

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending February 28, 2017

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	593.28	1,216.03		1,216.03	
Fees and Charges	1,363.70	2,957.78		2,957.78	
Utilities	3,611.23	9,581.79		9,581.79	
Grants	521.26	14,531.26		14,531.26	
Grants in Lieu of Taxes	2,308.20	4,304.66		4,304.66	
Investment Income and Commissions	302.82	302.82		302.82	
Total Revenues:	8,700.49	32,894.34	0.00	32,894.34	0.00
Expenditures					
General Government Services	23,307.48	37,678.63		(37,678.63)	
Protective Services		813.51		(813.51)	
Transportation Services	8,126.42	16,679.74		(16,679.74)	
Environmental Health Services	3,620.13	3,620.13		(3,620.13)	
Public Health and Welfare Services	407.83	365.66		(365.66)	
Recreation and Cultural Services	3,550.94	26,769.19		(26,769.19)	
Utilities	13,372.82	16,872.77		(16,872.77)	
Total Expenditures:	52,385.62	102,799.63	0.00	(102,799.63)	0.00
Change in Net Financial Assets	(43,685.13)	(69,905.29)	0.00	(69,905.29)	0.00
Change in Net Assets	(43,685.13)	(69,905.29)	0.00	(69,905.29)	0.00
Change in Surplus	(43,685.13)	(69,905.29)	0.00	(69,905.29)	0.00

Account Balances

	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			626.20
Cash - Bank - Demand	(1,763.24)	35,858.22	638,559.42
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	302.82	302.82	473,190.32
Cash - MasterCard Account			1,000.00
Total Cash:	(1,460.42)	36,161.04	1,679,575.94

Municipal Taxes Receivable

Municipal - Tax Receivable - Current	(1,205.17)	(2,849.52)	26,309.73
Municipal - Tax Receivable - Arrears	(3,844.52)	(28,008.71)	28,549.65
Municipal - Allow. for Uncollected			(1,359.78)

Total Municipal Taxes Receivable:

	(5,049.69)	(30,858.23)	53,499.60
--	-------------------	--------------------	------------------

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

March 13/17
(Date)

Robert A. Hurdleby, Mayor

Agenda for the March 22, 2017 special meeting of the Council of the Village of Elbow to be held at 6:30 p.m. at the Elbow Village Office.

CALL TO ORDER

**CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA**

REPORTS

- Mayor Hudeby – away April 17 for 7 weeks
- Employee Reviews

OLD BUSINESS

- Park Benches
- Civic Centre tenders
 - Re-shingling
 - Electrical
- FCC Agri Spirit Grant

CORRESPONDENCE

- LCS – Leadership Day – March 30th 9:30 a.m. – 1 p.m.
- South Saskatchewan River Watershed Stewards meeting/open house – March 30th 9:30 – 4:30 p.m.
- RCMP Detachment Consultation Meeting – March 30th 7 p.m.

NEW BUSINESS

- Budget

ADJOURNMENT

Next Council Meeting – Monday, April 10

- Next planning mtg scheduled for Wednesday, April 5th at 7 p.m.
- “Elbow Community Info Night” – April 12th at 7 p.m.

Minutes from the March 22, 2017, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council meeting to order at 6:30 p.m.

Declaration of Conflict of Interest

None.

Agenda

HOPPENREYS: That the agenda be accepted as amended.

49/2017

Carried.

Reports

Mayor Hundebly reported that he will be away for 6-7 weeks starting April 17, 2017. Deputy Mayor Hoppenreys will fill in when needed.

Councillors Soggie, Brochu, and Hoppenreys reported on their sessions with employee reviews

Civic Centre Shingling/Re-lighting Project

50/2017

DORWARD: That we award the tender for shingling the west side of the Civic Centre to Lepage Contracting for \$13,342.71 with the work to be completed by May 15, 2017.

Carried.

51/2017

DORWARD: That we award the tender for the re-lighting project at the Civic Centre to AIM Electric for \$7,100 with the work to be completed by April 30, 2017.

Carried.

2017 Operating and Capital Budget

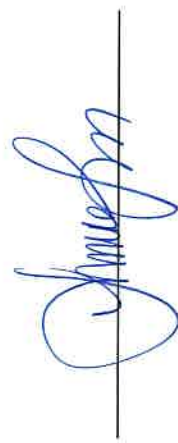

Council began their operating and capital budget deliberations.

Adjournment

52/2017

DORWARD: That this meeting be adjourned at 9:50 p.m.

Carried.



Agenda for the April 10, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

CONFLICT OF INTEREST

APPROVAL (or amendment) OF AGENDA

MAINTENANCE – 7 p.m. – Scott Scrimbitt

APPROVAL (or amendment) OF MINUTES – March 13, March 22

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

DELEGATION – Grace McTavish – 7:30 p.m. – LDT support

REPORTS

- CATPC Roads Presentation
- Facilities Committee Minutes
- Library Board Meeting
- RCMP Community Consultation Mtg
- RCMP Mtg
- SaskWater – February report

OLD BUSINESS

- Park benches
- Flag pole info from Colleen
- Self-watering flower pots
- Garbage container quote
- TSL – lift station repair quotes
- Kova Engineering quote
- Canus Grains
- Employee Reviews
- Epicjib – July 1st
- Sarah’s Cove Roads
- April 12th public meeting agenda

CORRESPONDENCE

- CATPC
- Esther Martens – main street concerns
- FCM – legal defense fund
- Ministry of Education – potential school mill rates
- Ron Hundebly – water line extension
- Tom Lukiwiski, MP
- WaterWolf – introduction letter
- Canadian Heritage – Canada Day Grant \$3,000
- Resort Village of Coteau – board of revision
- Tree Canada – Tree to our Nature grant – not selected
- WaterWolf – introduction letter, MOA re: District BOR

NEW BUSINESS

- Transfer Site
- Lakeshore Stampede – community event permit
- Business Walk
- Massage Therapist
- Suggestion Box
- UMAAS Convention
- Donor’s Choice
- Summer Maintenance Position
- Solnicka Septic Services – lagoon access
- CIF grant (for Canada Day)
- FSIN
- Tax Enforcement
- Campbell – garage & shed on Village property
- Civic Centre – elevator safety inspection
- Audited Financial Statements
- Elbow Trail

BUDGET

ADJOURNMENT

Next Council Meeting – Monday, May 8th

Minutes from the April 10, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None.

Agenda

SOGGIE: That the agenda be accepted as amended.

Carried.

49/2017

Maintenance

Town Foreman Scott Scrimbitt attended the meeting at 7 p.m. to discuss maintenance issues/concerns, including mower pricing, rear tractor tires, drainage, the pond in the community park, lift station repair quotes, semi trailer cleanouts, and the docks at Tuft's Bay/Bayshore.

In-Camera

50/2017

BROCHU:

That this meeting go in camera at 7:03 p.m. to discuss applications for the summer maintenance position, as per Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried.

Council returned from the closed session at 7:07 p.m.

Summer Maintenance Position

51/2017

DORWARD:

That we hire Cassidy Ebenal for the Summer Maintenance Position at a wage of \$16/hr.

Carried.

Commercial Truck Clean Out

52/2017

BROCHU:

That the cleaning out of commercial trucks within the Village of Elbow limits will not be allowed.

Mayor Hundebly requested a recorded vote

For:

Hundebly, Dorward, Hoppenreys, Soggie, Brochu

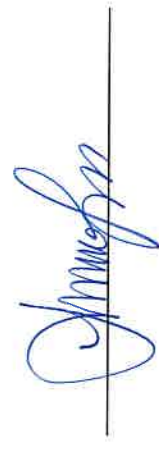
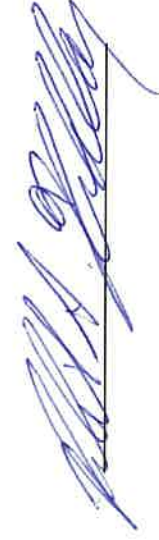
Against:

none

Mayor Hundebly declared the motion

Carried.

Town Foreman Scott Scrimbitt left the meeting at 7:35 p.m.



Delegation – 7:35 p.m. – Grace McTavish

Grace McTavish attended the meeting to discuss tourism in our community, Lake Diefenbaker Tourism, and economic development.

Grace McTavish left the meeting at 8:12 p.m.

Minutes

53/2017

BROCHU: That the minutes of the March 13, 2017 regular meeting and March 22, 2017 special meeting be accepted as presented. Carried.

Financial Statement

54/2017

HUNDEBY: That the bank reconciliation and financial statement for the month of March 2017 be accepted as presented. Carried.

Accounts Payable

55/2017

BROCHU: That the accounts be paid as presented. Carried.

Reports

Council reviewed the “Roads” presentation from the CATPC workshop.

Council was presented with the minutes from the March 2, 2017 Facilities Committee Meeting.

Council was presented with the minutes from the March 24, 2017 Library Board Meeting.

Council was presented with a report from Sgt. Mark Langager on the RCMP Community Consultation Meeting, and Councillor Hoppenreys reported on this meeting that she attended along with Councillor Brochu.

Council was presented with the February SaskWater report.

Flag Poles

56/2017

SOGGIE: That the CAO is authorized to order 6 - 20’ and 2 - 25’ flag poles from West Country Photo Ltd. for \$3,831.72. Carried.

Self-Watering Planters

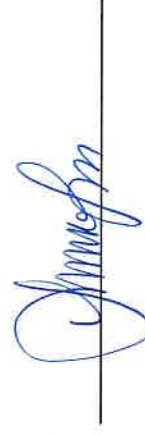
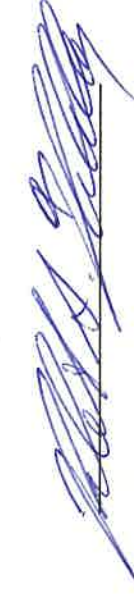
57/2017

DORWARD: That the CAO is authorized to order eight self-watering planters from Costco for a total price of \$710.31. Carried.

Garbage Containers

58/2017

HUNDEBY: That the CAO is authorized to order seven garbage containers from Equinox Environmental Products for a total price of \$4,938.00. Carried.



Lift Station Repairs

- 59/2017 HUNDEBY: That we approve the proposal from TSL Mechanical to repour the bottom of the manhole outside the main lift station for \$3,500 with the Village being responsible for the vacuum trucks while the lift station is shut down. Carried.
- 60/2017 HUNDEBY: That we approve the proposal from Kova Engineering to inspect and certify the overhead crane rail at the main lift station and the lifting hooks and structure in the Sarah's Cove lift station for \$3,100. Carried.

Epicjib Aerial Media

- 61/2017 DORWARD: That we book Epicjib to take aerial and ground video and/or photos to provide a 3-5 minutes video of the Village and area on July 1, 2017 for \$3200 + tax. Carried.

Nunweiler/Hundeby Waterline Extension

- 62/2017 HOPPENREYS: That we agree to extend water line to allow Ron Hundeby three more hookups and that the 2" line be changed to a 4" line. Carried.

WaterWolf District Planning Commission

- 63/2017 DORWARD: That we renew our membership with the WaterWolf District Planning Commission and confirm our intention to remain a member municipality for 2017/2018. Carried.
- 64/2017 HOPPENREYS: That we agree that the Council for the Town of Dundurn, Saskatchewan be considered the "Leading/Intermediate Municipality" to facilitate the invoicing process for the District Board of revision services provided to the Village of Elbow through WaterWolf. Carried.

Community Event License

- 65/2017 HOPPENREYS: That we approve the issue of a Community Event License to the Lakeshore Stampede Committee for a function to take place in the Elbow Rodeo Grounds in Elbow on the following dates and times: July 21, 2017 from 2 p.m. – 2 a.m., July 22, 2017 from 2 p.m. – 2 a.m., and July 23, 2017 from 12 p.m. – 12 a.m. Carried.

UMAAS Convention

- 66/2017 HUNDEBY: That the CAO attend the UMAAS Convention June 7 – 9, 2017. Carried.

Annual Donor's Choice Campaign

- 67/2017 SOGGIE: That the Village Office staff conduct the annual Donor's Choice Campaign again this year. Carried.

Lagoon Permit

68/2017

HUNDEBY: That we give permission for Solnicka Septic Services to dispose liquid domestic waste into the Village of Elbow lagoon based on the lagoon agreements in place. Carried.

Community Initiatives Fund

69/2017

DORWAD: That the CAO make application to the Community Initiatives Fund – Community Grant for our Canada Day activities. Carried.

Tax Enforcement

70/2017

BROCHU: That Council authorizes the treasurer to proceed to acquire title on the following properties:
Lot 12, Block 4, Plan Q7107
Lot 13, Block 4, Plan Q7107
Lots 5 & 5, Block 7, Plan Q7107
Lots 1 & 2, Block 9, Plan M3311
Lots 19 & 20, Block 4, Plan Q7107

Mayor Hundebey requested recorded vote

For: Dorward, Hundebey, Hoppenreys, Brochu, Soggie
Against: none

Mayor Hundebey declared the motion

Carried.

Extension of Meeting

71/2017

DORWARD: That we extend the meeting past 10 p.m. for half an hour. Carried.

In-Camera

72/2017

HUNDEBY: That this meeting go in camera at 9:55 p.m. to discuss employee matters, as per Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

Council returned from the closed session at 10:12 p.m.

Employee Wages

73/2017

HOPPENREYS: That we increase Claudia Diederich’s wage by \$1.50 per hour retroactive to January 1, 2017. Carried.

74/20177

HUNDEBY: That we increase Scott Scrimbitt’s salary by \$1,500 per year, retroactive to January 1, 2017. Carried.

Councillor Brochu requested recorded vote

For: Dorward, Hundebey, Hoppenreys, Soggie
Against: Brochu

Mayor Hundebey declared the motion

Carried.

CAO Yvonne Jess left the meeting at 10:30 p.m.

CAO Yvonne Jess returned to the meeting at 10:37 p.m.

75/2017

HOPPENREYS: That we increase Yvonne Jess' salary by \$2,500 per year, retroactive to January 1, 2017. Carried.

Adjournment

76/2017

DORWARD: That this meeting be adjourned at 10:46 p.m. Carried.

CORRESPONDENCE

- CATPC – AGM Notice
- Esther Martens – main street concerns
- FCM – legal defense fund
- Ministry of Education – potential school mill rates
- Ron Hudeby – water line extension
- Tom Lukiwiski, MP
- WaterWolf
- Canadian Heritage – Canada Day Grant
- Resort Village of Coteau – board of revision
- Tree Canada – Tree to our Nature grant

ACCOUNTS PAYABLE

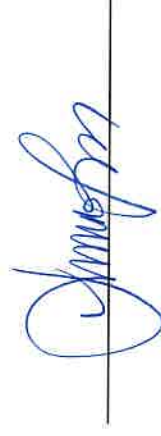
Payment #	Vendor	Date	Amount
Computer Cheques			
9164	Adventure Printing Ltd.	4/11/2017	475.76
9165	Colleen Hoppenreys	4/11/2017	90.00
9166	Robert A. Hudeby	4/11/2017	216.50
9167	Heidi Soggle	4/11/2017	215.00
9168	The Davidson Leader	4/11/2017	32.61
9169	Claudia Diederich	4/11/2017	34.42
9170	Braden Fast	4/11/2017	40.00
9171	Rod Daniluk	4/11/2017	50.00
9172	Paul Ganes	4/11/2017	50.00
9173	Scott Fiske	4/11/2017	50.00
9174	Dan Hoppenreys	4/11/2017	50.00
9175	Ron Sisetsky	4/11/2017	50.00
9176	Rick Ector	4/11/2017	50.00
9177	Glen Amor	4/11/2017	75.00
9178	Kevin Luchia	4/11/2017	50.00
9179	Scott Scrimbitt	4/11/2017	50.00
9180	Trevor Darnent	4/11/2017	50.00
9181	Greg Cox	4/11/2017	50.00
9182	Blake Donward	4/11/2017	50.00
9183	Colleen Hoppenreys	4/11/2017	37.59
9184	Five Hills Health Region	4/11/2017	10.00
9185	Meridan Inspections Ltd.	4/11/2017	504.89
9186	The Outlook	4/11/2017	45.36
9187	R & J Lakeside Service Ltd.	4/11/2017	409.26
9188	Rent-It Store & Tool Supply	4/11/2017	1,706.18
9189	Saskatchewan Research Council	4/11/2017	122.05
9190	Success Office Systems	4/11/2017	15.75
9191	SUMA	4/11/2017	55.77
9192	Twigg & Company	4/11/2017	5,827.50

Payment #	Vendor	Date	Amount
9193	V. of Elbow MasterCard Acct	4/11/2017	1,191.69
9194	WaterWolf Planning Inc.	4/11/2017	1,273.86
9195	Elbow Fine Foods	4/12/2017	16.49
9196	Friends of the Elbow Trail	4/12/2017	2,500.00
9197	Claudia Diederich	4/12/2017	750.00
9198	Yvonne Jess	4/12/2017	1,245.00
9199	Scott Scrimbitt	4/12/2017	845.00
9200	Loraas Disposal Services Ltd.	4/24/2017	5,310.71
9201	SaskPower	4/24/2017	3,623.66
9202	SaskTel CPP	4/24/2017	387.41
9203	SaskWater Accounts Receivable	4/24/2017	6,138.93
9204	V. of Elbow MasterCard Acct	4/24/2017	990.19
9205	Village of Elbow	4/24/2017	276.85
9206	West Country Photo Ltd.	4/27/2017	4,091.46
9207	Robert A. Hundeby	4/28/2017	250.00
9208	Elbow & District Museum	4/28/2017	300.00
9209	Claudia Diederich	4/28/2017	1,317.49
9210	Yvonne Jess	4/28/2017	2,673.83
9211	Scott Scrimbitt	4/28/2017	2,595.54
9212	Debbie Stevenson	4/28/2017	500.00
9213	MEPP	4/28/2017	2,287.76
9214	Metalman Art & Design	4/28/2017	11,544.00
9215	Receiver General	4/28/2017	4,497.58
9216	V. of E. ITF W. Cafferata	4/28/2017	50.00
9217	West Country Photo Ltd.	4/28/2017	490.62
9218	SGI	4/30/2017	308.00
9219	SUMA	4/30/2017	703.64
9220	Sun West School Division	4/30/2017	3,209.21
	Total:		69,832.56

Total for General:

69,832.56

Payments Printed: 57

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending March 31, 2017

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	534.09	1,750.12		1,750.12	
Fees and Charges	4,736.06	7,699.11		7,699.11	
Utilities	32,790.66	42,406.25		42,406.25	
Grants	9,357.20	23,888.46		23,888.46	
Grants in Lieu of Taxes	1,945.83	6,250.49		6,250.49	
Investment Income and Commissions	286.75	589.57		589.57	
Total Revenues:	49,650.59	82,584.00	0.00	82,584.00	0.00
Expenditures					
General Government Services	14,461.13	52,139.76		(52,139.76)	
Protective Services	221.58	1,035.09		(1,035.09)	
Transportation Services	7,725.39	24,405.13		(24,405.13)	
Environmental Health Services	4,367.02	7,987.15		(7,987.15)	
Public Health and Welfare Services		365.66		(365.66)	
Recreation and Cultural Services	11,646.89	38,416.08		(38,416.08)	
Utilities	8,916.11	25,788.88		(25,788.88)	
Total Expenditures:	47,338.12	150,137.75	0.00	(150,137.75)	0.00
Change in Net Financial Assets	2,312.47	(67,553.75)	0.00	(67,553.75)	0.00
Change in Net Assets	2,312.47	(67,553.75)	0.00	(67,553.75)	0.00
Change in Surplus	2,312.47	(67,553.75)	0.00	(67,553.75)	0.00


Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			626.20
Cash - Bank - Demand	(16,438.74)	19,419.48	622,120.68
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	286.75	589.57	473,477.07
Cash - MasterCard Account			1,000.00
Total Cash:	(16,151.99)	20,009.05	1,663,423.95

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(1,619.82)	(4,469.34)	24,689.91
Municipal - Tax Receivable - Arrears	(4,199.61)	(32,208.32)	24,350.04
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(5,819.43)	(36,677.66)	47,680.17

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

April 10, 2017
(Date)

Robert A. Hundebly, Mayor

Agenda for the May 4, 2017 special meeting of the Council of the Village of Elbow to be held at 7:30 p.m. at the Elbow Village Office.

CALL TO ORDER

CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA

BUDGET:

1. Picnic Shelter
2. Lift Station
3. Rink
4. Mower quotes
5. Facilities Committee budget requests
6. Filing cabinet price
7. Museum Committee budget requests
8. Orchard Committee budget requests
9. Painting Village Office
10. Curling Rink/Gym reno
11. Tuft's Bay/Bayshore docks

OLD BUSINESS

- Canus Grains
- SaskWater

ADJOURNMENT

Next Council Meeting – Monday, May 8th

Minutes from the May 4, 2017, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council meeting to order at 7:34 p.m.

Declaration of Conflict of Interest

None.

Agenda

77/2017 SOGGIE: That the agenda be accepted as presented. Carried.

2017 Operating and Capital Budget

Council continued their operating and capital budget deliberations.

Mower Purchase

78/2017

HOPPENREYS: That we purchase a new John Deere zero turn mower from Western Sales for \$23,000. Carried.

Office Storage

79/2017

HUNDEBY: That the CAO is authorized to purchase a multi-store metal cabinet from Supreme Basics for \$800. Carried.

Village Office Building

80/2017

DORWARD: That we accept the quote from Devin Ellscheid to repair and/or replace missing shakes, scrape off loose paint, and repaint the Village Office building exterior for \$7,750. Carried.

Curling Rink Area/Gym Expansion

81/2017

DORWARD: That at this time, Council is not interested in pursuing the expansion of, or major renovation of, the Elbow Fitness Centre. Carried.

Extension of Meeting

82/2017

HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

Adjournment

83/2017

HOPPENREYS: That this meeting be adjourned at 11:05 p.m. Carried.



Agenda for the May 8, 2017 regular meeting of the Council of the Village of Elbow to be held at 6:00 p.m. at the Elbow Village Office.

CALL TO ORDER

CONFLICT OF INTEREST

APPROVAL (or amendment) OF AGENDA

MAINTENANCE

APPROVAL (or amendment) OF MINUTES – April 10, May 4

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

BUDGET

REPORTS

- CATPC presentation
- CATPC AGM report
- CATPC Workshop report
- Planning Workshop report
- SaskWater – March report
- MOU with FSIN
- Infrastructure Committee Mtg

OLD BUSINESS

- Picnic Shelter
- HICC asphalt
- Tuft's Bay/Bayshore docks
- Audited Financial Statements

CORRESPONDENCE

- Ministry of Highways and Infrastructure – reply to Village's letter
- Glen & Tracy Amor – comments/concerns
- Glen Amor – Fire Dept concerns
- Ministry of Government Relations – confirmed education mill rates
- Rick Jukes – water bill
- SaskWater – consumer notification water supply
- SaskWater – consumer notification distribution
- Teen Challenge Golf Classic – sponsorship
- Town of Lumsden – RCMP Policing Costs
- Deb Stevenson – letter of resignation
- Elbow & District Museum – thank you
- SUMA Urban Voice
- Tourism SK – Sask Tourism Week

NEW BUSINESS

- Community Park/Transfer Site worker
- Janitor position – list of duties
- SUMA Golf Tournament
- Saskatchewan Crime Stoppers donation
- SUMA Town Sector Meeting
- SUMA Workshop – Government Relations & Advocacy
- Lakeshore Stampede
- Building Permits
 - o Tyler & Stacey Gifford
 - o Ryan Boyle
- Parcel B
- Volunteer Appreciation Supper
- Vandalism at gym

ADJOURNMENT

Next Council Meeting

Minutes from the May 8, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hudeby, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hudeby called the Council Meeting to order at 6:00 p.m.

Declaration of Conflict of Interest

None.

Agenda

84/2017 DORWARD: That the agenda be accepted as amended. Carried.

Maintenance

Town Foreman Scott Scrimbitt attended the meeting at 6 p.m. to discuss maintenance issues/concerns, including his opinion that we should look at a skid steer instead of buying a new mower, the grader isn't being used because it sinks into the bad spots in the roads so he's been using the land leveler instead, and 1.5" gravel has been applied to the bad spots on the truck route road and Railway Avenue, and discussed culverts and drainage.

Tuft's Bay Docks

85/2017 BROCHU: That we hire Lynden Lepage to clean up the docks on the boat launch side of Tuft's Bay as well at the floating ones for \$5,000 before the May long weekend. Carried.

Minutes

86/2017 SOGGIE: That the minutes of the April 10, 2017 regular meeting and the May 4, 2017 special meeting be accepted as presented. Carried.

Motion Rescinded – Mower Purchase

87/2017 HOPPENREYS: That we rescind motion 78/2017 from the May 4, 2017 Special Meeting in regards to the purchase of a new mower. Carried.

Town Foreman Scott Scrimbitt left the meeting at 7 p.m.

Financial Statements

88/2017 HUNDEBY: That the bank reconciliation and financial statement for the month of April 2017 be accepted as presented. Carried.

Accounts Payable

89/2017 DORWARD: That the accounts be paid as presented, holding back the cheque to AIM Electric until they finish the project at the Civic Centre. Carried.



Reports

Council reviewed the reports from Councillor Soggie on the CATPC Workshop (March 22nd) that she attended with Mayor Hudeby and Foreman Scott Scrimbitt, and the CATPC AGM (April 18th) that she attended.

Council reviewed the report from Councillor Brochu on the Planning Workshop she attended on April 19th.

Council was presented with the March SaskWater report.

Mayor Hudeby reported on the FSIN Memorandum of Understanding press conference he attended on April 25th.

Mayor Hudeby reported on the Infrastructure Committee Meeting that was held the morning of May 8th.

FSIN MOU

90/2017

BROCHU:

That the Village of Elbow sign the Memorandum of Understanding with the FSIN to eliminate racism throughout our Ancestral Lands/Province. Carried.

Picnic Shelter

Mayor Hudeby reported on his discussions with the engineer and contractor regarding the rebuild.

2016 Audited Financial Statements

91/2017

BROCHU:

That the 2016 audited financial statements, prepared by Twigg & Company, be accepted as presented. Carried.

2017 Education Property Tax Mill Rates

92/2017

HOPPENREYS:

That the 2017 Education Property Tax Mill Rates, as noted below, be accepted and levied on all taxable properties within the Village of Elbow:

- Agricultural Property – 1.43 mills
- Residential Property – 4.12 mills
- Commercial/Industrial – 6.27 mills
- Resource (oil/gas, mines, pipelines) – 9.68 mills

Carried.

Rink & Civic Centre Janitor

93/2017

SOGGIE:

That we accept Deb Stevenson’s resignation as Janitor for the Rink and Civic Centre. Carried.

Seasonal Transfer Site/Community Park Position

94/2017

SOGGIE:

That we hire Clinton Ruuth for the Transfer Site/Community Park position at an hourly rate of \$14.50. Carried.

Crime Stoppers

95/2017

BROCHU:

That we voluntarily contribute \$100 to Saskatchewan Crime Stoppers. Carried.

Building/Development Permits

96/2017

HOPPENREYS: That we approve the following Building and Development Permits based on the plan review by our Building Official:
 #3/2017 – Tyler & Stacey Gifford – 118 Sarah Dr S
 #4/2017 – Ryan Boyle – 257 Saskatchewan St
 Carried.

2017 Operating and Capital Budget

Council continued their operating and capital budget deliberations.

Extension of Meeting

97/2017

DORWARD: That we extend the meeting past 10 p.m. for half an hour.
 Carried.

2017 Operating and Capital Budget

98/2017

HUNDEBY: That we set the 2017 municipal mill rate at 4.22 mills, which is no increase from 2016.
 Carried.

99/2017

HOPPENREYS: That we approve the 2017 Operating and Capital Budget as prepared.
 Carried.

Adjournment

100/2017

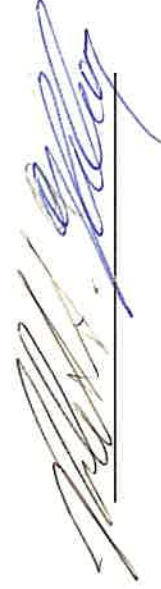
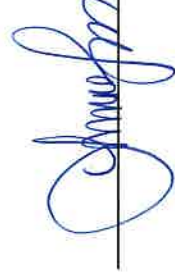
HOPPENREYS: That this meeting be adjourned at 10:25 p.m.
 Carried.

CORRESPONDENCE

- Ministry of Highways and Infrastructure
- Glen & Tracy Amor – comments/concerns
- Glen Amor – Fire Department concerns
- Ministry of Government Relations – confirmed education mill rates
- Rick Jukes – water bill
- SaskWater – consumer notification water supply
- SaskWater – consumer notification water distribution
- Teen Challenge Golf Classic – sponsorship
- Town of Lumsden – RCMP Policing costs
- Deb Stevenson – letter of resignation
- Elbow & District Museum – thank you
- SUMA Urban Voice
- Tourism SK – Sask Tourism Week

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9221	AIM Electric Ltd.	5/11/2017	7,020.75
9222	B & D Horizontal Drilling Ltd.	5/11/2017	43,008.00
9223	Robert A. Hundebly	5/11/2017	40.00
9224	Joanne Brochu	5/11/2017	487.00
9225	Saskatchewan Crime Stoppers	5/11/2017	100.00
9226	Stacey Dorward	5/11/2017	61.01
9227	Elbow Fine Foods	5/11/2017	50.13

Payment #	Vendor	Date	Amount
9228	Claudia Diederich	5/11/2017	37.16
9229	EpicJib Aerial Media	5/11/2017	1,600.00
9230	Paul Ganes	5/11/2017	50.00
9231	Scott Fliske	5/11/2017	50.00
9232	Ron Sisetsky	5/11/2017	50.00
9233	Ryan Boyle	5/11/2017	50.00
9234	Keith Bryenton	5/11/2017	50.00
9235	Flooor Inc.	5/11/2017	50.00
9236	Meridan Inspections Ltd.	5/11/2017	338.26
9237	Minister of Finance	5/11/2017	315.00
9238	The Outlook	5/11/2017	30.00
9239	Rent-It Store & Tool Supply	5/11/2017	57.96
9240	Saskatchewan Research Council	5/11/2017	377.62
9241	Summit Excavating Inc.	5/11/2017	82.68
9242	SUMA	5/11/2017	1,179.37
9243	Urban Municipal Admin Assoc	5/11/2017	180.40
9244	V. of Elbow MasterCard Acct	5/11/2017	199.50
9245	SK Workers' Compensation Board	5/11/2017	983.66
9246	Claudia Diederich	5/11/2017	2,116.31
9247	Kassidy Ebenal	5/15/2017	750.00
9248	Yvonne Jess	5/15/2017	820.00
9249	Scott Scrimbitt	5/15/2017	1,245.00
9250	Village of Elbow - Petty Cash	5/15/2017	851.72
9251	James Nielson	5/18/2017	68.05
9252	Loraas Disposal Services Ltd.	5/23/2017	7,275.45
9253	SaskPower	5/23/2017	4,329.43
9254	SaskTel CPP	5/23/2017	3,089.17
9255	SaskWater Accounts Receivable	5/23/2017	382.72
9256	Village of Elbow	5/23/2017	7,413.95
9257	Tammy Lemcke	5/26/2017	372.96
9258	Robert A. Hundeby	5/31/2017	715.00
9259	Claudia Diederich	5/31/2017	250.00
9260	Stacey Doward	5/31/2017	1,104.82
9261	Kassidy Ebenal	5/31/2017	425.96
9262	Yvonne Jess	5/31/2017	1,819.67
9263	Clinton Ruuth	5/31/2017	2,350.27
9264	Scott Scrimbitt	5/31/2017	1,365.06
9265	Debbie Stevenson	5/31/2017	2,401.40
9266	MEPP	5/31/2017	274.04
9267	Receiver General	5/31/2017	2,067.94
9268	Receiver General	5/31/2017	3,894.34
9269	V. of E. ITF W. Caiferata	5/31/2017	1,042.35
9270	SUMA	5/31/2017	50.00
9271	Sun West School Division	5/31/2017	714.40
9272	V. of Elbow MasterCard Acct	5/31/2017	827.06
			841.95
		Total:	105,257.52

Total for General: 105,257.52

Payments Printed: 52

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending April 30, 2017

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	485.13	2,235.25		2,235.25	
Fees and Charges	3,196.67	16,655.78		16,655.78	
Utilities	3,909.73	50,189.66		50,189.66	
Grants		23,888.46		23,888.46	
Grants in Lieu of Taxes	1,899.05	8,149.54		8,149.54	
Investment Income and Commissions	897.52	1,487.09		1,487.09	
Other Revenues	200.00	200.00		200.00	
Total Revenues:	10,588.10	102,805.78	0.00	102,805.78	0.00
Expenditures					
General Government Services	20,334.11	72,473.87		(72,473.87)	
Protective Services	585.80	1,620.89		(1,620.89)	
Transportation Services	25,995.54	50,400.67		(50,400.67)	
Environmental Health Services	4,969.33	12,956.48		(12,956.48)	
Public Health and Welfare Services	(159.15)	206.51		(206.51)	
Recreation and Cultural Services	5,709.61	44,125.69		(44,125.69)	
Utilities	6,544.92	32,333.80		(32,333.80)	
Total Expenditures:	63,980.16	214,117.91	0.00	(214,117.91)	0.00
Change in Net Financial Assets	(53,392.06)	(111,312.13)	0.00	(111,312.13)	0.00
Change in Net Assets	(53,392.06)	(111,312.13)	0.00	(111,312.13)	0.00
Change in Surplus	(53,392.06)	(111,312.13)	0.00	(111,312.13)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			626.20
Cash - Bank - Demand	(7,557.78)	11,861.70	614,562.90
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	334.06	923.63	473,811.13
Cash - MasterCard Account			1,000.00
Total Cash:	(7,223.72)	12,785.33	1,656,200.23

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(1,759.29)	(6,228.63)	22,930.62
Municipal - Tax Received - Current	(76.68)	(76.68)	(76.68)
Municipal - Tax Receivable - Arrears	(7,602.39)	(39,810.71)	16,747.65
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(9,438.36)	(46,116.02)	38,241.81

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

May 8 2017
(Date)

Robert A. Hundebly, Mayor

Minutes from the May 16, 2017, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly (electronically), Councillors Blake Dorward (electronically), Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council meeting to order at 8:30 p.m. to discuss the Saskatchewan Street project and gravel.

Mayor Hundebly turned the chair over to Deputy Mayor Hoppenreys.

Saskatchewan Street Project

Mayor Hundebly reported on his meeting with Covenant Construction on May 15th regarding the Saskatchewan Street project, and the estimate they submitted.

Councillor Dorward left the meeting at 8:45 p.m.

Councillor Dorward returned at 8:55 p.m.

101/2017

BROCHU: That we do not accept the estimate from Covenant Construction, and that we get a plan in place for our Saskatchewan Street project and tender it out for work to commence in the fall of 2017.
Carried.

Gravel

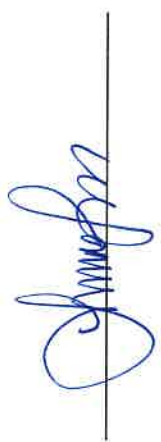
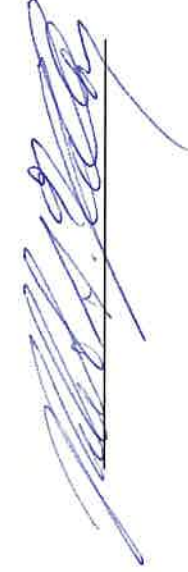
102/2017

HUNDEBY: That we approve paying James Nielson up to \$7,000 for gravel.
Carried.

Adjournment

103/2017

DORWARD: That this meeting be adjourned at 9:22 p.m. Carried.



Agenda for the June 20, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

CONFLICT OF INTEREST

APPROVAL (or amendment) OF AGENDA

MAINTENANCE – 7 p.m. – Scott Scrimbitt

DELEGATION – Glen Amor, Fire Chief – 7:30 p.m.

DELEGATION – Chad Campbell – 8 p.m.

APPROVAL (or amendment) OF MINUTES – May 8, May 16

- Business rising from the minutes

FINANCIAL STATEMENTS

- Qtrade – letter of directive

ACCOUNTS PAYABLE

- Lakeshore Stampede Purchase

REPORTS

- Infrastructure Committee – Minutes from May 8th mtg
- Library Board – Minutes from May 24th mtg
- SaskWater – April & May reports

OLD BUSINESS

- Picnic Shelter
- Saskatchewan Street Project
- Gravel Tenders
- Kova Engineering report
- Community Appreciation Supper
- Canada Day – any last minute planning

CORRESPONDENCE

- Community Planning – Residential Subdivision
- Braden Fast – curling rink
- Braden Fast – Facilities Committee
- Community Initiative Fund
- Clean Water & Wastewater Fund
- Elbow Museum – moving machinery
- Elbow Museum – watering
- Elbow United Church – sewer cleanout
- Faye Miles – concerns with cemetery
- Government Relations – Revenue Sharing
- Irene Daniluk – concerns with cemetery and Civic Centre
- Lucyna Pettigrew – street speeding
- Lake Diefenbaker Tourism – membership opportunities
- Meryl Joel & Dee Cathcart – New Horizons Senior Grant
- Multicultural Council of Saskatchewan
- PARCS Update
- Service Canada – summer student grant
- Saskatchewan Indian Institute of Technologies
- WaterWolf – May 8th member letter & April 3rd Exec Board Mtg Minutes
- Rod Daniluk – RV sites on Parcel P
- SaskTel – upgrade wireless LTE Service

NEW BUSINESS

- Rink use
- Bayshore Building
- Mistusinne Rock
- EMO Coordinator
- Canada Day Parade Float
- Janitor position – contract
- Building Permit
 - o Don MacTavish – 120 Sunset Lane
- Swim platform/buoys
- Suggestion box items (May/June)
- SUMA Mayor’s Summer School
- Assessment Appel
- SaskWater Agreement – Potable Water Supply Agreement

ADJOURNMENT

Minutes from the June 20, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Agenda

104/2017

DORWARD: That the agenda be accepted as amended.

Carried.

Declaration of Conflict of Interest

Councillor Dorward indicated he will be declaring a conflict of interest with the Janitor Contract as his wife is an applicant.

Delegation – 7 p.m. – Glen Amor, Fire Chief

Glen Amor attended the Council meeting to discuss his concerns with the fire equipment being “call ready” at all times. Glen indicated that a checklist will be developed for the VFD members to go through when returning the truck after a fire, a log book for the truck, and it was understood that Scott Scrimbitt will start the truck on regular basis.

Glen Amor left the meeting at 7:30 p.m.

Maintenance

Town Foreman Scott Scrimbitt attended the meeting at 7 p.m. to discuss maintenance issues/concerns, including gravel tenders, Kova Engineering report on lift stations, Fire Department, Canada Day preparations, the Museum Committee’s requests, the Cemetery and Civic Centre maintenance, and that he’s getting pricing on a used skid steer.

Gravel Tender

105/2017

HOPPENREYS: That we award the gravel tender to James Nielson for \$25.50/cu yd. Carried.

Delegation – 8 p.m. – Chad Campbell

Chad Campbell attended the Council meeting to discuss the location of his detached garage and garden shed.

Chad Campbell left the meeting at 8:10 p.m.

Scott Scrimbitt left the meeting at 8:40 p.m.

Minutes

106/2017

BROCHU: That the minutes of the May 8, 2017 regular meeting be accepted as presented. Carried.





107/2017

SOGGIE: That the minutes of the May 16, 2017 special meeting be accepted as presented. Carried.

Financial Statements

108/2017

HUNDEBY: That the bank reconciliation and financial statement for the month of May 2017 be accepted as presented. Carried.

Accounts Payable

109/2017

HOPPENREYS: That the accounts be paid as presented. Carried.

Reports

Council was presented with the minutes from the May 8, 2017 Infrastructure Committee, and Mayor Hundebey reported on his meeting with committee members Norma Johnson and Kim Trew.

Council was presented with the Elbow Library Board's May 24, 2017 meeting minutes.

Council was presented with the April and May SaskWater reports.

Mayor Hundebey reported on the Multicultural Council of Saskatchewan meeting he attended on June 7, 2017.

Mayor Hundebey reported on his meeting with Clive Diller and Chief Delorme, of the Cowessess First Nation on June 19, 2017 regarding development in the area.

Councillor Brochu reported on her meeting with Ken Hahn from ASL Paving regarding to our Saskatchewan Street project.

Multicultural Council of Saskatchewan Pledge

110/2017

BROCHU: That we commit to uphold the Saskatchewan motto "From Many Peoples Strength" and actively support welcoming and inclusive communities that create a sense of home and belonging for all people, and that we post the pledge on our website and Facebook page encouraging others to take the pledge.

Mayor Hundebey requested a recorded vote.

For: Hundebey, Dorward, Brochu, Hoppenreys, Soggie
Against: NONE.

Mayor Hundebey declared the motion

Carried.

Extension of Meeting

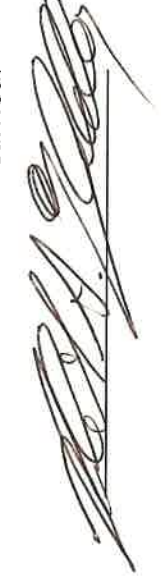
111/2017

HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

New Horizon Senior Grant

112/2017

SOGGIE: That we send a letter of support to the Lakeview Friendship Club for their application to the New Horizon Senior Grant for floor shuffleboard, and that we agree to rent the Rink and Civic Centre to this group for floor shuffleboard at the rate of \$10/person/month. Carried.



Community Planning – R.M. of Loreburn subdivision

113/2017

BROCHU: That the Village of Elbow make the recommendation to the Ministry of Government Relations, Community Planning Branch to approve the proposed subdivision in the SE ¼ Section 15-25-5-W3M in the R.M. of Loreburn. Carried.

Elbow United Church – Sewer Clean Out

114/2017

HUNDEBY: That we reimburse the Elbow United Church for their sewer line cleanout due to tree roots, as per our policy. Carried.

Civic Centre & Rink Janitor

Councillor Dorward declared a conflict of interest and left the mtg at 10:31 p.m.

115/2017

SOGGIE: That we hire Stacey Dorward as the Civic Centre and Rink Janitor, and authorize the Mayor and CAO to sign the Janitor Agreement as amended. Carried.

Councillor Dorward returned to the meeting at 10:40 p.m.

Swimming Dock & Buoys

116/2017

HUNDEBY: That we order 10 - 12" buoys, and a no wake speed buoy with labels from Lakeside Marina for use in the Tuft's Bay swimming area, for a price of \$1,060 + taxes. Carried.

117/2017

HUNDEBY: That we order the 10 x 10 floating platform from Marine Master with the ladder, for a price of \$3,170 + taxes. Carried.

Community Event License – Canada Day Committee

118/2017

HUNDEBY: That we approve the issue of a Community Event License to the Canada Day Committee for a function to take place on Saskatchewan Street on the following date/time: Saturday, July 1, 2017 from 3 p.m. – 1 a.m. Carried.

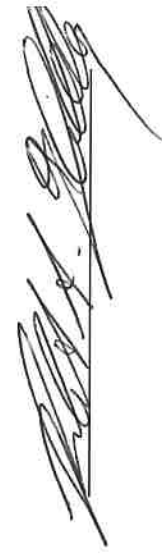
Adjournment

119/2017

HOPPENREYS: That this meeting be adjourned at 10:42 p.m. Carried.

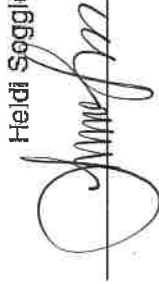
CORRESPONDENCE

- Community Planning – Residential Subdivision (RM of Loreburn)
- Braden Fast – curling rink
- Community Initiative Fund – applied for July 1st funding
- Clean Water & Wastewater Fund
- Elbow Museum – moving machinery
- Elbow Museum – watering
- Elbow United Church – sewer cleanout
- Faye Miles – concerns with cemetery
- Government Relations – Revenue Sharing
- Irene Daniluk – concerns with cemetery and Civic Centre
- Meryl Joel & Dee Cathcart – New Horizons Senior Grant
- Multicultural Council of Saskatchewan
- PARCS Update
- Service Canada – summer student grant
- Saskatchewan Indian Institute of Technologies
- WaterWolf – May 8th member letter & April 3rd Exec Board Mtg Minutes
- SaskTel – upgrade wireless LTE Service

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9273	Dale Norrish	6/13/2017	8,500.23
9274	Claudia Diederich	6/15/2017	750.00
9275	Kassidy Eberal	6/15/2017	820.00
9276	Yvonne Jess	6/15/2017	1,245.00
9277	Clinton Ruuth	6/15/2017	520.00
9278	Scott Scrimbitt	6/15/2017	845.00
9279	Loraas Disposal Services Ltd.	6/19/2017	6,257.42
9280	SaskPower	6/19/2017	3,031.89
9281	SaskTel CPP	6/19/2017	384.02
9282	SaskWater Accounts Receivable	6/19/2017	11,575.07
9283	Village of Elbow	6/19/2017	594.47
9284	Access 2000	6/22/2017	1,700.00
9285	Air Liquide Canada Inc.	6/22/2017	161.71
9286	Lorinda Bjorgan	6/22/2017	135.09
9287	Rod Caferata	6/22/2017	2,499.00
9288	Colleen Hoppenreys	6/22/2017	977.53
9289	Robert A. Hundeby	6/22/2017	380.00
9290	Heidi Soggie	6/22/2017	208.20
9291	Stacey Dorward	6/22/2017	47.67
9292	Elbow United Church	6/22/2017	262.50
9293	Elbow Fine Foods	6/22/2017	66.57
9294	Elbow Wellness Clinic	6/22/2017	25.00
9295	Claudia Diederich	6/22/2017	70.72
9296	Yvonne Jess	6/22/2017	185.50
9297	Scott Scrimbitt	6/22/2017	592.00
9298	Equinox Environmental	6/22/2017	4,938.15
9299	Garmac Management	6/22/2017	651.00
9300	Joel Florist	6/22/2017	1,243.20
9301	JR Enterprises Inc.	6/22/2017	511.88
9302	Kova Engineering (Sask) Ltd.	6/22/2017	3,494.50
9303	Lepage Contracting Ltd.	6/22/2017	7,457.10
9304	Edmund Mann	6/22/2017	1,512.00
9305	Master Industries Inc.	6/22/2017	2,789.12
9306	Meridan Inspections Ltd.	6/22/2017	588.00
9307	MuniSoft	6/22/2017	304.50
9308	James Nielson	6/22/2017	7,480.20
9309	Dale Norrish	6/22/2017	1,000.00
9310	Paysen Livestock Equipment	6/22/2017	3,373.65
9311	Prairie Janitorial Supply	6/22/2017	714.91
9312	R & J Lakeside Service Ltd.	6/22/2017	2,017.05
9313	Rent-It Store & Tool Supply	6/22/2017	61.00
9314	Riverbend Co-op Ltd.	6/22/2017	640.19
9315	Sask Sewer Services	6/22/2017	2,990.00
9316	Saskatchewan Research Council	6/22/2017	311.05
9317	Success Office Systems	6/22/2017	207.88
9318	SUMA	6/22/2017	969.33
9319	SaskWater Accounts Receivable	6/22/2017	940.80
9320	Technical Safety Authority	6/22/2017	85.00
9321	V. of Elbow MasterCard Acct	6/22/2017	811.09
9322	West Country Photo Ltd.	6/22/2017	745.92
9323	Wolseley Waterworks Group	6/22/2017	3,008.63
9324	Yvonne Jess	6/23/2017	700.00
9325	Colleen Hoppenreys	6/23/2017	700.00
9326	Robert A. Hundeby	6/23/2017	700.00
9327	Blake Dorward	6/23/2017	700.00
9328	Joanne Brochu	6/23/2017	700.00
9329	Heidi Soggie	6/23/2017	700.00




Payment #	Vendor	Date	Amount
9330	Dallas Fiddler-Boyer	6/29/2017	1,050.00
9331	Cash	6/29/2017	1,200.00
9332	Shirley Knutson	6/29/2017	300.00
9333	Ken Soggie	6/29/2017	5,000.00
9334	Robert A. Hundebly	6/30/2017	250.00
9335	Claudia Diederich	6/30/2017	1,110.93
9336	Stacey Dorward	6/30/2017	500.00
9337	Kassidy Ebenal	6/30/2017	1,402.96
9338	Yvonne Jess	6/30/2017	2,350.27
9339	Clinton Ruuth	6/30/2017	1,175.19
9340	Scott Scribitt	6/30/2017	2,401.40
9341	MEPP	6/30/2017	2,069.58
9342	Receiver General	6/30/2017	3,898.13
9343	Receiver General	6/30/2017	983.57
9344	V. of E. ITF W. Cafferata	6/30/2017	50.00
9345	SUMA	6/30/2017	706.33
9346	Sun West School Division	6/30/2017	924.48

Total: 120,253.58

Total for General: 120,253.58

Payments Printed: 74




Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending May 31, 2017

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	394.00	2,629.25	443,185.38	(440,556.13)	99.41-
Fees and Charges	45,278.00	61,980.78	95,373.00	(33,392.22)	35.01-
Utilities	27,927.58	78,176.24	290,700.00	(212,523.76)	73.11-
Grants	20,551.26	44,439.72	138,626.00	(94,186.28)	67.94-
Grants in Lieu of Taxes	2,157.07	10,306.61	27,619.00	(17,312.39)	62.68-
Investment Income and Commissions	876.12	2,363.21	23,000.00	(20,636.79)	89.73-
Other Revenues	4,346.00	4,546.00	3,800.00	746.00	19.63
Total Revenues:	101,530.03	204,441.81	1,022,303.38	(817,861.57)	80.00-
Expenditures					
General Government Services	9,509.89	81,983.76	232,971.30	150,987.54	64.81
Protective Services	(12,436.16)	(10,815.27)	28,163.51	38,978.78	138.40
Transportation Services	11,036.37	61,437.04	453,030.00	391,592.96	86.44
Environmental Health Services	4,360.63	17,317.11	62,800.00	45,482.89	72.42
Public Health and Welfare Services	(5,578.26)	(5,371.75)		5,371.75	
Planning and Development Services	7,051.80	51,177.49	17,500.00	17,500.00	100.00
Recreation and Cultural Services	49,268.59	81,602.39	155,026.25	103,848.76	66.99
Utilities			188,198.12	106,595.73	56.64
Total Expenditures:	63,212.86	277,330.77	1,137,689.18	860,358.41	75.62
Change in Net Financial Assets	38,317.17	(72,888.96)	(115,385.80)	42,496.84	36.83
Change in Net Assets	38,317.17	(72,888.96)	(115,385.80)	42,496.84	36.83
Transfers			214,060.00	214,060.00	100.00
Change in Surplus	38,317.17	(72,888.96)	(329,445.80)	256,556.84	77.88

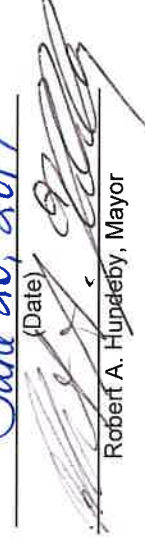
Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			626.20
Cash - Bank - Demand	(37,899.43)	(26,037.73)	576,663.47
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	438.06	1,361.69	474,249.19
Cash - MasterCard Account			1,000.00
Total Cash:	(37,461.37)	(24,676.04)	1,618,738.86

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(2,046.95)	(8,275.58)	20,883.67
Municipal - Tax Received - Current		(76.68)	(76.68)
Municipal - Tax Receivable - Arrears	495.78	(39,314.93)	17,243.43
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(1,551.17)	(47,667.19)	36,690.64

Certified correct and in accordance with the records

Presented to council on

June 20, 2017

(Date)


Robert A. Hundebly, Mayor



Yvonne Jess, Chief Administrative Officer

Agenda for the July 5, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

DELEGATION – Braden Fast & Carol Patterson – 7:30 p.m.

APPROVAL (or amendment) OF MINUTES – June 20

- Business rising from the minutes

ACCOUNTS PAYABLE

REPORTS

OLD BUSINESS

- Picnic Shelter

CORRESPONDENCE

- Braden Fast – curling rink
- Braden Fast – Facilities Committee
- Lucyna Pettigrew – street speeding
- Lake Diefenbaker Tourism – membership opportunities
- Rod Daniluk – RV sites on Parcel P

NEW BUSINESS

- Rink use
- Building Permit
 - o Don MacTavish – 120 Sunset Lane
- Suggestion box items (May/June)
- SUMA Mayor’s Summer School
- SaskWater Agreement – Potable Water Supply Agreement
- Picnic Tables – Tuft’s Bay
- SaskTel service
- Rodeo Event Permit
- Glen Amor – Fire Department Training
- Tuft’s Bay Swim Dock
- Canada Day
- Kids Program

ADJOURNMENT

Next Council Meeting – Monday, July 17th

Minutes from the July 5, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

Agenda

120/2017

BROCHU: That the agenda be accepted as amended.

Carried.

Declaration of Conflict of Interest

None.

Minutes

121/2017

DORWARD: That the minutes of the June 20, 2017 regular meeting be accepted as presented.

Carried.

Accounts Payable

122/2017

SOGGIE: That the accounts be paid as presented in addition to the bills to be submitted from Sweet Treats and Joanne Daniluk for Canada Day.

Carried.

Delegation – 7:30 p.m. – Braden Fast and Carol Patterson

Braden Fast and Carol Patterson attended the meeting on behalf of the Facilities Committee to discuss the proposals for work and/or renovations to the existing fitness centre and old curling facility. They requested support from Council to approach the ArenaPlex Committee to form a joint planning group to come up with a mutually agreeable project for the rink.

Braden Fast and Carol Patterson left the meeting at 8 p.m.

Facilities Committee/ArenaPlex Committee

123/2017

HOPPENREYS: That we support the Facilities Committee's request to involve the ArenaPlex Committee in a joint planning group to look at work and/or renovations at the rink facility.

Carried.

Lake Diefenbaker Tourism

124/2017

BROCHU: That we purchase a "municipal LDT membership" with Lake Diefenbaker Tourism for \$1,000

Carried.

Rod Daniluk – trailer use

125/2017

HUNDEBEY: That as per our Zoning Bylaw No. 08-05 and our Motor Homes and Trailers Bylaw No. 07-07, that we deny Rod Daniuk's request for trailer use on Parcel P.



Councillor Hoppenreys requested a recorded vote

For: Brochu, Soggie, Dorward, Hundebey
Against: Hoppenreys

Mayor Hundebey declared the motion

Carried.

Building/Development Permit

126/2017

HUNDEBY: That we approve the following Building and Development Permit based on the plan review by our Building Official:

#5/2017 – Don MacTavish – 120 Sunset Lane

Carried.

Community Event License

127/2017

HUNDEBY: That we repeal motion 65/2017 and issue a new Community Event License to the Lakeshore Stampede for a function to take place in the Elbow Rodeo Grounds in Elbow on the following dates and times: July 21, 2017 from 2 p.m. – 2 a.m., July 22, 2017 from 1 p.m. – 1 a.m., and July 23, 2017 from 12 p.m. – 12 a.m. Carried.

Alliance Pipeline Fire Department Information Night

128/2017

HUNDEBY: That the Village will pay for up to 10 members of the Elbow Volunteer Fire Department to attend the information night/training put on by Alliance Pipeline in Loreburn. Carried.

Reports

Councillor Soggie reported on the Kids Program. So far they have had, on average, 8 to 11 kids attend each week.

Councillor Hoppenreys reported on July 1st and the positive feedback received. The day saw approximately 400 served at the pancake breakfast, 50 entries in the kids bike parade, 62 floats in the parade, and supper served to 900 at the fish fry.

Suggestion Box

Council reviewed the items that had been submitted in the suggestion box in the Village Office.

SaskWater Potable Water Supply Agreement

Council reviewed the draft SaskWater Potable Water Supply Agreement and noted a few revisions they will request be made to the agreement.

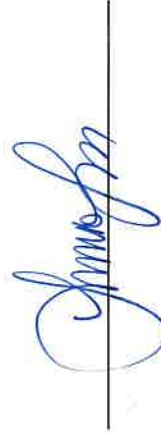
Adjournment

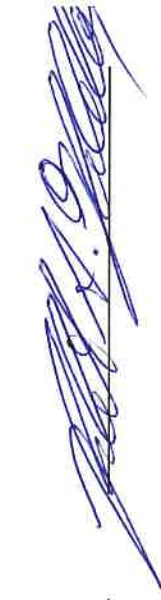
129/2017

HOPPENREYS: That this meeting be adjourned at 9:47 p.m. Carried.

CORRESPONDENCE

- Braden Fast – curling rink
- Braden Fast – Facilities Committee
- Lucyna Pettigrew – street speeding
- Lake Diefenbaker Tourism – membership opportunities
- Rod Daniluk – RV sites on Parcel P



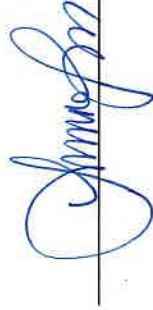


ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9347	Devin Ellscheid	7/06/2017	7,750.00
9348	Jeff Archibald	7/06/2017	9,178.10
9349	Back Home Bakery & Deli	7/06/2017	103.50
9350	Colleen Hoppenreys	7/06/2017	34.14
9351	The Davidson Leader	7/06/2017	50.00
9352	Elbow Hotel	7/06/2017	3,757.60
9353	Elbow Fine Foods	7/06/2017	532.71
9354	Claudia Diederich	7/06/2017	266.38
9355	Yvonne Jess	7/06/2017	54.00
9356	Janet Hundebly	7/06/2017	183.65
9357	Lakeside Marina Service	7/06/2017	1,176.60
9358	Lake Diefenbaker Tourism	7/06/2017	1,000.00
9359	Lepage Contracting Ltd.	7/06/2017	6,847.50
9360	The Outlook	7/06/2017	39.38
9361	Joe Parent	7/06/2017	333.88
9362	Anne Paulsen	7/06/2017	445.00
9363	Saskatchewan Research Council	7/06/2017	55.12
9364	SUMA	7/06/2017	35.56
9365	V. of Elbow MasterCard Acct	7/06/2017	469.19
9366	ALS Canada	7/07/2017	8.00
9367	Alzheimer Assoc. of Sask	7/07/2017	185.00
9368	The Arthritis Society	7/07/2017	193.00
9369	Canadian Bible Society	7/07/2017	8.00
9370	CNIB	7/07/2017	65.00
9371	Canadian Cancer Society	7/07/2017	644.00
9372	Central Butte & District	7/07/2017	258.00
9373	Crohn's & Colitis Foundation	7/07/2017	65.00
9374	Canadian Cystic Fibrosis Found	7/07/2017	105.00
9375	Canadian Diabetic Association	7/07/2017	183.00
9376	Elbow Cemetery Fund	7/07/2017	223.00
9377	Elbow & District Museum	7/07/2017	185.00
9378	Palliser Regional Library	7/07/2017	178.00
9379	Gideon Bible Society	7/07/2017	8.00
9380	Heart & Stroke Foundation	7/07/2017	434.00
9381	Huntington Society	7/07/2017	33.00
9382	The Kidney Foundation	7/07/2017	273.00
9383	Canadian Mental Health Assoc.	7/07/2017	188.00
9384	Multiple Sclerosis Society	7/07/2017	248.00
9385	Muscular Dystrophy Association	7/07/2017	43.00
9386	Osteoporosis Canada	7/07/2017	93.00
9387	Canadian Paraplegic Assoc	7/07/2017	43.00
9388	Red Cross Society	7/07/2017	78.00
9389	Ronald McDonald House SK	7/07/2017	63.00
9390	The Salvation Army	7/07/2017	33.00
9391	Saskatchewan Abilities Council	7/07/2017	68.00
9392	Saskatchewan Lung Association	7/07/2017	598.00
9393	Parkinson Canada	7/07/2017	68.00
9394	101235228 Sask. Ltd.	7/07/2017	88.00
9395	Elbow Fine Foods	7/07/2017	17.18
Total:			36,938.49

Total for General: 36,938.49

Payments Printed: 49




Agenda for the July 17, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

MAINTENANCE – 7 p.m. – Scott Scrimbitt

DELEGATION – Brian Siemens – 7:30 p.m. - Elevator

DELEGATION – Joe Parent – 8 p.m. – Community Park/Orchard

APPROVAL (or amendment) OF MINUTES – July 5

- Business rising from the minutes

FINANCIAL STATEMENTS

- Budgetary control – June 30, 2017

ACCOUNTS PAYABLE

REPORTS

- CATPC – minutes from April 18th mtgs
- Infrastructure Committee Mtg – July 12

OLD BUSINESS

- Culverts
- Power issue at Stuart Ector's
- Saskatchewan Street Project
- Picnic Shelter
- Parcels B & F
- Suggestion Box – how to respond
- Rink use
- Main Street speeding – info from RCMP

CORRESPONDENCE

- Elbow & District Museum – Culture Days
- Royal Canadian Legion
- SK Organization for Heritage Languages
- Stacey Dorward
- SUMA Urban Voice
- Municipal World

NEW BUSINESS

- Building Permits
 - o Elbow Sunset Suites
 - o Rick Letts
 - o Jared Daku
- Suggestion box items (July)
- Fire Ban
- Canada Day
- Strongfield's Canda 150 celebration
- Tuft's Bay

ADJOURNMENT

Next Council Meeting – Monday, August 14th

Minutes from the July 17, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Absent:

Councillor Joanne Brochu

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Agenda

130/2017

SOGGIE: That the agenda be accepted as amended.

Carried.

Declaration of Conflict of Interest

None.

Maintenance

Town Foreman Scott Scrimbitt attended the meeting at 7 p.m. to discuss prioritizing culvert replacements, power issues at Stuart Ector's, the Saskatchewan Street Project, and skid steers he's looked at.

Delegation – 7:25 p.m. – Brian Siemens, Elevator Committee

Brian Siemens attended the meeting on the request of Council to discuss siding the elevator. He is estimating the cost of materials to be approximately \$20,000 for tin. Brian is willing to do some fundraising towards this project.

Brian Siemens left the meeting at 7:40 p.m.

131/2017

HUNDEBY:

That we are willing to commit \$15,000 towards material, and \$5,000 in employee wages from the elevator fund towards tinning the elevator.

Carried.

Minutes

132/2017

DORWARD:

That the minutes of the July 5, 2017 regular meeting be accepted as presented.

Carried.

Financial Statements

133/2017

HUNDEBY:

That the bank reconciliation and financial statement for the month of June 2017 be accepted as presented.

Carried.

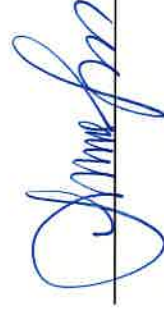
Accounts Payable

134/2017

HOPPENREYS:

That the accounts be paid as presented, with the exception of Anne Paulsen's invoice for tent rental.

Carried.



Delegation – 7:55 p.m. – Joe and Isabella Parent

Joe and Isabella Parent attended the meeting on behalf of the Urban Orchard Committee. Discussed were the concerns with access from the parking lot on the north side of the park and a request that Council consider bringing in some fill to raise that area up and gravel, as well as a request that the play park area that is low be completed, and that the walking path be re-positioned in the picnic shelter area.

Joe and Isabella left the meeting at 8:05 p.m.

Scott Scrimbitt left the meeting at 8:10 p.m.

Reports

Council was presented with the minutes from the April 18, 2017 CATPC meeting.

Council was presented with the minutes from the July 12, 2017 Infrastructure Committee Meeting.

Culture Days 2017

135/2017

DORWARD: That Council hereby declares September 29 to October 1, 2017 as Culture Days in the Village of Elbow. Carried.

Royal Canadian Legion

136/2017

HOPPENREYS: That we purchase a business card size ad in the Royal Canadian Legion’s “Military Service Recognition Book” for \$205. Carried.

Building/Development Permits

137/2017

HUNDEBY: That we approve the following Building and Development Permits based on the plan reviews by our Building Official:
#6/2017 – Rick & Natalie Letts – 139 Sarah Dr South
#7/2017 – Elbow Sunset Suites – 600 Railway Avenue
#8/2017 – 1175003 Alberta Ltd. – 151 Grey Street
Carried.

Open Fire Ban

138/2017

DORWARD: That effective immediately, the Village implement an open fire ban in the Village of Elbow and Tuft’s Bay Campground, until further notice. Carried.

Canada Day 2017/Canada 150 Committee

139/2017

SOGGIE: That the Village will cover the shortfall in funding for the July 1st Canada Day event out of our 2017 Operating Budget. Carried.

140/2017

HOPPENREYS: That the Village give Bryan Cafferata a \$100 honorarium for use of the power from his building as well as the use of his building for the Creeland Dancers, and that we give the Lakeshore Rodeo Committee a \$200 honorarium for use of their port-a-potties, and panels. Carried.

141/2017

HUNDEBY: That we pay Anne Paulsen \$100 for the rental of two tents for Canada Day. Motion DEFEATED.



Strongfield's 105 Birthday/Canada 150 Celebration

142/2017

HUNDEBY:

That we donate \$250 towards Strongfield's 105th Birthday/Canada 150 Celebration.
Carried.

Adjournment

143/2017

HOPPENREYS:

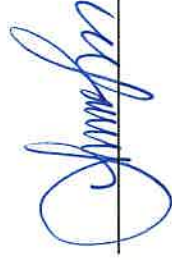
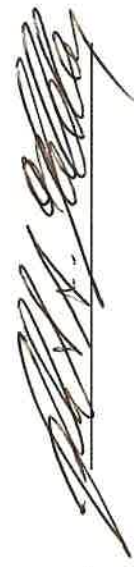
That this meeting be adjourned at 9:45 p.m. Carried.

CORRESPONDENCE

- Elbow & District Museum – Culture Days
- Royal Canadian Legion
- SK Organization for Heritage Languages
- Stacey Dorward – janitor
- SUMA Urban Voice
- Municipal World

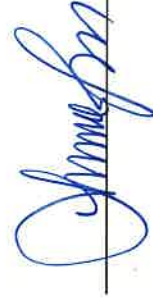
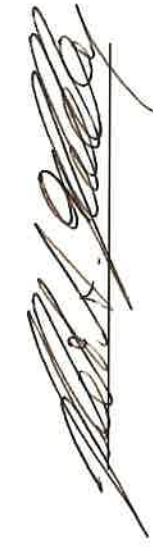
ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9396	Void during printing	7/14/2017	0.00
9397	Claudia Diederich	7/14/2017	750.00
9398	Kassidy Ebenal	7/14/2017	820.00
9399	Yvonne Jess	7/14/2017	1,245.00
9400	Clinton Ruuth	7/14/2017	520.00
9401	Scott Scrimblitt	7/14/2017	845.00
9402	John Deere Financial	7/14/2017	990.66
9403	Air Liquide Canada Inc.	7/18/2017	52.73
9404	Bryan Caferata	7/18/2017	100.00
9405	Colleen Hoppenreys	7/18/2017	284.70
9406	Elbow Fine Foods	7/18/2017	29.52
9407	Scott Scrimblitt	7/18/2017	41.05
9408	Rod Danliuk	7/18/2017	50.00
9409	Scott Fiske	7/18/2017	100.00
9410	Dan Hoppenreys	7/18/2017	50.00
9411	Rick Ector	7/18/2017	50.00
9412	Rick Diederich	7/18/2017	50.00
9413	Lynden Lepage	7/18/2017	50.00
9414	Phillip Joel	7/18/2017	100.00
9415	Blake Dorward	7/18/2017	100.00
9416	Peter MacLean	7/18/2017	100.00
9417	Russ Stevenson	7/18/2017	100.00
9418	Darren McCooye	7/18/2017	100.00
9419	Evelyn Fiske	7/18/2017	22.02
9420	Floccor Inc.	7/18/2017	1,704.63
9421	Lakeshore Stampede	7/18/2017	200.00
9422	Marine Master	7/18/2017	3,518.70
9423	Meridian Inspections Ltd.	7/18/2017	525.00
9424	Meridian Surveys Ltd.	7/18/2017	2,100.00
9425	Peddle's Septic Service	7/18/2017	168.00
9426	R & J Lakeside Service Ltd.	7/18/2017	133.78
9427	R & J Lakeside Service Ltd.	7/18/2017	2,189.56
9428	Rent-It Store & Tool Supply	7/18/2017	118.77
9429	Saskatchewan Research Council	7/18/2017	364.61

Payment #	Vendor	Date	Amount
9430	Village of Strongfield	7/18/2017	250.00
9431	SaskWater Accounts Receivable	7/18/2017	882.00
9432	V. of Elbow MasterCard Acct	7/18/2017	811.40
9433	Brian Johnson	7/21/2017	250.00
9434	Rodney Kretsch	7/21/2017	100.00
9435	Loraas Disposal Services Ltd.	7/21/2017	5,714.03
9436	Don and/or Dawn MacTavish	7/21/2017	250.00
9437	SaskPower	7/21/2017	2,709.91
9438	SaskTel CPP	7/21/2017	407.86
9439	SaskWater Accounts Receivable	7/21/2017	20,555.03
9440	Village of Elbow	7/21/2017	785.77
9441	Robert A. Hundeby	7/31/2017	250.00
9442	Claudia Diederich	7/31/2017	1,113.04
9443	Stacey Donward	7/31/2017	500.00
9444	Kassidy Ebenal	7/31/2017	1,510.86
9445	Yvonne Jess	7/31/2017	2,369.87
9446	Clinton Ruuth	7/31/2017	1,287.69
9447	Scott Scrimbit	7/31/2017	2,415.12
9448	MEPP	7/31/2017	2,068.76
9449	Receiver General	7/31/2017	3,857.75
9450	Receiver General	7/31/2017	1,093.60
9451	V. of E. ITF W. Caferata	7/31/2017	50.00
9452	SUMA	7/31/2017	748.67
9453	Sun West School Division	7/31/2017	4,083.32
	Total:		71,638.41
	Total for General:		71,638.41

Payments Printed: 58

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending June 30, 2017

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	410.56	3,039.81	443,185.38	(440,145.57)	99.31-
Fees and Charges	22,373.59	84,354.37	95,373.00	(11,018.63)	11.55-
Utilities	49,939.92	128,116.16	290,700.00	(162,583.84)	55.93-
Grants	76,716.00	121,155.72	138,626.00	(17,470.28)	12.60-
Grants in Lieu of Taxes	1,814.40	12,121.01	27,619.00	(15,497.99)	56.11-
Investment Income and Commissions	270.53	2,633.74	23,000.00	(20,366.26)	88.55-
Other Revenues		4,546.00	3,800.00	746.00	19.63
Total Revenues:	151,525.00	355,966.81	1,022,303.38	(666,336.57)	65.18-
Expenditures					
General Government Services	36,755.14	118,738.90	232,971.30	114,232.40	49.03
Protective Services	89.68	(10,725.59)	28,163.51	38,889.10	138.08
Transportation Services	28,162.18	89,599.22	453,030.00	363,430.78	80.22
Environmental Health Services	6,261.27	23,578.38	62,800.00	39,221.62	62.45
Public Health and Welfare Services	(40.00)	(5,411.75)		5,411.75	
Planning and Development Services	16,185.71	67,363.20	17,500.00	17,500.00	100.00
Recreation and Cultural Services	23,577.50	105,179.89	155,026.25	87,663.05	56.55
Utilities			188,198.12	83,018.23	44.11
Total Expenditures:	110,991.48	388,322.25	1,137,689.18	749,366.93	65.87
Change in Net Financial Assets	40,533.52	(32,355.44)	(115,385.80)	83,030.36	71.96
Change in Net Assets	40,533.52	(32,355.44)	(115,385.80)	83,030.36	71.96
Transfers			214,060.00	214,060.00	100.00
Change in Surplus	40,533.52	(32,355.44)	(329,445.80)	297,090.36	90.18

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			626.20
Cash - Bank - Demand	(13,905.11)	(39,942.84)	562,758.36
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	270.53	1,632.22	474,519.72
Cash - MasterCard Account			1,000.00
Total Cash:	(13,634.58)	(38,310.62)	1,605,104.28
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(1,814.29)	(10,089.87)	19,069.38
Municipal - Tax Received - Current		(76.68)	(76.68)
Municipal - Tax Receivable - Arrears	(277.11)	(39,592.04)	16,966.32
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(2,091.40)	(49,758.59)	34,599.24

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

July 17, 2017
(Date)

Robert A. Hundebey, Mayor

Agenda for the August 14, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

MAINTENANCE – 7 p.m. – Scott Scrimbitt

APPROVAL (or amendment) OF MINUTES – July 17

- Business rising from the minutes

FINANCIAL STATEMENTS

- Budgetary control – July 31, 2017

ACCOUNTS PAYABLE

- Anne Paulsen invoice?

REPORTS

- Canada Day 2017 financial report
 - CATPC – May 31 minutes
 - SaskWater – June
 - WaterWolf AGM Notes – June 22
- OLD BUSINESS**
- Facilities/ArenaPlex Update – email from Braden EpicJib
 - Picnic Shelter – bldg. inspection report , eavestrough
 - Skid Steer sale agreement
 - Putter’s Lane gravel project
 - Back up pump motor for water distribution system
 - SaskWater – water supply agreement
 - Saskatchewan Street Project
 - Fire Ban
 - Industrial Subdivision – phase 2/roads
 - Cowessess First Nation

CORRESPONDENCE

- Elbow Library Board – rink storage
- Elbow Sunset Suites – mowing of trees
- FCC AgriSpirit Fund – not successful in grant app
- IverMain Place – monetary support
- Joan Soggie – Saskatchewan Street
- Joel Perry – Canada Day
- Larry & Deb Campbell – 227 Grey St
- Mistusinne Charity Golf Committee – donation
- Resort Village of Mistusinne – lagoon negotiations
- Norma Johnson – rink storage
- Ron Hundebay – water for further subdividing
- Saskatchewan Federation of Police Officers
- Municipal World magazine

NEW BUSINESS

- Signage on Aiktow Ave
- Lakeshore Rodeo Committee
- Annual Water Works Information/Policy
- Building Permits
 - o William & Donyne Tippe – 319 Minto Street (deck)
 - o Gord & Charlene Poole – 410 King Street (deck)
 - o Mike & Rhonda Stensrud – 150 Sunset Lane (house/garage)
- Tuft’s Bay – agreements expire at the end of 2017 season
- Employee reviews – timing
- Holidays/Sick days policy
- Fire Calls – stand down
- Tuft’s Bay electrical
- Transfer Site Hours
- Basketball nets

ADJOURNMENT

Next Council Meeting – Monday, September 11th

Minutes from the August 14, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Agenda

144/2017 BROCHU: That the agenda be accepted as amended. Carried.

Declaration of Conflict of Interest

None.

Minutes

132/2017 SOGGIE: That the minutes of the July 17, 2017 regular meeting be accepted as presented. Carried.

Financial Statements

133/2017 HUNDEBY: That the bank reconciliation and financial statement for the month of July 2017 be accepted as presented. Carried.

Accounts Payable

134/2017 HOPPENREYS: That the accounts be paid as presented. Carried.

Town Foreman, Scott Scrimbitt arrived at the meeting at 7:20 p.m.

Maintenance

Town Foreman Scott Scrimbitt attended the meeting at 7:25 p.m. to discuss maintenance issues, including the SaskWater report and concerns with the backup pump motor for the water distribution system, evestroph for the picnic shelter, skid steer, gravel for Putter's Lane project, Sunset Suites and their trees, Tuft's Bay electrical, transfer site hours, and the damaged basketball stand.

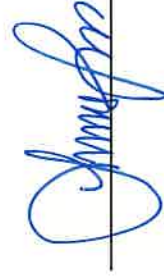
Skid Steer Purchase

135/2017 HOPPENREYS: That we purchase a used 2013 326D John Deere skid steer from Brandt Tractor Ltd. for \$44,400. Carried.

Basketball Stand

136/2017 SOGGIE: That if we can't replace or repair the basketball stand that the Village purchase a new one. Carried.

Town Foreman, Scott Scrimbitt left the meeting at 8:10 p.m.





137/2017

Canada Day 2017/Canada 150 Committee

DORWARD: That the Village will cover the shortfall in funding for the July 1, 2017 Canada Day event in the amount of \$1,580.69
Carried.

Reports

Council was presented with the SaskWater report for June.

Council was presented with the final Canada Day financial report.

Council was presented with the May 31, 2017 CATPC meeting minutes.

Council was presented with the June 22, 2017 WaterWolf AGM notes.

Village Logo

138/2017 DORWARD: That we hire EpicJib to digitalize the Village of Elbow logo at their estimated price of \$150-200.
Carried.

SaskWater

139/2017 DORWARD: That we authorize the Mayor and CAO to sign the Water Supply Agreement with SaskWater.

Mayor Hundebey requested a recorded vote.

FOR: Hundebey, Dorward, Hoppenreys, Brochu, Soggie.
AGAINST: none.

Mayor Hundebey declared the motion

Carried.

Saskatchewan Street Project

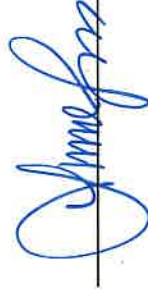
Council discussed various options for the Saskatchewan Street Project.

Open Fire Ban

140/2017 HOPPENREYS: That the open fire ban for the Village of Elbow and Tuft's Bay Campground be lifted effective immediately.
Carried.

Order To Remedy – 227 Grey Street

141/2017 BROCHU: That the Village of Elbow hereby declares the basement, excavation, dirt pile, and weeds and grass located on Lots 3 & 4, Block 15, Plan 59MJ01824 to be a nuisance under Sections 8, 9, 11, and 13 of Bylaw No. 05/10, the Nuisance Abatement Bylaw, for the following reasons:
- open excavation; open basement
- untidy/unsightly – dirt pile, overgrown weeds/grass (in excess of 0.20m in height)
That the Designated Officer is hereby authorized to issue an order to the owner of the said property requiring him to undertake the following work:





- sheet in the basement solid so that it is completely sealed off
 - basement excavation needs to be completely filled in on all sides
 - removal of dirt pile
 - cutting weeds/grass to a height less than 0.20m and maintaining it at a height less than 0.20m
- Said work to be completed on or before the 25th day of September, 2017.

And that if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work and recover the costs. Carried.

Mistusinne Charity Golf Tournament

142/2017 HOPPENREYS: That we make a donation of \$250 to the Mistusinne Charity Golf Tournament, as the funds raised support the Elbow Volunteer Fire Department and the Elbow First Responders. Carried.

Hundeby Water Line Extension

143/2017 SOGGIE: That the Village would agree to look into an extension to the Hundeby water line, provided Ron Hundeby will cover the engineering costs. Carried.

Lakeshore Stampede

144/2017 HUNDEBY: That we donate the photocopying done for the 2017 KCRA Rodeo in the amount of \$107. Carried.

Water Rate Policy and Capital Investment Strategy

145/2017 HOPPENREYS: That we accept the 2016 Waterworks Rate Policy and Capital Investment Strategy Policy as presented. Carried.

Extension of Meeting

146/2017 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

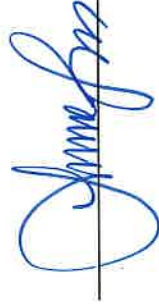
Building/Development Permits

147/2017 HUNDEBY: That we approve the following Building and Development Permits based on the plan reviews by our Building Official:
#9/2017 – William & Donyne Tippe – 319 Minto Street
#10/2017 – Michael & Rhonda Stensrud – 150 Sunset Lane
#11/2017 – Gordon & Charlene Poole – 410 King Street
Carried.

In-Camera

148/2017 BROCHU: That this meeting to in camera at 10:02 p.m. to discuss employee matters as per Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

CAO Yvonne Jess left meeting at 10:02 p.m.



Council returned from the closed session at 10:10 p.m.

CAO Yvonne Jess returned to the meeting at 10:10 p.m.

Adjournment

149/2017

HOPPENREYS: That this meeting be adjourned at 10:25 p.m.


Carried.

CORRESPONDENCE

- Elbow Library Board – rink storage
- Elbow Sunset Suites – mowing of trees
- FCC AgriSpirit Fund
- IverMain Place – monetary support
- Joan Soggie – Saskatchewan Street
- Joel Perry – Canada Day
- Larry & Deb Campbell – 227 Grey Street
- Mistusinne Charity Golf Committee – donation
- Resort Village of Mistusinne – lagoon negotiations
- Norma Johnson – rink storage
- Ron Hundebey – water line extension
- Saskatchewan Federation of Police Officers
- Municipal World magazine

ACCOUNTS PAYABLE

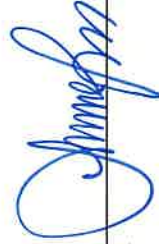
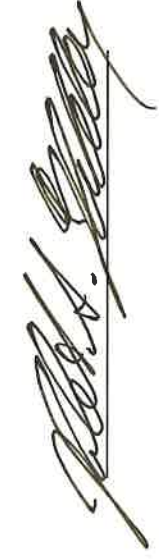
Payment #	Vendor	Date	Amount
Computer Cheques			
9454	Kassidy Ebenal	8/11/2017	1,157.97
9455	Brandt Tractor Ltd.	8/15/2017	44,400.00
9456	Claudia Diederich	8/15/2017	750.00
9457	Yvonne Jess	8/15/2017	1,245.00
9458	Clinton Ruuth	8/15/2017	520.00
9459	Scott Scrimbitt	8/15/2017	845.00
9460	AIM Electric Ltd.	8/21/2017	1,005.48
9461	Air Liquide Canada Inc.	8/21/2017	54.49
9462	Robert L. Bramble	8/21/2017	3,202.50
9463	Elbow Parks & Rec Board	8/21/2017	3,380.00
9464	Scott Scrimbitt	8/21/2017	146.00
9465	Rod Damiluk	8/21/2017	100.00
9466	Scott Fiske	8/21/2017	100.00
9467	Dan Hoppenreys	8/21/2017	50.00
9468	Ron Sisetsky	8/21/2017	100.00
9469	Rick Ector	8/21/2017	50.00
9470	Rick Diederich	8/21/2017	110.00
9471	Glen Amor	8/21/2017	225.00
9472	Kevin Luchia	8/21/2017	50.00
9473	Scott Scrimbitt	8/21/2017	50.00
9474	Nikolas MacLean	8/21/2017	100.00
9475	Peter MacLean	8/21/2017	100.00
9476	Russ Stevenson	8/21/2017	100.00
9477	Darren McCooye	8/21/2017	50.00
9478	Floor Inc.	8/21/2017	149.56
9479	Ron Glubis	8/21/2017	186.48
9480	J. Shawn Hofer	8/21/2017	35.56
9481	John Deere Financial	8/21/2017	303.63
9482	J. Wright Construction Ltd.	8/21/2017	1,542.45
9483	Lakeside Marina Service	8/21/2017	133.20
9484	Meridan Inspections Ltd.	8/21/2017	1,814.22




Payment #	Vendor	Date	Amount
9485	Mistusinne Charity Golf	8/21/2017	250.00
9486	James Nielson	8/21/2017	7,095.38
9487	Peddle's Septic Service	8/21/2017	31.50
9488	Prairie Janitorial Supply	8/21/2017	68.46
9489	Prairie Mapping Services	8/21/2017	250.43
9490	R & J Lakeside Service Ltd.	8/21/2017	693.95
9491	Riverbend Co-op Ltd.	8/21/2017	95.28
9492	Rosedale Electric Ltd	8/21/2017	1,161.20
9493	Royal Canadian Legion	8/21/2017	205.00
9494	Sander. Trenching	8/21/2017	588.00
9495	Saskatoon Media Group	8/21/2017	294.00
9496	Saskatchewan Research Council	8/21/2017	110.24
9497	Success Office Systems	8/21/2017	205.11
9498	SUMA	8/21/2017	81.02
9499	SaskWater Accounts Receivable	8/21/2017	117.60
9500	Technical Safety Authority	8/21/2017	31.50
9501	V. of Elbow MasterCard Acct	8/21/2017	864.01
9502	Village of Elbow	8/21/2017	148.88
9503	Wolseley Waterworks Group	8/21/2017	4,296.87
9504	Loraas Disposal Services Ltd.	8/23/2017	6,118.82
9505	SaskPower	8/23/2017	2,788.01
9506	SaskTel CPP	8/23/2017	387.30
9507	SaskWater Accounts Receivable	8/23/2017	31,622.41
9508	Village of Elbow	8/23/2017	491.17
9509	Robert A. Hundeby	8/31/2017	250.00
9510	Claudia Diederich	8/31/2017	1,251.30
9511	Stacey Doward	8/31/2017	500.00
9512	Yvonne Jess	8/31/2017	2,369.87
9513	Clinton Ruuth	8/31/2017	1,705.56
9514	Scott Scrimbitt	8/31/2017	2,415.12
9515	MEPP	8/31/2017	2,105.44
9516	Receiver General	8/31/2017	3,941.97
9517	Receiver General	8/31/2017	837.02
9518	V. of E. ITFW. Cafferata	8/31/2017	50.00
9519	Clint and/or Tanya Ringdall	8/31/2017	43.45
9520	SUMA	8/31/2017	748.67
9521	Sun West School Division	8/31/2017	114,139.48
Total:			250,410.56

 Total for General: 250,410.56

Payments Printed: 68

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending July 31, 2017

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	455,581.17	458,620.98	443,185.38	15,435.60	3.48
Fees and Charges	6,582.50	92,391.87	95,373.00	(2,981.13)	3.13-
Utilities	11,662.47	139,778.63	290,700.00	(150,921.37)	51.92-
Grants		121,155.72	138,626.00	(17,470.28)	12.60-
Grants in Lieu of Taxes	317.71	12,121.01	27,619.00	(15,497.99)	56.11-
Investment Income and Commissions		2,951.45	23,000.00	(20,048.55)	87.17-
Other Revenues	(4,571.00)	(25.00)	3,800.00	(3,825.00)	100.66-
Total Revenues:	469,572.85	826,994.66	1,022,303.38	(195,308.72)	19.10-
Expenditures					
General Government Services	11,906.61	130,545.51	232,971.30	102,425.79	43.96
Protective Services	1,035.28	(9,690.31)	28,163.51	37,853.82	134.41
Transportation Services	13,075.37	102,132.33	453,030.00	350,897.67	77.46
Environmental Health Services	5,721.15	29,299.53	62,800.00	33,500.47	53.34
Public Health and Welfare Services	(1,485.00)	(6,896.75)		6,896.75	
Planning and Development Services	2,000.00	2,000.00	17,500.00	15,500.00	88.57
Recreation and Cultural Services	23,841.91	91,205.11	155,026.25	63,821.14	41.17
Utilities	23,582.49	128,762.38	188,198.12	59,435.74	31.58
Total Expenditures:	79,677.81	467,357.80	1,137,689.18	670,331.38	58.92
Change in Net Financial Assets	389,895.04	359,636.86	(115,385.80)	475,022.66	411.68
Change in Net Assets	389,895.04	359,636.86	(115,385.80)	475,022.66	411.68
Transfers			214,060.00	214,060.00	100.00
Change in Surplus	389,895.04	359,636.86	(329,445.80)	689,082.66	209.16

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			626.20
Cash - Bank - Demand	6,505.50	(33,437.34)	569,263.86
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	317.71	1,949.93	474,837.43
Cash - MasterCard Account			1,000.00
Total Cash:	6,823.21	(31,487.41)	1,611,927.49

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	446,450.87	436,361.00	465,520.25
Municipal - Tax Received - Current		(76.68)	(76.68)
Municipal - Tax Receivable - Arrears	(2,564.63)	(42,156.67)	14,401.69
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	443,886.24	394,127.65	478,485.48

Certified correct and in accordance with the records

Presented to council on

Aug. 14, 2017

(Date)



Robert A. Hundebay, Mayor

Yvonne Jess, Chief Administrative Officer



Agenda for the September 11, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

Parcel B (west of Lakeside Rd), and Parcel F

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – August 14

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Infrastructure Committee Mtg Minutes – Sept 6
- SaskWater – July
- WaterWolf Board Mtg Minutes – June 15

OLD BUSINESS

- Picnic Shelter – bldg. inspection report/Vern
- Putter’s Lane gravel project
- Facilities Committee/Rink Storage
- Fire Department Call outs
- SaskWater – Tuft’s Bay Electrical
- Elevator re-siding
- Saskatchewan Street Project
- Industrial Subdivision – phase 2/roads, low spot concern
- Elbow Sunset Suites – mowing of trees
- Order to Remedy
- Cowessess First Nation
- Tuft’s Bay electrical
- Back up pump motor for water distribution system

CORRESPONDENCE

- Cooperative Weed Management Area
- Water Wolf Member Letter

NEW BUSINESS

- Discretionary Use Development Permit Application – Rod Daniluk
- Cement Pad – Enbridge Grant
- FCM – Cannabis Legalization info
- SUMA Central Regional Meeting – Oct 4
- Tuft’s Bay – Health Inspector Report
- UMAAS – Water & Sewage Works workshop
- Building Permits
 - o Brent Adams – 111 Sarah Place (detached garage)
 - o Dennis Heins – 125 Princess Street (deck)
- Lakeshore Stampede – Sept. 30th community event permit
- Reconciliation Forum (Rob)
- Pickle Ball inquiry into Village purchasing pad scrubber
- Strongfield Community Christmas event – Dec 9th
- Tuft’s Bay – agreements expire at the end of 2017 season
- Policy Review Committee
- Tax Enforcement
- Ken Brown – pre location inspection
- Suggestion box

ADJOURNMENT

Next Council Meeting

Minutes from the September 11, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

Public Notice re: Parcel B (w of Lakeside Road) and Parcel F

Several people were in attendance for this portion of the Council Meeting.

Mayor Hundebey outlined some of the rumors, as well as the discussions he has had with Clive Diller and the Cowessess First Nation's initial interest in the Jukes development in the R.M. of Loreburn, and the possibility of further development and/or investment in the Village of Elbow.

Mayor Hundebey read aloud the 18 letters that were submitted to Council September 11, 2017.

Mayor Hundebey opened up the meeting for any of those in attendance to make comments.

Several people provided comments and input to Council in regards to long term planning, zoning, the rumors and stories circulating, concerns with development, requests for more information, and the feeling that ratepayers should be consulted on development proposals.

Agenda

150/2017

DORWARD: That the agenda be accepted as amended.

Carried.

Declaration of Conflict of Interest

None.

Minutes

151/2017

BROCHU: That the minutes of the August 14, 2017 regular meeting be accepted as presented.

Carried.

Financial Statements

152/2017

HUNDEBY: That the bank reconciliation and financial statement for the month of August 2017 be accepted as presented.

Carried.

Accounts Payable

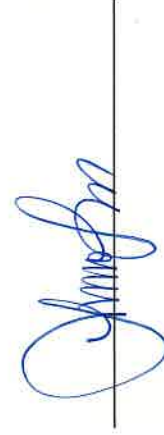
153/2017

HOPPENREYS: That the accounts be paid as presented.

Carried.

Reports

Council was presented with the minutes from the September 6, 2017 Infrastructure Committee Meeting.



Council was presented with the SaskWater report for July.

Council was presented with the WaterWolf Executive Meeting Minutes from June 15, 2017.

Elbow Volunteer Fire Department Call Out – September 4, 2017

154/2017

HOPPENREYS: That we pay the volunteer fire department members who responded to the initial 911 dispatch on September 4, 2017 before the stand down was issued minutes later. Carried.

Discretionary Use Development Permit – Rod Daniluk

155/2017

BROCHU: That we approve Rod Daniluk’s Discretionary Use Development Permit for Parcel P, for one recreational vehicle unit and that this discretionary use is permitted only until November 30, 2018. Carried.

Enbridge Community Investment Program

156/2017

SOGGIE: That the CAO make application to Enbridge for funding towards an outdoor cement activity pad in the Community Park. Carried.

Community Event License

157/2017

HOPPENREYS: That we approve the issue of a Community Event License to the Lakeshore Stampede Committee for a function to take place in the Elbow Rodeo Grounds in Elbow, SK on the following date and time: Saturday, September 30, 2017 from 11 a.m. – 11 p.m. Carried.

Building/Development Permits

158/2017

DORWARD: That we approve the following Building and Development Permits based on the plan reviews by our Building Official:
#12/2017 – Brent Adams – 111 Sarah Place
#13/2017 – Dennis Heins – 125 Princess Street
Carried.

Adjournment

159/2017

HOPPENREYS: That this meeting be adjourned at 9:50 p.m. Carried.

CORRESPONDENCE

- Lloyd & Jill Boutilier – Parcel B/F
- Doug Wankel – Parcel B/F
- Rod & Joanne Daniluk – Parcel B/F
- Kim & Lorna Trew – Parcel B/F
- Brian & Norma Johnson – Parcel B/F
- Everett & Marlo Kearley – Parcel B/F
- Dan & Donna Devine – Parcel B/F
- Sandy Devine – Parcel B/F
- Glen & Tracy Amor – Parcel B/F
- Russ & Ranie Stevenson – Parcel B/F
- Braden & Kathy Fast – Parcel B/F
- Robert & Evelyn Bramble – Parcel B/F
- Gary Dunn – Parcel B/F

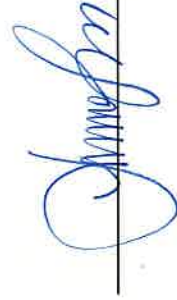




- Maurice Tretiak & Dee Cathcart – Parcel B/F
- Larry & Debra Campbell – Parcel B/F
- Rick Letts – Parcel B/F
- Carol Patterson – Parcel B/F
- Joel Hesje – Parcel B/F

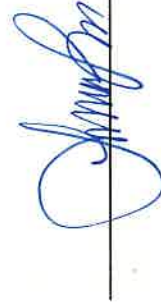
ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9522	Yvonne Jess	9/13/2017	400.00
9523	Colleen Hoppenreys	9/13/2017	400.00
9524	Robert A. Hundeby	9/13/2017	400.00
9525	Blake Dorward	9/13/2017	400.00
9526	Joanne Brochu	9/13/2017	300.00
9527	Heidi Soggle	9/13/2017	400.00
9528	Acadia Construction Ltd.	9/13/2017	1,992.45
9529	Air Liquide Canada Inc.	9/13/2017	54.49
9530	Robert A. Hundeby	9/13/2017	70.00
9531	Downie Electric	9/13/2017	288.16
9532	business name change	9/13/2017	0.00
9533	Rod Danliuk	9/13/2017	50.00
9534	Scott Fiske	9/13/2017	50.00
9535	Dan Hoppenreys	9/13/2017	50.00
9536	Ron Sisetsky	9/13/2017	100.00
9537	Glen Amor	9/13/2017	225.00
9538	Nikolas MacLean	9/13/2017	50.00
9539	Phillip Joel	9/13/2017	50.00
9540	Peter MacLean	9/13/2017	50.00
9541	Russ Stevenson	9/13/2017	100.00
9542	Robert Brown	9/13/2017	50.00
9543	Riley Scrimbitt	9/13/2017	50.00
9544	Floccor Inc.	9/13/2017	1,422.25
9545	John Deere Financial	9/13/2017	54.36
9546	Loomis Express	9/13/2017	21.18
9547	Meridan Inspections Ltd.	9/13/2017	630.00
9548	James Nielson	9/13/2017	8,741.25
9549	The Outlook	9/13/2017	70.56
9550	Peddle's Septic Service	9/13/2017	63.00
9551	R & J Lakeside Service Ltd.	9/13/2017	1,055.44
9552	Rent-It Store & Tool Supply	9/13/2017	1,855.01
9553	Sanden Trenching	9/13/2017	3,263.40
9554	SGL Canada	9/13/2017	1,088.78
9555	SGL Canada	9/13/2017	133.56
9556	Saskatchewan Research Council	9/13/2017	275.62
9557	V. of Elbow MasterCard Acct	9/13/2017	250.85
9558	Village of Elbow	9/13/2017	107.00
9559	Yamaha Piano Centre	9/13/2017	399.60
9560	Claudia Diederich	9/15/2017	750.00
9561	Yvonne Jess	9/15/2017	1,245.00
9562	Clinton Ruuith	9/15/2017	520.00
9563	Scott Scrimbitt	9/15/2017	845.00
9564	Five Hills Health Region	9/20/2017	60.00
9565	Loras Disposal Services Ltd.	9/20/2017	6,510.07
9566	SaskPower	9/20/2017	3,098.24
9567	SaskTel CPP	9/20/2017	383.66
9568	SaskWater Accounts Receivable	9/20/2017	28,491.21




Payment #	Vendor	Date	Amount
9569	True Family Enterprises Ltd.	9/20/2017	8.82
9570	Urban Municipal Admin Assoc	9/20/2017	89.25
9571	Village of Elbow - Petty Cash	9/20/2017	46.65
9572	Village of Elbow	9/20/2017	654.86
9573	Robert A. Hundeby	9/29/2017	250.00
9574	Claudia Diederich	9/29/2017	1,070.57
9575	Stacey Dorward	9/29/2017	500.00
9576	Yvonne Jess	9/29/2017	2,369.87
9577	Clinton Ruuth	9/29/2017	1,386.41
9578	Scott Scrimbitt	9/29/2017	2,415.12
9579	MEPP	9/29/2017	2,045.12
9580	Receiver General	9/29/2017	3,803.45
9581	Receiver General	9/29/2017	525.72
9582	V. of E. ITF W. Caiferata	9/29/2017	50.00
9583	RCCR Holdings Inc.	9/30/2017	51.84
9584	SUMA	9/30/2017	748.67
9585	Sun West School Division	9/30/2017	16,413.77
Total:			94,295.26
Total for General:			94,295.26

Payments Printed: 64





Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending August 31, 2017

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(13,566.64)	445,054.34	443,185.38	1,868.96	0.42
Fees and Charges	5,772.54	98,139.41	95,373.00	2,766.41	2.90
Utilities	12,605.57	152,413.70	290,700.00	(138,286.30)	47.57-
Grants	9,734.00	130,889.72	138,626.00	(7,736.28)	5.58-
Grants in Lieu of Taxes	4,928.78	17,049.79	27,619.00	(10,569.21)	38.27-
Investment Income and Commissions	299.89	3,251.34	23,000.00	(19,748.66)	85.86-
Other Revenues			3,800.00	(3,800.00)	100.00-
Total Revenues:	19,774.14	846,798.30	1,022,303.38	(175,505.08)	17.17-
Expenditures					
General Government Services	14,830.45	145,375.96	232,971.30	87,595.34	37.60
Protective Services	1,171.76	(8,518.55)	28,163.51	36,682.06	130.25
Transportation Services	61,751.99	163,884.32	453,030.00	289,145.68	63.82
Environmental Health Services	5,769.71	35,069.24	62,800.00	27,730.76	44.16
Public Health and Welfare Services	(1,470.17)	(8,366.92)		8,366.92	
Planning and Development Services		2,000.00	17,500.00	15,500.00	88.57
Recreation and Cultural Services	9,612.94	122,137.75	155,026.25	32,888.50	21.21
Utilities	37,959.31	166,721.69	188,198.12	21,476.43	11.41
Total Expenditures:	129,625.99	618,303.49	1,137,689.18	519,385.69	45.65
Change in Net Financial Assets	(109,851.85)	228,494.81	(115,385.80)	343,880.61	298.03
Change in Non-Financial Assets	(4,160.97)	(25,480.67)		(25,480.67)	
Change in Net Assets	(105,690.88)	253,975.48	(115,385.80)	369,361.28	320.11
Transfers			214,060.00	214,060.00	100.00
Change in Surplus	(105,690.88)	253,975.48	(329,445.80)	583,421.28	177.09
Account Balances					
Cash					
Cash - On Hand - Petty Cash	50.00	50.00	150.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit	(425.25)	(425.25)	200.95		
Cash - Bank - Demand	178,274.49	144,837.15	747,538.35		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	299.89	2,249.82	475,137.32		
Cash - MasterCard Account			1,000.00		
Total Cash:	178,199.13	146,711.72	1,790,126.62		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(280,289.55)	156,071.45	185,230.70		
Municipal - Tax Received - Current		(76.68)	(76.68)		
Municipal - Tax Receivable - Arrears	465.56	(41,691.11)	14,867.25		
Municipal - Allow. for Uncollected			(1,359.78)		
Total Municipal Taxes Receivable:	(279,823.99)	114,303.66	198,661.49		

Certified correct and in accordance with the records Presented to council on


Yvonne Jess, Chief Administrative Officer

Sept. 11, 2017 (Date)

Robert A. Hundebly, Mayor

Agenda for the September 18, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

DELEGATION – 7:30 p.m. – Kevin & Joy Peddle

OLD BUSINESS

- Saskatchewan Street Project
- Picnic Shelter
- Facilities Committee/Rink Storage
- Industrial Subdivision – phase 2/roads, low spot concern?
- Elbow Sunset Suites – mowing of trees
- Reconciliation Forum (Blake)
- Aiktow Ave/King Street signage – yield? Pedestrian crossing?
- Employee Review Process
- Order to Remedy
- Cowessess First Nation
- Tuft's Bay electrical
- Back up pump motor for water distribution system

CORRESPONDENCE

- Cooperative Weed Management Area
- Water Wolf Member Letter
- Facilities Committee
- Alliance Pipeline

NEW BUSINESS

- Cement Pad
- FCM – Cannabis Legalization info
- Tuft's Bay – Health Inspector Report
- UMAAS – Water & Sewage Works workshop
- Building Permits
 - o Gerald Dewald – garage/addition – 123 Princess St
- Pickle Ball inquiry into Village purchasing pad scrubber
- Strongfield Community Christmas event – Dec 9th
- Tuft's Bay – agreements expire at the end of 2017 season
- Policy Review Committee
- Tax Enforcement
- Ken Brown – pre location inspection
- Suggestion box
- Service Club (Colleen)
- Newsletter input
- Ratepayers meeting
- Enbridge
- Wildland Truck

ADJOURNMENT

Next Council Meeting – Tuesday, October 10th

Minutes from the September 18, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

Agenda

160/2017

DORWARD: That the agenda be accepted as amended.

Carried.

Declaration of Conflict of Interest
None.

DELEGATION – Kevin & Joy Peddle – 7:30 p.m.

Kevin & Joy Peddle attended the meeting to discuss the Tuft's Bay Campground and Baysshore lease agreements and their interest in running both again.

Kevin & Joy Peddle left the meeting at 8:15 p.m.

Saskatchewan Street Project

161/2017

HUNDEBY:

That we proceed with the vision planning committee's original plan of paving the Saskatchewan Street/Aiktow Avenue and Saskatchewan Street/Bison Avenue intersections, with the aprons extending 25 feet past the stop signs in these intersections; that we finish paving curb to curb on the centre block (200 block) of Saskatchewan Street; that sidewalks will be redone or widened with electrical wire being put into position for a total of 10 lamp posts, five on either side, with concrete curbs; and that a pavement swale be made on the south side of the Saskatchewan St/Aiktow Ave intersection.

Councillor Brochu requested a recorded vote

For: Dorward, Hundebey, Hoppenreys, Soggie
Against: Brochu

Mayor Hundebey declared the motion

Carried.

Community Park Picnic Shelter

162/2017

DORWARD:

That we authorize the hiring of Lepage Contracting to install eavestrough on the Picnic Shelter as per his estimate of \$1,370 and that we hire Jeff Archibald to install two roof vents for \$150

Carried.

Water Security Agency Workshop

163/2017

HOPPENREYS:

That the CAO attend the Water Security Agency Workshop on Responsibilities of Municipal Authorities for Water/Sewage Works on October 19, 2017 in Saskatoon.

Carried.



Building/Development Permit

164/2017 HUNDEBY: That we approve the following Building and Development Permit based on the plan review by our Building Official:
#14/2017 – Gerald Dewald – 123 Princess Street Carried.

Line 19 Christmas Party

165/2017 DORWARD: That we purchase up to 14 tickets to the Line 19 Christmas Party, December 9, 2017 in Strongfield. Carried.

Tax Enforcement

166/2017 HUNDEBY: That the Administrator be authorized to proceed under *The Tax Enforcement Act* to acquire title for the following described lands:
Lots 15 & 16, Block 2, Plan Q7107,
Title No. 144412130 & 145625340
Lot 5, Block 4, Plan 101990381, Title No. 146511468
Lot 17, Block 10, Plan M3311, Title No. 137577909. Carried.

Mayor Hundebey requested a recorded vote

For: Dorward, Hundebey, Hoppenreys, Soggie, Brochu
Against: none

Mayor Hundebey declared the motion Carried.

Ken & Jan Brown – Prelocation Inspection Report

167/2017 BROCHU: That based on the prelocation inspection report, the Village would allow Ken & Jan Brown’s house into the Village, with the required building and development permits. Carried.

Extension of Meeting

168/2017 DORWARD: That we extend the meeting past 10 p.m. for half an hour. Carried.

Adjournment

169/2017 HOPPENREYS: That this meeting be adjourned at 10:30 p.m. Carried.

CORRESPONDENCE

- Cooperative Weed Management Area
- WaterWolf Member Letter
- Facilities Committee
- Alliance Pipeline

Minutes from the October 10, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:00 p.m.

Town Foreman, Scott Scrimbitt attended the meeting at 7 p.m.

Agenda

170/2017 DORWARD: That the agenda be accepted as amended. Carried.

Declaration of Conflict of Interest

None.

Minutes

171/2017 BROCHU: That the minutes of the September 11 and September 18, 2017 regular meetings be accepted as presented. Carried.

Delegation – 7:05 p.m. – Norma Johnson attended the meeting as a representative for the Elbow Art Society to ask for a rent reduction in lieu of re-painting eight fire hydrants.

Elbow Art Society Rent

172/2017 BROCHU: That in return for re-painting eight fire hydrants in the Village, Council will forgive \$500 of rent for the upstairs suite in the Village Office building to the Elbow Art Society in 2018. Carried.

Financial Statements

173/2017 HUNDEBY: That the bank reconciliation and financial statement for the month of September 2017 be accepted as presented. Carried.

Accounts Payable

174/2017 HOPPENREYS: That the accounts be paid as presented. Carried.

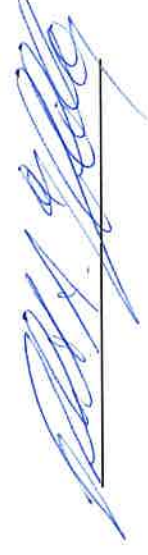
Reports

Town Foreman, Scott Scrimbitt reported on the Elbow Cooperative Weed Management Area meeting he attended on September 28, 2017.

Elbow Cooperative Weed Management Area

175/2017 BROCHU: That we authorize the Mayor and CAO to sign the Memorandum of Understanding with the Elbow Cooperative Weed Management Area. Carried.





Community Park Cement Pad

176/2017 DORWARD: That we award the Community Park Cement Pad tender to Amaris Construction for \$18,925 + taxes plus ask him to pour a 10' x 10' cement pad for the park port-a-potty. Carried.

Elbow Sunset Suites & RV Park - trees

177/2017 HUNDEBY: That we offer Elbow Sunset Suites & RV Park the option of a \$750 payment or the Village will supply 200 - 3 foot bare root green ash trees from Lakeshore Tree Nursery in the spring, in compensation for the trees of theirs that the Village mowed down. Carried.

Building Permit – 22/2015 (Lynden Lepage)

178/2017 SOGGIE: That the Mayor call Lynden Lepage regarding his expired building permit and the need for him to reapply for a building permit before moving on the houses, and furthermore that Council will support the decision of the Building Official on whether it's approved. Carried.

Rural Roads Workshop

179/2017 SOGGIE: That Scott Scrimbitt attend the Rural Road Workshop put on by the Saskatchewan Public Works Association, in Saskatoon on October 18, 2017. Carried.

Infrastructure Committee Meeting

Mayor Hundebly verbally reported on the Infrastructure Committee Meeting held October 9, 2017.

Bison Avenue/King Street 3-way Stop

180/2017 BROCHU: That after considering the recommendations of the Infrastructure Committee, Council will have a 3-way stop put up at the corner of Bison Avenue and King Street. Carried.

Snow Bucket and Pallet Forks

181/2017 BROCHU: That Council authorizes the purchase of a snow bucket and pallet forks for the skid steer, up to a maximum of \$1,500. Carried.

Town Foreman, Scott Scrimbitt left the meeting at 8:30 p.m.

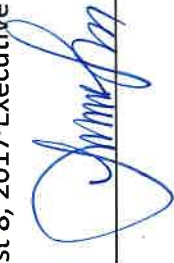
Reports

Council was presented with the minutes from the August 30, 2017 Facilities Committee Meeting. Councillor Brochu also provided a verbal report on new members, and ongoing meetings.

Council was presented with the SaskWater report for August.

Council was presented with a report from Councillor Brochu on the SUMA Regional Meeting she attended on October 4, 2017.

Council was presented with the WaterWolf communication from September 18, 2017 and August 8, 2017 Executive Board Meeting Minutes.





Rink Storage - SeaCan

182/2017 HOPPENREYS: That we purchase a SeaCan to use for rink storage, setting a maximum price for purchase and delivery of up to \$10,000. Carried.

Tuft's Bay/Bayshore Centre

183/2017 SOGGIE: That we put up for tender the Tuft's Bay and Bayshore Centre Operation and Maintenance Agreements, with tenders closing November 30, 2017. Carried.

Saskatchewan Multicultural Week

184/2017 DORWARD: That the Council of the Village of Elbow proclaim the week of November 18 – 26, 2017, as "Saskatchewan Multicultural Week in the Village of Elbow". Carried.

Extension of Meeting

185/2017 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

Residential Sewer Line Cleanout

186/2017 HUNDEBY: That we reimburse Lil Hagen \$262.50 for the sewer clean out charges at 780 Railway Avenue as per our policy. Carried.

Tax Enforcement

187/2017 BROCHU: That we delete those properties from the List of Lands in Arrears who's arrears are less than half of the current years levy. Carried.

188/2017 BROCHU: That we accept the List of Lands in Arrears as presented. Carried.

Elbow Rec Board

189/2017 DORWARD: That the CAO send a letter of request to the Elbow Rec Board for a copy of their latest financial statement and membership numbers for the gym. Carried.

SaskAlert Training

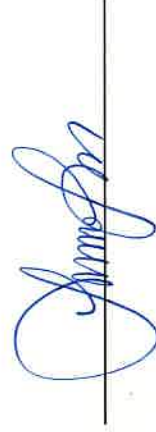
190/2017 SOGGIE: That Yvonne Jess attend the SaskAlert training in Rosetown on October 16, 2017. Carried.

In-Camera

191/2017 HUNDEBY: That this meeting go in camera at 10:30 p.m. to discuss employee matters as per Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

Adjournment

192/2017 HOPPENREYS: That this meeting be adjourned at 10:38 p.m. Carried.



CORRESPONDENCE

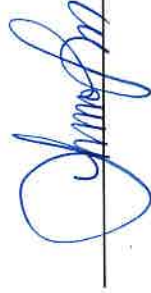
- Alliance Pipeline – community investment program
- Cheryl Book – Grey Street ditch
- Elbow & District Wildlife – rink storage
- Multicultural Council of Saskatchewan – Municipal Proclamation
- Palliser Regional Library – fall regional board meeting
- SaskEnergy – first responder training
- Service Club & Rec Board – gym space
- Village of Strongfield – curling rink fundraising campaign

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9586	B Sharp Contracting Inc.	10/12/2017	3,885.00
9587	Colleen Hoppenreys	10/12/2017	20.00
9588	Robert A. Hundeby	10/12/2017	7,856.75
9589	EpicJib Aerial Media	10/12/2017	2,004.00
9590	Trevor Dament	10/12/2017	50.00
9591	Lily Hagen	10/12/2017	262.50
9592	Lepage Contracting Ltd.	10/12/2017	238.67
9593	March's Fire Safety	10/12/2017	240.57
9594	Meridian Inspections Ltd.	10/12/2017	795.38
9595	James Nielson	10/12/2017	9,371.25
9596	R & J Lakeside Service Ltd.	10/12/2017	977.23
9597	Riverbend Co-op Ltd.	10/12/2017	31.06
9598	R.M. of Loreburn	10/12/2017	209.44
9599	Saskatchewan Research Council	10/12/2017	137.80
9600	SUMA	10/12/2017	298.85
9601	Technical Safety Authority	10/12/2017	147.00
9602	V. of Elbow MasterCard Acct	10/12/2017	614.87
9603	Village of Elbow	10/12/2017	74.16
9604	WFR Wholesale Fire & Rescue	10/12/2017	3,392.52
9605	Wolseley Waterworks Group	10/12/2017	643.80
9606	Claudia Diederich	10/13/2017	796.14
9607	Yvonne Jess	10/13/2017	1,245.00
9608	Scott Scribitt	10/13/2017	845.00
9609	Loraas Disposal Services Ltd.	10/20/2017	3,999.62
9610	SaskPower	10/20/2017	2,947.47
9611	SaskTel CPP	10/20/2017	379.17
9612	SaskWater Accounts Receivable	10/20/2017	19,743.99
9613	Village of Elbow	10/20/2017	539.88
9614	Amaris Contracting	10/24/2017	11,113.87
9615	Robert A. Hundeby	10/31/2017	250.00
9616	Claudia Diederich	10/31/2017	1,109.97
9617	Stacey Doward	10/31/2017	500.00
9618	Yvonne Jess	10/31/2017	2,471.65
9619	Clinton Ruuth	10/31/2017	935.63
9620	Scott Scribitt	10/31/2017	2,415.12
9621	MEPP	10/31/2017	2,067.94
9622	Receiver General	10/31/2017	3,633.93
9623	Receiver General	10/31/2017	104.35
9624	V. of E. ITF W. Cafferata	10/31/2017	50.00
9625	Village of Elbow - Petty Cash	10/31/2017	33.90
9626	SUMA	10/31/2017	748.67
9627	Sun West School Division	10/31/2017	6,206.84
Total:			93,388.99

Total for General: 93,388.99

Payments Printed: 42




Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending September 30, 2017

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(769.45)	444,284.89	443,185.38	1,099.51	0.25
Fees and Charges	25,729.27	120,068.68	95,373.00	24,695.68	25.89
Utilities	66,319.33	218,733.03	290,700.00	(71,966.97)	24.76-
Grants		130,889.72	138,626.00	(7,736.28)	5.58-
Grants in Lieu of Taxes	2,267.52	19,317.31	27,619.00	(8,301.69)	30.06-
Investment Income and Commissions	443.51	3,694.85	23,000.00	(19,305.15)	83.94-
Other Revenues		3,800.00	3,800.00		
Total Revenues:	93,990.18	940,788.48	1,022,303.38	(81,514.90)	7.97-
Expenditures					
General Government Services	13,132.04	158,508.00	232,971.30	74,463.30	31.96
Protective Services	869.27	(7,649.28)	28,163.51	35,812.79	127.16
Transportation Services	22,403.95	186,288.27	453,030.00	266,741.73	58.88
Environmental Health Services	5,743.47	40,812.71	62,800.00	21,987.29	35.01
Public Health and Welfare Services	(265.00)	(8,631.92)		8,631.92	
Planning and Development Services	3,821.38	2,000.00	17,500.00	15,500.00	88.57
Recreation and Cultural Services	27,414.02	125,959.13	155,026.25	29,067.12	18.75
Utilities		194,135.71	188,198.12	(5,937.59)	3.15-
Total Expenditures:	73,119.13	691,422.62	1,137,689.18	446,266.56	39.23
Change in Net Financial Assets	20,871.05	249,365.86	(115,385.80)	364,751.66	316.11
Change in Non-Financial Assets		(25,480.67)		(25,480.67)	
Change in Net Assets	20,871.05	274,846.53	(115,385.80)	390,232.33	338.20
Transfers			214,060.00	214,060.00	100.00
Change in Surplus	20,871.05	274,846.53	(329,445.80)	604,292.33	183.43

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash		50.00	150.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		(425.25)	200.95
Cash - Bank - Demand	14,679.66	159,516.81	762,218.01
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	335.38	2,585.20	475,472.70
Cash - MasterCard Account			1,000.00
Total Cash:	15,015.04	161,726.76	1,805,141.66

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(31,539.35)	124,532.10	153,691.35
Municipal - Tax Received - Current		(76.68)	(76.68)
Municipal - Tax Receivable - Arrears	(9,212.57)	(50,903.68)	5,654.68
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(40,751.92)	73,551.74	157,909.57

Certified correct and in accordance with the records

Presented to council on

October 10, 2017
(Date)


Robert A. Hundebay, Mayor


Yvonne Jess, Chief Administrative Officer

Agenda for the November 20, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – October 10

- Business rising from the minutes

DELEGATION – 7:45 p.m. – Carol Patterson & Braden Fast – Elbow Service Club

DELEGATION – 8:15 p.m. – Shawn Graham – skating ice, skate/BMX park

FINANCIAL STATEMENTS

- Budgetary control

ACCOUNTS PAYABLE

REPORTS

- Facilities Committee – September 27, 2017
- Facilities Committee Meeting – verbal report
- SaskWater Report – September
- Admin Report – SaskAlert, Water Security Agency, Town of Outlook

OLD BUSINESS

- Back up pump motor for water distribution system (manual natural gas engine quote encl)
- Chad Campbell – follow-up
- Rec Board financial statement & gym membership request
- Alliance Pipeline Community Safety Initiative grant
- Tuft's Bay/Bayshore agreements (tender deadline Nov. 30)
- Tuft's Bay electrical – fall project
- Picnic Shelter eavestrough – not done (deadline of Oct. 23rd)

CORRESPONDENCE

- Bill and Ryan Boyle – request for building permit extension
- Brian Siemens – elevator dust collection unit
- Carol Patterson – Elbow Fitness Centre
- CATPC – June 27, 2017 minutes
- David Achter – Industrial Road invoice
- Donna Riggall – hydraulic exercise equipment
- Glen & Tracy Amor – questions for Council
- Go Out and Play
- Joan Soggie – website
- Lake Diefenbaker Tourism AGM Minutes
- Loraas – 2018 rates
- Ombudsman Saskatchewan – fact sheet
- Ombudsman Saskatchewan – news release
- Palliser Regional Library – 2018 open hours
- RM of Loreburn – Industrial Road building
- Saskatchewan Housing Corporation – 2016 operating loss
- SaskTel – cell service
- Town of Lumsden – SUMA Convention Resolution
- Water Security Agency – notice of intent to alter permit
- WaterWolf – September 5, 2017 minutes
- WaterWolf – Oct 13 update
- WaterWolf – Oct 23 meeting update

NEW BUSINESS

- Ratepayer's Mtg Minutes – Oct 25
- SUMA Convention
- "Youth Community Action Project" – our commitment to pay \$500 to Library
- Elbow Wildlife/Library rent
- SUMAssure - Insured values for Village owned buildings
- PCCU – bid account

- Building Permits:
 - o Lynden Lepage – 223 Grey Street
 - o Rick Ector – 118 Lakeridge Crescent
- Urban Orchard 2018 Plan
- Canada Day Grant – motion to apply
- Expenditure Bylaw
- Correspondence posted
- Snow removal on main street sidewalks
- Pickleball rates
- Asset Management – Special Meeting
- Old playground
- Suggestion box
- Public Disclosure Statements
- Water Rates
- Titan utility credit
- Long term planning committee
- Update on employee evaluations

ADJOURNMENT

Next Council Meeting – Monday, December 11th

Minutes from the November 20, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hudeby, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hudeby called the Council Meeting to order at 7:00 p.m.

Agenda

193/2017

HOPPENREYS: That the agenda be accepted as amended. Carried.

Declaration of Conflict of Interest

Mayor Hudeby indicated he has a conflict of interest in regards to the Prairie Centre Credit Union and Titan Resorts Development items on the agenda.

Councillor Soggie indicated she has a conflict of interest in regards to the Prairie Centre Credit Union item on the agenda.

Minutes

194/2017

SOGGIE: That the minutes of the October 10, 2017 regular meetings be accepted as presented. Carried.

Financial Statements

195/2017

HUNDEBY: That the bank reconciliation and financial statement for the month of October 2017 be accepted as presented. Carried.

Accounts Payable

196/2017

DORWARD: That we pay the invoice from Amaris Contracting for the concrete work at the Community Park as per his tender, excluding the additional charge of \$650 for delivery. Carried.

197/2017

SOGGIE: That the remaining accounts be paid as presented. Carried.

Reports

Council was presented with the minutes from the September 27, 2017 Facilities Committee meeting, and Councillor Dorward verbally reported on the November 8, 2017 Facilities Committee Meeting.

Council was presented with the SaskWater report for September.

Council was presented with an Administration report on the SaskAlert training, the Water Security Agency workshop, and the Town of Outlook Regional Landfill meeting.

Delegation – 7:45 p.m. – Carol Patterson and Braden Fast attended the meeting on behalf of the Elbow Service Club requesting that Council reconsider supporting the expansion of the gym space by an additional 1,500 sq ft.

Carol Patterson and Braden Fast left the meeting at 8:20 p.m.





Delegation – 8:20 p.m. – Shawn, Abigail, and Brennan Graham attended the meeting to talk about putting ice in the rink this winter, as well as the possibility of implementing a skateboard/BMX park on the cement pad in the Community Park.

Shawn, Abigail, and Brennan Graham left the meeting at 8:40 p.m.

Skateboard/BMX Park Equipment

198/2017

HUNDEBY: That we agree to the proposal from Shawn Graham, for his purchase of skateboard/BMX park equipment and donation of this equipment to the Village, and that it will be set up in the rink until July 1, 2018, when we will re-evaluate the location.

Councillor Hoppenreys requested a recorded a recorded vote

For: Dorward, Hundebey, Brochu, Soggie
Against: Hoppenreys

Mayor Hundebey declared the motion

Carried.

Alliance Pipeline – Community Safety Initiative

199/2017

BROCHU: That the CAO make application to the Alliance Pipeline Community Safety Initiative for an AED for the Civic Centre and one for Tuft’s Bay Campground.

Carried.

Building Permit #4/2017 - extension

200/2017

DORWARD: That we agree to extend Building Permit #4/2017 (Ryan Boyle) to the end of the summer season of 2018.

Carried.

Elevator Dust Collection Unit

201/2017

HOPPENREYS: That we put up for tender the elevator dust unit from the elevator.

Carried.

Industrial Road Build – Achter

202/2017

HOPPENREYS: That we would agree to a payment plan with David and Preston Achter for their Industrial Road Build invoice #2016-00286 with a \$2,000 payment in November and then \$1,000 per month until their account is cleared up, otherwise the Village will register an interest against this property.

Carried.

Loraas Residential Service Agreement

203/2017

BROCHU: That the Mayor and CAO are authorized to sign the Loraas Residential Service Agreement for 2018 which comes with a 3% rate increase, and that we also adjust our garbage and recycle cart rates with a 3% increase effective January 1, 2018.

Carried.

Palliser Regional Library – Elbow Branch

204/2017

SOGGIE: That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Branch’s additional four open hours they are short in levy funding, with the funds to come from the Elbow Library Board.

Carried.

205/2017

Saskatchewan Housing Corporation

HUNDEBY: That we pay the Village's 5% share of the Elbow Housing Authority's operating loss for 2016 in the amount of \$629.66 Carried.

206/2017

WaterWolf Budget

HOPPENREYS: That as a member of the WaterWolf District Planning Commission, we hereby approve of their 2018/19 budget. Carried.

Conflict of Interest

Mayor Hundebey and Councillor Soggie declared a conflict of interest in the following item(s) and left the meeting at 9:50 p.m.

Deputy Mayor Hoppenreys took over the chair.

207/2017

Financial Services – Prairie Centre Credit Union

BROCHU: That the Deputy Mayor and CAO are authorized to sign the 5 year Financial Services Agreement with Prairie Centre Credit Union. Carried.

Councillor Soggie returned to the meeting at 9:53 p.m.

Titan Resorts Development – Utility Credit

208/2017

BROCHU: That we refund Titan Resorts Development \$349.36 for the credit on their utility account. Carried.

Mayor Hundebey returned to the meeting at 9:55 p.m. and resumed the chair.

Building/Development Permits

209/2017

HUNDEBY: That we approve the following Building and Development Permits based on the plan reviews by our Building Official:
#15/2017 – Lynden Lepage – 223 Grey Street
#16/2017 – Rick & Shelley Ector – 118 Lakeridge Crescent
Carried.

Celebrate Canada

210/2017

HOPPENREYS: That the Village makes application to Celebrate Canada for a grant for our Canada Day activities. Carried.

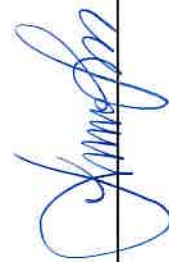
Annual Public Disclosure Statements

Council reviewed, updated and submitted their annual declaration for their Public Disclosure Statements.

Extension of Meeting

211/2017

HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.



Ratepayer Correspondence

212/2017

BROCHU: That all ratepayer correspondence be attached to our minutes posted in the Village Office and on the Village website starting January 1, 2018. Carried.

Pickleball Fees

213/2017

HOPPENREYS: That Pickleball fees in the Rink be set at \$20/month or \$100 for the season, starting in 2018. Carried.

Adjournment

214/2017

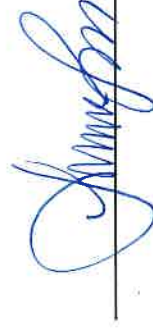
HOPPENREYS: That this meeting be adjourned at 10:25 p.m. carried.

CORRESPONDENCE

- Bill and Ryan Boyle – request for building permit extension
- Brian Siemens – elevator dust collection unit
- Carol Patterson – Elbow Fitness Centre
- CATPC – June 27, 2017 minutes
- David Achter – Industrial Road invoice
- Donna Riggall – hydraulic exercise equipment
- Glen & Tracy Amor – questions for Council
- Go Out and Play
- Joan Soggie – website
- Lake Diefenbaker Tourism AGM Minutes
- Loraas – 2018 rates
- Ombudsman Saskatchewan – fact sheet
- Ombudsman Saskatchewan – news release
- Palliser Regional Library – 2018 open hours
- RM of Loreburn – Industrial Road building
- Saskatchewan Housing Corporation – 2016 operating loss
- SaskTel – cell service
- Town of Lumsden – SUMA Convention Resolution
- Water Security Agency – notice of intent to alter permit
- WaterWolf – September 5, 2017 minutes
- WaterWolf – Oct 13 update
- WaterWolf – Oct 23 meeting update

ACCOUNTS PAYABLE

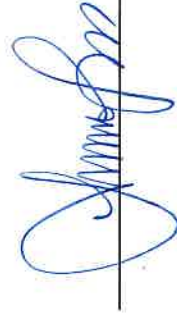
Payment #	Vendor	Date	Amount
Computer Cheques			
9628	Claudia Diederich	11/15/2017	750.00
9629	Yvonne Jess	11/15/2017	1,245.00
9630	Scott Scrimbitt	11/15/2017	845.00
9631	Zachary Phair	11/15/2017	50.66
9632	Loraas Disposal Services Ltd.	11/20/2017	5,099.86
9633	SaskPower	11/20/2017	2,805.95
9634	SaskTel CPP	11/20/2017	389.84
9635	SaskWater Accounts Receivable	11/20/2017	11,903.30
9636	Village of Elbow	11/20/2017	816.22
9637	Amaris Contracting	11/22/2017	12,640.13
9638	Back Home Bakery & Deli	11/22/2017	35.00
9639	Robert A. Hindeby	11/22/2017	317.00




Payment #	Vendor	Date	Amount
9640	Joanne Brochu	11/22/2017	464.00
9641	The Davidson Leader	11/22/2017	16.59
9642	Claudia Diederich	11/22/2017	13.00
9643	Yvonne Jess	11/22/2017	325.50
9644	Scott Scribitt	11/22/2017	279.00
9645	John Deere Financial	11/22/2017	378.55
9646	Gord Krismar & Associates Ltd.	11/22/2017	55.13
9647	Master Industries Inc.	11/22/2017	349.29
9648	Meridian Inspections Ltd.	11/22/2017	2,768.86
9649	Metalman Art & Design	11/22/2017	1,154.40
9650	James Nielson	11/22/2017	2,677.50
9651	OHI Media Inc.	11/22/2017	266.40
9652	The Outlook	11/22/2017	70.56
9653	Joe Parent	11/22/2017	41.97
9654	Peddle's Septic Service	11/22/2017	735.00
9655	R & J Lakeside Service Ltd.	11/22/2017	927.39
9656	Redhead Equipment Ltd.	11/22/2017	602.77
9657	Sanden Trenching	11/22/2017	1,146.63
9658	Saskatchewan Housing Corp.	11/22/2017	629.66
9659	Saskatchewan Research Council	11/22/2017	255.94
9660	Village of Strongfield	11/22/2017	360.00
9661	Success Office Systems	11/22/2017	134.29
9662	SUMA	11/22/2017	241.92
9663	Titan Resorts Development	11/22/2017	349.36
9664	True Family Enterprises Ltd.	11/22/2017	13.26
9665	V. of Elbow MasterCard Acct	11/22/2017	152.33
9666	WFR Wholesale Fire & Rescue	11/22/2017	4,886.50
9667	Woiseley Waterworks Group	11/22/2017	1,482.04
9668	ZEE Medical Service Co.	11/22/2017	176.39
9669	Robert A. Hundebly	11/30/2017	250.00
9670	Claudia Diederich	11/30/2017	1,119.19
9671	Stacey Doward	11/30/2017	500.00
9672	Yvonne Jess	11/30/2017	2,720.08
9673	VOID - incorrect amount	11/30/2017	0.00
9674	Scott Scribitt	11/30/2017	2,415.12
9675	MEPP	11/30/2017	2,070.38
9676	Receiver General	11/30/2017	3,136.32
9677	Receiver General	11/30/2017	3.60
9678	V. of E. ITF W. Cafferata	11/30/2017	50.00
9679	Clinton Ruuth	11/30/2017	90.51
9680	SUMA	11/30/2017	748.67
9681	Sun West School Division	11/30/2017	8,337.36
Total:			79,293.42

Total for General: 79,293.42

Payments Printed: 54




Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending October 31, 2017

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	123.68	444,408.57	443,185.38	1,223.19	0.28
Fees and Charges	3,627.49	123,849.17	95,373.00	28,476.17	29.86
Utilities	10,588.46	230,217.17	290,700.00	(60,482.83)	20.81-
Grants	521.26	131,410.98	138,626.00	(7,215.02)	5.20-
Grants in Lieu of Taxes	2,024.29	21,341.60	27,619.00	(6,277.40)	22.73-
Investment Income and Commissions	8,407.02	12,101.87	23,000.00	(10,898.13)	47.38-
Other Revenues		3,800.00			
Total Revenues:	25,292.20	967,129.36	1,022,303.38	(55,174.02)	5.40-
Expenditures					
General Government Services	12,788.08	171,296.08	232,971.30	61,675.22	26.47
Protective Services	(1,655.64)	(9,304.92)	28,163.51	37,468.43	133.04
Transportation Services	17,014.29	203,302.56	453,030.00	249,727.44	55.12
Environmental Health Services	7,890.50	48,703.21	62,800.00	14,096.79	22.45
Public Health and Welfare Services	(657.50)	(9,289.42)		9,289.42	
Planning and Development Services		2,000.00	17,500.00	15,500.00	88.57
Recreation and Cultural Services	20,912.45	146,871.58	155,026.25	8,154.67	5.26
Utilities	22,791.40	216,927.11	188,198.12	(28,728.99)	15.27-
Total Expenditures:	79,083.58	770,506.20	1,137,689.18	367,182.98	32.27
Change in Net Financial Assets	(53,791.38)	196,623.16	(115,385.80)	312,008.96	270.40
Change in Non-Financial Assets		(25,480.67)		(25,480.67)	
Change in Net Assets	(53,791.38)	222,103.83	(115,385.80)	337,489.63	292.49
Transfers			214,060.00	214,060.00	100.00
Change in Surplus	(53,791.38)	222,103.83	(329,445.80)	551,549.63	167.42

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash		50.00	150.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		(425.25)	200.95
Cash - Bank - Demand	(12,320.08)	147,196.73	749,897.93
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	366.93	2,952.13	475,839.63
Cash - MasterCard Account			1,000.00
Total Cash:	(11,953.15)	149,773.61	1,793,188.51

Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(9,372.20)	115,159.90	144,319.15
Municipal - Tax Received - Current		(76.68)	(76.68)
Municipal - Tax Receivable - Arrears	(4,739.12)	(55,642.80)	915.56
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(14,111.32)	59,440.42	143,798.25

Certified correct and in accordance with the records


Yvonne Jess, Chief Administrative Officer

Presented to council on

November 20, 2017
(Date)

Robert A. Hundebay, Mayor

Agenda for the December 11, 2017 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

CONFLICT OF INTEREST

APPROVAL (or amendment) OF MINUTES – November 20

- Business rising from the minutes

FINANCIAL STATEMENTS

- Budgetary control

ACCOUNTS PAYABLE

REPORTS

- SaskWater Report – October

OLD BUSINESS

- Back up pump motor for water distribution system
- Chad Campbell – follow-up
- SeaCan
- Tuft's Bay/Bayshore agreements
- Winter Rink use – fees? Types of use (bball, skateboard, bikes, floor hockey . . .), access? Leave open?

TO DO'S:

- Tuft's Bay electrical – fall project
- Picnic Shelter eavestrough
- Asset Management – Special Meeting
- Saskatchewan Street Project – January 2018
- Water rates – January 2018

CORRESPONDENCE

- Braden Fast – hydraulic exercise equip
- Concept Media – Southern Saskatchewan Vacation Guide
- Elbow Library
- SUMA Urban Voice

NEW BUSINESS

From Nov 20th meeting:

- Expenditure Bylaw
- Ratepayer's Mtg Minutes – Oct 25
- SUMA Convention
- SUMAssure - Insured values for Village owned buildings
- Urban Orchard 2018 Plan
- "Youth Community Action Project" – our commitment to pay \$500 to Library
- Old playground
- Long term planning committee
- IN CAMERA: Update on employee evaluations

NEW:

- Elbow Wildlife/Library rent
- Civic Centre door/lock issue; plumbing issue
- SUMA Group Benefits Program 2018 rates
- Fire Service Agreements – expire Dec 31st
- December newsletter – any input as to the content?
- Unpaid utility accounts/accounts receivable at year end

ADJOURNMENT

Next Council Meeting – Monday, January 8, 2018

Minutes from the December 11, 2017, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Blake Dorward, Colleen Hoppenreys, Heidi Soggie, Joanne Brochu, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the Council Meeting to order at 7:00 p.m.

Town Foreman, Scott Scrimbitt attended the meeting at 7 p.m.

Agenda

215/2017 HOPPENREYS: That the agenda be accepted as amended. Carried.

Declaration of Conflict of Interest

None.

Minutes

216/2017 BROCHU: That the minutes of the November 20, 2017 regular meeting be accepted as presented. Carried.

Financial Statements

217/2017 HOPPENREYS: That the bank reconciliation and financial statement for the month of November 2017 be accepted as presented. Carried.

Donations

218/2017 HUNDEBY: That we make donations to the Service Club (\$300) and Elbow Library (\$500) as per our 2017 budget. Carried.

Accounts Payable

219/2017 HUNDEBY: That the accounts be paid as presented. Carried.

220/2017 HUNDEBY: That the CAO is authorized to pay any invoices, with the Deputy Mayor's approval, that come in after the December Council Meeting to facilitate year end. Carried.

Reports

Council was presented with the SaskWater report for October.

Basketball/Floor Hockey/Skateboard Rink Use

221/2017 SOGGIE: That we set the Rink use fees for basketball/floor hockey/skateboard as follows: December – FREE; January 1 – Dec 31, 2018 \$100 family, \$50 single, drop in \$. Carried.

222/2017 DORWARD: That the rink will be left open for winter use, with the area being shared 1/3 skateboard, 1/3 floor hockey, 1/3 basketball until May 1, 2018. Carried.



Southern Saskatchewan Vacation Guide

223/2017 HUNDEBY: That we purchase a half page for \$1,000 in the Southern Saskatchewan Vacation Guide. Carried.

Bylaw No. 17-03 – Expenditure Bylaw

224/2017 DORWARD: Read Bylaw No. 17-03 for a first time, being a bylaw to authorize certain expenditures. Carried.

225/2017 HOPPENREYS: Read Bylaw No. 17-03 for a second time. Carried.

226/2017 BROCHU: That we have three consecutive readings of Bylaw No. 17-03 at this same meeting. Carried Unanimously.

227/2017 SOGGIE: Read Bylaw No. 17-03 for a third and final time hereby adopting a bylaw to authorize certain expenditures. Carried.

Replacement Cost Appraisals

228/2017 BROCHU: That we have Suncorp Valuations out to get a replacement cost appraisal completed on all of our Village insured buildings. Carried.

Urban Orchard – Wood Mulch

229/2017 HOPPENREYS: That we authorize the purchase of one load of wood mulch for the Urban Orchard. Carried.

CIF – Youth Community Action Project

230/2017 SOGGIE: That we make the \$500 contribution from the Village to the Elbow Library for our portion of the CIF Youth Community Action Project. Carried.

Outstanding Custom Work, Utility Arrears

231/2017 DORWARD: That the CAO is authorized to transfer any outstanding custom work charges and utility arrears to taxes at year end. Carried.

In-Camera

232/2017 DORWARD: That this meeting to in camera at 9:30 p.m. to discuss employee matters, as per Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

Town Foreman, Scott Scrimbitt left the meeting at 9:30 p.m.

CAO Yvonne Jess left meeting at 10:00 p.m.

Council returned from the closed session at 10:10 p.m.

CAO Yvonne Jess returned at 10:10 p.m.





Extension of Meeting

233/2017 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour.
Carried.

Christmas Gift

234/2017 DORWARD: That Yvonne Jess, Claudia Diederich, and Scott Scrimbitt each be given a Christmas gift of \$100.
Carried.

Adjournment

235/2017 HOPPENREYS: That this meeting be adjourned at 10:20 p.m.
Carried.

CORRESPONDENCE

- Braden Fast – hydraulic exercise equipment
- Concept Media – Southern Saskatchewan Vacation Guide
- Elbow Library
- SUMA Urban Voice

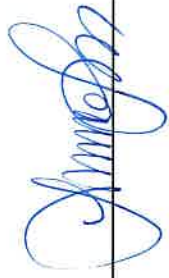
ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
9682	Yvonne Jess	12/13/2017	500.00
9683	Colleen Hoppenreys	12/13/2017	500.00
9684	Robert A. Hundeby	12/13/2017	500.00
9685	Blake Dorward	12/13/2017	500.00
9686	Joanne Brochu	12/13/2017	500.00
9687	Heidi Soggie	12/13/2017	500.00
9688	Aon Reed Stenhouse Inc.	12/14/2017	8,882.00
9689	Robert L. Bramble	12/14/2017	3,071.25
9690	Elbow Library Board	12/14/2017	500.00
9691	Elbow Service Club	12/14/2017	300.00
9692	John Deere Financial	12/14/2017	76.65
9693	Minister of Finance	12/14/2017	23,568.22
9694	The Outlook	12/14/2017	23.52
9695	R & J Lakeside Service Ltd.	12/14/2017	572.01
9696	Sanden Trenching	12/14/2017	1,087.80
9697	Sask Sewer Services	12/14/2017	420.00
9698	Saskatchewan Research Council	12/14/2017	55.12
9699	SUMA	12/14/2017	122.84
9700	TSL Mechanical Ltd.	12/14/2017	4,200.00
9701	V. of Elbow MasterCard Acct	12/14/2017	401.88
9702	Claudia Diederich	12/14/2017	100.00
9703	Yvonne Jess	12/14/2017	100.00
9704	Scott Scrimbitt	12/14/2017	100.00
9705	Claudia Diederich	12/15/2017	750.00
9706	Yvonne Jess	12/15/2017	1,245.00
9707	Scott Scrimbitt	12/15/2017	845.00
9708	Loraas Disposal Services Ltd.	12/19/2017	4,204.87
9709	SaskPower	12/19/2017	3,895.74
9710	SaskTel CPP	12/19/2017	384.77
9711	SaskWater Accounts Receivable	12/19/2017	8,777.66
9712	Village of Elbow	12/19/2017	858.55
9713	SGI	12/22/2017	730.00
9714	SUMA	12/22/2017	1,428.00


_____ 

Payment #	Vendor	Date	Amount
9715	V. of Elbow MasterCard Acct	12/22/2017	396.81
9716	Village of Elbow - Petty Cash	12/22/2017	24.80
9717	Robert A. Hundeby	12/29/2017	250.00
9718	Claudia Diederich	12/29/2017	1,056.51
9719	Stacey Dorward	12/29/2017	500.00
9720	Yvonne Jess	12/29/2017	3,512.68
9721	Clinton Ruuth	12/29/2017	162.17
9722	Scott Scrimblitt	12/29/2017	2,498.49
9723	MEPP	12/29/2017	2,053.76
9724	Receiver General	12/29/2017	3,362.28
9725	Receiver General	12/29/2017	6.46
9726	V. of E. ITFW. Calferata	12/29/2017	50.00
9727	SUMA	12/31/2017	768.04
9728	Sun West School Division	12/31/2017	19,764.24
Total:			104,202.12
Total for General:			104,202.12

Payments Printed: 47





**A BYLAW OF THE VILLAGE OF ELBOW TO AUTHORIZE
CERTAIN EXPENDITURES**

The Council of the Village of Elbow in the Province of Saskatchewan enacts as follows:

1. In this bylaw:
 - a) "Administrator" shall mean the administrator of the municipality;
 - b) "Council" shall mean the council of the municipality; and
 - c) "Municipality" shall mean the [full name of municipality].
2. The administrator, together with another person designated by council to sign cheques on its behalf, is hereby authorized to pay certain accounts either by cheques or by electronic transfer in a timely fashion, namely:
 - a) wages and salaries payable to municipal employees;
 - b) employee payroll deductions, including group benefits, and municipal contributions;
 - c) telephone, heat, power, water, and waste services;
 - d) collections on behalf of other taxing authorities;
3. The administrator shall advise council at its next regular meeting of the particulars of transactions undertaken in accordance with section 2 of this bylaw, including but not limited to:
 - a) the transaction date
 - b) the amount paid
 - c) the payee

4. Bylaw No. 05-11 of the Village of Elbow is hereby repealed.




Mayor


Administrator
Section 159 The Municipalities Act

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending November 30, 2017

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(97.61)	444,310.96	443,185.38	1,125.58	0.25
Fees and Charges	4,992.96	102,923.50	95,373.00	7,550.50	7.92
Utilities	44,214.76	275,131.93	290,700.00	(15,568.07)	5.36-
Grants	521.26	131,932.24	138,626.00	(6,693.76)	4.83-
Grants in Lieu of Taxes	1,811.45	23,153.05	27,619.00	(4,465.95)	16.17-
Investment Income and Commissions	531.64	12,633.51	23,000.00	(10,366.49)	45.07-
Other Revenues		3,800.00	3,800.00		
Total Revenues:	51,974.46	993,885.19	1,022,303.38	(28,418.19)	2.78-
Expenditures					
General Government Services	12,726.30	184,022.38	232,971.30	48,948.92	21.01
Protective Services		(9,302.54)	28,163.51	37,466.05	133.03
Transportation Services	14,848.27	218,150.83	453,030.00	234,879.17	51.85
Environmental Health Services	4,681.21	53,384.42	62,800.00	9,415.58	14.99
Public Health and Welfare Services	3,266.66	(6,022.76)		6,022.76	
Planning and Development Services		2,000.00	17,500.00	15,500.00	88.57
Recreation and Cultural Services	14,878.57	151,750.15	155,026.25	3,276.10	2.11
Utilities	(33,245.72)	168,462.76	188,198.12	19,735.36	10.49
Total Expenditures:	17,155.29	762,445.24	1,137,689.18	375,243.94	32.98
Change in Net Financial Assets	34,819.17	231,439.95	(115,385.80)	346,825.75	300.58
Change in Non-Financial Assets		(25,480.67)		(25,480.67)	
Change in Net Assets	34,819.17	256,920.62	(115,385.80)	372,306.42	322.66
Transfers			214,060.00	214,060.00	100.00
Change in Surplus	34,819.17	256,920.62	(329,445.80)	586,366.42	177.99
Account Balances					
Cash					
Cash - On Hand - Petty Cash		50.00	150.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit		(425.25)	200.95		
Cash - Bank - Demand	50,449.90	197,646.63	800,347.83		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 404			300,000.00		
Cash - Bank - Term Deposit - 405			250,000.00		
Cash - Investment	367.51	3,319.64	476,207.14		
Cash - MasterCard Account			1,000.00		
Total Cash:	50,817.41	200,591.02	1,844,005.92		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(20,368.82)	94,791.08	123,950.33		
Municipal - Tax Received - Current		(76.68)	(76.68)		
Municipal - Tax Receivable - Arrears	(3,587.86)	(59,230.66)	(2,672.30)		
Municipal - Allow. for Uncollected			(1,359.78)		
Total Municipal Taxes Receivable:	(23,956.68)	35,483.74	119,841.57		

Certified correct and in accordance with the records

Presented to council on

Dec. 11, 2017

(Date)



Yvonne Jess, Chief Administrative Officer



Robert A. Hundebly, Mayor

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending December 31, 2017

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	302.73	444,613.69	443,185.38	1,428.31	0.32
Fees and Charges	16,338.77	119,262.27	95,373.00	23,889.27	25.05
Utilities	35,848.34	310,980.27	290,700.00	20,280.27	6.98
Grants	5,970.00	137,902.24	138,626.00	(723.76)	0.52-
Grants in Lieu of Taxes	4,416.31	27,569.36	27,619.00	(49.64)	0.18-
Investment Income and Commissions	922.54	13,556.05	23,000.00	(9,443.95)	41.06-
Other Revenues	1,200.00	5,000.00	3,800.00	1,200.00	31.58
Total Revenues:	64,998.69	1,058,883.88	1,022,303.38	36,580.50	3.58
Expenditures					
General Government Services	25,476.33	209,498.71	232,971.30	23,472.59	10.08
Protective Services	23,568.22	14,265.68	28,163.51	13,897.83	49.35
Transportation Services	10,972.17	229,123.00	453,030.00	223,907.00	49.42
Environmental Health Services	3,651.76	57,036.18	62,800.00	5,763.82	9.18
Public Health and Welfare Services	500.00	(5,522.76)		5,522.76	
Planning and Development Services	4,660.52	156,410.67	17,500.00	15,500.00	88.57
Recreation and Cultural Services	14,108.86	182,571.62	155,026.25	(1,384.42)	0.89-
Utilities			188,198.12	5,626.50	2.99
Total Expenditures:	82,937.86	845,383.10	1,137,689.18	292,306.08	25.69
Change in Net Financial Assets	(17,939.17)	213,500.78	(115,385.80)	328,886.58	285.03
Change in Non-Financial Assets		(25,480.67)		(25,480.67)	
Change in Net Assets	(17,939.17)	238,981.45	(115,385.80)	354,367.25	307.12
Transfers			214,060.00	214,060.00	100.00
Change in Surplus	(17,939.17)	238,981.45	(329,445.80)	568,427.25	172.54
Account Balances					
Cash					
Cash - On Hand - Petty Cash		50.00	150.00	150.00	
Cash - On Hand - Float			100.00	100.00	
Cash - On Hand For Deposit		(425.25)	200.95	200.95	
Cash - Bank - Demand	28,829.70	226,476.33	829,177.53	16,000.00	
Cash - Bank - Term Deposit - 406			300,000.00	300,000.00	
Cash - Bank - Term Deposit - 404			250,000.00	250,000.00	
Cash - Bank - Term Deposit - 405		3,670.23	476,557.73	476,557.73	
Cash - Investment	350.59		1,000.00	1,000.00	
Cash - MasterCard Account					
Total Cash:	29,180.29	229,771.31	1,873,186.21		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(60,703.28)	34,087.80	63,247.05	63,247.05	
Municipal - Tax Received - Current		(76.68)	(76.68)	(76.68)	
Municipal - Tax Receivable - Arrears	450.07	(58,780.59)	(2,222.23)	(2,222.23)	
Municipal - Allow. for Uncollected			(1,359.78)	(1,359.78)	
Total Municipal Taxes Receivable:	(60,253.21)	(24,769.47)	59,588.36		

Certified correct and in accordance with the records Presented to council on

January 8, 2018
(Date)

Robert A. Humdeby, Mayor


Yvonne Jess, Chief Administrative Officer