Agenda for the January 11, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – December 14, 17
- Business rising from the minutes

FINANCIAL STATEMENTS – preliminary (year end transfer/adj to complete; Dec bills)

ACCOUNTS PAYABLE

DELEGATION – 7:30 p.m. – Tom Wilson – brochure info encl

DELEGATION – 8 p.m. – Doug Wankel – traffic signs

OLD BUSINESS
- Council Procedure Bylaw
- Employee review discussion
- Industrial Subdivision – further subdividing – tabled to January
- Fire Service Agreements/Bylaw
- UPDATES
  - Orchard/Community Park lights
  - Unpaid utility bills
  - Industrial Subdivision drainage ditch between Janke/Paulsen – offer made to Dale Hundeby; no word yet if he will accept.
  - Sarah's Cove road project – no news from AMEC; still to connect with SAL
  - RA heights; accessory use heights - Community Planning on accessory use height issues
  - C1 – hotels/motels - Community Planning
  - Tuft's Bay Washroom – wheelchair accessible project

CORRESPONDENCE
- R.M. of Willner – fire service agreement
- SUMA – membership
- SUMA Convention materials
- Ministry of Environment – Transfer Station Inspection
- WaterWolf email

NEW BUSINESS
- Building Permit – Marcel & Jocelyn Huel – basement development
- Summer Student grant – how many/how many hours/wage?
- Appoint Library rep to Palliser Regional Library Board (Section 32.4 of *The Provincial Library Act)* – who is this? and local library board members
- Federation of Canadian Municipalities
- SUMA Volunteer Firefighter Insurance
- Southern Saskatchewan Vacation Guide
- Skating fees
- UMAAS Membership

ADJOURNMENT

Next Council Meeting – February 8th

Minutes from the January 11, 2016, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Betty Hatzel, Gary Dunn (electronically), Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 7:00 p.m.

Agenda

1/2016 HATZEL: That the agenda be accepted as amended. Carried.

Minutes

2/2016 PAULSEN: That the minutes of the December 14 and December 17, 2015 meetings be accepted as presented. Carried.

Financial Statement

3/2016 HUNDEBY: That the bank reconciliation and financial statement for the month of December 2015 be accepted as presented. Carried.

Payment of Accounts

4/2016 HOPPENREYS: That the accounts be paid as presented. Carried.

Delegation – 7:30 p.m. – Tom Wilson

Tom Wilson attended the meeting to discuss his proposal in regards to Council's plans for a 'Village of Elbow' brochure.

Delegation – 8 p.m. – Doug Wankel

Doug Wankel attended the meeting to discuss a proposal to re-evaluate the traffic signs in Elbow.

Elbow Brochure

5/2016 HATZEL: That we contract Tom Wilson for $25/hour to develop and design a Village of Elbow brochure. Carried.

Doug Wankel Delegation

6/2016 HUNDEBY: That we table Doug Wankel`s proposal to re-evaluate the traffic signs to a future meeting. Carried.

Council Procedure Bylaw

7/2016 HOPPENREYS: Read Bylaw No. 16-01 for a first time being a bylaw to regulate the proceedings of municipal Council and Council's committees. Carried.

8/2016 HATZEL: Read Bylaw No. 16-01 for a second time. Carried.

9/2016 DUNN: That we have three consecutive readings at this same meeting. Carried Unanimously

10/2016 PAULSEN: Read Bylaw No. 16-01 for a third time, hereby adopting a bylaw to regulate the proceedings of municipal Council and Council's committees. Carried.

Fire Service Agreements

11/2016 HUNDEBY: That the CAO respond to the R.M. of Willner that the proposed agreement as submitted November 25, 2015 stands as is, and the Village of Elbow will not be amending it. Carried.

SUMA Membership

12/2016 HOPPENREYS: That we renew our membership with SUMA for $993.75 for 2016. Carried.

Elbow Trail Support

13/2016 DUNN: That we send a letter of support for the proposed 'Elbow Trail' as this trail would be a most welcome addition towards the tourism and recreational opportunities in the Village of Elbow. Carried.

Building/Development Permits

14/2016 HUNDEBY: That we approve the following Building Permit based on the plan review by our Building Official:

#23/2015 – Marcel & Jocelyn Huel – 211 Grey Street

Carried.

Summer Student Grant

15/2016 PAULSEN: That the CAO make application to the Canada Summer Jobs 2016 program for one summer student for the maximum time allowed, 16 weeks, at $15/hr. Carried.

Palliser Regional Library Board

16/2016 DUNN: That we appoint Colleen Hoppenreys as the Village of Elbow's representative to the Palliser Regional Library Board. Carried.

Elbow Library Board

17/2016 PAULSEN: That we appoint the follow people to the Elbow Library Board: Wendy Cafferata, Colleen Cowan (RV of Mistusinne rep), June Evans, Sylvia Harms, Carmen Heinrichs, Colleen Hoppenreys, Norma Johnson, Harry Locke, Alma Martens (RM of Loreburn rep), Esther Martens, Janice Martin, Corrie Downie, and Linda Reiss. Carried.

Federation of Canadian Municipalities

18/2016 HUNDEBY: That we renew our membership with FCM for 2016 for $160.44. Carried.

SUMA Volunteer Firefighter Insurance

19/2016 HOPPENREYS: That we renew our Volunteer Firefighter Insurance through SUMA for 2016 for $337.03. Carried.

Southern Saskatchewan Vacation Guide

20/2016 PAULSEN: That we purchase a half page in the Southern Saskatchewan Vacation Guide for $1,000. Carried.

Urban Municipal Administrators Association of Saskatchewan

21/2016 HOPPENREYS: That we renew our CAO's 2016 membership with UMAAS for $185.00. Carried.

Extension of Meeting

22/016 PAULSEN: That we extend the meeting past 10:00 p.m. for half an hour. Carried.

Adjournment

23/2016 HOPPENREYS: That this meeting be adjourned at 10:10 p.m. Carried.

CORRESPONDENCE
- R.M. of Willner – fire service agreement
- SUMA – membership
- SUMA Convention materials
- Ministry of Environment – transfer station inspection
- WaterWolf
- Elbow Trail – request for letter of support

ACCOUNTS PAYABLE

	Payment #	Vendor	Date	Amou
Computer Cheques				
	8373	Air Liquide Canada Inc.	14/01/2016	95.9
	8374	The Davidson Leader	14/01/2016	51.1
	8375	Richard Davis	14/01/2016	696.0
	8376	Downie Electric	14/01/2016	407.9
	8377	Elbow Fine Foods	14/01/2016	65.6
	8378	Yvonne Jess	14/01/2016	99.6
	8379	FCM	14/01/2016	160.4
	8380	Janet Hundeby	14/01/2016	80.0
	8381	Dale Hundeby	14/01/2016	80.0
	8382	Colleen Hoppenreys	14/01/2016	40.0
	8383	Mark Janke	14/01/2016	120.0
	8384	Norma Johnson	14/01/2016	40.0
	8385	Betty Hatzel	14/01/2016	40.0
	8386	John Deere Financial	14/01/2016	1,087.1
	8387	Village of Loreburn	14/01/2016	513.6
	8388	Meridan Inspections Ltd.	14/01/2016	420.0
	8389	MuniSoft	14/01/2016	3,535.4
	8390	The Outlook	14/01/2016	48.5
	8391	City of Prince Albert	14/01/2016	392.5
	8392	Palliser Regional Library	14/01/2016	8,701.0
	8393	R & J Lakeside Service Ltd.	14/01/2016	624.4
	8394	Redhead Equipment Ltd.	14/01/2016	11,647.0
	8395	SGI	14/01/2016	124.0
	8396	Saskatchewan Research Council	14/01/2016	73.2
	8397	SUMA	14/01/2016	1,424.5
	8398	Urban Municipal Admin Assoc	14/01/2016	185.0
	8399	V. of Elbow MasterCard Acc't	14/01/2016	684.9
	8400	Village of Elbow	14/01/2016	88.0
	8401	Yvonne Jess	15/01/2016	1,245.0
	8402	Scott Scrimbitt	15/01/2016	845.0
	8403	Dale Hundeby	15/01/2016	1,000.0
	8404	Loraas Disposal Services Ltd.	21/01/2016	4,968.4
	8405	SaskPower	21/01/2016	4,445.9
	8406	SaskTel CPP	21/01/2016	381.6
	8407	SaskWater Accounts Receivable	21/01/2016	5,666.7
	8408	Village of Elbow	21/01/2016	252.4
	8409	Robert A. Hundeby	29/01/2016	250.0
	8410	Claudia Diederich	29/01/2016	1,090.2
	8411	Yvonne Jess	29/01/2016	2,223.0
	8412	Scott Scrimbitt	29/01/2016	2,316.7
	8413	Debbie Stevenson	29/01/2016	500.0
	8414	MEPP	29/01/2016	1,813.9
	8415	Receiver General	29/01/2016	3,370.4
	8416	V. of E. ITF W. Cafferata	29/01/2016	50.0
	8417	SUMA	31/01/2016	669.9
	8418	Sun West School Division	31/01/2016	5,556.2
	8419	Tom Wilson	31/01/2016	500.0
			Total:	68,672.07
			Total for General:	68,672.07

Payments Printed: 47

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending December-31-15

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	188.71	415,580.80	411,127.26	4,453.54	1.08
Fees and Charges	17,848.30	108,849.53	81,960.00	26,889.53	32.81
Utilities	31,834.43	261,350.95	233,350.00	28,000.95	12.00
Grants	3,500.00	101,731.56	105,903.00	(4,171.44)	3.94-
Grants in Lieu of Taxes	3,580.28	24,306.81	23,120.00	1,186.81	5.13
Capital Asset Proceeds		11,280.40		11,280.40	
Investment Income and Commissions	264.34	35,751.47	30,227.98	5,523.49	18.27
Other Revenues		3,600.00		3,600.00	
Total Revenues:	**57,216.06**	**962,451.52**	**885,688.24**	**76,763.28**	**8.67**
Expenditures					
General Government Services	16,657.92	212,309.94	238,956.30	25,473.91	10.66
Protective Services		18,080.10	27,548.00	9,467.90	34.37
Transportation Services	52,097.71	184,755.39	154,545.00	(30,210.39)	19.55-
Environmental Health Services	4,153.42	56,427.26	59,680.00	3,252.74	5.45
Public Health and Welfare Services	1,085.27	7,966.30	4,500.00	(3,466.30)	77.03-
Recreation and Cultural Services	3,304.38	132,224.74	167,820.75	35,596.01	21.21
Utilities	8,415.54	143,888.11	169,518.12	25,630.01	15.12
Total Expenditures:	**85,714.24**	**755,651.84**	**822,568.17**	**65,743.88**	**7.99**
Change in Net Financial Assets	**(28,498.18)**	**206,799.68**	**63,120.07**	**142,507.16**	**225.77**
Change in Net Assets	**(28,498.18)**	**206,799.68**	**63,120.07**	**142,507.16**	**225.77**
Transfers		3,600.00	193,125.00	189,525.00	98.14
Change in Surplus	**(28,498.18)**	**203,199.68**	**(130,004.93)**	**332,032.16**	**255.40**

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	(13,630.86)	150,644.01	494,886.46
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404		(3,386.52)	300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	264.34	4,263.40	468,634.16
Cash - MasterCard Account			1,000.00
Total Cash:	**(13,366.52)**	**151,520.89**	**1,530,930.62**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(51,893.85)	28,074.51	28,074.51
Municipal - Tax Receivable - Arrears	187.57	(12,507.60)	14,417.03
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**(51,706.28)**	**15,566.91**	**41,131.76**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

January 11, 2016
(Date)

Robert A. Hundeby, Mayor

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending January-31-16

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	163.33	163.33		163.33	
Fees and Charges	1,427.56	1,427.56		1,427.56	
Utilities	3,622.48	3,622.48		3,622.48	
Grants in Lieu of Taxes	3,901.30	3,901.30		3,901.30	
Total Revenues:	**9,114.67**	**9,114.67**	**0.00**	**9,114.67**	**0.00**
Expenditures					
General Government Services	14,875.40	14,875.40		(14,875.40)	
Protective Services	728.00	728.00		(728.00)	
Transportation Services	6,620.17	6,620.17		(6,620.17)	
Recreation and Cultural Services	6,882.05	6,882.05		(6,882.05)	
Total Expenditures:	**29,105.62**	**29,105.62**	**0.00**	**(29,105.62)**	**0.00**
Change in Net Financial Assets	**(19,990.95)**	**(19,990.95)**	**0.00**	**(19,990.95)**	**0.00**
Change in Net Assets	**(19,990.95)**	**(19,990.95)**	**0.00**	**(19,990.95)**	**0.00**
Change in Surplus	**(19,990.95)**	**(19,990.95)**	**0.00**	**(19,990.95)**	**0.00**

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	(9,428.75)	(9,428.75)	485,457.71
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment			469,063.25
Cash - MasterCard Account			1,000.00
Total Cash:	**(9,428.75)**	**(9,428.75)**	**1,521,930.96**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(843.04)	(843.04)	27,231.47
Municipal - Tax Receivable - Arrears	(8,432.91)	(8,432.91)	5,984.12
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**(9,275.95)**	**(9,275.95)**	**31,855.81**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

February 8, 2016
(Date)

Robert A. Hundeby, Mayor

Agenda for the February 8, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER
CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – January 11

- Business rising from the minutes

FINANCIAL STATEMENTS

- year end transfer/adj to complete

ACCOUNTS PAYABLE

DELEGATION – 7:15 p.m. – Tom Wilson – Elbow Brochure

REPORTS

- SUMA Convention
- Park Advisory Committee
- ArenaPlex Committee Mtg

OLD BUSINESS

- Fire Service Agreements/Bylaw
- Industrial Subdivision – survey quote encl
- Sarah's Cove road project - quote from AMEC and SAL
- Employee review discussion
- Public Disclosure Statements
- UPDATES
  - Order to Remedy
  - Orchard/Community Park lights
  - RA heights; accessory use heights - Community Planning on accessory use height issues
  - C1 – hotels/motels - Community Planning
  - Tuft's Bay Washroom – wheelchair accessible project (2016)

CORRESPONDENCE

- Ministry of Gov't Relations/Emergency Management & Fire Safety – SaskAlert
- Active Saskatchewan – membership invitation
- CATPC – membership $200
- CATPC – workshop
- Fire Chief, Glen Amor – used fire truck purchase
- Kurtis Nunweiler – water line extension
- Loreburn Central School Community Council – gym floor fundraiser
- Ombudsman Saskatchewan – public complaints
- SAMA – Notice of Annual Meeting – April 26th

NEW BUSINESS

- HICC – assessment method changes
- Volunteer Fire Dept remuneration for false alarm call outs
- Great Southwest Travel Guide ($265)
- Five Hills Health Region – inspection report – Rink & Civic Centre
- Elbow Library – insurance
- Audit – tentatively end of February

ADJOURNMENT

Next Council Meeting – March 14th

Minutes from the February 8, 2016, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen (electronically), Gary Dunn (electronically), Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Betty Hatzel

Having a quorum present, Mayor Hundeby called the meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None

Agenda

24/2016 DUNN: That the agenda be accepted as presented. Carried.

Minutes

25/2016 HOPPENREYS: That the minutes of the January 11, 2016 meeting be accepted as presented. Carried.

Financial Statement

26/2016 HUNDEBY: That the bank reconciliation and financial statement for the month of January 2016 be accepted as presented. Carried.

2015 Year End Financial Transactions

27/2016 HOPPENREYS: That we transfer the $3,000 water connection deposit for the Parcel P subdivision (Daniluk) to the Utility Reserve as of December 31, 2015. Carried.

28/2016 HUNDEBY: That we transfer $25,000 from 2015 to the Village Office Reserve. Carried.

29/2016 HOPPENREYS: That we make a $1,000 grant to the Elbow & District Museum & Historical Society as per the 2015 budget. Carried.

30/2016 HUNDEBY: That we transfer $5,000 from 2015 to the Utility Reserve. Carried.

31/2016 HUNDEBY: That we transfer $40,000 from 2015 to the Capital Trust Reserve. Carried.

Delegation – 7:15 p.m. – Tom Wilson

Tom Wilson attended the meeting to discuss the progress of the Elbow brochure

Payment of Accounts

32/2016 DUNN: That the accounts be paid as presented. Carried.

Reports

Mayor Hundeby provided a verbal report on the SUMA Convention.

Councillor Hoppenreys reported on the Park Advisory Meeting she attended on February 3, 2016 and went through the development plans and priorities for both Douglas and Danielson Provincial Parks.

CAO Jess provided a written report on the January 26, 2016 ArenaPlex Committee Meeting that she and Mayor Hundeby attended as spectators.

Bylaw No. 16-02

33/2016 HOPPENREYS: Read Bylaw No. 16-02 for a first time, being a bylaw to provide for entering into an agreement respecting the provision of fire protection services. Carried.

34/2016 DUNN: Read Bylaw No. 16-02 for a second time. Carried.

35/2016 PAULSEN: That we have three consecutive readings at this same meeting. Carried Unanimously.

36/2016 HUNDEBY: Read Bylaw No. 16-02 for a third time, hereby adopting a bylaw to provide for entering into an agreement respecting the provision of fire protection services. Carried.

SaskAlert

37/2016 HOPPENREYS: That the Village of Elbow sign up with the SaskAlert program and register two people to attend the training and become authorized users of the Saskatchewan Public Alerting System. Carried.

Active Saskatchewan

38/2016 PAULSEN: That we sign up to become a member of 'Active Saskatchewan'. Carried.

Central Area Transportation Planning Committee

39/2016 HOPPENREYS: That we renew our membership with the CATPC for 2016 for $200. Carried.

40/2016 DUNN: That Scott Scrimbitt and Nick Paulsen attend the CATPC workshop on road construction, landfills, legal surveys, environmental and lagoons. Carried.

Kurtis Nunweiler – waterline extension request

41/2016 HUNDEBY: That we would allow Kurtis Nunweiler to extend and hook on to the "Hundeby Waterline Extension" provided that he buys into the existing line (1/6 of the Hundeby project), and that Kurtis would be solely responsible for the construction of his extension including engineering, materials and labour.

Mayor Hundeby requested a recorded vote

For: Hoppenreys, Dunn, Hundeby, Paulsen
Against: none

Mayor Hundeby declared the motion Carried.

Loreburn Central School – Gym Floor

42/2016 PAULSEN: That we donate $1,000 towards the Loreburn Central School Community Council's fundraising campaign for an upgraded gym floor. Carried.

Volunteer Fire Fighters Honorarium

Councillor Hoppenreys declared a conflict of interest at 9:15 p.m. as her husband is a member of the Elbow Volunteer Fire Department.

43/2016 PAULSEN: That we continue to pay our Volunteer Fire Fighters an honorariun when they respond to false alarm calls. Carried.

Great Southwest Travel Guide

44/2016 DUNN: That the Village of Elbow participates again in the Great Southwes Saskatchewan Travel Guide and Map project for $278.25 Carried.

Palliser Regional Library, Elbow Branch

45/2016 DUNN: That the Village will cover the additional insurance cost to cover th complete locally owned collection of material at the Elbow Library. Carried.

Adjournment

46/2016 HUNDEBY: That this meeting be adjourned at 9:30 p.m. Carried.

CORRESPONDENCE

- Ministry of Government Relations/Emergency Management & Fire Safety - SaskAlert
- Active Saskatchewan - membership
- CATPC – membership, workshop
- Glen Amor, Fire Chief – used fire truck
- Kurtis Nunweiler – water line extension
- Loreburn Central School Community Council – gym floor fundraiser
- Ombudsman Saskatchewan – public complaints
- SAMA – notice of Annual Meeting

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amou
Computer Cheques			
8420	Central Area Transportation	09/02/2016	200.0
8421	Concept Media	09/02/2016	1,050.0
8422	Robert A. Hundeby	09/02/2016	1,553.5
8423	Elbow Historical Society	09/02/2016	1,000.0
8424	Elbow Fine Foods	09/02/2016	10.9
8425	Yvonne Jess	09/02/2016	300.0
8426	Dan Hoppenreys	09/02/2016	50.0
8427	Ron Sisetsky	09/02/2016	50.0
8428	Janet Hundeby	09/02/2016	181.4
8429	John's Ford Auto Sales Ltd.	09/02/2016	161.6
8430	Meridan Inspections Ltd.	09/02/2016	183.7
8431	Mooseworld Inc.	09/02/2016	278.2
8432	Palliser Plains Co-op	09/02/2016	13.1
8433	Queen's Printer Revolving Fund	09/02/2016	189.0
8434	R & J Lakeside Service Ltd.	09/02/2016	349.3
8435	Rocky Mountain Phoenix	09/02/2016	262.9
8436	SAMA	09/02/2016	9,259.0
8437	Saskatchewan Research Council	09/02/2016	97.64
8438	Stubby's Welding & Repair	09/02/2016	335.0
8439	SUMA	09/02/2016	79.68
8440	Sun West School Division	09/02/2016	1,000.00
8441	Trans-Care Rescue	09/02/2016	146.30
8442	Tourism Saskatchewan	09/02/2016	210.00
8443	V. of Elbow MasterCard Acc't	09/02/2016	66.90
8444	Claudia Diederich	12/02/2016	750.00
8445	Yvonne Jess	12/02/2016	1,245.00
8446	Scott Scrimbitt	12/02/2016	845.00
8447	Loraas Disposal Services Ltd.	22/02/2016	5,425.58
8448	SaskPower	22/02/2016	4,004.08
8449	SaskTel CPP	22/02/2016	380.79
8450	SaskWater Accounts Receivable	22/02/2016	6,230.96
8451	Village of Elbow	22/02/2016	353.91
8452	Robert A. Hundeby	29/02/2016	250.00
8453	Claudia Diederich	29/02/2016	477.89
8454	Yvonne Jess	29/02/2016	2,223.06
8455	Scott Scrimbitt	29/02/2016	2,316.72
8456	Debbie Stevenson	29/02/2016	500.00
8457	MEPP	29/02/2016	1,847.90
8458	Receiver General	29/02/2016	3,438.86
8459	V. of E. ITF W. Cafferata	29/02/2016	50.00
8460	SUMA	29/02/2016	669.96
8461	Sun West School Division	29/02/2016	2,149.87
8462	Tom Wilson	29/02/2016	750.00
		Total:	50,938.15
		Total for General:	50,938.15

Payments Printed: 43

Agenda for the March 14, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER
CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – February 8

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

DELEGATION – 7:15 p.m. – Tom Wilson – Elbow Brochure

DELEGATION – 8 p.m. – Braden Fast, Infrastructure Committee

REPORTS

- Facilities Committee Meeting – February 17, 2016

OLD BUSINESS

- 2nd notice that the Public Disclosure Statements need to be filled out
- Sarah's Cove road project –AMEC/SAL
- Industrial Subdivision – survey quote
- UPDATES
  - Order to Remedy – Mark Janke
  - Five Hills Health Region – inspection report – Rink & Civic Centre
  - Orchard/Community Park lights
  - RA heights; accessory use heights - Community Planning on accessory use height issues
  - C1 – hotels/motels - Community Planning
  - Tuft's Bay Washroom – wheelchair accessible project

CORRESPONDENCE

- SUMA – Provincial Election campaign
- Tugaske Lions Club – donation request
- Minister of Government Relations – 2016 Education Property Tax Mill Rates
- South Saskatchewan River Watershed Stewards meeting & workshop
- Dimestore Fishermen

NEW BUSINESS

- Connect Energy renewal
- Grader trade/purchase
- Grade Crossing Regulations
- Human Resources Workshop
- Picnic Shelter Project in Community Park
- Summer maintenance positions
- Donor's Choice
- Lagoon Usage Permit - GDT
- Library – sloping to the basement door, cement work
- Budget Meeting date(s)
- Pickleball nets
- Audit – March 17th
- Building Permit
- Pavement Issues
- First Responders
- Transfer Site opening date

ADJOURNMENT

Next Council Meeting – April 11th

Minutes from the March 14, 2016, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen (electronically), Gary Dunn (electronically), Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None

Agenda

47/2016 HATZEL: That the agenda be accepted as amended. Carried.

Minutes

48/2016 DUNN: That the minutes of the February 8, 2016 meeting be accepted as presented. Carried.

Councillor Paulsen joined the meeting (electronically) at 7:10 p.m.

Financial Statement

49/2016 HUNDEBY: That the bank reconciliation and financial statement for the month of February 2016 be accepted as presented. Carried.

Payment of Accounts

50/2016 HOPPENREYS: That the accounts be paid as presented. Carried.

Delegation – 7:15 p.m. – Tom Wilson

Tom Wilson attended the meeting to discuss the progress of the Elbow brochure

Delegation – 8 p.m. – Braden Fast, Facilities Committee

Braden Fast, Chair of the Facilities Committee, attended the meeting to review the discussions that their committee has had in regards to a gym renovation.

2016 Education Property Tax Mill Rates

51/2016 HOPPENREYS: That the 2016 Education Mill Rates, as noted below, be accepted:
Agricultural Property – 2.67 mills
Residential Property – 5.03 mills
Commercial/Industrial – 8.28 mills
Resource (oil/gas, mines, pipelines) – 11.04 mills
Carried.

Connect Energy

52/2016 HATZEL: That we renew our Natural Gas Supply Agreement with Connect Energy for another 3 years. Carried.

Dimestore Fishermen Television Program

53/2016 PAULSEN: That we participate in a feature episode with the Dimestore Fishermen for $3,500 + accommodations, food and fishing for the crew for 5 days. Carried.

Human Resources Workshop

54/2016 HATZEL: That our CAO attend the Human Resources Workshop that is being put on by the UMAAS and RMAA organizations. Carried.

Annual Donor's Choice Campaign

55/2016 HOPPENREYS: That the Village Office staff conduct the annual Donor's Choice Campaign again this year. Carried.

Lagoon Usage – Gardiner Dam Terminal

56/2016 HATZEL: That we agree to allow sewage effluent from Gardiner Dam Terminal to be hauled to the Village of Elbow lagoon at a rate of $0.10/gallon. Carried.

Extension of Meeting

57/2016 HOPPENREYS: That we extend the meeting past 10:00 p.m. for half an hour. Carried.

Building/Development Permits

58/2016 HUNDEBY: That we approve the following Building and Development Permit based on the plan review by our Building Official:
#1/2016 – Lionel & Natalie Langlois – 409 Prospect Ave.
Carried.

Adjournment

59/2016 HUNDEBY: That this meeting be adjourned at 10:18 p.m. Carried.

CORRESPONDENCE
- SUMA – Provincial Election campaign
- Tugaske Lions Club – donation request
- Minister of Government Relations – 2016 Education Property Tax Mill Rate
- South Saskatchewan River Watershed Stewards – meeting/workshop
- Dimestore Fishermen – feature episode opportunity

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
8463	Claudia Diederich	15/03/2016	750.00
8464	Yvonne Jess	15/03/2016	1,245.00
8465	Scott Scrimbitt	15/03/2016	845.00
8466	Yvonne Jess	15/03/2016	300.00
8467	Gary Dunn	15/03/2016	300.00
8468	Colleen Hoppenreys	15/03/2016	300.00
8469	Betty Hatzel	15/03/2016	200.00
8470	Robert A. Hundeby	15/03/2016	300.00
8471	Nick Paulsen	15/03/2016	300.00
8472	Air Liquide Canada Inc.	18/03/2016	48.77
8473	Craik Hardware	18/03/2016	1,305.36
8474	ECO Engineering Ltd.	18/03/2016	549.87
8475	Elbow Fine Foods	18/03/2016	8.49
8476	Lepage Contracting Ltd.	18/03/2016	840.00
8477	Meridan Inspections Ltd.	18/03/2016	204.12
8478	Prairie Janitorial Supply	18/03/2016	434.90
8479	R & J Lakeside Service Ltd.	18/03/2016	369.43
8480	Redhead Equipment Ltd.	18/03/2016	31.26
8481	Saskatchewan Research Council	18/03/2016	409.49
8482	Success Office Systems	18/03/2016	57.90
8483	SUMA	18/03/2016	7.13
8484	V. of Elbow MasterCard Acc't	18/03/2016	703.86
8485	Central Area Transportation	21/03/2016	25.00
8486	Loraas Disposal Services Ltd.	21/03/2016	5,065.13
8487	SaskPower	21/03/2016	3,845.09
8488	SaskTel CPP	21/03/2016	421.98
8489	SaskWater Accounts Receivable	21/03/2016	6,391.48
8490	Village of Elbow	21/03/2016	284.18
8491	Tom Wilson	21/03/2016	750.00
8492	The Workshop Fund	28/03/2016	90.00
8493	Robert A. Hundeby	31/03/2016	250.00
8494	Claudia Diederich	31/03/2016	980.99
8495	Yvonne Jess	31/03/2016	2,223.06
8496	Scott Scrimbitt	31/03/2016	2,316.72
8497	Debbie Stevenson	31/03/2016	500.00
8498	MEPP	31/03/2016	1,982.80
8499	Receiver General	31/03/2016	3,757.36
8500	V. of E. ITF W. Cafferata	31/03/2016	50.00
8501	SUMA	31/03/2016	669.96
8502	Sun West School Division	31/03/2016	1,273.80
8503	Village of Elbow - Petty Cash	31/03/2016	41.75
		Total:	40,429.88
		Total for General:	40,429.88

Payments Printed: 41

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending February-29-16

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	299.70	463.03		463.03	
Fees and Charges	23,568.24	24,995.80		24,995.80	
Utilities	6,150.75	9,773.23		9,773.23	
Grants	4,810.00	4,810.00		4,810.00	
Grants in Lieu of Taxes		3,901.30		3,901.30	
Investment Income and Commissions	317.30	317.30		317.30	
Total Revenues:	**35,145.99**	**44,260.66**	**0.00**	**44,260.66**	**0.00**
Expenditures					
General Government Services	23,088.80	37,964.20		(37,964.20)	
Protective Services	(11,955.94)	(11,227.94)		11,227.94	
Transportation Services	7,826.57	14,446.74		(14,446.74)	
Environmental Health Services	3,915.78	3,915.78		(3,915.78)	
Public Health and Welfare Services	(3,807.62)	(3,807.62)		3,807.62	
Recreation and Cultural Services	(1,385.87)	5,496.18		(5,496.18)	
Utilities	6,597.63	6,597.63		(6,597.63)	
Total Expenditures:	**24,279.35**	**53,384.97**	**0.00**	**(53,384.97)**	**0.00**
Change in Net Financial Assets	**10,866.64**	**(9,124.31)**	**0.00**	**(9,124.31)**	**0.00**
Change in Net Assets	**10,866.64**	**(9,124.31)**	**0.00**	**(9,124.31)**	**0.00**
Change in Surplus	**10,866.64**	**(9,124.31)**	**0.00**	**(9,124.31)**	**0.00**

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	(24,333.74)	(33,762.49)	461,123.97
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	317.30	317.30	469,380.55
Cash - MasterCard Account			1,000.00
Total Cash:	**(24,016.44)**	**(33,445.19)**	**1,497,914.52**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(1,908.50)	(2,751.54)	(2,751.54)
Municipal - Tax Receivable - Arrears	(1,465.92)	(9,898.83)	32,592.71
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**(3,374.42)**	**(12,650.37)**	**28,481.39**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

March 14, 2016
(Date)

Robert A. Hundeby, Mayor

Agenda for the April 5, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER
CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES

- Business rising from the minutes

ACCOUNTS PAYABLE

REPORTS

OLD BUSINESS

- Sarah's Cove road project –AMEC/SAL
- Industrial Subdivision – survey quote
- Order to Remedy – Mark Janke
- Dimestore Fishing
- Grader trade/purchase
- Picnic Shelter Project
- Elbow Trail
- Provincial Pothole & Paving

CORRESPONDENCE

- Crime Stoppers – sponsorship
- Enbridge Newsletter
- Line 19 Water Pipeline – gravel at bulk loader
- Canadian Heritage – Canada Day Grant $1500
- Teen Challenge – sponsorship

NEW BUSINESS

- Lynden Lepage/Building Inspector
- Election Workshop
- SUMA Workshops: Bylaw Workshop; Village
- UMAAS Convention
- Pressure Washer purchase
- Pickle Ball Rates at the rink
- Elbow Orchard Work Plan
- Lift Station repair – approx. $1800
- Budget

ADJOURNMENT

Next Council Meeting – April 11th

Minutes from the April 5, 2016, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Gary Dunn (electronically), Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None

Agenda

60/2016 PAULSEN: That the agenda be accepted as amended. Carried.

Minutes

61/2016 HOPPENREYS: That the minutes of the March 14, 2016 meeting be accepted as presented. Carried.

Payment of Accounts

62/2016 HATZEL: That the accounts be paid as presented. Carried.

Industrial Subdivision – Phase 2

63/2016 HUNDEBY: That we proceed with the surveying for 'Phase 2' of the Industrial Subdivision as per the quote received by Meridian Surveys Ltd. Carried.

Dimestore Fishermen

64/2016 HUNDEBY: That the Village will commit up to $5,000 towards the Dimestore Fishermen filming package and that Council will look for corporate sponsors to cover the balance of the expenses. Carried.

Elbow Hiking Trail Donation

65/2016 DUNN: That we make a donation of $1,000 towards the Elbow Hiking Trail. DEFEATED.

66/2016 HOPPENREYS: That we make a donation of $2,500 towards the Elbow Hiking Trail. Carried.

Provincial Pothole & Paving

67/2016 HUNDEBY: That we sign up for the 3 year crack seal maintenance program with Provincial Pothole & Paving for $4,450. Carried.

Teen Challenge Sponsorship

68/2016 HUNDEBY: That the Village of Elbow will become a corporate sponsor for the Teen Challenge Golf Classic held at Harbor Golf with a $250 contribution for a sign at the hole. Carried.

Election Workshop

69/2016 HOPPENREYS: That the CAO attend the Local Government Election Workshop in Regina June 2nd, that is being put on by UMAAS. Carried.

Bylaw Workshop

70/2016 HUNDEBY: That the CAO attend the 'Creating and Enforcing Effective Bylaws' workshop on May 10th, that is being put on by SUMA. Carried.

UMAAS Convention

71/2016 HATZEL: That the CAO attend the UMAAS Convention June 7 – 10, 2016. Carried.

Pickleball Fees

72/2016 HOPPENREYS: That the fees for pickleball be set as $10/month/person or $50/person for the season at the rink (May-Oct) and the same fees will be charged at the Civic Centre (Nov-April). Carried.

Geotechnical Investigation

73/2016 HUNDEBY: That we engage Machibroda for Option #1 (source clay) and Option #2 (road construction investigation) for $12,200 + tax. DEFEATED.

74/2016 DUNN: That we engage AMEC for Option #1 (source clay) and Option #2 (road construction investigation) for $14,000 + tax.

Councillor Paulsen requested a recorded vote

For: Dunn, Hundeby
Against: Hoppenreys, Hatzel, Paulsen

Mayor Hundeby declared the motion DEFEATED.

Adjournment

75/2016 DUNN: That this meeting be adjourned at 9:28 p.m. Carried.

CORRESPONDENCE
- Crime Stoppers – sponsorship
- Enbridge Newsletter
- Line 19 Water Pipeline – gravel at bulk loader
- Teen Challenge - sponsorship

Agenda for the April 11, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

CONFLICT OF INTEREST

APPROVAL (or amendment) OF AGENDA

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

OLD BUSINESS

- Sarah's Cove road project –AMEC/SAL
- Dimestore Fishing
- Grader trade/purchase
- Picnic Shelter Project
- Pressure Washer
- Budget

CORRESPONDENCE

- Carol Patterson & Grace McTavish email re: advertising opportunity

NEW BUSINESS

- Community Park/Transfer Station worker position
- Transfer Station position starts May 2nd
- SaskWater Meeting – April 18th 7 p.m. at the rink

ADJOURNMENT

Next Council Meeting – May 9th

Minutes from the April 11, 2016, regular meeting of the Council of the Village of Elbo held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Gary Dunn (electronically), Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None

Agenda

76/2016 HOPPENREYS: That the agenda be accepted as amended. Carried.

Financial Statement

77/2016 HUNDEBY: That the bank reconciliation and financial statement for the month of March 2016 be accepted as presented. Carried.

Payment of Accounts

78/2016 HATZEL: That the accounts be paid as presented with the exception of the WaterWolf invoices. Carried.

Geotechnical Investigation

79/2016 DUNN: That we hire Machibroda to do the geotechnical investigation, Option #1 and Option #2 for $12,200 + tax. Carried.

Grader trade-in/purchase

80/2016 PAULSEN: That we trade in our Champion grader on a Volvo G940 grader for a price difference of $8600 + tax + freight. Carried.

Reports

Councillor Hoppenreys reported on the meeting she attended with the Community Park group in regards to the picnic shelter project.

Pressure Washer

81/2016 HUNDEBY: That we authorize Scott Scrimbitt to purchase a new pressure washer up to $1,500. Carried.

Summer Maintenance Position

82/2016 HUNDEBY: That we hire Kassidy Ebenal for the Summer Maintenance position at an hourly rate of $15.50. Carried.

Delegation – 8:30 p.m. – Joanne Brochu

Joanne Brochu attended the meeting to discuss rink use and to request that the kids be allowed to play ball hockey in there.

Community Park/Transfer Site Position

83/2016 PAULSEN: That we hire Clinton Ruuth for the Community Park and Transfer Site positions at an hourly rate of $14. Carried.

Adjournment

84/2016 HATZEL: That this meeting be adjourned at 10:05 p.m. Carried.

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amou
Computer Cheques			
8504	Air Liquide Canada Inc.	14/04/2016	150.8(
8505	Conquest Outback Productions	14/04/2016	3,675.0(
8506	Nick Paulsen	14/04/2016	295.0(
8507	Craik Hardware	14/04/2016	198.01
8508	Elbow Fine Foods	14/04/2016	36.96
8509	Claudia Diederich	14/04/2016	182.46
8510	John's Ford Auto Sales Ltd.	14/04/2016	218.75
8511	Lake Diefenbaker Tourism	14/04/2016	1,400.00
8512	Meridan Inspections Ltd.	14/04/2016	315.00
8513	R & J Lakeside Service Ltd.	14/04/2016	328.07
8514	Boyd Sanden	14/04/2016	504.00
8515	Saskatchewan Research Council	14/04/2016	97.64
8516	SUMA	14/04/2016	77.68
8517	SaskWater Accounts Receivable	14/04/2016	1,910.38
8518	Teen Challenge	14/04/2016	250.00
8519	Twigg & Company	14/04/2016	5,775.00
8520	printed in error	14/04/2016	0.00
8521	V. of Elbow MasterCard Acc't	14/04/2016	611.35
8522	Claudia Diederich	15/04/2016	750.00
8523	Yvonne Jess	15/04/2016	1,245.00
8524	Scott Scrimbitt	15/04/2016	845.00
8525	Urban Municipal Admin Assoc	15/04/2016	162.75
8526	Urban Municipal Admin Assoc	15/04/2016	89.25
8527	Voided by the print process	20/04/2016	0.00
8528	Loraas Disposal Services Ltd.	20/04/2016	5,437.79
8529	SaskPower	20/04/2016	3,619.75
8530	SaskTel CPP	20/04/2016	411.84
8531	SaskWater Accounts Receivable	20/04/2016	5,938.82
8532	V. of Elbow MasterCard Acc't	20/04/2016	1,352.85
8533	Village of Elbow	20/04/2016	250.89
8534	Finning	26/04/2016	9,460.00
8535	Robert A. Hundeby	29/04/2016	250.00
8536	Claudia Diederich	29/04/2016	826.34
8537	Yvonne Jess	29/04/2016	2,223.06
8538	Clinton Ruuth	29/04/2016	196.14
8539	Scott Scrimbitt	29/04/2016	2,316.72
8540	Debbie Stevenson	29/04/2016	500.00
8541	MEPP	29/04/2016	1,941.32
8542	Receiver General	29/04/2016	3,659.59
8543	Receiver General	29/04/2016	9.02
8544	V. of E. ITF W. Cafferata	29/04/2016	50.00
8545	SUMA	30/04/2016	669.96
8546	SUMA	30/04/2016	50.00
8547	Sun West School Division	30/04/2016	732.48
8548	Village of Elbow - Petty Cash	30/04/2016	86.05
		Total for General:	59,100.72

Payments Printed: 45

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending March-31-16

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	261.29	724.32		724.32	
Fees and Charges	10,338.96	35,334.76		35,334.76	
Utilities	31,775.61	41,548.84		41,548.84	
Grants	8,917.60	13,727.60		13,727.60	
Grants in Lieu of Taxes	2,109.40	6,010.70		6,010.70	
Investment Income and Commissions	332.01	649.31		649.31	
Total Revenues:	**53,734.87**	**97,995.53**	**0.00**	**97,995.53**	**0.00**
Expenditures					
General Government Services	14,470.16	52,434.36		(52,434.36)	
Protective Services		(11,227.94)		11,227.94	
Transportation Services	8,625.08	23,071.82		(23,071.82)	
Environmental Health Services	3,883.02	7,798.80		(7,798.80)	
Public Health and Welfare Services	194.40	(3,613.22)		3,613.22	
Recreation and Cultural Services	2,779.14	8,275.32		(8,275.32)	
Utilities	7,648.57	14,246.20		(14,246.20)	
Total Expenditures:	**37,600.37**	**90,985.34**	**0.00**	**(90,985.34)**	**0.00**
Change in Net Financial Assets	**16,134.50**	**7,010.19**	**0.00**	**7,010.19**	**0.00**
Change in Net Assets	**16,134.50**	**7,010.19**	**0.00**	**7,010.19**	**0.00**
Change in Surplus	**16,134.50**	**7,010.19**	**0.00**	**7,010.19**	**0.00**

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	(7,501.08)	(41,263.57)	453,622.89
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	296.30	613.60	469,676.85
Cash - MasterCard Account			1,000.00
Total Cash:	**(7,204.78)**	**(40,649.97)**	**1,490,709.74**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(2,384.22)	(5,135.76)	(5,135.76)
Municipal - Tax Receivable - Arrears	(1,457.19)	(11,356.02)	31,135.52
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**(3,841.41)**	**(16,491.78)**	**24,639.98**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

April 11, 2016
(Date)

Robert A. Hundeby, Mayor

Agenda for the April 26, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

CONFLICT OF INTEREST

APPROVAL (or amendment) OF AGENDA

OLD BUSINESS

- Rink rates – summer ball hockey
- Tuft's Bay – cement work estimate
- Budget
- Geo-tech

CORRESPONDENCE

- PARCS
- WaterWolf
- SaskPower – easement request
- CATPC – AGM May 12

NEW BUSINESS

- SaskWater – April 18th presentation
- Ron Hundeby/Powerline Road

ADJOURNMENT

Next Council Meeting – May 9th

Minutes from the April 26, 2016, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Gary Dunn (electronically), Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

Councillor Paulsen indicated that he has a conflict of interest to declare in regards to the SaskPower easement.

Agenda

85/2016 HATZEL: That the agenda be accepted as amended. Carried.

Ball Hokey Fees

86/2016 HOPPENREYS: That the fees for ball hockey be set at $10/month/family or $50/family for the season at the rink. Carried.

SaskPower Easement

Councillor Paulsen declared a conflict of interest in the following item of business due to the request for an easement being a result of power going to his property, and left the meeting at 7:40 p.m.

87/2016 HATZEL: That we sign the easement agreement with SaskPower for Lots 3, 4, and 5, Block 1A, Plan 92MJ07429 in the Industrial Subdivision. Carried.

Councillor Paulsen returned to the meeting at 7:45 p.m.

Budget Deliberations

Council continued their 2016 Operating and Capital Budget deliberations.

Adjournment

88/2016 DUNN: That this meeting be adjourned at 9:30 p.m. Carried.

CORRESPONDENCE
- PARCS
- WaterWolf - membership
- SaskPower – easement
- CATPC – AGM May 12th

Agenda for the May 9, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER
CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – April 5, 11, and 26 meetings

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

DELEGATION – 7:15 p.m. – Shawn Grahame – Skateboard/BMX Park

DELEGATION – 7:30 p.m. – Braden Fast, Infrastructure Committee

REPORTS

- Infrastructure Committee Meeting minutes

OLD BUSINESS

- Budget
- Tuft's Bay – cement work estimate
- Gym Project
- Mussel letter to Premier Wall – draft
- Community Park/Gazebo
- Dimestore Fishing - arrangements
- Water repellant product for front steps
- SaskWater
- Drainage info for building permit application process

- UPDATES
  - Five Hills Health Region – inspection report – Rink & Civic Centre
  - Orchard/Community Park lights
  - RA heights; accessory use heights - Community Planning on accessory use height issues
  - Tuft's Bay Washroom – wheelchair accessible project

CORRESPONDENCE

- Carol Patterson – dust suppressant
- Facilities Committee – drainage
- PARCS Update #62
- SaskWater – consumer notification – distribution system
- SaskWater – consumer notification – water plant
- Service Canada – summer student grant ($1,890 – for 9 weeks only)
- SUMA Urban Voice
- Central Butte Health Care Committee

NEW BUSINESS

- Fire ban
- Dust Suppressant
- Record Disposal
- Building Permit – Berg – 119 Grey St
- Stuart & Lorraine Ector – trees on east side of property
- Industrial Subdivision

ADJOURNMENT

Next Council Meeting – June 13th
Volunteer Appreciation Supper – June 1st

Minutes from the May 9, 2016, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Gary Dunn, Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None.

Agenda

89/2016 HOPPENREYS: That the agenda be accepted as amended. Carried.

Minutes

90/2016 PAULSEN: That the minutes of the April 5, April 11, and April 26, 2016 meetings be accepted as presented. Carried.

Financial Statement

91/2016 HUNDEBY: That the bank reconciliation and financial statement for the month of April 2016 be accepted as presented. Carried.

92/2016 HUNDEBY: That the 2015 audited financial statements, prepared by Twigg & Company, be accepted as presented. Carried.

Payment of Accounts

93/2016 HATZEL: That the accounts be paid as presented. Carried.

Delegation – 7:15 p.m. – Shawn Graham

Shawn Graham attended the meeting to discuss the Skateboard/BMX Park and options for a 'park in a box' system.

Reports

Minutes from the May 2, 2016 Infrastructure Committee were presented.

Delegation – 7:30 p.m. – Braden Fast, Facilities Committee Chair

Braden Fast attended the meeting to discuss the drawings for the gym renovation and a discussion with Council on what the next steps will be.

Tuft's Bay Washroom Project

94/2016 DUNN: That we award the concrete work contract for the Tuft's Bay Washroom sidewalk to Amaris Contracting for $7,289 + GST with the work to be completed by June 15, 2016. Carried.

Reports

Mayor Hundeby and Councillor Hoppenreys reported on their attendance at the Line 19 Rural Water Pipeline Utility meeting on April 27th in regards to SaskWater's recent presentation.

Dust Suppressant

95/2016 DUNN: That we purchase one load of calcium chloride from McGill's Industrial Services at $12,090 + GST Carried.

Record Disposal

96/2016 HATZEL: That we authorize the administration staff to arrange for the disposa of old records as per the list presented and according to the Records Retention Bylaw No. 10-11. Carried.

Building/Development Permit

97/2016 HOPPENREYS: That we approve the following Building and Development permit based on the plan review by our Building Official.
#2/2016 – Monty & Sherry Berg – 119 Grey Street. Carried.

Extension of Meeting

98/2016 HOPPENREYS: That we extend the meeting at 10:00 p.m. for half an hour. Carried.

2016 Capital and Operating Budget

99/2016 DUNN: That we approve the 2016 Capital and Operating Budget as prepared, and set the 2016 municipal mill rate at 4.22 mills, which is no increase from 2015. Carried.

Adjournment

100/2016 HOPPENREYS: That this meeting be adjourned at 10:17 p.m. Carried.

CORRESPONDENCE
- Carol Patterson – dust suppressant
- Facilities Committee – rink drainage concerns
- PARCS – Update #62
- SaskWater – consumer notification – distribution system
- SaskWater – consumer notification – water plant
- Service Canada – summer student grant
- SUMA Urban Voice
- Central Butte Health Care Committee – meeting

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amou
Computer Cheques			
8549	Sask Trails Foundation	5/09/2016	2,500.0
8550	Proprint Inc.	5/10/2016	2,076.8
8551	Aquifer Distribution Ltd	5/11/2016	3,480.9
8552	Robert L. Bramble	5/11/2016	252.0
8553	Rod Cafferata	5/11/2016	656.2
8554	Colleen Hoppenreys	5/11/2016	30.0
8555	Betty Hatzel	5/11/2016	30.0
8556	Robert A. Hundeby	5/11/2016	239.0
8557	Nick Paulsen	5/11/2016	30.0
8558	Craik Hardware	5/11/2016	244.4
8559	Elbow Fine Foods	5/11/2016	6.81
8560	Elbow Wellness Clinic	5/11/2016	25.0
8561	Yvonne Jess	5/11/2016	120.0
8562	Meridan Inspections Ltd.	5/11/2016	725.0
8563	Millar's Waste Mgmt Disposal	5/11/2016	88.91
8564	Dale Norrish	5/11/2016	5,133.56
8565	The Outlook	5/11/2016	56.26
8566	Prairie Janitorial Supply	5/11/2016	18.70
8567	Provincial Pothole & Paving	5/11/2016	4,672.50
8568	Queen's Printer Revolving Fund	5/11/2016	30.00
8569	R & J Lakeside Service Ltd.	5/11/2016	2,743.49
8570	Saskatchewan Research Council	5/11/2016	204.74
8571	Success Office Systems	5/11/2016	91.18
8572	SaskWater Accounts Receivable	5/11/2016	313.04
8573	V. of Elbow MasterCard Acc't	5/11/2016	323.67
8574	Tom Wilson	5/11/2016	500.00
8575	Claudia Diederich	5/13/2016	750.00
8576	Kassidy Ebenal	5/13/2016	820.00
8577	Yvonne Jess	5/13/2016	1,245.00
8578	Scott Scrimbitt	5/13/2016	845.00
8579	Amaris Contracting	5/24/2016	4,450.00
8580	Voided by the print process	5/24/2016	0.00
8581	VOID - wrong amount	5/24/2016	0.00
8582	SaskPower	5/24/2016	3,322.55
8583	SaskTel CPP	5/24/2016	434.01
8584	SaskWater Accounts Receivable	5/24/2016	7,537.35
8585	Village of Elbow	5/24/2016	283.62
8586	Loraas Disposal Services Ltd.	5/24/2016	5,758.22
8587	Bryan Cafferata	5/27/2016	755.00
8588	Robert A. Hundeby	5/31/2016	250.00
8589	Claudia Diederich	5/31/2016	964.14
8590	Kassidy Ebenal	5/31/2016	1,766.80
8591	Yvonne Jess	5/31/2016	2,223.06
8592	Clinton Ruuth	5/31/2016	1,190.15
8593	Scott Scrimbitt	5/31/2016	2,316.72
8594	Debbie Stevenson	5/31/2016	500.00
8595	MEPP	5/31/2016	1,978.26
8596	Receiver General	5/31/2016	3,746.68
8597	Receiver General	5/31/2016	546.88
8598	V. of E. ITF W. Cafferata	5/31/2016	50.00
8599	Village of Elbow - Petty Cash	5/31/2016	60.45
8600	SUMA	5/31/2016	669.96
8601	Sun West School Division	5/31/2016	1,421.28
		Total:	68,477.52
		Total for General:	68,477.52

Payments Printed: 53

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending April-30-16

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	293.85	1,018.17		1,018.17	
Fees and Charges	3,762.35	39,197.61		39,197.61	
Utilities	3,880.27	45,572.42		45,572.42	
Grants	532.26	14,259.86		14,259.86	
Grants in Lieu of Taxes	1,925.11	7,935.81		7,935.81	
Investment Income and Commissions	5,949.51	6,598.82		6,598.82	
Other Revenues	4,516.00	4,516.00		4,516.00	
Total Revenues:	**20,859.35**	**119,098.69**	**0.00**	**119,098.69**	**0.00**
Expenditures					
General Government Services	19,751.79	72,186.15		(72,186.15)	
Protective Services	(75.00)	(11,302.94)		11,302.94	
Transportation Services	18,347.31	41,419.13		(41,419.13)	
Environmental Health Services	3,891.92	11,690.72		(11,690.72)	
Public Health and Welfare Services	300.00	(4,013.22)		4,013.22	
Recreation and Cultural Services	3,221.58	11,496.90		(11,496.90)	
Utilities	9,779.80	24,026.00		(24,026.00)	
Total Expenditures:	**55,217.40**	**145,502.74**	**0.00**	**(145,502.74)**	**0.00**
Change in Net Financial Assets	**(34,358.05)**	**(26,404.05)**	**0.00**	**(26,404.05)**	**0.00**
Change in Net Assets	**(34,358.05)**	**(26,404.05)**	**0.00**	**(26,404.05)**	**0.00**
Change in Surplus	**(34,358.05)**	**(26,404.05)**	**0.00**	**(26,404.05)**	**0.00**

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit	25.00	25.00	235.00
Cash - Bank - Demand	9,712.33	(31,551.24)	463,335.22
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	318.70	932.30	469,995.55
Cash - MasterCard Account			1,000.00
Total Cash:	**10,056.03**	**(30,593.94)**	**1,500,765.77**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(1,463.01)	(6,598.77)	(6,598.77)
Municipal - Tax Receivable - Arrears	(504.76)	(11,860.78)	30,630.76
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**(1,967.77)**	**(18,459.55)**	**22,672.21**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

May 9, 2016
(Date)

Robert A. Hundeby, Mayor

Agenda for the June 13, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER
CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – May 9

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- CATPC AGM Report – Gary Dunn

OLD BUSINESS

- Fitness Centre Project (email from building inspector)
- Community Park/Gazebo
- SaskWater raw water intake project:
  - rate scenarios
  - easement agreement
  - Tuft's Bay Road
- Industrial Subdivision – Phase 2
  - Application to subdivide
  - Street Name & SaskPower easements to deal with
- Provincial Pothole & Paving – paving repairs/extension to SK St
- UPDATES/FOLLOW-UP
  - Facilities Committee – drainage – tabled from May 9th mtg
  - Mark Janke – back lot gate/access in Industrial s/d
  - Five Hills Health Region – inspection report – Rink & Civic Centre
  - Orchard/Community Park lights
  - RA heights; accessory use heights - Community Planning on accessory use height issues
  - Tuft's Bay Washroom – wheelchair accessible project

CORRESPONDENCE

- Brad Wall – response to mussel letter
- Braden Fast – rink storage
- Community Planning – waterline right of way
- Pickleball – request for sign
- SUMA Urban Voice

NEW BUSINESS

- Grader custom work rates (RM is $145/hr for ratepayers)
- Unsightly property
- Bayshore Building
- Pickleball/rink bookings
- CJWW – Salute
- Moving Permit – Darcy Shupe (119 Grey St) – moved off old mobile home
- Building Permits:
  - Dennis Heins/Sandra Burgess – 125 Princess St
  - Wayne Lafontaine – 140 Grey St
  - David Hall – 550 Aaro Ave
- Village event sign
- Library Rent

ADJOURNMENT

Next Council Meeting – July 11th

Minutes from the June 13, 2016, regular meeting of the Council of the Village of Elbo held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Gary Dunn, Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None.

Agenda

101/2016 HATZEL: That the agenda be accepted as amended. Carried.

Minutes

102/2016 HOPPENREYS: That the minutes of the May 9, 2016 meeting be accepted as presented. Carried.

Financial Statement

103/2016 HUNDEBY: That the bank reconciliation and financial statement for the month of May 2016 be accepted as presented. Carried.

Payment of Accounts

104/2016 DUNN: That the accounts be paid as presented. Carried.

Reports

Councillor Dunn provided a written report on the Central Area Transportation Planning Committee meeting he attended in Davidson on May 12, 2016.

Canada 150 Community Infrastructure Program

105/2016 DUNN: That the CAO make application to the Canada 150 Community Infrastructure Program for a grant towards the Fitness Centre renovations. Carried.

SaskWater's Proposed Non-Potable Pipeline

106/2016 DUNN: That we would agree to a Utility Easement for SaskWater's proposed non-potable water pipeline on Parcels 165130578 and 165130556 (Parcels Z & Y) for $30,000. Carried.

107/2016 DUNN: That approval is given to SaskWater for the proposed installation of their new non-potable pipeline through Parcels 203045521 and 102639292 on the condition that this new pipeline is placed close to where the existing Tuft's Bay Road is situated. Carried.

Industrial Subdivision Road Naming

108/2016 HUNDEBY: That we name the new road in Phase 2 of the Industrial Subdivisio Yukon Avenue. Carried.

Paving Repairs

109/2016 HATZEL: That we have Provincial Pothole and Paving do the paving repairs Saskatchewan Street as per their original quote. Carried.

Pickleball Sign

110/2016 HOPPENREYS: That we donate $100 to the Elbow Pickleball Club towards the purchase and installation of a sign to go on the rink, as per the design submitted. Carried.

Grader Custom Work Rates

111/2016 HUNDEBY: That we set the rate for custom work with the grader at $145/hou with the minimum charge being one hour. Carried.

Unsightly Property

112/2016 HUNDEBY: That we send letters to Kathy Korbo and Wayne Berry with a deadline to have their mowing complete and if it isn't that we proceed to issue an order to remedy. Carried.

Moving Permit

113/2016 PAULSEN: That we approve the following moving permit for the removal of a mobile home:

#3/2016 – Darcy Shupe – 119 Grey Street (M & S Berg)

Carried.

Building/Development Permits

114/2016 PAULSEN: That we approve the following Building and Development permit based on the plan review by our Building Official:

4/2016 – Dennis Heins & Sandra Burgess – 125 Princess St.

Carried.

115/2016 PAULSEN: That we approve the following Building Permit pending the Buildin Official's review:

#5/2016 – David Hall & Kaleena Baulin – 550 Aaro Avenue

Carried.

Extension of Meeting

116/2016 HUNDEBY: That we extend the meeting at 10:00 p.m. for half an hour.

Carried.

Building/Development Permit - Denial

117/2016 HATZEL: That we deny the Building and Development permit application for 140 Grey Street as it exceeds the site area maximum and encroaches on the side yard setback. Carried.

Adjournment

119/2016 HOPPENREYS: That this meeting be adjourned at 10:30 p.m. Carried.

CORRESPONDENCE

- Brad Wall – response to mussel letter
- Braden Fast – rink storage
- Community Planning – waterline right of way
- Pickleball – request for sign
- SUMA Urban Voice

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
8602	ALS Canada	6/13/2016	4.00
8603	Alzheimer Assoc. of Sask	6/13/2016	265.00
8604	The Arthritis Society	6/13/2016	193.00
8605	Canadian Bible Society	6/13/2016	58.00
8606	CNIB	6/13/2016	85.00
8607	Canadian Cancer Society	6/13/2016	668.00
8608	Central Butte & District	6/13/2016	263.00
8609	Crohn's & Colitis Foundation	6/13/2016	110.00
8610	Canadian Cystic Fibrosis Found	6/13/2016	118.00
8611	Canadian Diabetic Association	6/13/2016	163.00
8612	Elbow Cemetery Fund	6/13/2016	275.00
8613	Elbow Historical Society	6/13/2016	228.00
8614	Palliser Regional Library	6/13/2016	118.00
8615	Gideon Bible Society	6/13/2016	4.00
8616	Heart & Stroke Foundation	6/13/2016	353.00
8617	Huntington Society	6/13/2016	83.00
8618	The Kidney Foundation	6/13/2016	293.00
8619	Canadian Mental Health Assoc.	6/13/2016	148.00
8620	Multiple Sclerosis Society	6/13/2016	220.00
8621	Muscular Dystrophy Association	6/13/2016	90.00
8622	Osteoporosis Canada	6/13/2016	100.00
8623	Canadian Paraplegic Assoc	6/13/2016	90.00
8624	Red Cross Society	6/13/2016	78.00
8625	Ronald McDonald House SK	6/13/2016	23.00
8626	The Salvation Army	6/13/2016	110.00
8627	Saskatchewan Abilities Council	6/13/2016	40.00
8628	Saskatchewan Lung Association	6/13/2016	563.00
8629	Parkinson Society Saskatchewan	6/13/2016	103.00
8630	Yvonne Jess	6/14/2016	500.00
8631	Gary Dunn	6/14/2016	633.00
8632	Colleen Hoppenreys	6/14/2016	500.00
8633	Betty Hatzel	6/14/2016	550.00
8634	Robert A. Hundeby	6/14/2016	500.00
8635	Nick Paulsen	6/14/2016	687.71
8636	Yvonne Jess	6/14/2016	431.00
8637	Claudia Diederich	6/15/2016	750.00
8638	Kassidy Ebenal	6/15/2016	820.00
8639	Yvonne Jess	6/15/2016	1,245.00
8640	Clinton Ruuth	6/15/2016	540.00
8641	Scott Scrimbitt	6/15/2016	845.00
8642	Access 2000	6/16/2016	440.00
8643	Air Liquide Canada Inc.	6/16/2016	101.08
8644	Amaris Contracting	6/16/2016	4,454.00
8645	Robert L. Bramble	6/16/2016	14,721.00
8646	BVH Consulting	6/16/2016	168.00
8647	Rod Cafferata	6/16/2016	477.75
8648	Craik Hardware	6/16/2016	538.50

Payment #	Vendor	Date	Amou
8649	Elbow Fine Foods	6/16/2016	287.6
8650	Scott Fiske	6/16/2016	75.0
8651	Flaman Sales Ltd.	6/16/2016	687.4
8652	Flocor Inc.	6/16/2016	1,444.5
8653	Hop's Tire Ltd.	6/16/2016	774.6
8654	Dan Hoppenreys	6/16/2016	50.0
8655	Joel Florist	6/16/2016	870.0
8656	John's Ford Auto Sales Ltd.	6/16/2016	444.7
8657	Lakeside Marina Service	6/16/2016	85.8
8658	Edmund Mann	6/16/2016	1,638.0
8659	Master Industries Inc.	6/16/2016	777.2
8660	McGill's Industrial Service	6/16/2016	12,694.5
8661	Meridan Inspections Ltd.	6/16/2016	210.0
8662	Peddle's Septic Service	6/16/2016	31.5
8663	R & J Lakeside Service Ltd.	6/16/2016	679.4
8664	Redhead Equipment Ltd.	6/16/2016	438.3
8665	Riverbend Co-op Ltd.	6/16/2016	149.0
8666	Sask Sewer Services	6/16/2016	3,121.25
8667	Saskatchewan Research Council	6/16/2016	122.06
8668	SUMA	6/16/2016	140.76
8669	Technical Safety Authority	6/16/2016	85.00
8670	Town of Hanley	6/16/2016	35.00
8671	V. of Elbow MasterCard Acc't	6/16/2016	757.54
8672	Village of Elbow	6/16/2016	170.00
8673	WayLyn Signs	6/16/2016	511.23
8674	SK Workers' Compensation Board	6/16/2016	2,438.03
8675	Elbow Library Board	6/24/2016	1,000.00
8676	Elbow Fine Foods	6/24/2016	39.24
8677	Voided by the print process	6/24/2016	0.00
8678	Loraas Disposal Services Ltd.	6/24/2016	7,636.40
8679	SaskPower	6/24/2016	2,749.90
8680	SaskTel CPP	6/24/2016	490.16
8681	SaskWater Accounts Receivable	6/24/2016	10,965.03
8682	Village of Elbow	6/24/2016	398.27
8683	Back Home Bakery & Deli	6/30/2016	40.00
8684	Mel Coote	6/30/2016	1,800.00
8685	Robert A. Hundeby	6/30/2016	250.00
8686	Elbow Parks & Rec Board	6/30/2016	3,380.00
8687	Claudia Diederich	6/30/2016	1,014.74
8688	Kassidy Ebenal	6/30/2016	1,628.66
8689	Yvonne Jess	6/30/2016	2,223.06
8690	Clinton Ruuth	6/30/2016	1,125.74
8691	Scott Scrimbitt	6/30/2016	2,316.72
8692	Debbie Stevenson	6/30/2016	500.00
8693	MEPP	6/30/2016	1,991.84
8694	Receiver General	6/30/2016	3,778.69
8695	Receiver General	6/30/2016	940.05
8696	V. of E. ITF W. Cafferata	6/30/2016	50.00
8697	Anne Wilson	6/30/2016	100.00
8698	SUMA	6/30/2016	669.96
8699	Sun West School Division	6/30/2016	503.85
		Total:	108,059.05
		Total for General:	108,059.05

Payments Printed: 98

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending May 31, 2016

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	187.73	1,205.90		1,205.90	
Fees and Charges	3,673.82	42,871.43		42,871.43	
Utilities	4,628.17	50,200.59		50,200.59	
Grants		14,259.86		14,259.86	
Grants in Lieu of Taxes	2,048.53	9,984.34		9,984.34	
Investment Income and Commissions	773.06	7,371.88		7,371.88	
Other Revenues	330.00	4,846.00		4,846.00	
Total Revenues:	**11,641.31**	**130,740.00**	**0.00**	**130,740.00**	**0.00**
Expenditures					
General Government Services	17,191.64	89,377.79		(89,377.79)	
Protective Services	1,961.64	(9,341.30)		9,341.30	
Transportation Services	15,020.10	56,439.23		(56,439.23)	
Environmental Health Services	4,367.24	16,057.96		(16,057.96)	
Public Health and Welfare Services	(489.12)	(4,502.34)		4,502.34	
Recreation and Cultural Services	10,977.02	22,473.92		(22,473.92)	
Utilities	11,578.23	35,604.23		(35,604.23)	
Total Expenditures:	**60,606.75**	**206,109.49**	**0.00**	**(206,109.49)**	**0.00**
Change in Net Financial Assets	**(48,965.44)**	**(75,369.49)**	**0.00**	**(75,369.49)**	**0.00**
Change in Net Assets	**(48,965.44)**	**(75,369.49)**	**0.00**	**(75,369.49)**	**0.00**
Change in Surplus	**(48,965.44)**	**(75,369.49)**	**0.00**	**(75,369.49)**	**0.00**

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		25.00	235.00
Cash - Bank - Demand	(40,384.22)	(71,935.46)	422,951.00
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	332.33	1,264.63	470,327.88
Cash - MasterCard Account			1,000.00
Total Cash:	**(40,051.89)**	**(70,645.83)**	**1,460,713.88**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(3,462.79)	(10,061.56)	(10,061.56)
Municipal - Tax Receivable - Arrears	201.09	(11,659.69)	30,831.85
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**(3,261.70)**	**(21,721.25)**	**19,410.51**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

June 13, 2016
(Date)

Robert A. Hundeby, Mayor

Agenda for the June 22, 2016 special meeting of the Council of the Village of Elbow to be held at 6:30 p.m. at the Elbow Village Office.

CALL TO ORDER
CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA

DELEGATION – 6:30 p.m. – Carol Patterson (Braden Fast, Joe Parent, Grace McTavish, Lynden Lepage . . .) re: Picnic Shelter

DELEGATION – 7 p.m. – SaskWater (Brad Dunlop, Randy Avery . . .)

OLD BUSINESS

- Brad Wall Letter (draft from Gary on One Drive)

NEW BUSINESS

- Camping on residential lots

ADJOURNMENT

Next Council Meeting – July 11th

Minutes from the June 22, 2016, special meeting of the Council of the Village of Elbo held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Gary Dunn, Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 6:30 p.m.

Declaration of Conflict of Interest

None.

Agenda

118/2016 HATZEL: That the agenda be accepted as presented. Carried.

Delegation – 6:30 p.m. – Picnic Shelter

Carol Patterson, Linda Kennedy, Braden Fast, Joe Parent, Doug Wankel, and Grace McTavish attended the meeting to discuss the picnic shelter for the Community Park and the grant we have received for this project.

Delegation – 7:15 p.m. – SaskWater

Brad Dunlop and Randy Avery from SaskWater attended the meeting in regards to the raw water intake/pipeline project. Owen Akre from the Line 19 Rural Pipeline Utility, and Doug Wankel sat in as observers.

Community Park Picnic Shelter

119/2016 HOPPENREYS: That the Village is willing to contribute up to a maximum of $20,000 towards a picnic shelter in the Community Park. Carried.

RV Special Use Permit

120/2016 DUNN: That Council authorizes the use of an RV to Randall & Heather Book at 171 Sarah Drive South for up to seven days in August for prep work for their future home build. Carried.

Adjournment

121/2016 DUNN: That this meeting be adjourned at 9:15 p.m. Carried.

Agenda for the July 12, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER
CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – June 13 and June 22

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS (none so far)

7:15 p.m. DELEGATION – Joel Perry, Douglas Prov Park (quads, ATV's)

7:45 p.m. DELEGATION – Carol Patterson, etc. – revisit Picnic Shelter design

OLD BUSINESS

- Community Park Picnic Shelter
- SaskWater raw water intake project:
    - Email from Community Planning re: subdivision
    - Email from SaskWater re: easement agreement
    - Brad Wall letter
- Tuft's Bay Washroom – final inspection report
- UPDATES/FOLLOW-UP
    - Fitness Centre Project - grant application submitted, open house, Concept Plus reno cost estimate
    - Village Event Sign – Colleen
    - Bayshore Building
    - Five Hills Health Region – inspection report – Rink & Civic Centre
    - Orchard/Community Park lights
    - RA heights; accessory use heights - Community Planning on accessory use height issues
    - Tuft's Bay Washroom – wheelchair accessible project

CORRESPONDENCE

- Royal Canadian Legion – veterans ad
- Enbridge – Line 3 Replacement Update
- Herb Cox, Minister of Environment – Mussels
- Lakeside RV – sign request
- Meryl Joel – weeds
- Mike Kucbel – roads
- Sandy Devine – culvert replacement
- SaskWater – Certified O & M
- Dee Cathcart – sign request

NEW BUSINESS

- False Alarm fire calls
- Spider Mites
- WSA – Waterworks Compliance Inspection Report
- WSA – Lagoon Compliance Inspection Report
- Development Appeals Board Notice
- Precautionary Drinking Water Advisory
- Civic Centre – roof leaks
- Golf Carts/Quads
- Norma Johnson – water committee
- RV use – enforcement
- CAO Roles/Responsibilities
- July 1, 2017 planning

ADJOURNMENT

Next Council Meeting – Aug 15th

Minutes from the July 12, 2016, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Gary Dunn (arrived at 8:05 p.m.), Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 6:30 p.m.

Declaration of Conflict of Interest

None.

Agenda

122/2016 PAULSEN: That the agenda be accepted as amended. Carried.

Minutes

123/2016 HATZEL: That the minutes of the June 13, 2016 regular meeting and June 22, 2016 special meeting be accepted as presented. Carried.

Financial Statement

124/2016 HUNDEBY: That the bank reconciliation and financial statement for the month of June 2016 be accepted as presented. Carried.

Payment of Accounts

125/2016 HUNDBEY: That the accounts be paid as presented, with the exception of the invoice from Concept Plus. Carried.

Delegation – 7:15 p.m. – Joel Perry

Joel Perry attended the meeting as a member of the Elbow Trail Committee and provided Council with a progress report. They are in the midst of applying for their own non-profit incorporation status, with work on the trail starting shortly. There is a portion of the trail that passes through the Village. Maintenance of the trail will fall to Sask Parks.

Joel also attended the meeting as Park Supervisor for Douglas Provincial Parks, which also includes the Harbour Rec Site, with concerns about ATV use in the Rec Site. ATV's are not allowed anywhere within the Rec Site, including the beach from the marina to Tuft's Bay. He brought up the possibility of working with the Village to create an ATV beach parking area near the cemetery road.

Delegation – 7:45 p.m. – Picnic Shelter

Carol Patterson, Linda Kennedy, Anne Wilson, Braden Fast, and Grace McTavish attended the meeting to continue the discussion on the picnic shelter. Rob outlined the last meeting the group had on June 29th and the outcome from that meeting.

Grace reported that she had a contact with an engineer on the teepee design; he is prepared to come to Elbow as part of this project to help with the design and design something to go with the concept of the park. They'd like a few more weeks to come up with something that would work.

Community Park Picnic Shelter

126/2016 DUNN: That we give the Community Park Picnic Shelter group a two week extension to engage Bob Connors to design and provide a cost estimate for a picnic shelter for the park. Carried.

SaskWater Proposed Non-Potable Pipeline

127/2016 HOPPENREYS: That approval be given to SaskWater to install their new non-potable pipeline along the southwest side of Parcel 166206988 (Elevator Road). Carried.

128/2016 HATZEL: That the Mayor and CAO are authorized to sign an Easement Agreement with SaskWater for their new non-potable pipeline to cross Surface Parcels 165130578 (parcel Z) and 165130556 (parcel Y) for $5,000/acre, acknowledging that the easement size is 0.25 acres. Carried.

Rink Roof Repairs

129/2016 HUNDEBY: That we contract Lynden Lepage to fix the Rink roof addressing the leaks in the kitchen/washroom areas, up to a maximum of $2,500. Carried.

Military Service Recognition Book

130/2016 HOPPENREYS: That we continue to support The Royal Canadian Legion, Saskatchewan Command by participating in the 'Military Service Recognition Book' with a $195 ad. Carried.

Informational Signs

131/2016 DUNN: That we allow Lakeside RV to put an informational sign at the corner of Lakeside Road and South Elbow Drive until December 31, 2016. Carried.

132/2016 PAULSEN: That we allow Dee Cathcart to put an informational sign along South Elbow Drive near Lakeside Road for her 'Fancy Feet Sandals & More' business, until December 31, 2016. Carried.

Extension of Meeting

133/2016 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour Carried.

Adjournment

134/2016 HUNDEBY: That this meeting be adjourned at 10:30 p.m. Carried.

CORRESPONDENCE

- Brad Wall – response to mussel letter
- Braden Fast – rink storage
- Community Planning – waterline right of way
- Pickleball Group – request for sign for the rink
- SUMA Urban Voice

ACCOUNTS PAYABLE

	Payment #	Vendor	Date	Amou
Computer Cheques				
	8700	Air Liquide Canada Inc.	7/14/2016	49.7
	8701	B Sharp Contracting Inc.	7/14/2016	1,575.0
	8702	Rod Cafferata	7/14/2016	435.7
	8703	Betty Hatzel	7/14/2016	50.0
	8704	The Davidson Leader	7/14/2016	42.0
	8705	Elbow Fine Foods	7/14/2016	37.7
	8706	Yvonne Jess	7/14/2016	132.6
	8707	Scott Scrimbitt	7/14/2016	140.0
	8708	Rod Daniluk	7/14/2016	50.0
	8709	Paul Ganes	7/14/2016	50.0
	8710	Scott Fiske	7/14/2016	50.0
	8711	Dan Hoppenreys	7/14/2016	100.0
	8712	Ron Sisetsky	7/14/2016	50.0
	8713	Rick Ector	7/14/2016	50.0
	8714	Glen Amor	7/14/2016	225.0
	8715	Kevin Luchia	7/14/2016	50.0
	8716	Greg Cox	7/14/2016	50.0
	8717	Blake Dorward	7/14/2016	100.0
	8718	Ryan Boyle	7/14/2016	100.0
	8719	Flocor Inc.	7/14/2016	469.7
	8720	Ron Glubis	7/14/2016	112.2
	8721	John Deere Financial	7/14/2016	1,018.4
	8722	Meridan Inspections Ltd.	7/14/2016	255.1
	8723	Dale Norrish	7/14/2016	500.0
	8724	The Outlook	7/14/2016	39.3
	8725	Joe Parent	7/14/2016	165.6
	8726	Peddle's Septic Service	7/14/2016	294.00
	8727	Prairie Janitorial Supply	7/14/2016	292.38
	8728	R & J Lakeside Service Ltd.	7/14/2016	1,495.10
	8729	Rosedale Electric Ltd	7/14/2016	975.81
	8730	Saskatchewan Research Council	7/14/2016	146.47
	8731	Success Office Systems	7/14/2016	267.65
	8732	TSL Mechanical Ltd.	7/14/2016	1,958.25
	8733	V. of Elbow MasterCard Acc't	7/14/2016	1,141.76
	8734	Village of Elbow	7/14/2016	48.39
	8735	Claudia Diederich	7/15/2016	750.00
	8736	Kassidy Ebenal	7/15/2016	820.00
	8737	Yvonne Jess	7/15/2016	1,245.00
	8738	Clinton Ruuth	7/15/2016	520.00
	8739	Scott Scrimbitt	7/15/2016	845.00
	8740	Village of Elbow	7/15/2016	100.00
	8741	Voided by the print process	7/18/2016	0.00
	8742	Loraas Disposal Services Ltd.	7/18/2016	7,002.26
	8743	Marc Roussel	7/18/2016	31.90
	8744	SaskPower	7/18/2016	2,960.54
	8745	SaskTel CPP	7/18/2016	374.07
	8746	SaskWater Accounts Receivable	7/18/2016	15,751.18

8747	Village of Elbow	7/18/2016	546.78
8748	Robert A. Hundeby	7/28/2016	250.00
8749	Claudia Diederich	7/28/2016	902.26
8750	Kassidy Ebenal	7/28/2016	1,611.14
8751	Yvonne Jess	7/28/2016	2,223.06
8752	Clinton Ruuth	7/28/2016	1,035.13
8753	Scott Scrimbitt	7/28/2016	2,316.72
8754	Debbie Stevenson	7/28/2016	500.00
8755	MEPP	7/28/2016	1,961.68
8756	Receiver General	7/28/2016	3,707.59
8757	Receiver General	7/28/2016	879.47
8758	V. of E. ITF W. Cafferata	7/28/2016	50.00
8759	Village of Elbow - Petty Cash	7/28/2016	25.55
8760	SUMA	7/31/2016	669.96
8761	Sun West School Division	7/31/2016	11,830.63
8762	Village of Elbow	7/31/2016	500.00
		Total:	71,928.20
		Total for General:	71,928.20

Payments Printed: 63

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending June 30, 2016

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	291.19	1,497.09		1,497.09	
Fees and Charges	29,703.74	72,575.17		72,575.17	
Utilities	48,675.61	99,028.55		99,028.55	
Grants	74,073.00	88,332.86		88,332.86	
Grants in Lieu of Taxes	3,231.61	13,215.95		13,215.95	
Investment Income and Commissions	316.43	7,688.31		7,688.31	
Other Revenues	(4,846.00)				
Total Revenues:	**151,445.58**	**282,337.93**	**0.00**	**282,337.93**	**0.00**
Expenditures					
General Government Services	17,002.08	106,379.87		(106,379.87)	
Protective Services	170.00	(9,171.30)		9,171.30	
Transportation Services	40,174.78	96,614.01		(96,614.01)	
Environmental Health Services	6,061.88	22,119.84		(22,119.84)	
Public Health and Welfare Services	135.00	(4,367.34)		4,367.34	
Recreation and Cultural Services	9,577.87	32,051.79		(32,051.79)	
Utilities	17,509.72	53,113.95		(53,113.95)	
Total Expenditures:	**90,631.33**	**296,740.82**	**0.00**	**(296,740.82)**	**0.00**
Change in Net Financial Assets	**60,814.25**	**(14,402.89)**	**0.00**	**(14,402.89)**	**0.00**
Change in Net Assets	**60,814.25**	**(14,402.89)**	**0.00**	**(14,402.89)**	**0.00**
Change in Surplus	**60,814.25**	**(14,402.89)**	**0.00**	**(14,402.89)**	**0.00**

	Current	Year to Date	Balance
Account Balances			
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		25.00	235.00
Cash - Bank - Demand	5,726.99	(66,208.47)	428,677.99
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	316.43	1,581.06	470,644.31
Cash - MasterCard Account			1,000.00
Total Cash:	**6,043.42**	**(64,602.41)**	**1,466,757.30**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(1,434.99)	(11,496.55)	(11,496.55)
Municipal - Tax Receivable - Arrears	201.93	(11,457.76)	31,033.78
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**(1,233.06)**	**(22,954.31)**	**18,177.45**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

July 12, 2016
(Date)

Robert A. Hundeby, Mayor

Agenda for the August 15, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER
CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – July 12

- Business rising from the minutes

FINANCIAL STATEMENTS
ACCOUNTS PAYABLE

7:15 p.m. DELEGATION – Braden Fast, Facilities Committee – survey for gym reno project

OLD BUSINESS

- Community Park Picnic Shelter
- SaskWater raw water intake project:
  - Yvonne's notes from August 11th mtg
- P.Machibroda – geotech report
- Village Event Sign – info from Colleen enclosed
- July 1, 2017 planning
- Policy re: False Alarm fire calls
- CAO Roles/Responsibilities

- UPDATES/FOLLOW-UP
  - Sandy Devine culvert issue
  - Tuft's Bay Washroom – tenders due August 15th
  - Bayshore Building – tenders
  - Civic Centre – roof leaks
  - Five Hills Health Region – inspection report – Rink & Civic Centre (encl) – a few non-complaint issues; all that's left are the rink leaks
  - Orchard/Community Park lights
  - RA heights; accessory use heights - Community Planning on accessory use height issues

CORRESPONDENCE

- CATPC – June 20th meeting minutes
- Daryl Demoskoff, Tourism SK – email re: highways
- Daryl Demoskoff, Tourism SK – email recapping mtg
- Joel Perry, Douglas Prov Park – email re: highways
- Larry & Deb Campbell – dust suppressant
- Mistusinne Charity Golf Committee – request for donation
- Scott Slywchuk & Heather Laing – concerns with L & R Development
  - Email from Rick Letts re: Slywchuk's issue (July 25th)
- SK Federation of Police Officers – Crime Prevention Guide
- SUMAssure – sewer backup bulletin
- WCB – surplus distribution

NEW BUSINESS

- Waterworks Policy
- Community Park – foot bridge
- Community Event Permit – Oct 1st – Barrel Racing Jackpot
- Building Permits:
  - Wayne Lafontaine
  - Dan Devine
- Price – bldg. permit requirement
- Public Health Inspection Report on Tuft's Bay
- Street repairs following new service connection
- WaterWolf Mtg – Wed., Aug 17th – 1 p.m. - Outlook

ADJOURNMENT

Next Council Meeting – September 12th

Minutes from the August 15, 2016, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Gary Dunn, Colleen Hoppenreys (electronically), Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

Councillor Betty Hatzel indicated that she would be declaring a conflict of interest in regards to the tenders received for the Tuft's Bay Washroom and Bayshore building.

Agenda

135/2016 DUNN: That the agenda be accepted as amended. Carried.

Minutes

136/2016 HATZEL: That the minutes of the July 12, 2016 regular meeting be accepted as presented. Carried.

Financial Statement

137/2016 HUNDEBY: That the bank reconciliation and financial statement for the month of July 2016 be accepted as presented. Carried.

Payment of Accounts

138/2016 HOPPENREYS: That the accounts be paid as presented, with the exception of the invoice from WaterWolf and Rod Cafferata. Carried.

Delegation – 7:15 p.m. – Braden Fast, Facilities Committee

Braden Fast, chair of the Facilities Committee, attended the meeting to discuss the survey regarding the gym reno project (over 80 responses received), and what the nex steps will be. The consensus was that we would wait to hear from the Canada 150 Grant before making any decisions.

Community Park Picnic Shelter

139/2016 HOPPENREYS: That we proceed with the rectangular/octagon design for a picnic shelter in the Community Park.

Mayor Hundeby requested a recorded vote

For: Hoppenreys, Hatzel, Hundeby, Paulsen
Against: Dunn

Mayor Hundeby declared the motion Carried.

140/2016 DUNN: That we hire Bob Connors to draw up the plans for the picnic shelter and that we extend the cement pad out front by 24' x 20'.
Carried.

SaskWater Proposed Non-Potable Pipeline

141/2016 HUNDEBY: That we are in favour of the grant application rate scenario presented by SaskWater. Carried.

142/2016 DUNN: That we recommend approval to Community Planning for SaskWater's proposed feature right of way for a public waterline as per the revised plan of survey. This proposal complies with the Village of Elbow's Zoning Bylaw (Section 5.4.1) and Official Community Plan (Section 9). Carried.

Tuft's Bay Washroom Tender

Councillor Hatzel declared a conflict of interest as her son had submitted a tender, and left the meeting at 8:30 p.m.

143/2016 PAULSEN: That this meeting be closed to the public at 8:30 p.m. to discuss the tenders received for the Tuft's Bay Washroom deficiencies. Carried.

The closed session ended at 8:40 p.m. and Council resumed their regular meeting.

144/2016 DUNN: That we award the tender to 'Those Two Guys' for the Tufts Bay Washroom deficiencies identified in the Building Official's final inspection report, excluding the railing for the ramp, and that we do not authorize any cost overruns and that the project is to be completed by September 15, 2016. Carried.

Councillor Hatzel returned to the meeting at 8:43 p.m.

Civic Centre Roof Repair

145/20156 HUNDEBY: That we get 'Those Two Guys' to patch the Civic Centre roof, authorizing an expense up to $300. Carried.

Mistusinne Charity Golf Tournament

146/2016 HATZEL: That we make a $50 donation to the Mistusinne Charity Golf Tournament that raises funds for the Elbow Volunteer Fire Department, First Responders, and STARS. Carried.

Water Rate Policy and Capital Investment Strategy

147/2016 PAULSEN: That we accept the 2015 Waterworks Rate Policy and Capital Investment Strategy Policy as presented. Carried.

Community Park/Orchard

148/2016 HUNDEBY: That we approve the expenditure of $350 for a footbridge to the Community Park/Orchard from Aaro Avenue. Carried.

Community Event License

149/2016 HOPPENREYS: That we approve the issue of a Community Event License to the Lakeshore Stampede Committee for a function to take place in the Elbow Rodeo Grounds in Elbow during the following date and time: October 1, 2016 from 11 a.m. – 11 p.m. Carried.

Building/Development Permits

150/2016 HATZEL: That we approve the following Building and Development Permit as per the Development Appeals Board decision and based on the plan review by our Building Official:

#6/2016 – Wayne & Michelle Lafontaine – 140 Grey Street

Carried.

151/2016 HATZEL: That we approve the following Building and Development Permit, pending approval from our Building Official:

#7/2016 – Dan & Donna Devine – 113 Lakeridge Crescent

Carried.

Adjournment

152/2016 HOPPENREYS: That this meeting be adjourned at 9:30 p.m. Carried.

CORRESPONDENCE

- CATPC – June 20th meeting minutes
- Daryl Demoskoff, Tourism SK – email re: highways
- Daryl Demoskoff, Tourism SK – email re: recapping meeting
- Joel Perry, Douglas Prov Park – email re: highways
- Larry & Deb Campbell – dust suppressant
- Mistusinne Charity Golf Committee – request for donation
- Scott Slywchuk & Heather Laing – concerns with L & R Development
- SK Federation of Police Officers – Crime Prevention Guide
- SUMAssure – sewer backup bulletin
- WCB – surplus distribution

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
8763	Claudia Diederich	8/15/2016	750.00
8764	Yvonne Jess	8/15/2016	1,245.00
8765	Clinton Ruuth	8/15/2016	520.00
8766	Scott Scrimbitt	8/15/2016	845.00
8767	Kassidy Ebenal	8/19/2016	1,816.82
8768	Village of Elbow - Petty Cash	8/19/2016	50.00
8769	888 Investments Ltd.	8/22/2016	162.98
8770	Adventure Printing Ltd.	8/22/2016	294.85
8771	AED Advantage	8/22/2016	243.81
8772	Air Liquide Canada Inc.	8/22/2016	51.36
8773	Back Home Bakery & Deli	8/22/2016	20.00
8774	Beyond Measure Design	8/22/2016	787.50
8775	Robert L. Bramble	8/22/2016	525.00
8776	Bryan Cafferata	8/22/2016	50.00
8777	Concept Plus Architecture	8/22/2016	4,143.54
8778	Colleen Hoppenreys	8/22/2016	40.00
8779	Nick Paulsen	8/22/2016	135.00
8780	Elbow Fine Foods	8/22/2016	6.91
8781	Scott Scrimbitt	8/22/2016	39.01
8782	Finning (Canada)	8/22/2016	2,751.70
8783	Janet Hundeby	8/22/2016	1,168.20
8784	Flaman Sales Ltd.	8/22/2016	644.87
8785	Flocor Inc.	8/22/2016	971.76

Payment #	Vendor	Date	Amou
8786	GDT Ag Services	8/22/2016	171.5
8787	John Deere Financial	8/22/2016	67.2
8788	John's Ford Auto Sales Ltd.	8/22/2016	316.7
8789	March's Fire Safety	8/22/2016	224.7
8790	Meridan Inspections Ltd.	8/22/2016	1,427.5
8791	MuniSoft	8/22/2016	227.2
8792	James Nielson	8/22/2016	2,312.1
8793	Peddle's Septic Service	8/22/2016	31.5
8794	P. Machibroda Engineering Ltd	8/22/2016	12,810.0
8795	Royal Canadian Legion	8/22/2016	195.0
8796	Joseph Scavuzzo	8/22/2016	35.5
8797	Shred-it International ULC	8/22/2016	194.9
8798	Saskatchewan Research Council	8/22/2016	555.9
8799	Success Office Systems	8/22/2016	157.8
8800	SUMA	8/22/2016	115.4
8801	SaskWater Accounts Receivable	8/22/2016	1,799.4
8802	James and/or Patricia Tanner	8/22/2016	35.8
8803	Kim Trew	8/22/2016	50.0
8804	V. of Elbow MasterCard Acc't	8/22/2016	777.5
8805	Village of Elbow	8/22/2016	57.1
8806	Doug Wankel	8/22/2016	50.0
8807	Wolseley Waterworks Group	8/22/2016	31.5
8808	Xavier Zuck	8/22/2016	77.1
8809	Voided by the print process	8/25/2016	0.0
8810	Loraas Disposal Services Ltd.	8/25/2016	8,310.1
8811	SaskPower	8/25/2016	2,714.4
8812	SaskTel CPP	8/25/2016	369.1
8813	SaskWater Accounts Receivable	8/25/2016	16,090.6
8814	Village of Elbow	8/25/2016	1,010.8
8815	Robert A. Hundeby	8/31/2016	250.0
8816	Claudia Diederich	8/31/2016	1,059.7
8817	Yvonne Jess	8/31/2016	2,223.0
8818	Clinton Ruuth	8/31/2016	1,161.47
8819	Scott Scrimbitt	8/31/2016	2,316.72
8820	Debbie Stevenson	8/31/2016	500.00
8821	MEPP	8/31/2016	2,003.90
8822	Receiver General	8/31/2016	3,807.14
8823	Receiver General	8/31/2016	676.84
8824	V. of E. ITF W. Cafferata	8/31/2016	50.00
8825	Charles Gumulcak	8/31/2016	112.24
8826	SUMA	8/31/2016	669.96
8827	Sun West School Division	8/31/2016	121,278.03
		Total:	203,589.89
		Total for General:	203,589.89

Payments Printed: 65

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending July 31, 2016

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	435,416.47	436,913.56	422,783.34	14,130.22	3.34
Fees and Charges	3,059.45	75,634.62	91,700.00	(16,065.38)	17.52-
Utilities	9,779.22	108,963.26	272,970.00	(164,006.74)	60.08-
Grants	5,521.26	93,854.12	107,608.20	(13,754.08)	12.78-
Grants in Lieu of Taxes	1,952.55	15,168.50	24,619.83	(9,451.33)	38.39-
Investment Income and Commissions	326.67	8,014.98	36,035.71	(28,020.73)	77.76-
Total Revenues:	**456,055.62**	**738,549.04**	**955,717.08**	**(217,168.04)**	**22.72-**
Expenditures					
General Government Services	8,192.87	114,572.74	206,721.50	92,148.76	44.58
Protective Services	875.00	(8,296.30)	30,678.00	38,974.30	127.04
Transportation Services	11,734.29	108,348.30	215,085.00	106,736.70	49.63
Environmental Health Services	6,163.92	28,283.76	58,998.00	30,714.24	52.06
Public Health and Welfare Services	(457.00)	(4,824.34)	400.00	5,224.34	1306.09
Planning and Development Services	(50.00)	(50.00)	17,500.00	17,550.00	100.29
Recreation and Cultural Services	4,363.56	36,415.35	77,858.05	41,442.70	53.23
Utilities	20,192.38	73,306.33	185,743.94	112,437.61	60.53
Total Expenditures:	**51,015.02**	**347,755.84**	**792,984.49**	**445,228.65**	**56.15**
Change in Net Financial Assets	**405,040.60**	**390,793.20**	**162,732.59**	**228,060.61**	**140.14**
Change in Net Assets	**405,040.60**	**390,793.20**	**162,732.59**	**228,060.61**	**140.14**
Transfers			208,460.20	208,460.20	100.00
Change in Surplus	**405,040.60**	**390,793.20**	**(45,727.61)**	**436,520.81**	**954.61**

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		25.00	235.00
Cash - Bank - Demand	26,431.21	(39,777.26)	455,109.20
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	326.67	1,907.73	470,970.98
Cash - MasterCard Account			1,000.00
Total Cash:	**26,757.88**	**(37,844.53)**	**1,493,515.18**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	413,474.92	401,978.37	401,978.37
Municipal - Tax Receivable - Arrears	283.85	(11,173.91)	31,317.63
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**413,758.77**	**390,804.46**	**431,936.22**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

August 15, 2016
(Date)

Robert A. Hundeby, Mayor

Agenda for the September 6, 2016 special meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER
CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA

OLD BUSINESS

- Community Park Picnic Shelter
- P. Machibroda Geotechnical Report (encl)
- False Alarm Fire Call Bylaw (encl)
- CAO Roles/Responsibilities (info from SUMA Convention emailed September 2nd)
- Zoning – RA heights; accessory use heights (encl)
- Water Rate Structure (Gary)

ADJOURNMENT

Next Council Meeting – September 12th
- October 10th is Thanksgiving Monday – do we go with Oct. 11th?

Minutes from the September 6, 2016, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Gary Dunn, Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None.

Agenda

153/2016 HOPPENREYS: That the agenda be accepted as presented. Carried.

Bylaw No. 16-03 – False Alarm Fire Call Bylaw

154/2016 DUNN: Read Bylaw No. 16-03 for a first time, being a bylaw to reduce the number of false incidents to which fire crews respond to, and to set the fees for such incidents. Carried.

155/2016 PAULSEN: Read Bylaw No. 16-03 for a second time. Carried.

156/2016 HATZEL: That we have three consecutive readings at this same meeting. Carried Unanimously.

157/2016 HOPPENREYS: Read Bylaw No. 16-03 for a third time, hereby adopting a bylaw to reduce the number of false incidents to which fire crews respond to and to set the fees for such incidents. Carried.

Engineering – Sarah's Cove

158/2016 DUNN: That we invite P. Machibroda Engineering; or both P. Machibroda and SAL Engineering, to come out for a meeting with members of Council and the Infrastructure Committee with the maximum expenditure being $2,000. Carried.

Water Rate Structure

Council discussed various rate structures in regards to the proposed SaskWater intake and non-potable pipeline project.

Adjournment

159/2016 HOPPENREYS: That this meeting adjourn at 9:53 p.m. Carried.

Bylaw No. 16-03

A BYLAW OF THE VILLAGE OF ELBOW REGARDING FALSE ALARM FIRE CALLS

A Bylaw of the Village of Elbow to reduce the number of false incidents to which fire crews respond to, and to set the fees for such incidents.

The Council of the Village of Elbow, in the Province of Saskatchewan, enact as follows:

PART 1 – INTRODUCTION

1. Title – This bylaw shall be known and may be cited as the "False Alarm Fire Call Bylaw".
2. Purpose – The purpose of this bylaw is to reduce the number of false incidents to which fire crews respond to, and to set the fees for such incidents.

PART 2 – DEFINITIONS

1. "Clear Period" means an uninterrupted length of time in which no false alarm has occurred.
2. "False Alarm" means the activation of a Security Alarm System or Fire Alarm System as a result of which the Elbow Fire Department's fire or emergency response services:
    a) Are paged and are subsequently cancelled after having been paged; or
    b) Are provided on behalf of the Village and have responded and do not find any evidence of fire, fire damage, smoke in relation to the building, structure, residence or facility, or where there has been no other fire emergency situation.
3. "Fire Alarm System" means a device or devices installed on or in real property and designed to issue a warning of a fire by activating an audible alarm signal or alerting a Monitoring Service but does not include a Fire Alarm System that is intended to alert only the occupants of a single family dwelling unit in which it is installed.
4. "Monitoring Service" means a person, partnership or company engaged in the business of monitoring Alarm Systems and reporting the occurrence of Alarms to the Elbow Fire Department.
5. "Security Alarm System" means any mechanical, electrical or electronic device which is designed, intended or used for detection of an unauthorized entry into a building, structure, facility or surrounding area, or for alerting others to the commission of an unlawful act, or both, and which emits a sound or transmits a message, or does both, but does not include:
    a) A device which registers an Alarm which is not audible, visible or perceptible outside the premises inside which it is installed, or
    b) A device which is installed in a motor vehicle.

PART 3 – REGULATIONS

1. False Alarm incidents include but are not limited to:
    a. The testing of an Alarm without notice to the Elbow Fire Department which results in a fire crew response;
    b. An Alarm actually or apparently activated by mechanical failure, malfunction or faulty equipment;
    c. An Alarm activated by user error;
    d. An Alarm reporting a fire or a fire emergency situation occurring on or in relation to the address in which the Alarm System is installed where no evidence exists or where no such event took place; or

e. An Alarm actually or apparently activated by atmospheric conditions, excessive vibrations, or power failure.

2. The owner or occupier of real property shall use, install, maintain, and operate any Fire Alarm System or Security Alarm System installed on or in the real property in a manner that will ensure the prevention of False Alarms.
3. In the event that the Elbow Fire Department is required to forcibly enter a premises due to a False Alarm, all costs incurred must be paid by the owner or occupier of the property.
4. Fees apply to the owner or occupier of real property where any Fire Alarm System or Security Alarm System is installed on or in the real property.
5. The Village of Elbow will track each false alarm occurrence and fees for false alarms will be assessed as follows:
   a. First (1st) occurrence – no charge
   b. Second (2nd) occurrence - $250
   c. Third (3rd) and each additional occurrence - $500
6. The owner or occupier of real property where any Fire Alarm System or Security Alarm System is installed on or in the real property shall maintain a twelve (12) month clear period from the date of the last false alarm occurrence before such time where a First (1st) occurrence fee will be reinstated.

PART 4 – ENFORCEMENT

This bylaw shall come into force and be in effect on the final passing thereof.

VILLAGE OF ELBOW SASKATCHEWAN (SEAL)

Mayor

Administrator

Agenda for the September 12, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER
CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – August 15, September 6

- Business rising from the minutes

FINANCIAL STATEMENTS
ACCOUNTS PAYABLE

REPORTS

- SaskWater Monthly Report
- WaterWolf August 17th Mtg
- Library Board Meeting Minutes
- Rob, Gary, Nick – report on session with engineers earlier in the day

OLD BUSINESS

- Community Park Picnic Shelter
- Zoning Bylaw Amendment – accessory use, RA heights
- Rental of chairs/tables from Rink and/or Civic Centre
- Industrial Subdivision Road
- UPDATES/FOLLOW-UP
  - Sandy Devine culvert issue
  - Tuft's Bay Washroom
  - Bayshore Building
  - Civic Centre – roof leaks
  - Scott Slywchuk/Heather Laing – L & R Development
  - Larry & Deb Campbell – dust suppressant
  - Dean/Elizabeth Price – bldg. permit requirement
  - Street repairs following new service connection

CORRESPONDENCE

- Brad Wall – SaskWater rate increases
- Trent Wotherspoon – SaskWater rate increases
- Doug Matthies – SaskWater rates
- Lake Diefenbaker Yacht Club
- Elbow & District Museum – Culture Days
- Shelly Nunweiler – street light
- Community Planning – approval – right of way for public waterline
- SUMA Urban Voice
- SAMA – Certificate of Confirmation

NEW BUSINESS

- Ratepayers Meeting/Candidates Forum?
- Citizen of the Year?
- Building Permit – Barry Cafferata – boat storage garage – 423 Minto St
- Community Places & Spaces Program
- L & R Development – Final Acceptance
- Rail Crossing Assessments
- Tuft`s Bay/Bayshore docks
- Sale of Topsoil
- Elbow Trail

ADJOURNMENT

Next Council Meeting – Tuesday, October 11th

Minutes from the September 12, 2016, regular meeting of the Council of the Village c Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Gary Dunn, Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

None.

Agenda

160/2016 DUNN: That the agenda be accepted as amended. Carried.

Minutes

161/2016 HATZEL: That the minutes of the August 15, 2016 regular meeting and September 6, 2016 special meeting be accepted as presented. Carried.

Financial Statement

162/2016 HUNDEBY: That the bank reconciliation and financial statement for the month of August 2016 be accepted as presented. Carried.

Payment of Accounts

163/2016 PAULSEN: That the accounts be paid as presented, holding back Bert Bramble's cheque until the work related to the Industrial Subdivision road is completed to Council's satisfaction. Carried.

Reports

Council was presented with the monthly SaskWater Operations Report.

Councillor Paulsen and CAO Jess reported on the WaterWolf Meeting they attended on August 17, 2016.

Councillor Hoppenreys reported on the August 31, 2016 Library Board Meeting she attended.

Councillors Dunn, Paulsen, and Mayor Hundeby reported on the meeting with P. Machibroda and SAL Engineering, and the Infrastructure Committee on September 12, 2016 in regards to road building, drainage concerns, and options available.

Elbow Library

164/2016 HUNDEBY: That we tender out for a cement pad to be poured at the Library, in front of the door to the basement to rectify the drainage issue. Carried.

165/2016 HOPPENREYS: That we tender out for the replacement of the two basement doors at the library. Carried.

Community Park Picnic Shelter

166/2016 HOPPENREYS: That we tender out for the concrete and site prep work for the Community Park Picnic Shelter once we get the drawings; with tenders to be due October 7, 2016. Carried.

Zoning Bylaw Amendment – Bylaw No. 16-04

167/2016 HUNDEBY: Read Bylaw No. 16-04 for a first time, being a bylaw to amend Zoning Bylaw No. 08-05. Carried.

Chair/Table Rentals

168/2016 DUNN: That we re-confirm our policy on the rental of the chairs and tables from the Rink; that they are not available for rental or use outside of the Rink or Civic Centre facilities. Carried.

2016 Citizen of the Year Award

169/2016 HUNDEBY: That we continue with awarding the Citizen of the Year for 2016, along the same parameters as previous years, and that we award this at the October 12, 2016 Ratepayers Meeting. Carried.

Building/Development Permit

170/2016 HUNDEBY: That we approve the following Building and Development Permit pending approval from our Building Official:
#8/2016 – Barry Cafferata – 423 Minto Street Carried.

Community Initiatives Fund – Community Places & Spaces Program

171/2016 HOPPENREYS: That the CAO make application under the Community Places & Spaces Program for a matching grant for a re-lighting and shingling the west side of the Civic Centre project. Carried.

Transport Canada Grade Crossing Regulations

172/2016 HATZEL: That we engage AMEC Foster Wheeler to do our rail crossing assessment as per Transport Canada's Grade Crossing Regulations. Carried.

Topsoil

173/2016 HOPPENREYS: That we agree to sell the stockpile of topsoil in the Industrial Subdivision to Bert Bramble for $4,000. Carried.

Elbow Trail Donation

174/2016 HUNDEBY: That we commit a donation of $2,500 to the Elbow Trail, payable in January 2017. Carried.

Adjournment

175/2016 HOPPENREYS: That this meeting be adjourned at 9: 40 p.m. Carried.

CORRESPONDENCE

- Brad Wall – SaskWater rate increases
- Trent Wotherspoon – SaskWater rate increases
- Doug Matthies – SaskWater rates
- Lake Diefenbaker Yacht Club
- Elbow & District Museum – Culture Days
- Shelly Nunweiler – street light

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amou
Computer Cheques			
8828	Yvonne Jess	9/13/2016	600.0(
8829	Gary Dunn	9/13/2016	670.0(
8830	Colleen Hoppenreys	9/13/2016	630.0(
8831	Betty Hatzel	9/13/2016	600.0(
8832	Robert A. Hundeby	9/13/2016	750.0(
8833	Nick Paulsen	9/13/2016	820.0(
8834	Acti-Zyme Products Ltd.	9/14/2016	1,808.9(
8835	Air Liquide Canada Inc.	9/14/2016	51.3(
8836	Robert L. Bramble	9/14/2016	47,271.0(
8837	Robert L. Bramble	9/14/2016	1,575.0(
8838	Rod Cafferata	9/14/2016	1,118.2(
8839	Elbow Fine Foods	9/14/2016	23.4(
8840	Meridan Inspections Ltd.	9/14/2016	105.0(
8841	Peddle's Septic Service	9/14/2016	31.5(
8842	Provincial Pothole & Paving	9/14/2016	6,037.5(
8843	R & J Lakeside Service Ltd.	9/14/2016	2,386.6(
8844	Sanden Trenching	9/14/2016	546.0(
8845	SGI	9/14/2016	1,040.00
8846	SGI Canada	9/14/2016	129.00
8847	Saskatchewan Research Council	9/14/2016	73.23
8848	SUMA	9/14/2016	292.64
8849	Those Two Guys Construction	9/14/2016	1,421.00
8850	TSL Mechanical Ltd.	9/14/2016	2,362.08
8851	V. of Elbow MasterCard Acc't	9/14/2016	918.89
8852	Claudia Diederich	9/15/2016	750.00
8853	Yvonne Jess	9/15/2016	1,245.00
8854	Clinton Ruuth	9/15/2016	520.00
8855	Scott Scrimbitt	9/15/2016	845.00
8856	Voided by the print process	9/16/2016	0.00
8857	Loraas Disposal Services Ltd.	9/16/2016	8,641.41
8858	SaskPower	9/16/2016	2,681.56
8859	SaskTel CPP	9/16/2016	366.07
8860	Brent Stamnes	9/16/2016	200.00
8861	SaskWater Accounts Receivable	9/16/2016	12,537.53
8862	Village of Elbow	9/16/2016	1,002.62
8863	Robert A. Hundeby	9/30/2016	250.00
8864	Claudia Diederich	9/30/2016	980.99
8865	Yvonne Jess	9/30/2016	2,223.06
8866	Clinton Ruuth	9/30/2016	1,073.15
8867	Scott Scrimbitt	9/30/2016	2,316.72
8868	Debbie Stevenson	9/30/2016	500.00
8869	MEPP	9/30/2016	1,982.80
8870	Receiver General	9/30/2016	3,757.36
8871	Receiver General	9/30/2016	377.43
8872	V. of E. ITF W. Cafferata	9/30/2016	50.00
8873	SUMA	9/30/2016	669.96
8874	Sun West School Division	9/30/2016	8,965.57
		Total for General:	123,197.69

Payments Printed: 47

Report Date
9/09/2016 11:43 AM

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending August 31, 2016

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(12,471.98)	424,441.58	422,783.34	1,658.24	0.39
Fees and Charges	6,225.93	81,860.55	91,700.00	(9,839.45)	10.73-
Utilities	7,979.52	116,942.78	272,970.00	(156,027.22)	57.16-
Grants	9,357.20	103,211.32	107,608.20	(4,396.88)	4.09-
Grants in Lieu of Taxes	2,732.13	17,900.63	24,619.83	(6,719.20)	27.29-
Investment Income and Commissions	325.74	8,340.72	36,035.71	(27,694.99)	76.85-
Total Revenues:	**14,148.54**	**752,697.58**	**955,717.08**	**(203,019.50)**	**21.24-**
Expenditures					
General Government Services	11,841.89	126,414.63	206,721.50	80,306.87	38.85
Protective Services	1,347.78	(6,948.52)	30,678.00	37,626.52	122.65
Transportation Services	27,792.79	136,141.09	215,085.00	78,943.91	36.70
Environmental Health Services	6,390.54	34,674.30	58,998.00	24,323.70	41.23
Public Health and Welfare Services	1,159.55	(3,664.79)	400.00	4,064.79	1016.20
Planning and Development Services		(50.00)	17,500.00	17,550.00	100.29
Recreation and Cultural Services	8,199.66	44,615.01	77,858.05	33,243.04	42.70
Utilities	20,125.50	93,431.83	185,743.94	92,312.11	49.70
Total Expenditures:	**76,857.71**	**424,613.55**	**792,984.49**	**368,370.94**	**46.45**
Change in Net Financial Assets	**(62,709.17)**	**328,084.03**	**162,732.59**	**165,351.44**	**101.61**
Change in Net Assets	**(62,709.17)**	**328,084.03**	**162,732.59**	**165,351.44**	**101.61**
Transfers			208,460.20	208,460.20	100.00
Change in Surplus	**(62,709.17)**	**328,084.03**	**(45,727.61)**	**373,811.64**	**817.47**

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit	(9.05)	15.95	225.95
Cash - Bank - Demand	212,720.13	172,942.87	667,829.33
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	325.74	2,233.47	471,296.72
Cash - MasterCard Account			1,000.00
Total Cash:	**213,036.82**	**175,192.29**	**1,706,552.00**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(256,323.85)	145,654.52	145,654.52
Municipal - Tax Receivable - Arrears	(2,023.08)	(13,181.15)	29,310.39
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**(258,346.93)**	**132,473.37**	**173,605.13**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

September 12, 2016
(Date)

Robert A. Hundeby, Mayor

Agenda for the October 11, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

PUBLIC HEARING – 7 p.m. – Zoning Bylaw Amendment

CALL TO ORDER
CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – September 12

- Business rising from the minutes

FINANCIAL STATEMENTS
ACCOUNTS PAYABLE

REPORTS

- SaskWater – August Operations Report

OLD BUSINESS

- Bylaw No. 16-04
- Community Park Picnic Shelter – drawings done; tenders
- Street Light – Aaro Ave/Putters Lane
- Joe Fafard Peace Tower signs
- L & R Development – Final Acceptance
- Library tenders – cement pad; doors
- Sarah's Cove Road Pricing
- Street repairs following new service connection
- UPDATES/FOLLOW-UP
  - Tuft's Bay Washroom – fill along ramp left to do
  - Tuft`s Bay/Bayshore docks
  - Scott Slywchuk/Heather Laing – L & R Development

CORRESPONDENCE

- Elbow & District Museum – thank you
- Joanne Brochu – Jackpot Committee
- Marc & Deb Roussel – drainage
- Mistusinne Charity Golf Tournament – thank you
- SaskWater/Brad Dunlop – raw water supply system
- SUMAassure – control burn bulletin

NEW BUSINESS

- Bayshore Agreement
- Tax Enforcement
  - List of Lands in Arrears
  - Motion to authorize proceedings to request title
- WaterWolf Asset Management
- Building Permits
  - Monty Berg – deck & sunroom – 119 Grey Street
  - Village of Elbow – picnic shelter
- Curling Rocks
- Ratepayers Meeting Agenda
- Election wages

ADJOURNMENT

Next Council Meeting – Monday, November 14th

Minutes from the October 11, 2016, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Nick Paulsen, Gary Dunn, Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Zoning Bylaw Amendment – Public Hearing

Mayor Hundeby called the Public Hearing to order at 7 p.m. and identified and read the proposed bylaw, outlining the intent of the bylaw as well as the affected land.

CAO Jess presented Council with the only written submission received, which was from Don and Dawn MacTavish. Mayor Hundeby read their submission aloud.

Mayor Hundeby called for verbal submissions from the floor.

Norma Johnson expressed a concern with who is paying for the zoning amendment, and it was her opinion that Brian Johnson should be reimbursed for the $200 he paid for a Zoning Bylaw amendment related to his subdivision.

Braden Fast expressed his concerns with the accessory use height and outlined his opposition to this bylaw amendment.

Mayor Hundeby once again called for submissions from the floor, and hearing none, he adjourned the public hearing at 7:15 p.m.

Having a quorum present, Mayor Hundeby called the Council meeting to order at 7:15 p.m.

Declaration of Conflict of Interest

Councillor Paulsen indicated he would be declaring a conflict of interest on the topic of curling rocks under New Business.

Agenda

176/2016 HOPPENREYS: That the agenda be accepted as amended. Carried.

Minutes

177/2016 HATZEL: That the minutes of the September 12, 2016 regular meeting be accepted as presented. Carried.

Financial Statement

178/2016 PAULSEN: That the bank reconciliation and financial statement for the month of September 2016 be accepted as presented. Carried.

Mayor Hundeby declared a conflict of interest in regards to financial matters with Prairie Centre Credit Union and left the meeting at 7:21 p.m.

Deputy Mayor Hoppenreys took over chairing the meeting.

179/2016 PAULSEN: That we re-invest the Village's $250,000 term deposit with Prairie Centre Credit Union that matures October 21, 2016 in another five year term. Carried.

Mayor Hundeby returned to the meeting at 7:25 p.m. and resumed the chair.

Payment of Accounts

180/2016 DUNN: That the accounts be paid as presented. Carried.

Reports

Council was presented with the monthly SaskWater Operations Report.

Main Lift Station

181/2016 HOPPENREYS: That we get a local electrician to replace the light switch in the ma lift station as per SaskWater's report. Carried.

Delegation – Mayor Hundeby invited Marc Roussel, who was in attendance at the meeting, to speak to their concerns regarding the water drainage around their property.

Zoning Bylaw Amendment – Bylaw No. 16-04

182/2016 HOPPENREYS: Read Bylaw No. 16-04 for a second time being a bylaw to amend Zoning Bylaw No. 08-05. Carried.

183/2016 DUNN: Read Bylaw No. 16-04 for a third time, hereby adopting a bylaw to amend Zoning Bylaw No. 08-05. Carried.

Community Park Picnic Shelter

184/2016 HUNDEBY: That we award the concrete and site prep work for the Community Park Picnic Shelter foundation to Hank's Concrete for $19,708.50. Carried.

Street Light Installation

185/2016 HOPPENREYS: That the Village pay for a street light to be installed at the corner of Putter's Lane and Aaro Avenue through SaskPower for $5400. Carried.

Peace Tower Signs

186/2016 DUNN: That we purchase a total of five signs from Sign Mart as per their design and quote for the Peace Tower. Carried.

Elbow Library

187/2016 HATZEL: That we award the tender to Amaris Contracting for a cement pad in front of the door to the Library basement for $3,392. Carried.

188/2016 HOPPENREYS: That we award the tender for the replacement of the two Library basement doors to Lepage Contracting Ltd. for $1,826.96. Carried.

Sarah's Cove Roads

189/2016 HUNDEBY: That we forward the Sarah's Cove road pricing from SAL Engineering to the Infrastructure Committee and table Council's discussion on this to the next meeting. Carried.

Jackpot Rodeo

190/2016 PAULSEN: That the Village covers the $25 garbage charge for the Jackpot Rodeo October 1st and that we issue a refund cheque to Joanne Brochu. Carried.

Bayshore Centre Agreement

191/2016 DUNN: That we tender out the Bayshore Operation & Maintenance Agreement with tenders being due November 9, 2016. Carried.

Tax Enforcement

192/2016 DUNN: That we delete those properties from the List of Lands in Arrears who's arrears are less than half of the current years levy. Carried.

193/2016 HUNDEBY: That we accept the List of Lands in Arrears as presented.

Mayor Hundeby requested a recorded vote:

For: Paulsen, Hundeby, Hoppenreys, Dunn, Hatzel
Against: none

Mayor Hundeby declared the motion Carried.

194/2016 PAULSEN: That we authorize the CAO to proceed to request title on the following properties:

Lot 10 & 11, Block 5, Plan Q7107
Lot 22, Block 4, Plan Q7107

Councillor Paulsen requested a recorded vote:

For: Paulsen, Hundeby, Hoppenreys, Hatzel
Against: Dunn

Mayor Hundeby declared the motion Carried.

Asset Management - WaterWolf

195/2016 PAULSEN: That the Village of Elbow would be in for the Asset Management project through WaterWolf provided that it would not cost the Village any more than the membership fees we owe.

Councillor Paulsen requested a recorded vote:

For: Paulsen, Hundeby, Hoppenreys, Dunn, Hatzel
Against: none

Mayor Hundeby declared the motion Carried.

Building/Development Permits

196/2016 HOPPENREYS: That we approve the following Building and Development Permits based on the plan reviews by our Building Official:

#9/2016 – Monty & Sherry Berg – 119 Grey Street
#10/2016 – Village of Elbow – Community Park

Carried.

Johnson Rezoning Application

197/2016 HUNDEBY: That as per resolution 65/2015 (April 1, 2015 Special Meeting), tha the letter of apology is in Council's opinion adequate to deal with Brian Johnson's re-zoning application reimbursement.

Councillor Dunn requested a recorded vote

For: Paulsen, Hundeby, Hoppenreys, Hatzel
Against: Dunn

Mayor Hundeby declared the motion Carried.

Canada Day

198/2016 HATZEL: That the Village will cover the cost of the Creeland Dancers and the Fiddlers for the July 1st celebration. Carried.

Curling Rocks

199/2016 DUNN: That we tender out the sale of 32 curling rocks that are being store in the rink, with tenders due November 9, 2016. Carried.

Councillor Paulsen requested recorded vote

For: Hatzel, Dunn, Hoppenreys, Hundeby,
Abstain: Paulsen (conflict of interest)

Mayor Hundeby declared the motion Carried.

Adjournment

200/2016 HOPPENREYS: That this meeting be adjourned at 10:03 p.m. Carried.

CORRESPONDENCE

- Elbow & District Museum – thank you
- Joanne Brochu – Jackpot Committee
- Marc & DeB Roussel – drainage concerns
- Mistusinne Charity Golf Tournament – thank you
- SaskWater/Brad Dunlop – raw water supply system
- SUMAssure – control burn bulletin

ACCOUNTS PAYABLE

	Payment #	Vendor	Date	Amount
Computer Cheques				
	8875	Lorne Dean	10/04/2016	56.00
	8876	V. of Elbow MasterCard Acc't	10/04/2016	641.32
	8877	Claudia Diederich	10/14/2016	750.00
	8878	Yvonne Jess	10/14/2016	1,245.00
	8879	Clinton Ruuth	10/14/2016	520.00
	8880	Scott Scrimbitt	10/14/2016	845.00
	8881	Air Liquide Canada Inc.	10/18/2016	49.72
	8882	Back Home Bakery & Deli	10/18/2016	30.00
	8883	Joanne Brochu	10/18/2016	25.00
	8884	B Sharp Contracting Inc.	10/18/2016	1,050.00

Payment #	Vendor	Date	Amount
8884	B Sharp Contracting Inc.	10/18/2016	1,050.00
8885	R.E. Connors	10/18/2016	2,132.50
8886	Elbow Fine Foods	10/18/2016	69.16
8887	Lepage Contracting Ltd.	10/18/2016	1,140.00
8888	Meridan Inspections Ltd.	10/18/2016	997.50
8889	MuniSoft	10/18/2016	54.50
8890	The Outlook	10/18/2016	354.30
8891	Joe Parent	10/18/2016	543.80
8892	P. Machibroda Engineering Ltd	10/18/2016	525.00
8893	Saskatchewan Research Council	10/18/2016	122.05
8894	SaskWater Accounts Receivable	10/18/2016	346.50
8895	V. of Elbow MasterCard Acc't	10/18/2016	467.75
8896	Loraas Disposal Services Ltd.	10/21/2016	6,041.38
8897	SaskPower	10/21/2016	2,634.02
8898	SaskTel CPP	10/21/2016	398.59
8899	VOID - printed in error	10/21/2016	0.00
8900	SaskWater Accounts Receivable	10/21/2016	11,517.64
8901	Village of Elbow	10/21/2016	315.25
8902	Spoiled During Printing	10/21/2016	0.00
8903	Provincial Mediation Board	10/25/2016	20.00
8904	Robert A. Hundeby	10/31/2016	250.00
8905	Claudia Diederich	10/31/2016	1,245.99
8906	Yvonne Jess	10/31/2016	2,520.72
8907	Clinton Ruuth	10/31/2016	427.35
8908	Scott Scrimbitt	10/31/2016	2,151.99
8909	Debbie Stevenson	10/31/2016	500.00
8910	Margaret Langager	10/31/2016	31.64
8911	MEPP	10/31/2016	1,919.96
8912	Receiver General	10/31/2016	3,475.06
8913	Receiver General	10/31/2016	112.33
8914	V. of E. ITF W. Cafferata	10/31/2016	50.00
8915	SUMA	10/31/2016	669.96
8916	Sun West School Division	10/31/2016	5,627.02
8917	Issued in error	10/31/2016	0.00
8918	Village of Elbow - Petty Cash	10/31/2016	58.25
		Total:	51,932.25
		Total for General:	51,932.25

Payments Printed: 44

Bylaw No. 16-04

A BYLAW OF THE VILLAGE OF ELBOW TO AMEND BYLAW NO. 08-05 KNOWN AS THE ZONING BYLAW

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts to amend Bylaw No. 08-05 as follows:

1. Section 4.6 – Accessory Uses, Buildings, and Structures be amended by adding subsection (4) and (5) as follows:

   4.6(4) An accessory building can be built to the same height as the principal building on the same lot.

   4.6(5) An accessory use development permit may be approved prior to the construction of the principal building on that same lot, on the condition that a development permit for the principal building is obtained at the same time, and that construction of the principal building shall commence within one (1) year.

2. The RA – Residential Acreage District Development Standards, Section 5.4.6(4)(a) be amended as follows:

Requirement*	**Single Detached Dwellings**
Building height, maximum	10 m

Read a first time this 12th day of September, 2016.
Read a second time this 11th day of October, 2016.
Read a third time and passed this 11th day of October, 2016.

VILLAGE OF ELBOW SEAL SASKATCHEWAN

Mayor

Administrator

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending September 30, 2016

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(412.45)	424,029.13	422,783.34	1,245.79	0.29
Fees and Charges	22,936.85	104,797.40	91,700.00	13,097.40	14.28
Utilities	49,204.40	166,147.18	272,970.00	(106,822.82)	39.13-
Grants		103,211.32	107,608.20	(4,396.88)	4.09-
Grants in Lieu of Taxes	1,801.46	19,702.09	24,619.83	(4,917.74)	19.97-
Investment Income and Commissions	317.09	8,657.81	36,035.71	(27,377.90)	75.97-
Total Revenues:	**73,847.35**	**826,544.93**	**955,717.08**	**(129,172.15)**	**13.52-**
Expenditures					
General Government Services	15,163.07	141,577.70	206,721.50	65,143.80	31.51
Protective Services	(2,110.50)	(9,059.02)	30,678.00	39,737.02	129.53
Transportation Services	62,514.48	198,655.57	215,085.00	16,429.43	7.64
Environmental Health Services	5,361.17	40,035.47	58,998.00	18,962.53	32.14
Public Health and Welfare Services	(1,456.30)	(5,121.09)	400.00	5,521.09	1380.27
Planning and Development Services		(50.00)	17,500.00	17,550.00	100.29
Recreation and Cultural Services	5,793.74	50,408.75	77,858.05	27,449.30	35.26
Utilities	21,065.90	114,497.73	185,743.94	71,246.21	38.36
Total Expenditures:	**106,331.56**	**530,945.11**	**792,984.49**	**262,039.38**	**33.04**
Change in Net Financial Assets	**(32,484.21)**	**295,599.82**	**162,732.59**	**132,867.23**	**81.65**
Change in Net Assets	**(32,484.21)**	**295,599.82**	**162,732.59**	**132,867.23**	**81.65**
Transfers			208,460.20	208,460.20	100.00
Change in Surplus	**(32,484.21)**	**295,599.82**	**(45,727.61)**	**341,327.43**	**746.44**

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		15.95	225.95
Cash - Bank - Demand	(94,707.63)	78,235.24	573,121.70
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	317.09	2,550.56	471,613.81
Cash - MasterCard Account			1,000.00
Total Cash:	**(94,390.54)**	**80,801.75**	**1,612,161.46**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(19,671.53)	125,982.99	125,982.99
Municipal - Tax Receivable - Arrears	346.38	(12,834.77)	29,656.77
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**(19,325.15)**	**113,148.22**	**154,279.98**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

Oct. 11, 2016
(Date)

Robert A. Hundeby, Mayor

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending October 31, 2016

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(28.17)	424,000.96	422,783.34	1,217.62	0.29
Fees and Charges	4,893.56	109,761.46	91,700.00	18,061.46	19.70
Utilities	5,302.24	171,537.92	272,970.00	(101,432.08)	37.16-
Grants		103,211.32	107,608.20	(4,396.88)	4.09-
Grants in Lieu of Taxes	2,013.27	21,715.36	24,619.83	(2,904.47)	11.80-
Investment Income and Commissions	13,358.26	22,016.07	36,035.71	(14,019.64)	38.90-
Total Revenues:	**25,539.16**	**852,243.09**	**955,717.08**	**(103,473.99)**	**10.83-**
Expenditures					
General Government Services	11,613.27	153,190.97	206,721.50	53,488.12	25.87
Protective Services		(9,059.02)	30,678.00	39,737.02	129.53
Transportation Services	7,237.15	205,892.72	215,085.00	9,192.28	4.27
Environmental Health Services	6,475.80	46,511.27	58,998.00	12,486.73	21.16
Public Health and Welfare Services	950.00	(4,171.09)	400.00	4,571.09	1142.77
Planning and Development Services		(50.00)	17,500.00	17,550.00	100.29
Recreation and Cultural Services	4,368.32	54,777.07	77,858.05	23,080.98	29.64
Utilities	12,377.17	126,874.90	185,743.94	58,869.04	31.69
Total Expenditures:	**43,021.71**	**573,966.82**	**792,984.49**	**218,975.26**	**27.61**
Change in Net Financial Assets	**(17,482.55)**	**278,276.27**	**162,732.59**	**115,501.27**	**70.98**
Change in Net Assets	**(17,482.55)**	**278,276.27**	**162,732.59**	**115,501.27**	**70.98**
Transfers			208,460.20	208,460.20	100.00
Change in Surplus	**(17,482.55)**	**278,276.27**	**(45,727.61)**	**323,961.47**	**708.46**

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		15.95	225.95
Cash - Bank - Demand	43,357.03	121,592.27	616,478.73
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	336.23	2,886.79	471,950.04
Cash - MasterCard Account			1,000.00
Total Cash:	**43,693.26**	**124,495.01**	**1,655,854.72**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(13,978.71)	112,004.28	112,004.28
Municipal - Tax Receivable - Arrears	(1,652.07)	(14,486.84)	28,004.70
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**(15,630.78)**	**97,517.44**	**138,649.20**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

November 14, 2016
(Date)

Robert A. Hundeby, Mayor

Agenda for the November 14, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER – Administrator
OATH OF OFFICE
PUBLIC DISCLOSURE STATEMENTS

CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – October 11
- Business rising from the minutes

FINANCIAL STATEMENTS
- Budgetary Control

ACCOUNTS PAYABLE

REPORTS
- SaskWater – September Operations Report
- Ratepayers Mtg Minutes
- Infrastructure Committee Mtg Minutes

DELEGATION – 8 p.m. – Scott Slywchuk & Heather Laing – concerns with L & R Development

OLD BUSINESS
- SaskWater – intake project
- Bayshore Tenders (deadline Nov. 9th)
- Curling Rock Tenders (deadline Nov. 9th)
- L & R Development – Final Acceptance
- Sarah's Cove Road Pricing – tabled from October Meeting
- WaterWolf Asset Management – November 24th
- Nunweiler waterline easements
- Industrial Subdivision Road Project
- UPDATES/FOLLOW-UP
  - Community Park Picnic Shelter
  - Street repairs following new service connection
  - Tuft's Bay Washroom – fill along ramp left to do (spring)
  - Tuft`s Bay/Bayshore docks – Scott moved them over to Tuft's Bay side

CORRESPONDENCE
- Anne Wilson – museum board
- Bart Maki – request for building permit extension
- Meryl Joel – Saskatchewan Street and Food Bank
- Norma Johnson – drainage, road building
- Ron Bartel – request for zoning bylaw variance
- Braden Fast – Facilities Committee

NEW BUSINESS
- Returning Officer's Declaration of Results
- Code of Ethics Bylaw
- MLDP Fall Modules
- Canada Day Grant – motion to apply
- Service Club's "Light Up The Village" – Dec. 3rd
- Building Permits
  - Greg & Diane McLean – new garage – 109 Putters Lane
- Appoint Deputy Mayor
- Designate Signing Authority
- SUMA Convention
- Four Year Vision
- Employee Reviews/Wages
- Additional Meetings
- Grader Schooling

ADJOURNMENT

Next Council Meeting – Monday, December 12th

Minutes from the November 14, 2016, regular meeting of the Council of the Village o Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

This being the first meeting following the general election, CAO Jess called the Counci Meeting to order at 7:00 p.m., and administered the Oath of Office for each Council Member.

Following this, the chairing of the meeting was turned over to Mayor Hundeby.

Declaration of Conflict of Interest

None

Agenda

201/2016 SOGGIE: That the agenda be accepted as amended. Carried.

Minutes

202/2016 HUNDEBY: That the minutes of the October 11, 2016 regular meeting be accepted as presented. Carried.

Financial Statement

203/2016 HUNDEBY: That the bank reconciliation and financial statement for the month of October 2016 be accepted as presented. Carried.

DELEGATION – 8:00 p.m. – Scott Slwychuk & Heather Laing

Scott Slwychuk and Heather Laing attended the meeting to discuss their concerns with L & R Development.

Payment of Accounts

204/2016 HOPPENREYS: That the accounts be paid as presented. Carried.

Reports

Council was presented with the monthly SaskWater Operations Report.

Council was presented with the minutes from the October 12, 2016 Ratepayers Meeting.

Council was presented with the minutes from the October 17, 2016 Infrastructure Committee Meeting.

Curling Rock Tender

205/2016 HOPPENREYS: That we sell curling rocks to Nick Paulsen for $1200 with the stipulation that if there is a Village event needing them that he allows the community to use them. Carried.

Extension of Meeting

206/2016 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour.
Carried.

Nunweiler Water Line Extension

207/2016 BROCHU: That we authorize Mayor Hundeby and CAO Jess to sign the easement agreements with the R.M. of Loreburn, Ron and Donna Hundeby, and Kurtis Nunweiler, in regards to the Nunweiler water line extension.
Carried.

Industrial Road Project

208/2016 SOGGIE: That we release $37,271.00 owing to Robert Bramble for the Industrial Road project now, with the final $10,000 to be paid out if the project is completed to spec by November 30, 2016.
Carried.

Election Results

209/2016 HUNDEBY: That we acknowledge receipt of the Returning Officer's Declaration of Results for the October 26, 2016 election. Carried.

Deputy Mayor

210/2016 BROCHU: That we designate Colleen Hoppenreys as Deputy Mayor.
Carried.

Building Permit

211/2016 SOGGIE: That we approve the following Building Permit based on the plan review by our Building Official:
#11/2016 – Greg & Diane McLean – 113/109 Putters Lane
Carried.

Celebrate Canada

212/2016 BROCHU: That the Village makes application to Celebrate Canada for a grant for our Canada Day activities. Carried.

Service Club Donation – Light of the Village

213/2016 DORWARD: That we donate $300 to the Service Club for the Light up the Village event, as per our budget. Carried.

Development Permit

214/2016 HUNDEBY: That we would agree to a 10% variance for the rear yard setback as per Section 3.6 of the Village of Elbow's Zoning Bylaw No. 08-05 and Section 60 of *The Planning and Development Act* for Ron Bartel's application to an attached garage addition at 116 Sarah Place.
Carried.

Building Permit Extension

215/2016 BROCHU: That we grant a building permit extension to Bart and Karen Maki (509 Aaro Avenue) to June 30, 2017. Carried.

Adjournment

216/2016 HOPPENREYS: That this meeting be adjourned at 10:30 p.m. Carried.

CORRESPONDENCE

- Ron Bartel – request for zoning bylaw variance

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
8919	Robert L. Bramble	11/15/2016	37,271.00
8920	Claudia Diederich	11/15/2016	750.00
8921	Yvonne Jess	11/15/2016	1,245.00
8922	Scott Scrimbitt	11/15/2016	845.00
8923	SUMA	11/15/2016	195.00
8924	AED Advantage	11/16/2016	154.49
8925	Air Liquide Canada Inc.	11/16/2016	51.36
8926	Amaris Contracting	11/16/2016	3,399.90
8927	Gary Dunn	11/16/2016	330.00
8928	Betty Hatzel	11/16/2016	300.00
8929	Robert A. Hundeby	11/16/2016	510.81
8930	Nick Paulsen	11/16/2016	358.00
8931	Elbow Fine Foods	11/16/2016	21.22
8932	Executive Communications Ltd	11/16/2016	650.10
8933	Five Hills Health Region	11/16/2016	30.00
8934	Hank's Concrete Service	11/16/2016	19,855.50
8935	John's Ford Auto Sales Ltd.	11/16/2016	23.64
8936	Lepage Contracting Ltd.	11/16/2016	1,826.96
8937	Meridan Inspections Ltd.	11/16/2016	1,163.22
8938	OHI Media Inc.	11/16/2016	264.00
8939	The Outlook	11/16/2016	50.27
8940	Peddle's Septic Service	11/16/2016	31.50
8941	SaskPower	11/16/2016	5,329.80
8942	Saskatchewan Research Council	11/16/2016	204.74
8943	Stubby's Welding & Repair	11/16/2016	220.00
8944	Success Office Systems	11/16/2016	100.22
8945	SUMA	11/16/2016	502.80
8946	V. of Elbow MasterCard Acc't	11/16/2016	515.55
8947	Village of Elbow	11/16/2016	410.00
8948	Wolseley Waterworks Group	11/16/2016	1,073.60
8949	ZEE Medical Service Co.	11/16/2016	161.60
8950	Clinton Ruuth	11/17/2016	70.00
8951	Municipal Leadership	11/17/2016	425.25
8952	R & J Lakeside Service Ltd.	11/17/2016	350.36
8953	James Swedberg	11/17/2016	70.00
8954	Elbow Service Club	11/21/2016	300.00
8955	VOID - printed incorrectly	11/21/2016	0.00
8956	SaskPower	11/21/2016	3,319.65
8957	SaskTel CPP	11/21/2016	365.51
8958	SaskWater Accounts Receivable	11/21/2016	8,869.60
8959	Village of Elbow	11/21/2016	316.03
8960	Loraas Disposal Services Ltd.	11/21/2016	4,481.09
		Total:	96,412.77
		Total for General:	96,412.77

Payments Printed: 42

Agenda for the November 28, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:30 p.m. at the Elbow Village Office.

CALL TO ORDER

CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA

ACCOUNTS PAYABLE – to come Monday

OLD BUSINESS

- SaskWater – intake project
- Bayshore Tenders
- Sarah's Cove Road Pricing
- Industrial Subdivision Road Project
- Community Park Picnic Shelter
- Code of Ethics Bylaw
- Canada Day
- SUMA Convention
- Four Year Vision
- Employee Reviews/Wages

- UPDATES/FOLLOW-UP
  - WaterWolf Asset Management
  - Street repairs following new service connection
  - Tuft's Bay Washroom
  - Tuft`s Bay/Bayshore docks

"OLD" CORRESPONDENCE

- Anne Wilson – museum board
- Meryl Joel – Saskatchewan Street and Food Bank
- Norma Johnson – drainage, road building
- Braden Fast – Facilities Committee

"NEW" CORRESPONDENCE

- SUMA – group insurance update
- Urban Orchard Committee – sign request
- Elbow Housing Authority signage
- Lepage basement
- Expense vouchers

NEW BUSINESS

- Christmas Party

ADJOURNMENT

Next Council Meeting – Monday, December 12th

Minutes from the November 28, 2016, regular meeting of the Council of the Village c Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the Council meeting to order at 7:3 p.m.

Declaration of Conflict of Interest

None

Agenda

217/2016 HOPPENREYS: That the agenda be accepted as amended. Carried.

Payment of Accounts

218/2016 BROCHU: That the accounts be paid as presented. Carried.

SaskWater Proposed Non-Potable Pipeline

219/2016 BROCHU: That we send a letter of support for the SaskWater water intake project with or without grant funding, acknowledging that we still need to develop an agreed upon rate structure.

Mayor Hundeby requested a recorded vote:

For: Dorward, Hundeby, Hoppenreys, Brochu, Soggie
Against: none

Mayor Hundeby declared the motion Carried.

Bayshore Cenetre

220/2016 BROCHU: That we table further discussion on the Bayshore Agreement/tender to our January meeting. Carried.

Sarah's Cove Roads

221/2016 DORWARD: That we table further discussion on Sarah's Cove Roads until January. Carried.

Industrial Road Project

222/2016 DORWARD: That we release the final $10,000 to Robert Bramble for the Industrial Road Project. Carried.

Community Park Picnic Shelter

223/2016 SOGGIE: That we tender out the construction of the Community Park picnic shelter, with a tender deadline of January 6, with the work to be completed by April 30, 2017. Carried.

Code of Ethics Bylaw No. 16-05

224/2016 HOPPENREYS: Read Bylaw No. 16-05 for a first time, being a bylaw to outline basic ethical standards and values for members of Council in accordance with Section 93.1 of *The Municipalities Act* and as outlined in Section 3.1, Schedule 1 of *The Municipalities Regulations*.
Carried.

225/2016 DORWARD: Read Bylaw No. 16-05 for a second time. Carried.

226/2016 SOGGIE: That we have three consecutive readings at this same meeting.
Carried Unanimously.

227/2016 BROCHU: Read Bylaw No. 16-05 for a third time, hereby adopting a bylaw to outline basic ethical standards and values for members of Council in accordance with Section 93.1 of *The Municipalities Act* and as outlined in Section 3.1, Schedule 1 of *The Municipalities Regulations*.
Carried.

Canada Day 2017

Councillor Hoppenreys reported on the 2017 Canada Day planning committee and questions from the committee in regards to funds that will be available from the Village for the event.

228/2016 HUNDEBY: That in January 2017 the Village of Elbow commits $10,000 to the 2017 Canada 150 Canada Day Celebration. Carried.

Vision/Long Term Planning

229/2016 HUNDEBY: That we table further discussion on a four year vision/long term planning to our December meeting. Carried.

Extension of Meeting

230/2016 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour.
Carried.

Adjournment

231/2016 HOPPENREYS: That this meeting be adjourned at 10:30 p.m. Carried.

CORRESPONDENCE
- Anne Wilson – museum board
- Meryl Joel – Saskatchewan Street and Food Bank
- Norma Johnson – drainage, road building
- Braden Fast – Facilities Committee

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
8961	Robert A. Hundeby	11/30/2016	250.00
8962	Claudia Diederich	11/30/2016	1,025.99
8963	Yvonne Jess	11/30/2016	2,524.19
8964	Scott Scrimbitt	11/30/2016	2,316.72
8965	Debbie Stevenson	11/30/2016	500.00
8966	MEPP	11/30/2016	1,994.86
8967	Receiver General	11/30/2016	3,153.85
8968	V. of E. ITF W. Cafferata	11/30/2016	50.00
8969	Robert L. Bramble	11/30/2016	10,000.00
8970	Robert A. Hundeby	11/30/2016	324.00
8971	Blake Dorward	11/30/2016	150.00
8972	Lepage Contracting Ltd.	11/30/2016	892.50
8973	Meridan Inspections Ltd.	11/30/2016	131.25
8974	Minister of Finance	11/30/2016	21,913.10
8975	R & J Lakeside Service Ltd.	11/30/2016	843.47
8976	Sanden Trenching	11/30/2016	2,593.50
8977	V. of Elbow MasterCard Acc't	11/30/2016	568.55
8978	Robert L. Bramble	11/30/2016	6,615.00
8979	SUMA	11/30/2016	669.96
8980	Sun West School Division	11/30/2016	7,470.31
		Total:	63,987.25
		Total for General:	63,987.25

Payments Printed: 20

Bylaw No. 16-05

A BYLAW OF THE VILLAGE OF ELBOW REGARDING CODE OF ETHICS

Short Title

1. This Bylaw may be cited as the Code of Ethics Bylaw.

Legal Requirement

2. This bylaw has been created to comply with section 93.1 of *The Municipalities Act* and as outlined in section 3.1, Schedule 1, of *The Municipalities Regulations*.

PART I
CODE OF ETHICS

Code of Ethics for Members of Council

Preamble

As members of council, we recognize that our actions have an impact on the lives of all residents and property owners in the community. Fulfilling our obligations and discharging our duties responsibly requires a commitment to the highest ethical standards.

The quality of the public administration and governance of the Village of Elbow, as well as its reputation and integrity, depends on our conduct as elected officials.

Purpose and Interpretation

The purpose of this code is to outline basic ethical standards and values for members of council. It is to be used to guide members of council respecting what their obligations are when fulfilling their duties and responsibilities as elected officials.

This code is to be interpreted in accordance with the legislation applicable to the municipality, the common law and the policies and bylaws of the municipality.

Neither the law nor this code is to be interpreted as exhaustive, and there will be occasions on which a council will find it necessary to adopt additional rules of conduct in order to protect the public interest and to enhance the public confidence and trust in local government.

It is the responsibility of each member of council to uphold the standards and values set out in this code.

Standards and Values

a. Honesty

Members of council shall be truthful and open in their roles as council members and as members of the communities they serve.

b. Objectivity

Members of council shall make decisions carefully, fairly and impartially.

c. Respect

Members of council shall treat every person, including other members of council, municipal employees and the public, with dignity, understanding and respect.

Members of council shall not engage in discrimination, bullying or

harassment in their roles as members of council. They shall not use derogatory language towards others, shall respect the rights of other people and groups, shall treat people with courtesy and shall recognize the importance of the different roles others play in local government decision making.

d. Transparency and Accountability

Members of council shall endeavour to conduct and convey council business and all their duties in an open and transparent manner, other than those discussions that are authorized to be dealt with in a confidential manner in closed session, so that stakeholders can view the process and rationale used to reach decisions and the reasons for taking certain actions.

Members of council are responsible for the decisions that they make. This responsibility includes acts of commission and acts of omission.

e. Confidentiality

Members of council shall refrain from disclosing or releasing any confidential information acquired by virtue of their office except when required by law or authorized by council to do so. Members shall not take advantage of or obtain private benefit from information that is obtained in the course of or as a result of their official duties or position and that is not in the public domain. This includes complying with *The Local Authority Freedom of Information and Protection of Privacy Act* in their capacity as members of council of a local authority.

f. Leadership and the Public Interest

Members of council shall serve their constituents in a conscientious and diligent manner and act in the best interests of the municipality. A member shall strive, by focussing on issues important to the community and demonstrating leadership, to build and inspire the public's trust and confidence in local government.

Members of council are expected to perform their duties in a manner that will bear close public scrutiny and shall not provide the potential or opportunity for personal benefit, wrongdoing or unethical conduct.

g. Responsibility

Members of council shall act responsibly and in accordance with the Acts of the Parliament of Canada and the Legislature of Saskatchewan, including *The Municipalities Act*.

This duty includes disclosing actual or potential conflicts of interest, either financial or otherwise relating to their responsibilities as members of council, following policies and procedures of the municipality, and exercising all conferred powers strictly for the purpose for which the powers have been conferred. Every member of council is individually responsible for preventing potential and actual conflicts of interest.

PART II
CONTRAVENTION OF THE CODE OF ETHICS

Complaint Procedure

3. As required by clause 93.1(5)(c) of *The Municipalities Act*, the following section details the procedure for handling contraventions of the code of ethics.

(a) To report an alleged contravention of the code of ethics, an individual/organization/member of council may submit the form found in Schedule A, by sending the form directly to the municipal administrator, by mail, e-mail, fax or courier. The complaint will then be presented to council at the next regular meeting of council in an in camera session.

(b) Upon receipt of a complaint, Council shall discuss the complaint and take all necessary steps to ensure the complaint is valid.

(c) All discussions surrounding alleged and substantiated contraventions of this policy shall be conducted in an in camera session at a meeting of council.

(d) If the claim is found to be substantiated, Council may, by resolution, impose an appropriate penalty detailed in 5(a) to (f) based on the severity of the contravention of the code of ethics.

(i) Any action taken by Council should include a time frame to complete the expected remedial action.

(e) Council shall inform the claimant, member of council, and any other relevant party of councils decision, which includes:

(i) Informing the claimant and member of council that the complaint is dismissed, or

(ii) Informing the complainant and member of council of the corrective action and/or the measures taken to ensure the behavior or activity does not continue.

Contravention during a Council Meeting

4. If council is of the opinion that a member has violated the code of ethics during a council meeting, council may require the member to remove themselves for the remainder of the council meeting. Council may apply additional penalties based on the severity of the contravention.

Remedial Action if Contravention Occurs

5. Should a Member of a Council breach any of the principles outlined in this code, the possible courses of action that are available to Council include but are not limited to:

(a) An apology, either written and/or verbal, by the Member of Council to the impacted individual(s), Council, and/or the general public.

(b) Educational training on ethical and respectful conduct.

(c) Repayment of moneys/gifts received.

(d) Removal of the Member from Council Committees and/or bodies.

(e) Dismissal of the Member from a position of Chairperson of a Committee.

(f) Reprimand.

PART VII
COMING INTO FORCE

6. This bylaw shall come into effect on the day of its final passing.

Mayor

Administrator

Read a third time and adopted
this 28th day of November, 2016

Schedule A
Formal Complaint Form

Please note that knowingly signing a false affidavit may expose you to prosecution under the Criminal Code of Canada.

I _____ of _____,

(*First and Last Name*) (*Full mailing address*)

do solemnly swear/(affirm and declare) that the following contents of this statement are true and correct and hereby request the council of the Village of Elbow to (*look into/ conduct an investigation/ inquiry/ follow-up on*) whether or not the following member(s) of the Village Council has (have) contravened the Code of Ethics:

_____

Member(s) of council name(s)

I have reasonable and probable grounds to believe that the above member(s) has (have) contravened the Code of Ethics by reason of the following:

1. insert date(s), time and location of conduct;
2. include the sections of this bylaw that have been contravened;
3. provide the particulars and names of all persons involved, and of all witnesses;
4. provide contact information for all people listed;
5. any exhibits can be attached; and
6. if more space is required, please attach additional pages as needed.

_____

_____

_____

_____

_____

_____

_____

_____

(*Signature of Complainant*)

_____

(*Date signed*)

For Office Use Only

_____

(Date filed)

_____

(Signature of Municipal administrator)

Agenda for the December 12, 2016 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

CONFLICT OF INTEREST
APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – November 14 & 28

- Business rising from the minutes

FINANCIAL STATEMENTS

- Budgetary Control

ACCOUNTS PAYABLE
REPORTS

OLD BUSINESS

- SaskWater – copy of Line 19 minutes enclosed as requested
- Four Year Vision/Long Term Planning
- SUMA Convention Registration
- Braden Fast – Facilities Committee
- Canada Day Funds

CORRESPONDENCE

- Joanne Brochu – farm buildings
- Ev & Marlo Kearley – Parcel N – Viewing Park
- Ministry of Parks, Culture & Sport – suspended Community Rink Affordability Grant
- Palliser Regional Library – 2017 Library Hours
- PARCS Update
- Ministry of Government Relations – PTIC-CWWF Grant
- SUMAssure – AGM Voting Delegate
- WaterWolf – board members
- Saskatchewan Housing Corporation – 2015 settlement share
- Western Economic Diversification – Canada 150 Infrastructure Grant
- Community Initiatives Fund – Community Places & Spaces Program
- SUMA Urban Voice

NEW BUSINESS

- GDT Ag Services Ltd – $3,000 donation for Civic Centre
- EpicJib Aerial Media
- Assessment Tax Took Workshop
- Committee List
- Building Permits
    - Ron Bartel – 116 Sarah Place
- December newsletter
- Unpaid utility accounts/accounts receivable
- Holiday Payouts
- Christmas Bonuses
- Kurtis Nunweiler concern with trees

ADJOURNMENT

Next Council Meeting –

Minutes from the December 12, 2016, regular meeting of the Council of the Village o Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundeby, Councillors Blake Dorward, Joanne Brochu, Colleen Hoppenreys, Heidi Soggie, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundeby called the Council meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

Councillor Brochu indicated she will be declaring a conflict in regards to the issues around their farm use building permit as per her correspondence submitted.

Agenda

232/2016 HOPPENREYS: That the agenda be accepted as amended. Carried.

Minutes

233/2016 SOGGIE: That the minutes of the November 14, 2016 and November 28, 2016 meetings be accepted as presented. Carried.

Financial Statement

234/2016 HOPPENREYS: That the bank reconciliation and financial statement for the month of November 2016 be accepted as presented. Carried.

2016 Year End Financial Transactions

235/2016 BROCHU: That we transfer $2,500 from 2016 operating to the Village Office Reserve. Carried.

236/2016 DORWARD: That we create a Bayshore Building Fund and transfer $4,700 from 2016 operating to it. Carried.

237/2016 SOGGIE: That we make a $1,000 grant to the Elbow & District Museum & Historical Society as per the 2016 budget. Carried.

238/2016 DORWARD: That we transfer $5,000 from 2016 operating to the Utility Reserve. Carried.

Payment of Accounts

239/2016 HOPPENREYS: That the accounts be paid as presented. Carried.

240/2016 BROCHU: That the CAO is authorized to pay any invoices, with the Mayor's approval, that come in after the December Council Meeting to facilitate year end. Carried.

Palliser Regional Library – Elbow Branch

241/2016 HUNDEBY: That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Branch's additional four open hours they are short in levy funding, with the funds to come from the Elbow Library Board. Carried.

SaskWater Proposed Non-Potable Pipeline

242/2016 HUNDEBY: That we encourage SaskWater to apply for a grant through the Clean Water and Wastewater Fund (CWWF) Infrastructure Funding on behalf of the regional users which includes the Village of Elbow, Line 19 Rural Pipeline Utility, Lakeside RV Development, and the Douglas Provincial Park Rec Site. Carried.

SUMAssure AGM

243/2016 HOPPENREYS: That CAO Jess be appointed the Village of Elbow's voting delegate a the SUMAssure AGM on February 5, 2017. Carried.

Community Initiatives Fund

244/2016 DORWARD: That Mayor Hundeby and CAO Jess are authorized to sign the Community Initiatives Fund Funding Agreement for the Civic Centre Relighting and Roofing grant we were approved for, and confirm that matching funding is in place. Carried.

Assessment, Taxation and Tax Tools Workshop

245/2016 HUNDEBY: That the CAO attend the Assessment, Taxation and Tax Tools Workshop put on by the RMAA and UMAAS in February 2017. Carried.

Building Permit

246/2016 HUNDEBY: That we approve the following Building Permit following the 20 day time period for the requested variance and as per the plan review by our Building Official.

#12/2016 – Ron Bartel – 116 Sarah Place Carried.

Outstanding Custom Work, Utility Arrears

247/2016 HUNDEBY: That the CAO is authorized to transfer any outstanding custom work charges and utility arrears to taxes at year end. Carried.

CAO Jess left the meeting at 9:30 p.m.

CAO Jess returned to the meeting at 9:45 p.m.

Councillor Brochu declared a conflict of interest and left the meeting at 9:45 p.m.

Brochu Building Permit #17/2015

248/2016 SOGGIE: That we table the request from Joanne Brochu regarding their farm use building permit (#17/2015) until we hear back from SUMAssure on any potential liability issues. Carried.

Christmas Bonuses

249/2016 HUNDEBY: That Christmas bonuses be given to the Village employees as follows: Yvonne Jess $500, Scott Scrimbitt $400, and Claudia Diederich $400. Carried.

Adjournment

250/2016 SOGGIE: That this meeting be adjourned at 10 p.m. Carried.

CORRESPONDENCE

- Joanne Brochu – farm building permit
- Ev & Marlo Kearly – Parcel N – Viewing Park
- Ministry of Parks, Culture & Sport – suspended Community Rink Affordability Grar
- Palliser Regional Library – 2017 open hours
- PARCS Update
- Ministry of Government Relations – PTIC – CWWF Grants
- SUMAssure – AGM Voting Delegate
- WaterWolf – board members
- Saskatchewan Housing Corporation – 2015 settlement share
- Western Economic Diversification – Canada 150 Infrastructure Grant
- Community Initiatives Fund – Community Places & Spaces Grant
- SUMA Urban Voice

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
8981	Air Liquide Canada Inc.	12/13/2016	49.72
8982	Aon Reed Stenhouse Inc.	12/13/2016	7,960.00
8983	Elbow Historical Society	12/13/2016	1,000.00
8984	Elbow Fine Foods	12/13/2016	20.26
8985	John Deere Financial	12/13/2016	111.10
8986	R & J Lakeside Service Ltd.	12/13/2016	516.79
8987	Riverbend Co-op Ltd.	12/13/2016	113.69
8988	Saskatchewan Research Council	12/13/2016	97.64
8989	SaskWater Accounts Receivable	12/13/2016	808.50
8990	V. of Elbow MasterCard Acc't	12/13/2016	215.08
8991	WaterWolf Planning Inc.	12/13/2016	2,373.84
8992	Yvonne Jess	12/13/2016	666.00
8993	Colleen Hoppenreys	12/13/2016	600.00
8994	Robert A. Hundeby	12/13/2016	600.00
8995	Blake Dorward	12/13/2016	400.00
8996	Joanne Brochu	12/13/2016	550.00
8997	Heidi Soggie	12/13/2016	400.00
8998	Claudia Diederich	12/15/2016	750.00
8999	Yvonne Jess	12/15/2016	1,245.00
9000	Scott Scrimbitt	12/15/2016	845.00
9001	Claudia Diederich	12/15/2016	400.00
9002	Yvonne Jess	12/15/2016	500.00
9003	Scott Scrimbitt	12/15/2016	400.00
9004	Loraas Disposal Services Ltd.	12/20/2016	4,494.91
9005	RMAA Workshop Fund	12/20/2016	70.00
9006	SaskPower	12/20/2016	3,268.36
9007	SaskTel CPP	12/20/2016	366.83

Payment #	Vendor	Date	Amoun
9008	SUMA	12/20/2016	1,023.75
9009	SaskWater Accounts Receivable	12/20/2016	6,657.89
9010	V. of Elbow MasterCard Acc't	12/20/2016	913.29
9011	Village of Elbow - Petty Cash	12/20/2016	30.00
9012	Village of Elbow	12/20/2016	295.31
9013	Elbow Fine Foods	12/23/2016	57.73
9014	Yvonne Jess	12/23/2016	120.00
9015	Signit Signs	12/23/2016	971.04
9016	Robert A. Hundeby	12/30/2016	250.00
9017	Claudia Diederich	12/30/2016	1,144.38
9018	Yvonne Jess	12/30/2016	3,004.98
9019	Scott Scrimbitt	12/30/2016	2,371.02
9020	Debbie Stevenson	12/30/2016	500.00
9021	MEPP	12/30/2016	1,982.80
9022	Receiver General	12/30/2016	3,212.11
9023	V. of E. ITF W. Cafferata	12/30/2016	50.00
9024	V. of Elbow MasterCard Acc't	12/30/2016	5.08
9025	SUMA	12/31/2016	703.64
9026	Sun West School Division	12/31/2016	18,651.83
9027	Dan Hoppenreys	12/31/2016	50.00
9028	Ron Sisetsky	12/31/2016	50.00
9029	Rick Diederich	12/31/2016	50.00
9030	Trevor Dament	12/31/2016	50.00
9031	Blake Dorward	12/31/2016	50.00
9032	Janet Hundeby	12/31/2016	240.00
9033	Dale Hundeby	12/31/2016	240.00
9034	Colleen Hoppenreys	12/31/2016	120.00
9035	Mark Janke	12/31/2016	320.00
9036	Louise Martens	12/31/2016	120.00
9037	Betty Hatzel	12/31/2016	160.00
9038	Carole Carman	12/31/2016	120.00
		Total:	72,337.57
		Total for General:	72,337.57

Payments Printed: 58

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending November 30, 2016

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	58.89	424,059.85	422,783.34	1,276.51	0.30
Fees and Charges	5,156.72	115,001.68	91,700.00	23,301.68	25.41
Utilities	43,027.29	214,830.08	272,970.00	(58,139.92)	21.30-
Grants	2,411.26	105,622.58	107,608.20	(1,985.62)	1.85-
Grants in Lieu of Taxes	3,798.15	25,513.51	24,619.83	893.68	3.63
Investment Income and Commissions	302.72	22,318.79	36,035.71	(13,716.92)	38.06-
Total Revenues:	**54,755.03**	**907,346.49**	**955,717.08**	**(48,370.59)**	**5.06-**
Expenditures					
General Government Services	15,229.66	168,420.63	206,721.50	38,258.46	18.51
Protective Services	22,196.58	13,137.56	30,678.00	17,540.44	57.18
Transportation Services	17,856.70	223,749.42	215,085.00	(8,664.42)	4.03-
Environmental Health Services	4,267.71	50,572.00	58,998.00	8,426.00	14.28
Public Health and Welfare Services	712.83	(3,458.26)	400.00	3,858.26	964.57
Planning and Development Services	5,076.00	5,026.00	17,500.00	12,474.00	71.28
Recreation and Cultural Services	28,114.74	82,891.81	77,858.05	(5,033.76)	6.47-
Utilities	9,173.55	136,048.45	185,743.94	49,695.49	26.75
Total Expenditures:	**102,627.77**	**676,387.61**	**792,984.49**	**116,554.47**	**14.70**
Change in Net Financial Assets	**(47,872.74)**	**230,958.88**	**162,732.59**	**68,183.88**	**41.90**
Change in Net Assets	**(47,872.74)**	**230,958.88**	**162,732.59**	**68,183.88**	**41.90**
Transfers			208,460.20	208,460.20	100.00
Change in Surplus	**(47,872.74)**	**230,958.88**	**(45,727.61)**	**276,644.08**	**604.98**

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		15.95	225.95
Cash - Bank - Demand	(26,282.81)	95,309.46	590,195.92
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	302.72	3,189.51	472,252.76
Cash - MasterCard Account			1,000.00
Total Cash:	**(25,980.09)**	**98,514.92**	**1,629,874.63**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(14,355.05)	97,649.23	97,649.23
Municipal - Tax Receivable - Arrears	176.32	(14,310.52)	28,181.02
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	**(14,178.73)**	**83,338.71**	**124,470.47**

Certified correct and in accordance with the records

Yvonne Jess, Chief Administrative Officer

Presented to council on

Dec. 12th /16
(Date)

Robert A. Hundeby, Mayor