

Agenda for the January 12, 2015 regular meeting of the Council of the Village of Elbow to be held at 4:30 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – December 10th, Special Mtg December 17th

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

OLD BUSINESS

- Tuft's Bay Washroom Project
 - o Plumbing – hope to have 2 quotes by Monday
 - o Floors/wall finish; interior – sinks, showers, toilets, fixtures
 - o Coin op machines for showers
- Rink inspection Report
- Purchasing land for a multi-use facility
- Lagoon Bylaw
- Charlie Cumulcak's stop work order
- Kammer's garage height
- Canada Day events
- UPDATES
- Industrial Subdivision road
- Rod Daniluk
- Tree trimming/removal
- Library basement
- Provincial Disaster Assistance Program

CORRESPONDENCE

- RM of Loreburn – Elbow's Transfer Site
- SUMA – Revenue Sharing Grant
- SAMA – municipal invoice estimate
- Multi-Material Stewardship Western – terminate funding agreement
- Central Butte Health Care

NEW BUSINESS

- Central Area Transportation Planning Committee – 2015 membership \$200
- Federation of Canadian Municipalities – 2015 membership \$159.57
- Urban Municipal Administrators Association of SK – 2015 membership \$180
- SUMAssure AGM –need to appoint/register a voting delegate
- Orchard – globes for lights in orchard (approx \$1200 – 1500)
- Great Southwest community feature - \$278.25
- Southern Saskatchewan Vacation Guide – we've done ½ page in the past \$1000
- Volunteer Fire Fighter Insurance renewal – \$337.03
- Employee reviews/wage negotiations
- SUMA – SAMA Session for Council
- Loreburn SCC Scholarships
- Skating Fees
- FHHR – Public Eating Establishment License

ADJOURNMENT

Next Council Meeting – February 9th

Wednesday, January 14th – Food Bank Mtg – 7 p.m. at the Rink

Minutes from the January 12, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Nick Paulsen, Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the meeting to order at 4:30 p.m.

Agenda

1/2015 DUNN: That the agenda be accepted as amended. Carried.

Minutes

2/2015 HATZEL: That the minutes of the December 10, 2014 regular meeting and December 17, 2014 special meeting be accepted as presented. Carried.

Financial Statement

3/2015 HOPPENREYS: That the bank reconciliation and financial statement for the month of December 2014 be accepted as presented. Carried.

Payment of Accounts

4/2015 DUNN: That the accounts be paid as presented. Carried.

Closed Session

5/2015 HATZEL: That this meeting be closed to the public at 4:50 p.m. to discuss employee matters. Carried.

CAO Jess left the meeting at 4:50 p.m.

The closed session ended at 6 p.m., CAO Jess returned, and Council resumed their regular meeting.

Delegation – 6 p.m. – Aaron Obrigewitch, Craik Hardware

Aaron Obrigewitch attended the meeting to discuss the Tuft's Bay Washroom project and plumbing requirements.

Tuft's Bay Washroom Plumbing Tender

6/2015 DUNN: That we accept the tender from Craik Hardware to supply and install all required plumbing and ventilating for the Tuft's Bay Washroom project for \$13,693.28. Carried.

Bylaw No. 15-01 – Lagoon Usage

7/2015 HOPPENREYS: Read Bylaw No. 15-01 for a first time being a bylaw to enter into an agreement respecting lagoon usage by others. Carried.

8/2015 HATZEL: Read Bylaw No. 15-01 for a second time. Carried.

9/2015 DUNN: That we have three consecutive readings at this same meeting. Carried Unanimously.



10/2015 HUNDEBY: Read Bylaw No. 15-01 for a third time, hereby adopting a bylaw to enter into an agreement respecting lagoon usage by others.
Carried.

Revenue Sharing Grant

11/2015 PAULSEN: That we write a letter to Premier Brad Wall expressing our concerns over his public statements suggesting a possible freeze or adjustment to the municipal revenue sharing allocation for the upcoming year.
Carried.

Central Butte & District Health Care

12/2015 DUNN: That we send a letter of support to the 'Committee for Improving Health Care in Central Butte and District' in their quest to obtain two full time doctors and reopen the acute care beds and emergency services in the Central Butte Regency Hospital.
Carried.

Councillor Dunn left the meeting at 8:10 p.m.

Central Area Transportation Planning Committee

13/2015 PAULSEN: That we renew our membership with the CATPC for 2015 for \$200
Carried.

Federation of Canadian Municipalities

14/2015 PAULSEN: That we renew our membership with FCM for 2015 for \$159.57
Carried.

Urban Municipal Administrators Association of Saskatchewan

15/2015 HUNDEBY: That we renew our CAO's membership with UMAAS for 2015 for \$180
Carried.

SUMAssure Annual General Meeting

16/2015 HATZEL: That we appoint Yvonne Jess as our voting delegate at the SUMAssure AGM on Sunday, February 1, 2015.
Carried.

Community Park/Orchard Lighting

17/2015 HOPPENREYS: That we authorize the purchase of six globes for the lights in the Community Park/Orchard at an estimated cost of \$1200.
Carried.

Great Southwest Saskatchewan Map Feature

18/2015 HUNDEBY: That the Village of Elbow participates again in the Great Southwest Saskatchewan Map project for \$278.25.
Carried.

Southern Saskatchewan Vacation Guide

19/2015 HUNDEBY: That we purchase a half page in the Southern Saskatchewan Vacation Guide for \$1,000.
Carried.



SUMA Volunteer Firefighter Insurance

20/2015

HATZEL: That we renew our Volunteer Firefighter Insurance through SUMA for 2015 for \$337.03 Carried.

Public Skating Fees

21/2015

HUNDEBY: That we set the public skating fees at \$40 for a family pass, and \$20 for a single pass, with drop in fees remaining at \$5/person/day. Carried.

Closed Session

22/2015

HUNDEBY: That this meeting be closed to the public at 8:40 p.m. to discuss employee matters. Carried.

Admin Assistant, Claudia Diederich joined the closed session at 9:15 p.m.

The closed session ended at 9:50 p.m., and Council resumed their regular meeting.

Annual Employee Evaluations

23/2015

HATZEL: That following our annual employee review, we increase staff salaries/wages effective January 1, 2015 as follows: Scott Scrimbitt \$54,000, Yvonne Jess \$64,000, and Claudia Diederich \$18.50/hr and that these salaries/wages have been given for the 2015 and 2016 years. Carried.

24/2015

HUNDEBY: That we implement quarterly council/staff meetings. Carried.

Adjournment

25/2015

HOPPENREYS: That this meeting be adjourned at 9:55 p.m. Carried.

CORRESPONDENCE

- RM of Loreburn – Elbow’s Transfer Site
- SUMA – Revenue Sharing Grant
- SAMA – municipal invoice estimate
- Multi-Material Stewardship Western – terminate funding agreement
- Central Butte Health Care

ACCOUNTS PAYABLE

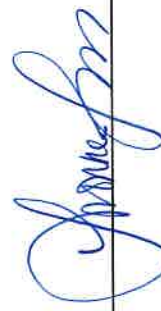
Payment #	Vendor	Date	Amount
Computer Cheques			
7645	Claudia Diederich	1/15/2015	750.00
7646	Yvonne Jess	1/15/2015	1,200.00
7647	Scott Scrimbitt	1/15/2015	800.00
7648	Minister of Finance	1/15/2015	200.00
7649	Air Liquide Canada Inc.	1/15/2015	47.74
7650	The Davidson Leader	1/15/2015	51.16
7651	Elbow Fine Foods	1/15/2015	30.58
7652	Colleen Hoppenreys	1/15/2015	159.99
7653	John Deere Financial	1/15/2015	112.94
7654	John's Ford Auto Sales Ltd.	1/15/2015	173.45
7655	MuniSoft	1/15/2015	3,480.40
7656	City of Prince Albert	1/15/2015	992.50

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Handwritten signature

Payment #	Vendor	Date	Amount
7656	City of Prince Albert	1/15/2015	392.50
7657	Palliser Regional Library	1/15/2015	9,117.06
7658	Palliser Plains Co-op	1/15/2015	395.46
7659	Kevin & Joy Peddle	1/15/2015	393.63
7660	R & J Lakeside Service Ltd.	1/15/2015	703.00
7661	Redhead Equipment Ltd.	1/15/2015	363.96
7662	SGI	1/15/2015	124.00
7663	Saskatchewan Research Council	1/15/2015	48.82
7664	SUMA	1/15/2015	115.99
7665	V. of Elbow MasterCard Acct	1/15/2015	86.57
7666	XEROX Canada Ltd.	1/15/2015	385.00
7667	Central Area Transportation	1/19/2015	200.00
7668	FCM	1/19/2015	159.57
7669	Loraas Disposal Services Ltd.	1/19/2015	5,397.54
7670	Joanne Premak, Gail Johnson, &	1/19/2015	593.57
7671	SaskPower	1/19/2015	3,957.06
7672	SaskTel CPP	1/19/2015	381.76
7673	Saskatchewan Research Council	1/19/2015	73.23
7674	SUMA	1/19/2015	337.03
7675	SaskWater Accounts Receivable	1/19/2015	6,840.69
7676	Urban Municipal Admin Assoc	1/19/2015	180.00
7677	Village of Elbow	1/19/2015	301.69
7678	V. of Elbow MasterCard Acct	1/21/2015	777.40
7679	Robert A. Hundebly	1/30/2015	250.00
7680	Claudia Diederich	1/30/2015	898.37
7681	Yvonne Jess	1/30/2015	2,189.49
7682	Scott Scrimbitt	1/30/2015	2,295.03
7683	Debbie Stevenson	1/30/2015	430.00
7684	Janet Hundebly	1/30/2015	970.54
7685	Phillip Joel	1/30/2015	159.99
7686	MEPP	1/30/2015	1,961.68
7687	Receiver General	1/30/2015	3,767.19
7688	SaskWater Accounts Receivable	1/30/2015	315.00
7689	V. of E. ITFW. Caiferata	1/30/2015	50.00
7690	Jeff Archibald	1/31/2015	1,155.00
7691	Demers, Ambulance Manufacturer	1/31/2015	1,656.26
7692	Janet Hundebly	1/31/2015	24.61
7693	SUMA	1/31/2015	654.90
7694	Sun West School Division	1/31/2015	1,448.67
7695	Trans-Care Rescue	1/31/2015	187.42
Total:			56,745.34
Total for General:			56,745.34

Payments Printed: 51

**Village of Elbow
Statement of Financial Activities - Summary**
For the Period Ending December 31, 2014

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	137.54	406,235.26	404,390.00	1,845.26	0.46
Fees and Charges	(36,025.18)	101,389.82	71,220.00	30,169.82	42.36
Utilities	35,841.33	223,289.90	232,330.00	(9,040.10)	3.89-
Grants	1,000.00	99,065.89	104,804.76	(5,738.87)	5.48-
Grants in Lieu of Taxes	3,748.43	23,053.70	25,119.83	(2,066.13)	8.23-
Land Sales - Gain	100,000.00	110,000.00	110,000.00		
Investment Income and Commissions	457.67	29,754.70	28,381.01	1,373.69	4.84
Total Revenues:	105,159.79	992,789.27	976,245.60	16,543.67	1.69
Expenditures					
General Government Services	18,281.37	178,001.57	179,683.51	1,681.94	0.94
Protective Services	(10.00)	21,714.43	39,088.00	17,373.57	44.45
Transportation Services	33,352.61	548,848.63	415,490.00	(133,358.63)	32.10-
Environmental Health Services	2,351.65	52,655.35	61,000.00	8,344.65	13.68
Public Health and Welfare Services	1,966.00	170.03	4,500.00	4,329.97	96.22
Planning and Development Services	16,601.40	93,173.35	171,755.26	78,581.91	45.75
Recreation and Cultural Services	7,053.00	122,060.94	176,198.12	54,137.18	30.73
Utilities	79,596.03	1,020,963.47	1,047,714.89	26,751.42	2.55
Total Expenditures:	25,563.76	(28,174.20)	(71,469.29)	43,295.09	60.58
Change in Net Financial Assets	25,563.76	(28,174.20)	(71,469.29)	43,295.09	60.58
Change in Net Assets					
Transfers				267,197.00	100.00
Change in Surplus					
Account Balances					
Cash					
Cash - On Hand - Petty Cash				100.00	
Cash - On Hand - Float				100.00	
Cash - On Hand For Deposit		210.00		210.00	
Cash - Bank - Demand	45,404.01	(118,099.32)		344,242.45	
Cash - Bank - Term Deposit - 406				16,000.00	
Cash - Bank - Term Deposit - 404				303,386.52	
Cash - Bank - Term Deposit				250,000.00	
Cash - Investment	457.67	5,271.75		463,856.73	
Cash - MasterCard Account				1,000.00	
Total Cash:	45,861.68	(112,617.57)	1,378,895.70		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(57,400.26)	21,650.51		21,650.51	
Municipal - Tax Received - Current		(388.81)		(388.81)	
Municipal - Tax Receivable - Arrears	(817.06)	(52,693.13)		5,662.93	
Municipal - Allow. for Uncollected				(1,359.78)	
Total Municipal Taxes Receivable:	(58,217.32)	(31,431.43)		25,564.85	

Presented to council on

January 12, 2015
(Date)


Robert A. Hundebly, Mayor


Yvonne Jess, Chief Administrative Officer

Certified correct and in accordance with the records

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending January 31, 2015

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(31.96)	(31.96)		(31.96)	
Fees and Charges	1,003.98	1,003.98		1,003.98	
Utilities	2,646.30	2,646.30		2,646.30	
Grants	2,600.00	2,600.00		2,600.00	
Grants in Lieu of Taxes	3,330.03	3,330.03		3,330.03	
Total Revenues:	9,548.35	9,548.35	0.00	9,548.35	0.00
Expenditures					
General Government Services	13,753.56	13,753.56		(13,753.56)	
Protective Services	3,801.84	3,801.84		(3,801.84)	
Transportation Services	6,072.11	6,072.11		(6,072.11)	
Recreation and Cultural Services	8,210.89	8,210.89		(8,210.89)	
Total Expenditures:	31,838.40	31,838.40	0.00	(31,838.40)	0.00
Change in Net Financial Assets	(22,290.05)	(22,290.05)	0.00	(22,290.05)	0.00
Change in Net Assets	(22,290.05)	(22,290.05)	0.00	(22,290.05)	0.00
Change in Surplus	(22,290.05)	(22,290.05)	0.00	(22,290.05)	0.00

	Current	Year to Date	Balance
Account Balances			
Cash			100.00
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			210.00
Cash - On Hand For Deposit			341,301.60
Cash - Bank - Demand	(2,940.85)	(2,940.85)	16,000.00
Cash - Bank - Term Deposit - 406			303,386.52
Cash - Bank - Term Deposit - 404			250,000.00
Cash - Bank - Term Deposit			464,370.76
Cash - Investment			1,000.00
Cash - MasterCard Account			1,376,468.88
Total Cash:	(2,940.85)	(2,940.85)	1,376,468.88

Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(2,227.55)	(2,227.55)	(2,227.55)
Municipal - Tax Receivable - Arrears	(2,071.11)	(2,071.11)	24,853.52
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(4,298.66)	(4,298.66)	21,266.19

Certified correct and in accordance with the records Presented to council on

February 9, 2015
(Date)

Robert A. Hundebly, Mayor


Yvonne Jess, Chief Administrative Officer

Agenda for the February 9, 2015 regular meeting of the Council of the Village of Elbow to be held at 4:30 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – January 12, 2015

- Business rising from the minutes

FINANCIAL STATEMENTS

- 2014 carry forward of unused funds
- 2014 year end transfers

ACCOUNTS PAYABLE

REPORTS

- WaterWolf minutes – December 2014

DELEGATION – 7:30 p.m. – Don and Dawn MacTavish

OLD BUSINESS

- Rod Daniluk Service Agreement
- Food Bank – info from DICA enclosed
- Tuft's Bay Washroom Project
 - o Flooring
 - o New sites
 - o Should we finish off the other two washrooms with showers now?
 - o Bathroom design
- Rink inspection Report
- Purchasing land for a multi-use facility
- Charlie Gumulcak's stop work order
- LCS Award Scholarship – info on past awards enclosed
- UPDATES
 - Industrial Subdivision road
 - Tree trimming/removal
 - Library basement
 - Provincial Disaster Assistance Program

CORRESPONDENCE

- SaskWater – water rate increases
- SaskWater – certified O & M rate increase
- In Motion – Community Moving Challenge
- Minister of Environment – Multi-Material Recycling Program
- SAMA – Annual Meeting notice (April 15th), and training session (April 14th)
- Saskatchewan Archives Board – motion of council now needed to destroy old records

NEW BUSINESS

- Building Bylaw No. 15-02 + new fee schedule
- Utility Rate Bylaw No. 15-03
- Municipal Infrastructure Conference – Nipawin – April 21-23

ADJOURNMENT

Next Council Meeting – March 9

Audit – February 10-13

Minutes from the February 9, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebey, Councillors Colleen Hoppenreys, Nick Paulsen (electronically), Gary Dunn (electronically), Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the meeting to order at 7:00 p.m.

Agenda

26/2015 HATZEL: That the agenda be accepted as amended. Carried.

Minutes

27/2015 HOPPENREYS: That the minutes of the January 12, 2015 regular meeting be accepted as corrected. Carried.

Financial Statement

28/2015 HUNDEBY: That the bank reconciliation and financial statement for the month of January 2015 be accepted as presented. Carried.

2014 Year End Transfers

29/2015 DUNN: That we create a Village Office Building Reserve Fund and transfer \$4,000 into it from 2014's operations. Carried.

30/2015 HOPPENREYS: That we transfer \$5,000 from 2014's utility operations into the Utility Reserve. Carried.

31/2015 DUNN: That we transfer \$100,000 from the Saskatchewan Street Reserve and \$110,256.66 from Capital Trust for the repaving of Saskatchewan Street and make arrangements to repay the Capital Trust Reserve over four years at \$27,500 per year. Carried.

Payment of Accounts

32/2015 PAULSEN: That the accounts be paid as presented. Carried.

Delegation – 7:30 p.m. – Donald and Dawn MacTavish

Donald and Dawn MacTavish attended the meeting to discuss the building heights in the RA – Residential Acreage zoning, use of the Civic Centre by community groups, and advertising the Peace Tower.

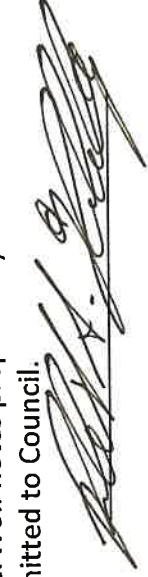
Rod & Joanne Daniluk Subdivision

33/2015 DUNN: That the Mayor and CAO are authorized to sign Rod & Joanne Daniluk's Service Agreement in regards to their subdivision and creation of Parcel P. Carried.

Reports

Mayor Hundebey reported on the Food Bank Meetings, and presented info from the DICA group and the possibility to joining in with them.

WaterWolf notes prepared by their staff from the December 2014 meeting were submitted to Council.



Tuft's Bay Washroom Project

34/2015 DUNN: That we accept the lowest tender (\$5600), from Jeff Archibald for the construction of the remaining units in the Tuft's Bay Washroom project with a completion deadline of April 1, 2015. Carried.

Bylaw No. 15-03 – Water/Sewer Rate Bylaw

35/2015 PAULSEN: Read Bylaw No. 15-03 for a first time being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of a service charge for the use of sewer. Carried.

36/2015 HATZEL: Read Bylaw No. 15-03 for a second time. Carried.

37/2015 HOPPENREYS: That we have three consecutive readings at this same meeting. Carried Unanimously.

38/2015 DUNN: Read Bylaw No. 15-03 for a third time, hereby adopting a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of a service charge for the use of sewer. Carried.

Assessment Workshop

39/2015 DUNN: That the CAO attend the Assessment Workshop on April 14th. Carried.

Record Disposal

40/2015 HATZEL: That the office staff are authorized to destroy old records as per the provincial Record Retention & Disposal Guide and the February 2, 2015 approval from the Saskatchewan Archives Board. Carried.

Bylaw No. 15-02 – Building Bylaw

41/2015 HOPPENREYS: Read Bylaw No. 15-02 for a first time being a bylaw respecting buildings. Carried.

42/2015 HATZEL: Read Bylaw No. 15-02 for a second time. Carried.

43/2015 PAULSEN: That we have three consecutive readings at this same meeting. Carried Unanimously.

44/2015 DUNN: Read Bylaw No. 15-02 for a third time, hereby adopting a bylaw respecting buildings. Carried.

Emergency Coordinator

45/2015 HATZEL: That we hereby appoint Deb Schlvert as the Village of Elbow Emergency Coordinator. Carried.

Bill Wick – Memorial Donation

46/2015 HUNDEBY: That we make a \$100 donation to Strongfield's Mayor Carol Wick on the passing of her husband, Bill Wick. Carried.



July 1st Canada Day Celebration

47/2015 HOPPENREYS: That the Village sponsor a live band for a July 1st street dance from the accumulated funds in the Fireworks Reserve. Carried.

Adjournment

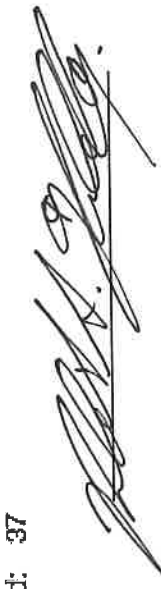
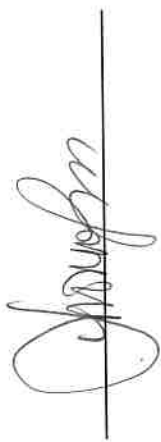
48/2015 HUNDEBY: That this meeting be adjourned at 9:35 p.m. Carried.

CORRESPONDENCE

- SaskWater – water rate increases
- SaskWater – certified O & M rate increase
- In Motion – Community Moving Challenge
- Minister of Environment – Multi-Material Recycling Program
- SAMA – Annual Meeting, assessment workshop
- Saskatchewan Archives Board – destruction of old records

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
7696	Yvonne Jess	2/11/2015	235.00
7697	Betty Hatzel	2/11/2015	722.25
7698	Robert A. Hundebey	2/11/2015	927.50
7699	Flocor Inc.	2/11/2015	353.88
7700	John Deere Financial	2/11/2015	853.29
7701	Meridan Inspections Ltd.	2/11/2015	46.62
7702	Mooseworld Inc.	2/11/2015	278.25
7703	Palliser Plains Co-op	2/11/2015	185.51
7704	SAMA	2/11/2015	7,299.00
7705	Saskatchewan Research Council	2/11/2015	385.08
7706	Success Office Systems	2/11/2015	94.72
7707	V. of Elbow MasterCard Acct	2/11/2015	423.89
7708	Village of Elbow	2/11/2015	42.89
7709	Carol Wick	2/11/2015	100.00
7710	Wolseley Waterworks Group	2/11/2015	487.09
7711	Canadian Cancer Society	2/13/2015	100.00
7712	Claudia Diederich	2/13/2015	750.00
7713	Yvonne Jess	2/13/2015	1,200.00
7714	Scott Scrimbitt	2/13/2015	800.00
7715	Janet Hundebey	2/20/2015	437.71
7716	Loraas Disposal Services Ltd.	2/20/2015	6,219.04
7717	SaskPower	2/20/2015	4,670.03
7718	SaskTel CPP	2/20/2015	435.57
7719	SaskWater Accounts Receivable	2/20/2015	7,440.68
7720	Village of Elbow	2/20/2015	309.09
7721	Receiver General	2/23/2015	108.66
7722	Robert A. Hundebey	2/27/2015	250.00
7723	Claudia Diederich	2/27/2015	825.27
7724	Yvonne Jess	2/27/2015	2,189.49
7725	Scott Scrimbitt	2/27/2015	2,295.03
7726	Debbie Stevenson	2/27/2015	430.00
7727	MEPP	2/27/2015	1,942.08
7728	Receiver General	2/27/2015	3,720.95
7729	V. of E. ITF W. Caferata	2/27/2015	50.00
7730	Kevin & Joy Peddle	2/28/2015	475.47
7731	SUMA	2/28/2015	672.27
7732	Sun West School Division	2/28/2015	2,202.62
Total:			49,958.93

**A BYLAW OF THE VILLAGE OF ELBOW
RESPECTING BUILDINGS**

The Council of the Village of Elbow in the Province of Saskatchewan, enacts as follows:

TITLE

1. This Bylaw may be cited as the Building Bylaw.

INTERPRETATION / LEGISLATION

2. (1) "Act" means *The Uniform Building and Accessibility Standards Act* being Chapter U-1.2 of the Statutes of Saskatchewan, 1983-84 and amendments.
- (2) "Administrative Requirements" means The Administrative Requirements for Use with The National Building Code.
- (3) "Authorized representative" means a building official appointed by the local authority pursuant to subsection 5(4) of the Act or the municipal official.
- (4) "Local authority" means the Village of Elbow.
- (5) "Regulations" means the regulations made pursuant to the Act.
- (6) "Value of Construction" means the total cost of the building to the owner in its completed form and includes the cost of all building work, materials of construction, building systems, labour, overhead and profit of the contractor and subcontractors. The cost of labour and used material is deemed to be the current market cost of new material and labour.
- (7) Definitions contained in the Act and Regulations shall apply in this bylaw.

SCOPE OF THE BYLAW

3. (1) This bylaw applies to matters governed by the Act and the Regulations, including the National Building Code of Canada, and the Administrative Requirements.
- (2) Notwithstanding subsection (1), references and requirements in the Administrative Requirements respecting matters regulated by the Act and Regulations shall not apply.
- (3) Notwithstanding subsection (1), references and requirements in the Administrative Requirements respecting "occupancy permits" shall not apply except as and when required by the local authority or its authorized representative.

GENERAL

4. (1) A permit is required whenever work regulated by the Act and Regulations is to be undertaken.
- (2) No owner or owner's agent shall work or authorize work or allow work to proceed on a project for which a permit is required unless a valid permit exists for the work to be done.
- (3) The granting of any permit that is authorized by this bylaw shall not:
 - (a) entitle the grantee, his successor or assigns, or anyone on his behalf to erect any building that fails to comply with the requirements of any building restriction agreement, bylaw, act and/or regulation affecting the site described in the permit or,
 - (b) make either the local authority or its authorized representative liable for damages or otherwise by reason of the fact that a building, the construction, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use or occupancy of which has been authorized by permit, does not comply with the requirements of any building restriction agreement, bylaw, act and/or regulation affecting the site described in the permit.

BUILDING PERMITS

5. (1) Every application for a permit to construct, erect, place, alter, repair, renovate or reconstruct a building shall be in Form A. This shall be accompanied by one set of the plans and specifications of the proposed building, except that when authorized by the local authority or its authorized representative plans and/or specifications need not be submitted, as well as a site plan including the location and size of existing and proposed buildings showing distances from the property lines.
- (2) Every application for a building being moved into the Village, which is not of new construction, shall include a pre-location inspection report that has been prepared by a licensed building official. All costs associated with the pre-location inspection are the responsibility of the applicant.
- (3) A building official may require submission of an up to date plan or survey prepared either before construction begins or upon completion of work by a registered land surveyor, as a condition of permit approval.
- (4) If the work described in an application for building permit, to the best of the knowledge of the local authority or its authorized representative, complies with the requirements of this bylaw, the local authority, upon receipt of the prescribed fee, shall issue a permit in Form B.
- (5) The local authority may, at its discretion, have plan review, inspection and other services for the purpose of enforcement of the Act and Regulations provided by building officials designated by the minister to assist the local authority pursuant to subsection 4(4) of the Act.

- (6) The local authority may, at its discretion, have plan review, inspection and other services provided by a person, firm, or corporation employed under contract to the local authority.
- (7) The permit fee for construction, erection, placement, alteration, repair, renovation or reconstruction of a building greater than 10 square meters (108 sq ft) the fee shall be based on the following:
- a. An administration fee of \$10 for the processing, handling, and issuance of a building permit; plus
 - b. A maintenance fee charged by the Saskatchewan Assessment Management Agency; plus
 - c. The service fees for plan review, field inspection of construction and enforcement services in accordance with the agreement between the Village of Elbow and the provider of building official services.
 - d. All fees will be collected prior to the issuance of the building permit.
- (8) The local authority may estimate the value of construction for the work described in an application for a building permit, for the purpose of evaluating a permit fee, based on established construction costs, owner's statement of costs or constructor's contract values, or similar methods selected by the local authority.
- (9) Approval in writing from the local authority or its authorized representative is required for any deviation, omission or revision to work for which a permit has been issued under this section.
- (10) All permits issued under this section expire:
- (a) six months from date of issue if work is not commenced within that period, or
 - (b) if work is suspended for a period of six months, or
 - (c) if work is suspended for a period of longer than six months by prior written agreement of the local authority or its authorized representative.
- (11) The local authority may, at its discretion, rebate a portion of a permit fee where work is reduced in scope or discontinued, or where other exceptional circumstances occur.

DEMOLITION OR REMOVAL PERMITS

6. (1) (a) The fee for a permit to demolish or remove a building shall be \$25.00.
- (b) "in addition, each application shall be accompanied by the payment of a deposit fee to cover the cost of restoring the site after the building has been demolished or removed to such condition that it, in the opinion of the local authority or its authorized representative, is not dangerous to public safety.
- (i) a deposit of \$500 to demolish or move any residential dwelling;
 - (ii) the deposit to demolish or move all other buildings shall be at the discretion of the Council or it's authorized representative.
- (c) If the applicant who demolishes or removes the building restores the site to a condition satisfactory to the local

authority or its authorized representative, which includes no burying of any materials on site, and as to not cause a danger to public health or safety, the sum deposited, or portion thereof, shall be refunded.

- (2) Every application for a permit to demolish or remove a building shall be in Form C.
- (3) Where a building is to be demolished and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, the local authority, upon receipt of the fee and deposit prescribed, shall issue a permit for the demolition in Form D.
- (4) Where a building is to be removed from the local authority, and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated the local authority, upon receipt of the fee and deposit prescribed, shall issue a permit for the removal in Form D.
- (5) (a) Where a building is to be removed from its site and set upon another site in the local authority, and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, and the best of the knowledge of the local authority or its authorized representative, will conform with the requirements of this bylaw, the local authority, upon receipt of the fee and deposit prescribed, shall issue a permit for the removal in Form D.
(b) In addition, the local authority, upon receipt of the fee prescribed in Section 5(7), shall issue a permit for the placement of the building in Form B.
- (6) All permits issued under this section expire six (6) months from the date of issue except that a permit may be renewed for six (6) months upon written application to the local authority.

ENFORCEMENT OF BYLAW

7. (1) If any building or part hereof or addition thereto is constructed, erected, placed, altered, repaired, renovated or reconstructed in contravention of any provision of this bylaw, the local authority or its authorized representative may take any measure as permitted by Part V of the Act for the purpose of ensuring compliance with this bylaw including, but not limited to:
 - (a) entering a building,
 - (b) ordering production of documents, tests, certificates, etc. relating to a building,
 - (c) taking material samples,
 - (d) issuing notices to owners that order actions with a prescribed time,
 - (e) eliminating unsafe conditions,

- (f) completing actions, upon an owner's non-compliance with an order, and adding the expenses incurred to the tax payable on the property, and
 - (g) obtaining restraining orders.
- (2) If any building, or part thereof, is in an unsafe condition due to its faulty construction, dilapidated state, abandonment, open or unguarded condition or any other reason, the local authority or its authorized representative may take any measures allows by subsection (1).
- (3) The owner of a building for which a permit has been issued or for which actions are being taken in compliance with an order shall give notice in writing to the local authority as required in Section 17.2 of the Act including, but not limited to:
- (a) on start, progress and completion of construction,
 - (b) of change in ownership prior to completion of construction, and
 - (c) of intended partial occupancy prior to completion of construction.

SUPPLEMENTAL BUILDING STANDARDS

8. The Village of Elbow falls within the Restricted Building Area of the Lake Diefenbaker Reservoir Development Area (RDA), and as such, the Reservoir Development Area Regulations administered under *The Saskatchewan Watershed Authority Act* remain in effect and the developments shall comply with the provisions of the Regulations.

SPECIAL CONDITIONS

9. (1) Notwithstanding the requirements of the Regulations, an architect or professional engineer registered in the Province of Saskatchewan shall be engaged by the owner for assessment of design and inspection of construction or certification of a building or part of a building where required by the local authority or its authorized representative.
- (2) An up to date plan or survey of the site described in a permit or permit application prepared by a registered land surveyor shall be submitted by the owner where required by the local authority or its authorized representative.
- (3) It shall be the responsibility of the owner to ensure that change in property lines and/or change in ground elevations will not bring the building or an adjacent building into contravention of this bylaw or any bylaw of the Village of Elbow.
- (4) It shall be the responsibility of the owner to arrange for all permits, inspections, and certificates required by other applicable bylaws, acts, and regulations.

PENALTY

10. (1) Any person who contravenes any of the provisions of this bylaw shall be liable to the penalties provided in Section 22 of the Act.
- (2) Conviction of a person or corporation for breach of any provision of this bylaw shall not relieve him from compliance therewith.

REPEAL

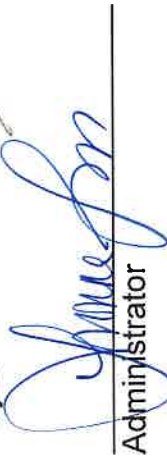
11. Bylaws No. 12-03 and 12-04 are hereby repealed.

EFFECTIVE DATE OF BYLAW

12. This bylaw shall come into force on the date of final approval by the Minister.



Mayor



Administrator

Enacted pursuant to Section 14 of *The
Uniform Building and Accessibility Standards
Act.*

Agenda for the March 9, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – February 9, 2015

- Business rising from the minutes

FINANCIAL STATEMENTS

- 2014 Audited Financial Statements

ACCOUNTS PAYABLE

REPORTS

- EMO Meeting
- Water/Wolf Mtg re: Water System Assessments
- Councillor Hoppenreys – January Library Board Mtg report
- Councillor Hatzel – SUMA Convention report

DELEGATION – 7:30 p.m. – Facilities Committee

OLD BUSINESS

- Tuft's Bay Washroom Project
- Rink inspection Report
- Purchasing land for a multi-use facility
- Charlie Gumulcak's stop work order
- Five Hills Health Regiona – Food premises inspection reports
- UPDATES
- Industrial Subdivision road
- Tree trimming/removal
- Library basement
- Provincial Disaster Assistance Program

CORRESPONDENCE

- Ministry of Government Relations – Daniluk subdivision approval
- Ministry of Parks, Culture & Sport – Douglas control burn planned
- SUMA – funding for Municipal Capacity Development Program
- SUMA – 2015 membership (\$993.75)
- SUMAssure – contractors – general insurance requirements
- PARCS Update newsletter

NEW BUSINESS

- Building Permit – Joel Perry – 184 Sarah Drive South
- Summer Maintenance Position(s)
- Speed Limits/Signage

ADJOURNMENT

Budget Meeting – April 1st
Next Council Meeting – April 13th

Minutes from the March 9, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Nick Paulsen (electronically), Gary Dunn (electronically), Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

49/2015 HATZEL: That the agenda be accepted as amended. Carried.

Minutes

50/2015 HUNDEBY: That the minutes of the February 9, 2015 regular meeting be accepted as corrected. Carried.

Financial Statement

51/2015 HOPPENREYS: That the bank reconciliation and financial statement for the month of February 2015 be accepted as presented. Carried.

Payment of Accounts

52/2015 DUNN: That the accounts be paid as presented. Carried.

Reports

CAO Jess provided a written report on the EMO meeting that she attended along with Deb Schlivert in Outlook February 27th that was put on by Emergency Management & Fire Safety, Ministry of Government Relations.

CAO Jess reported on the WaterWolf meeting she attended in Outlook March 3rd in regards to the 2015 Water System Assessments.

Councillor Hoppenreys provided a written report on the January Library Board Meeting.

Councillor Hatzel provided a written report on the SUMA Convention she attended February 1-4, 2015.

Basic Emergency Management Course

53/2015 HATZEL: That we register our EMO Coordinator, Deb Schlivert, to take the Basic Emergency Management Course in Outlook April 17 & 18th and that we cover her out of pocket expenses. Carried.

Water System Assessment

54/2015 PAULSEN: That we authorize the Mayor and CAO to sign the 2015 Waterworks System Assessment Agreement with ECO Engineering Ltd. Carried.



Delegation – 7:30 p.m. – Facilities Committee

Braden Fast, Deb Schlivert, and Cheryl Book, representatives of the Facilities Committee, attended the meeting to discuss matters at the Rink and Civic Centre.

Redirection of Revenue Sharing funds for MCDP

55/2015

HATZEL: That the Village of Elbow supports SUMA’s proposal that the towns and villages sectors redirect a portion (approximately \$0.89 per capita) of their revenue sharing funds towards the ongoing operations of the Municipal Capacity Development Program. Carried.

SUMA Membership

56/2015

HOPPENREYS: That we renew our membership with SUMA for 2015 for \$993.75 Carried.

Building/Development Permit

57/2015

HUNDEBY: That we approve the following Building and Development permit based on the plan review by our Building Official:
#1/2015 – Joel Perry – 184 Sarah Drive South. Carried.

Community Bulletin Board

58/2015

PAULSEN: That we authorize the design and construction of a community bulletin board by WayLyn Signs to be installed outside of the Village Office, for \$2,492.74. Carried.

Saskatchewan Street Flower Pots

59/2015

Hatzel: That we alternate the planting of flower pots on main street, offering 2015 to Prairie Petals and 2016 to Meryl Joel. Carried.

Adjournment

60/2015

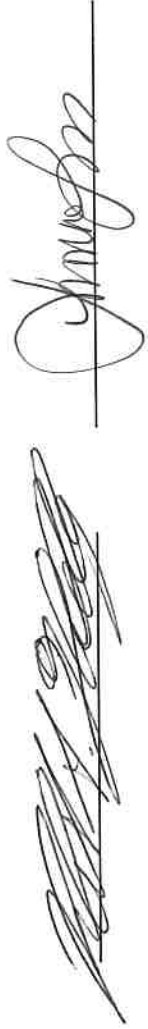
HOPPENREYS: That this meeting be adjourned at 9:15 p.m. Carried.

CORRESPONDENCE

- Ministry of Government Relations – Daniluk subdivision approval
- Ministry of Parks, Culture & Sport – Douglas Park control burn
- SUMA – funding for MCDP
- SUMA – 2015 Membership
- SUMAssure – contractor information
- PARCS Update newsletter

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
7733	Yvonne Jess	3/11/2015	385.10
7734	Gary Dunn	3/11/2015	385.10
7735	Colleen Hoppenreys	3/11/2015	385.10
7736	Betty Hatzel	3/11/2015	385.10
7737	Robert A. Hundeby	3/11/2015	385.10
7738	Nick Paulsen	3/11/2015	385.10
7739	Adventure Printing Ltd.	3/11/2015	334.40

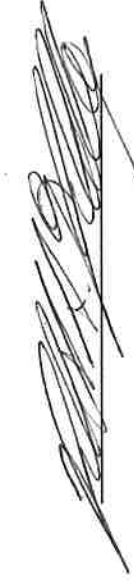
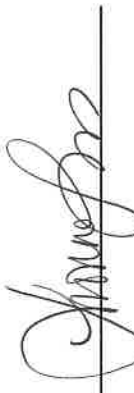


Payment #	Vendor	Date	Amount
7740	Air Liquide Canada Inc.	3/11/2015	48.77
7741	Arm River Metal Inc.	3/11/2015	1,385.02
7742	Craik Hardware	3/11/2015	217.41
7743	Davidson Home Hardware	3/11/2015	175.82
7744	Elbow Fine Foods	3/11/2015	28.01
7745	Yvonne Jess	3/11/2015	175.85
7746	Five Hills Health Region	3/11/2015	90.00
7747	Flocor Inc.	3/11/2015	4.97
7748	Lake Diefenbaker Tourism	3/11/2015	1,575.00
7749	Meridan Inspections Ltd.	3/11/2015	236.25
7750	OK Marking Devices Ltd.	3/11/2015	42.14
7751	Palliser Plains Co-op	3/11/2015	2,220.06
7752	R & J Lakeside Service Ltd.	3/11/2015	2,778.10
7753	Redhead Equipment Ltd.	3/11/2015	1,887.78
7754	Saskatchewan Research Council	3/11/2015	204.74
7755	Stubby's Welding & Repair	3/11/2015	200.00
7756	SUMA	3/11/2015	1,139.63
7757	Twigg & Company	3/11/2015	5,500.00
7758	V. of Elbow MasterCard Acct	3/11/2015	817.57
7759	Village of Elbow	3/11/2015	15.00
7760	Wallace Construction	3/11/2015	2,290.06
7761	WayLyn Signs	3/11/2015	1,620.28
7762	Walseley Waterworks Group	3/11/2015	2,633.27
7763	Claudia Diederich	3/13/2015	750.00
7764	Yvonne Jess	3/13/2015	1,200.00
7765	Scott Scrimbitt	3/13/2015	800.00
7766	Jeff Archibald	3/13/2015	2,625.00
7767	Jeff Archibald	3/20/2015	3,045.00
7768	Voiced by the print process	3/20/2015	0.00
7769	Loraas Disposal Services Ltd.	3/20/2015	5,025.70
7770	SaskPower .	3/20/2015	5,935.72
7771	SaskTel CPP	3/20/2015	369.01
7772	SaskWater Accounts Receivable	3/20/2015	6,025.30
7773	Village of Elbow	3/20/2015	328.78
7774	Wetaskiwin Carpet Centre	3/31/2015	3,861.20
7775	Robert A. Hundebly	3/31/2015	250.00
7776	Claudia Diederich	3/31/2015	979.91
7777	Yvonne Jess	3/31/2015	2,189.49
7778	Scott Scrimbitt	3/31/2015	2,295.03
7779	Debbie Stevenson	3/31/2015	430.00
7780	MEPP	3/31/2015	1,983.54
7781	Receiver General	3/31/2015	3,818.76
7782	V. of E. ITF W. Cafferata	3/31/2015	50.00
7783	Clark Lonsdale	3/31/2015	1,123.50
7784	Jeff Archibald	3/31/2015	1,155.00
7785	SUMA	3/31/2015	660.69
7786	Sun West School Division	3/31/2015	2,507.99

Total: 75,340.35

Total for General: 75,340.35

Payments Printed: 54

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending February 28, 2015

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	3,960.00	3,928.04		3,928.04	
Fees and Charges	8,028.45	9,032.43		9,032.43	
Utilities	4,416.95	7,063.25		7,063.25	
Grants		2,600.00		2,600.00	
Grants in Lieu of Taxes		3,330.03		3,330.03	
Investment Income and Commissions	490.78	490.78		490.78	
Total Revenues:	16,896.18	26,444.53	0.00	26,444.53	0.00
Expenditures					
General Government Services	20,640.26	34,393.82		(34,393.82)	
Protective Services	417.81	4,219.65		(4,219.65)	
Transportation Services	7,844.56	13,916.67		(13,916.67)	
Environmental Health Services	4,549.71	4,549.71		(4,549.71)	
Public Health and Welfare Services	(55.60)	(55.60)		55.60	
Recreation and Cultural Services	4,057.35	12,268.24		(12,268.24)	
Utilities	8,539.44	8,539.44		(8,539.44)	
Total Expenditures:	45,993.53	77,831.93	0.00	(77,831.93)	0.00
Change in Net Financial Assets	(29,097.35)	(51,387.40)	0.00	(51,387.40)	0.00
Change in Net Assets	(29,097.35)	(51,387.40)	0.00	(51,387.40)	0.00
Change in Surplus	(29,097.35)	(51,387.40)	0.00	(51,387.40)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	(17,624.25)	(20,565.10)	323,677.35
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	490.78	490.78	464,861.54
Cash - MasterCard Account			1,000.00
Total Cash:	(17,133.47)	(20,074.32)	1,359,335.41

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(1,718.56)	(3,946.11)	(3,946.11)
Municipal - Tax Receivable - Arrears	(4,637.30)	(6,708.41)	20,216.22
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(6,355.86)	(10,654.52)	14,910.33

Certified correct and in accordance with the records


Yvonne Jess, Chief Administrative Officer

Presented to council on

March 9, 2015
(Date)

Robert A. Hundebly, Mayor

Agenda for the April 1, 2015 regular meeting of the Council of the Village of Elbow to be held at 4:30 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

DELEGATION – 4:30 p.m. – Jim Twigg, Auditor

OLD BUSINESS

- Tuft's Bay Washroom Project
 - o Flooring
 - o Electrical
- Civic Centre rates for non-profits (Rob); info from Dawn MacTavish's attendance at the Facilities Committee meeting encl; Facilities Committee Meeting minutes encl
- Joanne Brochu mtg; requested proposal from Village

NEW BUSINESS

- Community Places & Spaces Program – Rink reno grant
- Fire Hydrant at Concert Master
- RCMP Detachment Policing Meeting – Tuesday, April 14th
- Budget (encl)
 - o Elbow Orchard/Park work plan
 - o Paperless meeting – tablets
 - o Office computer upgrade
 - o Cell phone(s)
 - o Office cabinets

DELEGATION – 8:00 p.m. – Rod & Joanne Daniluk – development expansion to Sunset Suites & RV Park to include 2 motel units (5 rooms each), and 10 additional RV sites

ADJOURNMENT – 8:30 p.m.

Next Council Meeting – April 13th

Minutes from the April 1, 2015, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebey, Councillors Colleen Hoppenreys, Nick Paulsen, Gary Dunn (electronically), Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the meeting to order at 4:30 p.m.

Agenda

61/2015 PAULSEN: That the agenda be accepted as amended. Carried.

Councillor Dunn joined the meeting electronically at 4:40 p.m.

Tuft's Bay Washroom Payables

62/2015 HOPPENREYS: That the CAO is authorized to pay Jeff Archibald and Clark Lonsdale for their work on the Tuft's Bay Washroom project as per the invoices presented. Carried.

Delegation – 4:45 p.m. – Jim Twigg, Auditor

Jim Twigg, Auditor for the Village of Elbow, attended the meeting to present the 2014 Audited Financial Statements to Council.

Civic Centre Rental Rates

63/2015 PAULSEN: That the Civic Centre rental rates remain as they are currently set out. Carried.

Offer to Purchase Land

64/2015 HATZEL: That we make an offer to purchase to 618076 Saskatchewan Ltd. for the equivalent of 2 Village blocks of land (approximately 6 acres) squaring off the area between Stanley Street and Pfeffer Avenue, at a price of \$4,500/acre.

Mayor Hundebey requested a recorded vote

FOR: Hundebey, Hatzel, Hoppenreys, Paulsen
AGAINST: Dunn

Mayor Hundebey declared the motion Carried.

Johnson Subdivision – RA Zoning

65/2015 HUNDEBY: That Council writes a letter of apology to Brian and Norma Johnson, and Don and Dawn MacTavish for the misunderstanding or oversight in approving Tim Kammer's detached garage building permit in 2013, which is above the height limits in the RA Zoning District. Carried.

CIF – Community Places & Spaces Program

66/2015 HATZEL: That the CAO make application for gym renovations/expansion at the rink under the Community Initiatives Fund, Community Places & Spaces Program. Carried.



67/2015

Fire Hydrant Damage

PAULSEN: That we invoice Jack Sailor for the full amount to repair the fire hydrant damaged by his snow removal contractor. Carried.

2015 Budget Deliberations

Council began their 2015 Operating and Capital Budget deliberations.

Employee Cell Phones

68/2015

PAULSEN: That we reimburse the following employees for the use of their personal cell phones for Village business/use:
Scott Scrimbitt - \$45/month
Yvonne Jess - \$45/month
Summer maintenance employees - \$20/month Carried.

Councillor Dunn left the meeting at 8 p.m.

Delegation – 8:00 p.m. – Rod & Joanne Daniluk, Carol Patterson

Rod & Joanne Daniluk, and Carol Patterson, on behalf of Elbow Sunset Suites & RV Park attended the meeting to discuss their proposal for expanding their development.

Adjournment

69/2015

HOPPENREYS: That this meeting be adjourned at 8:45 p.m. Carried.



Agenda for the April 13, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

DELEGATION – 7 p.m. – staff quarterly meeting (Scott, Claudia, Yvonne)

APPROVAL (or amendment) OF MINUTES – March 9, and April 1st

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

DELEGATION – 8:00 p.m. – Rick Letts

DELEGATION – 8:30 p.m. – Facilities Committee

OLD BUSINESS

- Tuft's Bay
 - o Washroom Project Report (Rob), price on hands free taps \$540.15 ea
 - o Additional campsites?
- Pull behind grader – sell?
- Pesticide Applicator
- Budget
 - o Laptops/tablets for paperless meetings
 - o Quote on cabinets for office
- Summer Maintenance Position(s)
- Public Meeting/volunteer event
- UPDATES
- Offer to Purchase – offer sent, no word yet but she knows we meet Mon.
- Elbow Sunset Suites & RV Park development – working on bldg permit
- Industrial Subdivision road – ON HOLD UNTIL SPRING
- Tree trimming/removal – Davey Tree Service to come in June
- Library basement – ON HOLD UNTIL SPRING

CORRESPONDENCE

- Saskatchewan Crime Stoppers – voluntary sponsorship
- Saskatchewan Water Security Agency – water rites license application \$100
- Marc & Deb Roussel – water drainage concerns
- Alliance Pipeline – Guide to Pipeline Safety for Public Officials
- Xylem – sewage lift station preventative maintenance contract
- Government Relations – 2015 potential school mill rates
- Saskatchewan Municipal Board – approval of utility rate bylaw
- Ministry of Government Relations, Building Standards – approval of Bldg Bylaw
- Wick family – thank you for donation in memory of Bill
- Eggum family – thank you for donation in memory of Norman
- CATPC AGM – Tuesday, April 22nd in Davidson
- Gov't Relations – Gas Tax Funds – 2014/15 Installment

NEW BUSINESS

- Ministry of Highways Meeting – Wednesday, April 15th
- Gopher control
- Walking path across tracks at end of main street
- Garages/storage buildings on residential land
- Lakeside Marina – boat storage – extend agreement for 2015?
- UMAAS Convention
- L & R Development – request for release of a portion of their security
- Building Permit – Roussel
- Public Works Workshop
- Ride For Site
- Denise Zuck

ADJOURNMENT

Next Council Meeting – May 11th

Minutes from the April 13, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Nick Paulsen, Gary Dunn (electronically), and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Betty Hatzel

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

HOPPENREYS: That the agenda be accepted as amended. Carried.

70/2015

Quarterly Staff/Council Meeting

7 p.m. -- Scott Scrimbitt and Claudia Diederich attended the meeting for the quarterly staff/council meeting.

Loraas Construction Bin Rental Rates

DUNN: That we set the rental rate for Loraas construction bins at \$25/month effective May 1, 2015. Carried.

71/2015

Scott Scrimbitt and Claudia Diederich left the meeting at 7:45 p.m.

"Do-All" Master Industries Pull Behind Grader

PAULSEN: That we put the pull behind grader up for tender. Carried.

72/2015

Skid Steer Use

DUNN: That we put out to tender the Village's desire to rent a skid steer (with operator or without) when needed for 2015. Carried.

73/2015

Minutes

PAULSEN: That the minutes of the March 9 and April 1, 2015 meetings be accepted as presented. Carried.

74/2015

Financial Statement

HUNDEBY: That the bank reconciliation and financial statement for the month of March 2015 be accepted as presented. Carried.

75/2015

HUNDEBY: That we accept the 2014 Audited Financial Statements as presented by Auditor Jim Twigg. Carried.

76/2015

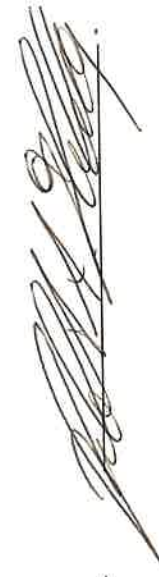
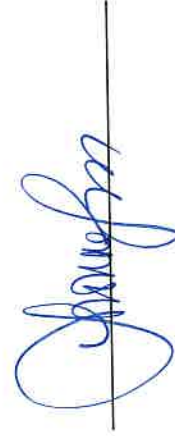
Payment of Accounts

HOPPENREYS: That the accounts be paid as presented. Carried.

77/2015

Reports

Mayor Hundebly reported on the Tuff's Bay Washroom project.



Delegation – 8 p.m. – Rick Letts

Rick Letts attended the meeting to share with Council information on L & R Developments involvement with the Harbor Golf Club, changes being made this season, and plans for the future.

Delegation – 8:30 p.m. – Braden Fast, Doug Wankel

Braden Fast and Doug Wankel, on behalf of the Facilities Committee, attended the meeting to discuss with Council the proposal for gym renovations/expansion into the old curling rink.

Summer Community Park Position

78/2015

HOPPENREYS: That we offer the Summer Community Park position to Nikolas MacLean again as well as the Transfer Site position at a wage of \$14.50/hr for a maximum of 31 hours per week, for 16 weeks.
Carried.

Offer to Purchase Land

79/2015

DUNN: That we make a counter offer of \$5,500 per acre to 618076 Saskatchewan Ltd. in regards to our original offer in motion 64/2015 made April 1, 2015.
Carried.

Gopher Control

80/2015

PAULSEN: That we authorize Scott Scrimbitt to shoot gophers within the Village limits, and that we send a letter to the RCMP as per their request.
Carried.

Boat Trailer Parking – Lakeside Marina Service

81/2015

HUNDEBY: That we extend the agreement with Lakeside Marina Service to lease a portion of the old lagoon property near the main lift station to accommodate boat trailer storage in 2015 for \$1,500.
Carried.

UMAAS Convention

82/2015

HUNDEBY: That the CAO attend the Urban Municipal Administrators Association of Saskatchewan Convention in Saskatoon June 2-5, 2015 with related expenses covered.
Carried.

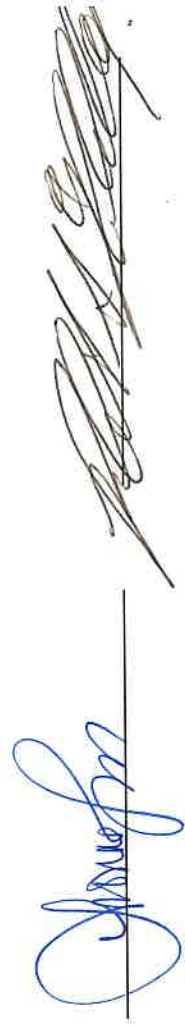
L & R Developments

83/2015

HUNDEBY: As per our Service Agreement with L & R Developments, they are required to contract an engineer to confirm material placement for the final grading and shaping of their lots.
Carried.

84/2015

PAULSEN: Once all conditions are met as per our Service Agreement with L & R Developments, we authorize the CAO to release their security in accordance with Section 5(4) and issue a Completion Certificate.
Carried.



Building Permit

85/2015 HOPPENREYS: That we approve the following Building Permit based on the plan review by our Building Official:
2/2015 – Marc & Deb Roussel – 210 King Street Carried.

Extension of Meeting

86/2015 HUNDEBY: That we extend the meeting past 10:00 p.m. for half an hour.
Carried.

Village Office Cabinets

87/2015 HOPPENREYS: That we accept the Village Office cabinet quote from Daniel April, Strongfield Interiors, and proceed as soon as he is able.
Carried.

Adjournment

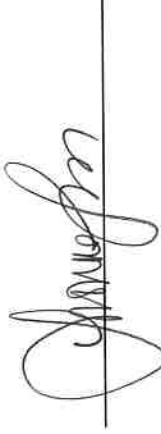
88/2015 HOPPENREYS: That this meeting be adjourned at 10:30 p.m. Carried.

CORRESPONDENCE

- Saskatchewan Crime Stoppers – voluntary sponsorship
- Saskatchewan Water Security Agency – water rites license application \$100
- Marc & Deb Roussel – water drainage concerns
- Alliance Pipeline – Guide to Pipeline Safety for Public Officials
- Xylem – sewage lift station preventative maintenance contract
- Government Relations – 2015 potential school mill rate
- Saskatchewan Municipal Board – approval of utility rate bylaw
- Ministry of Government Relations, Building Standards – approval of Bldg Bylaw
- Wick family – thank you for donation in memory of Bill
- Eggum family – thank you for donation in memory of Norman
- CATPC AGM – Tuesday, April 22nd in Davidson
- Gov't Relations – Gas Tax Funds – 2014/15 Installment

ACCOUNTS PAYABLE

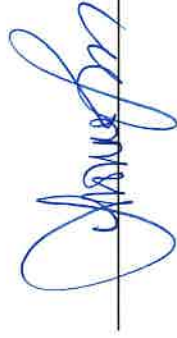
Payment #	Vendor	Date	Amount
Computer Cheques			
7787	Claudia Diederich	4/15/2015	750.00
7788	Yvonne Jess	4/15/2015	1,245.00
7789	Scott Scrimbitt	4/15/2015	845.00
7790	Acti-Zyme Products Ltd.	4/18/2015	1,534.50
7791	Air Liquide Canada Inc.	4/18/2015	44.04
7792	Jeff Archibald	4/18/2015	1,181.25
7793	Robert L. Bramble	4/18/2015	258.00
7794	The Davidson Leader	4/18/2015	26.78
7795	ECO Engineering Ltd.	4/18/2015	824.81
7796	Elbow Fine Foods	4/18/2015	65.60
7797	Yvonne Jess	4/18/2015	147.68
7798	Five Hills Health Region	4/18/2015	30.00
7799	Meridan Inspections Ltd.	4/18/2015	946.05
7800	The Outlook	4/18/2015	21.00
7801	Palliser Plains Co-op	4/18/2015	619.15
7802	Kevin & Joy Peddle	4/18/2015	61.58
7803	Prairie Janitorial Supply	4/18/2015	82.54





Payment #	Vendor	Date	Amount
7804	R & J Lakeside Service Ltd.	4/18/2015	1,247.46
7805	Sask Sewer Services	4/18/2015	52.50
7806	SaskPower	4/18/2015	1,403.12
7807	Shred-it International ULC	4/18/2015	191.45
7808	Saskatchewan Research Council	4/18/2015	97.64
7809	SUMA	4/18/2015	78.49
7810	Urban Municipal Admin Assoc	4/18/2015	189.00
7811	V. of Elbow MasterCard Acct	4/18/2015	168.85
7812	Village of Elbow	4/18/2015	127.71
7813	Woiseley Waterworks Group	4/18/2015	974.18
7814	Water Security Agency	4/18/2015	100.00
7815	Loraas Disposal Services Ltd.	4/24/2015	5,072.69
7816	SaskPower	4/24/2015	4,681.66
7817	SaskTel CPP	4/24/2015	419.30
7818	SaskWater Accounts Receivable	4/24/2015	6,120.80
7819	Village of Elbow	4/24/2015	409.90
7820	Robert A. Hundebly	4/30/2015	250.00
7821	Claudia Diederich	4/30/2015	828.08
7822	Yvonne Jess	4/30/2015	2,189.49
7823	Scott Scrimbit	4/30/2015	2,295.03
7824	Debbie Stevenson	4/30/2015	430.00
7825	MEPP	4/30/2015	1,942.84
7826	Receiver General	4/30/2015	3,722.73
7827	V. of E. ITF W. Cafferata	4/30/2015	50.00
7828	SGI	4/30/2015	285.00
7829	SUMA	4/30/2015	660.69
7830	Sun West School Division	4/30/2015	1,150.20
	Total:		43,821.79
	Total for General:		43,821.79

Payments Printed: 44




Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending March 31, 2015

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	188.02	4,116.06		4,116.06	
Fees and Charges	22,239.76	31,272.19		31,272.19	
Utilities	28,385.84	35,449.09		35,449.09	
Grants	11,127.60	13,727.60		13,727.60	
Grants in Lieu of Taxes	1,976.27	5,306.30		5,306.30	
Investment Income and Commissions	413.22	904.00		904.00	
Total Revenues:	64,330.71	90,775.24	0.00	90,775.24	0.00
Expenditures					
General Government Services	22,708.47	57,102.29		(57,102.29)	
Protective Services	(10,538.02)	(6,318.37)		6,318.37	
Transportation Services	11,226.70	25,143.37		(25,143.37)	
Environmental Health Services	3,891.55	8,441.26		(8,441.26)	
Public Health and Welfare Services	(527.38)	(582.98)		582.98	
Recreation and Cultural Services	19,278.88	31,547.12		(31,547.12)	
Utilities	6,922.07	15,461.51		(15,461.51)	
Total Expenditures:	52,962.27	130,794.20	0.00	(130,794.20)	0.00
Change in Net Financial Assets	11,368.44	(40,018.96)	0.00	(40,018.96)	0.00
Change in Net Assets	11,368.44	(40,018.96)	0.00	(40,018.96)	0.00
Change in Surplus	11,368.44	(40,018.96)	0.00	(40,018.96)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	(5,541.12)	(26,106.22)	318,136.23
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	385.24	876.02	465,246.78
Cash - MasterCard Account			1,000.00
Total Cash:	(5,155.88)	(25,230.20)	1,354,179.53

Municipal Taxes Receivable

Municipal - Tax Receivable - Current	(1,230.99)	(5,177.10)	(5,177.10)
Municipal - Tax Receivable - Arrears	(4,545.13)	(11,253.54)	15,671.09
Municipal - Allow. for Uncollected			(1,359.78)

Total Municipal Taxes Receivable: (5,776.12) (16,430.64) 9,134.21

Certified correct and in accordance with the records

Presented to council on

April 13, 2015
(Date)

Robert A. Hundebly, Mayor


Yvonne Jess, Chief Administrative Officer

Agenda for the May 4, 2015 meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

TOUR:

- Library basement
- Bayshore building
- Old playground

NEW BUSINESS

- Harbour Inn Condo Corporation re: occupancy (see emailed enclosed)

OLD BUSINESS

- Budget
 - Facilities Committee – curling rink/gym (see email enclosed)
 - Infrastructure Committee – Dec and May minutes attached with budget recommendations
 - Village Office chimney repair
- Volunteer Appreciation Supper
- Tree Removal/utility bill
- Tendering

ADJOURNMENT

Next Council Meeting – May 11th

Minutes from the May 4, 2015, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebay, Councillors Colleen Hoppenreys, Nick Paulsen, Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebay called the meeting to order at 7:00 p.m.

Council left the Village Council Chambers at 7:00 p.m. to tour the Library basement, Bayshore building, Tuft's Bay Washroom, and the old playground, before resuming the meeting at 8:37 p.m.

Agenda

89/2015 PAULSEN: That the agenda be accepted as amended. Carried.

Tuft's Bay Washroom - Cleaning

90/2015 PAULSEN: That we hire Lindsay Helfrick to clean the Tuft's Bay Washroom once the contractors are finished, to a maximum of \$200. Carried.

Harbour Inn Condo – Partial Occupancy

91/2015 HATZEL: That we support the suggestion of William Hawkins, Executive Director, Government Relations, Building Standards and Licensing Branch, that if the Harbour Inn Condominium Board can meet all of the conditions set out by the Village's Building Official (Meridan Inspections Ltd.) and Leeville Construction, that partial occupancy may be considered. Carried.

2015 Budget Deliberations

Council continued their 2015 Operating and Capital Budget deliberations.

Extension of Meeting

92/2015 HOPPENREYS: That we extend the meeting past 10:00 p.m. for half an hour Carried.

Village Office – Chimney Repair

93/2015 HOPPENREYS: That we hire Andy Wong to parge/repair the chimney at the Village Office for \$2,200 as per his quote. Carried.

Civic Centre Shingling

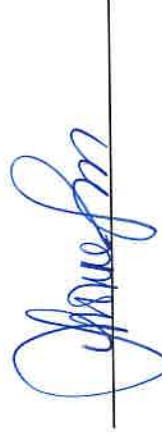
94/2015 DUNN: That we tender out shingling the east side of the Civic Centre roof, with a tender deadline of May 11, 2015. Carried.

Tablet Purchase

95/2015 PAULSEN: That we authorize the purchase of five Microsoft 'Surface Pro 4' tablets for Council's use for paperless meetings. Carried.

Adjournment

96/2015 HOPPENREYS: That this meeting be adjourned at 10:30 p.m. Carried.



Agenda for the May 11, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

7 p.m. – PUBLIC HEARING – Brochu discretionary use application (encl)

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

DELEGATION – 7:15 p.m. – Aime and Joanne Brochu re: offer to purchase

APPROVAL (or amendment) OF MINUTES – April 13, and May 1st
- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

OLD BUSINESS

- 2015 Capital & Operating Budget – motion to accept as prepared; motion to set mill rate
- Tuft's Bay
 - o Project Costs (info as requested at Apr mtg)
 - o Shower rods/curtains, garbage cans, mirrors
 - o Building code – wheelchair washroom issues (door needs to swing out, door handle needs to be a lever one, grab bars in shower and by toilet, sink counter top doesn't allow enough space for wheelchairs – may need to put in a corner sink); crawl space issues
- Pull behind grader tender
- Summer Maintenance Position – motion to hire Cassidy Ebenal
- Volunteer Appreciation Supper
- Skidsteer tender – Scott, Nick, Yvonne – need to discuss further
- SaskWater Meeting – June 9th 7:30 p.m. – Vanessa called saying Rob had mentioned that we should meet with Line 19 prior to the meeting? Thoughts?
- UPDATES
- Offer to Purchase (Brochu) – offer sent, no word yet but she knows we meet Mon.
- Walking path across tracks at end of main street (Nick)
- Elbow Sunset Suites & RV Park development – working on bldg permit
- Industrial Subdivision road – ON HOLD UNTIL SPRING
- Tree trimming/removal – Davey Tree Service to come in June
- Library basement – lumber there; Wildlife to work on it next week; spray foam guy is coming May 19th to do Joel Perry's
- Denise Zuck – water damage 750 Railway – Yvonne to provide update

CORRESPONDENCE

- June Therens – smoke (encl)
- Joan Soggie – temporary seasonal accommodation in garage
- Ryan Cafferata – request for a building permit extension
- Meridian Surveys – Brochu s/d application to Community Planning
- South Saskatchewan River Watershed Stewards – membership
- Minister of Canadian Heritage – Canada 150 Fund

NEW BUSINESS

- Street sweeper – rent this week when Scott takes back tree spade?
- Annual Donor's Choice Campaign – motion needed
- Building Permit Applications:
 - o Sweet Treats – deck – building official approved
 - o Trevor Bobbee – 555 Aaro Ave – house/attached garage – waiting for building official approval
 - o Aime & Joanne Brochu – house/attached garage – waiting for building official approval (and pending Public Hearing outcome)
- Playground info from SUMAssure
- Applications for casual Admin Assistant position
- Village Office carpet cleaning
- Gas Tax Fund – Infrastructure Investment Plan
- Accessory use (detached garages) heights – Council had asked that we re-look this when all of council was back

ADJOURNMENT

Next Council Meeting – regular day is June 8th

Minutes from the May 11, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Nick Paulsen, Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

DISCRETIONARY USE DEVELOPMENT PERMIT - PUBLIC HEARING

Mayor Hundebly called the Public Hearing to order at 7 p.m. and outlined the discretionary use application under consideration. Having no one in attendance, and no written submissions, Mayor Hundebly adjourned the public hearing 7:05 p.m.

COUNCIL MEETING

Having a quorum present, Mayor Hundebly called the meeting to order at 7:05 p.m.

Delegation – 7:10 p.m. – Joanne and Aime Brochu attended the meeting in regards to their land and the Village's offer to purchase.

Agenda

97/2015 HOPPENREYS: That the agenda be accepted as amended. Carried.

Minutes

98/2015 PAULSEN: That the minutes of the April 13 and May 4, 2015 meetings be accepted as presented. Carried.

Financial Statement

99/2015 HUNDEBY: That the bank reconciliation and financial statement for the month of April 2015 be accepted as presented. Carried.

Payment of Accounts

100/2015 PAULSEN: That the accounts be paid as presented. Carried.

2015 Capital and Operating Budget

101/2015 DUNN: That we accept the 2015 Capital and Operating Budget as presented. Carried.

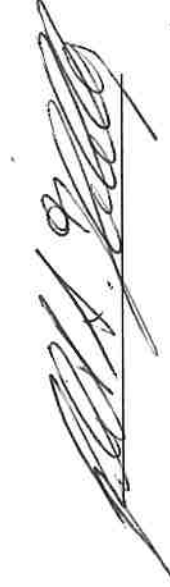
102/2015 HOPPENREYS: That we set the 2015 mill rate at 4.22 mills, which is no increase from 2014. Carried.

Summer Maintenance Assistant

103/2015 HATZEL: That we hire Cassidy Ebenal for our summer maintenance assistant position, with a start date of May 4, 2015 at a wage of \$15/hour. Carried.

Skid Steer Use

104/2015 DUNN: That we rescind motion #73/2015 in regards to tendering for the rental of a skid steer. Carried.



Temporary Seasonal Accommodation – 110 Sarah Drive South

105/2015

HATZEL:

That in response to the request for temporary seasonal accommodation in their garage at 110 Sarah Drive South, Dennis and Joan Soggie will need to have the Village’s Building Official, at their expense, inspect the garage to determine what, if anything, needs to be done to bring it up to the National Building Code for accommodations, and that once those conditions are met, Council would consider their request. Carried.

Building Permit Extension

106/2015

DUNN:

That we grant a 6 month extension to Ryan Cafferata’s Building/Development Permit #12/2014. Carried.

Annual Donor’s Choice Campaign

107/2015

HOPPENREYS:

That the Village Office staff conduct the annual Donor’s Choice Campaign against this year. Carried.

Building/Development Permits

108/2015

HUNDEBY:

That we approve the following Building and Development Permits based on the plan reviews by our Building Official:
#3/2015 – Junfeng Sun (Sweet Treats) – 128 Saskatchewan St
#4/2015 – Elbow Sunset Suites – 600 Railway Avenue
#5/2015 – Aime & Joanne Brochu – Parcel A (discretionary use)
#6/2015 – Trevor & Megan Bobbee – 555 Aaro Avenue
Carried.

Casual Admin Assistant

109/2015

HOPPENREYS:

That we offer the casual Admin Assistant position to Kaycee Lutz at wage of \$15/hour. Carried.

Gas Tax Fund Infrastructure Investment Plan

110/2015

HATZEL:

That the CAO complete the Gas Tax Fund Infrastructure Investment Plan using the Tuft’s Bay Washroom Project. Carried.

Pickle Ball Fees

111/2015

HUNDEBY:

That we rent the rink for pickle ball use at \$25/person or \$50/family for the season. Carried.

Adjournment

112/2015

DUNN:

That this meeting be adjourned at 10:05 p.m. Carried.

CORRESPONDENCE

- June Therens – concerns with smoke
- Joan Soggie – temporary seasonal accommodations
- Ryan Cafferata – building permit extension
- Meridian Surveys – Brochu subdivision application
- South Saskatchewan River Watershed Stewards – membership
- Minister of Canadian Heritage – Canada 150 Fund
- Village of Loreburn – Plant & Seed event

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
7831	Air Liquide Canada Inc.	5/12/2015	95.97
7832	BVH Consulting	5/12/2015	336.00
7833	Gary Dunn	5/12/2015	133.78
7834	Downie Electric	5/12/2015	672.68
7835	Elbow Fine Foods	5/12/2015	27.34
7836	Rod Daniluk	5/12/2015	50.00
7837	Paul Ganes	5/12/2015	100.00
7838	Scott Fiske	5/12/2015	50.00
7839	Dan Hoppenreys	5/12/2015	50.00
7840	Ron Sisetsky	5/12/2015	50.00
7841	Rick Ector	5/12/2015	150.00
7842	Glen Amor	5/12/2015	75.00
7843	Kevin Luchia	5/12/2015	50.00
7844	Scott Scrimbitt	5/12/2015	50.00
7845	Nikolas MacLean	5/12/2015	50.00
7846	Phillip Joel	5/12/2015	100.00
7847	GDT Ag Services	5/12/2015	127.00
7848	John Deere Financial	5/12/2015	32.14
7849	John's Ford Auto Sales Ltd.	5/12/2015	97.37
7850	Loomis Express	5/12/2015	61.43
7851	Meridan Inspections Ltd.	5/12/2015	682.50
7852	Mini-Tune	5/12/2015	206.21
7853	The Outlook	5/12/2015	135.64
7854	Carol Patterson	5/12/2015	274.78
7855	Prairie Janitorial Supply	5/12/2015	598.54
7856	Queen's Printer Revolving Fund	5/12/2015	30.00
7857	R & J Lakeside Service Ltd.	5/12/2015	724.80
7858	Redhead Equipment Ltd.	5/12/2015	380.68
7859	Riverbend Co-op Ltd.	5/12/2015	115.05
7860	Saskatchewan Research Council	5/12/2015	180.33
7861	Success Office Systems	5/12/2015	80.18
7862	SUMA	5/12/2015	237.00
7863	V. of Elbow MasterCard Acct	5/12/2015	1,107.70
7864	Village of Elbow	5/12/2015	22.71
7865	SK Workers' Compensation Board	5/12/2015	2,875.55
7866	Wolseley Waterworks Group	5/12/2015	233.20
7867	Claudia Diederich	5/15/2015	750.00
7868	Kassidy Ebenal	5/15/2015	820.00
7869	Yvonne Jess	5/15/2015	1,245.00
7870	Nikolas MacLean	5/15/2015	620.00
7871	Scott Scrimbitt	5/15/2015	845.00
7872	Village of Elbow - Petty Cash	5/15/2015	76.40
7873	Daniel April	5/22/2015	2,637.37
7874	Adrienne Hamilton	5/22/2015	8.72
7875	Voided by the print process	5/22/2015	0.00
7876	Loraas Disposal Services Ltd.	5/22/2015	6,121.31
7877	SaskPower	5/22/2015	195.70
7878	SaskPower	5/22/2015	2,599.67
7879	SaskTel CPP	5/22/2015	412.30
7880	SaskWater Accounts Receivable	5/22/2015	7,133.59
7881	Village of Elbow	5/22/2015	388.61
7882	Robert A. Hundeby	5/29/2015	250.00
7883	Claudia Diederich	5/29/2015	898.37




Payment #	Vendor	Date	Amount
7884	Kassidy Ebenal	5/29/2015	1,472.39
7885	Yvonne Jess	5/29/2015	2,189.49
7886	Nikolas MacLean	5/29/2015	915.95
7887	Scott Scrimbitt	5/29/2015	2,295.03
7888	Debbie Stevenson	5/29/2015	430.00
7889	MEPP	5/29/2015	1,961.68
7890	Receiver General	5/29/2015	3,767.20
7891	Receiver General	5/29/2015	777.97
7892	V. of E. ITF W. Caiferata	5/29/2015	50.00
7893	Village of Elbow	5/29/2015	100.00
7894	Tammy Lemcke	5/29/2015	750.00
7895	SUMA	5/31/2015	660.69
7896	Sun West School Division	5/31/2015	503.13
		Total:	51,119.15
		Total for General:	51,119.15

Payments Printed: 66




Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending April 30, 2015

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	107.52	4,223.58		4,223.58	
Fees and Charges	2,807.28	34,079.47		34,079.47	
Utilities	4,810.99	40,389.13		40,389.13	
Grants		13,727.60		13,727.60	
Grants in Lieu of Taxes	1,669.69	6,975.99		6,975.99	
Investment Income and Commissions	15,013.88	15,917.88		15,917.88	
Total Revenues:	24,409.36	115,313.65	0.00	115,313.65	0.00
Expenditures					
General Government Services	10,787.82	67,890.11		(67,890.11)	
Protective Services	69.52	(6,248.85)		6,248.85	
Transportation Services	8,939.51	34,082.88		(34,082.88)	
Environmental Health Services	3,874.17	12,315.43		(12,315.43)	
Public Health and Welfare Services	581.00	(1.98)		1.98	
Recreation and Cultural Services	6,956.92	38,504.04		(38,504.04)	
Utilities	9,291.59	24,753.10		(24,753.10)	
Total Expenditures:	40,500.53	171,294.73	0.00	(171,294.73)	0.00
Change in Net Financial Assets	(16,091.17)	(55,981.08)	0.00	(55,981.08)	0.00
Change in Net Assets	(16,091.17)	(55,981.08)	0.00	(55,981.08)	0.00
Change in Surplus	(16,091.17)	(55,981.08)	0.00	(55,981.08)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	14,360.43	(11,745.79)	332,496.66
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	415.65	1,291.67	465,662.43
Cash - MasterCard Account			1,000.00
Total Cash:	14,776.08	(10,454.12)	1,368,955.61

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(1,932.37)	(7,109.47)	(7,109.47)
Municipal - Tax Receivable - Arrears	(1,519.13)	(12,772.67)	14,151.96
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(3,451.50)	(19,882.14)	5,682.71

Certified correct and in accordance with the records Presented to council on


Yvonne Jess, Chief Administrative Officer

May 14, 2015
(Date)

Robert A. Hundebly, Mayor

Agenda for the June 8, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – May 11

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Councillor Hoppenreys – RCMP Mtg April 14th, Library Board Mtg April 15th & May 21st (encl)

DELEGATION – 7:30 p.m. – Graham family – skateboard park/idea

OLD BUSINESS

- Tuft's Bay
 - o Things to finish up? mirrors, wheelchair washroom issues possibly, grab bars, etc. Anything else?
- Accessory use (detached garages) heights – Council had asked that we re-look this when all of council was back – tabled from May 11th mtg.
- Shingle tender – Civic Centre
- UPDATES
 - Chimney work at Village Office – additional \$1,000 for diamond wire mesh
 - Walking path across tracks at end of main street (Nick)
 - Industrial Subdivision road – Rob was going to talk to Bert
 - June Therens – smoke concerns – Rob/Colleen were going to talk to June
 - Tree trimming/removal – Davey Tree Service to come in June
 - Library basement – ready for spray foam? Does anyone know??

CORRESPONDENCE

- Saskatchewan Hockey Hall of Fame – sponsorship
- Minister of Canadian Heritage – Canada Day Grant \$1500
- Community Planning – Brochu subdivision
- Canadian Postmasters & Assistants Association – resolution in support of Rural Post Offices
- South Saskatchewan River Watershed Stewards – May newsletter

NEW BUSINESS

- Canada 150 Community Infrastructure Program (deadline June 17th)
- Rental of rink chairs to out of town events? Group from Davidson wants to rent them
- Community Park/Joe Fafard sign
- Airscapes
- Aquatic Invasive Species Workshop – tentative date – June 17th in Elbow
- Council's position on camping on residential lots
- Rodeo community event permit
- Tablet policy
- Building Permit Application:
 - o Bart Maki – 509 Aaro Ave – 2 level deck
 - o Josh Kretsch – 560 Aaro Ave - deck
- Mayor's Summer School
- HICC pool re: pool bylaw
- Village Office exterior
- 'Welcome to Elbow' Sign

ADJOURNMENT

Next Council Meeting – regular day is July 13th

SaskWater Meeting – Tuesday, June 10th – 7:30 p.m. at the RINK

Minutes from the June 8, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Nick Paulsen (7:50 p.m.), Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

113/2015 HOPPENREYS: That the agenda be accepted as amended. Carried.

Delegation – 7:10 p.m. – Shawn and Brennan Graham attended the meeting to make a proposal to Council for a BMX Bike and Skate Park.

Skateboard/BMX Bike Park

114/2015 DUNN: That we approve the proposal made by Shawn and Brennan Graham for a Skateboard/BMX Bike Park on the asphalt pad near the rink on a one year trial basis, on the condition that Shawn Graham maintains the site to Council's standards, and provided that the Village liability insurance doesn't increase substantially, and that the Village purchase appropriate signage. Carried.

Minutes

115/2015 HATZEL: That the minutes of the May 11, 2015 meeting be accepted as presented. Carried.

Financial Statement

116/2015 HUNDEBY: That the bank reconciliation and financial statement for the month of May 2015 be accepted as presented. Carried.

Councillor Nick Paulsen arrived at the meeting at 7:50 p.m.

Tablet Purchase

117/2015 DUNN: That we authorize the purchase of five keyboard attachments for Council's Microsoft Surface tablets. Carried.

Payment of Accounts

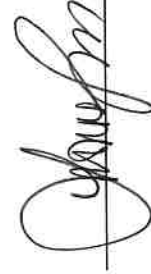
117/2015 HUNDEBY: That the accounts be paid as presented. Carried.

Reports

Councillor Hoppenreys presented a written report from the RCMP Policing Meeting she attended on April 14th, and minutes from the April 15th and May 21st Library Board Meetings.

Civic Centre Shingling Tender

118/2015 PAULSEN: That we accept the tender from Andy Wong to shingle the east side of the Civic Centre for \$8,172.61 Carried.





Canada Post in Rural Canada

119/2015

DUNN: That we write a letter of support to the Canadian Postmasters and Assistants Association in regards to Canada Post Corporation's continued attack on our public postal service and the elimination of good paying jobs in rural and urban Canada. Carried.

AirScapes

120/2015

HOPPENREYS: That we authorize the CAO to make arrangements for AirScapes to take aerial pictures of the Village under the 'Option A' package for \$955. Carried.

Community Event License – Lakeshore Stampede

121/2015

HOPPENREYS: That we approve the issue of a Community Event License to the Lakeshore Stampede Committee for a function to take place in the Elbow Rodeo Grounds in Elbow, Sask., on the following dates and times: Friday, July 24, from 2 p.m. – 2 a.m., Saturday, July 25, from 2 p.m. – 2 a.m., and Sunday, July 26, 2014 from 12 p.m. – 12 a.m. Carried.

Building/Development Permits

122/2015

HATZEL: That we approve the following Building and Development Permits based on the plan reviews by our Building Official:
#7/2015 – Bart & Karen Maki – 509 Aaro Avenue
#8/2015 – Josh Kretsch – 560 Aaro Avenue
Carried.

Extension of Meeting

123/2015

DUNN: That we extend the meeting past 10:00 p.m. for half an hour. Carried.

Adjournment

124/2015

HUNDEBY: That this meeting be adjourned at 10:25 p.m. Carried.

CORRESPONDENCE

- Saskatchewan Hockey Hall of Fame – sponsorship
- Minister of Canadian Heritage – Canada Day Grant
- Community Planning – Brochu subdivision
- Canadian Postmasters & Assistants Association – resolution in support of rural post offices
- South Saskatchewan River Watershed Stewards – May newsletter
- SUMA Urban Voice
- WaterWolf – membership, upcoming meeting

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
7897	Yvonne Jess	6/ 9/2015	500.00
7898	Gary Dunn	6/ 9/2015	500.00
7899	Colleen Hoppenreys	6/ 9/2015	500.00
7900	Betty Hatzel	6/ 9/2015	400.00
7901	Robert A. Hundebey	6/ 9/2015	500.00
7902	Nick Paulsen	6/ 9/2015	500.00
7903	Andy Wong	6/ 9/2015	3,097.50

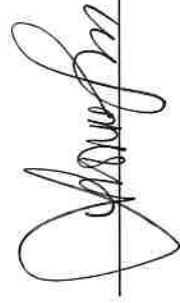



Payment #	Vendor	Date	Amount
7904	Back Home Bakery & Deli	6/11/2015	104.00
7905	Canadian Country Girl Cleaning	6/11/2015	400.00
7906	Robert A. Hundebey	6/11/2015	3,591.44
7907	Nick Paulsen	6/11/2015	306.81
7908	Craik Hardware	6/11/2015	21,793.68
7909	DLN Construction Ltd.	6/11/2015	2,623.12
7910	Elbow Historical Society	6/11/2015	175.00
7911	Elbow Wellness Clinic	6/11/2015	25.00
7912	ECO Engineering Ltd.	6/11/2015	1,374.68
7913	Elbow Fine Foods	6/11/2015	357.86
7914	Yvonne Jess	6/11/2015	135.00
7915	Scott Scrimbitt	6/11/2015	135.00
7916	Rod Daniluk	6/11/2015	50.00
7917	Paul Ganes	6/11/2015	50.00
7918	Rick Ector	6/11/2015	50.00
7919	Lynden Lepage	6/11/2015	50.00
7920	Phillip Joel	6/11/2015	50.00
7921	Janet Hundebey	6/11/2015	316.08
7922	Joel Florist	6/11/2015	840.00
7923	John Deere Financial	6/11/2015	250.54
7924	JR Enterprises Inc.	6/11/2015	295.31
7925	Meridan Inspections Ltd.	6/11/2015	2,696.18
7926	Mini-Tune	6/11/2015	27.50
7927	Moose Jaw & District EMS	6/11/2015	522.80
7928	MuniSoft	6/11/2015	64.17
7929	Joe Parent	6/11/2015	152.94
7930	Isabella Parent	6/11/2015	245.66
7931	Rent-It Store & Tool Supply	6/11/2015	494.75
7932	Rocky Mountain Phoenix	6/11/2015	1,270.50
7933	Saskatchewan Research Council	6/11/2015	122.05
7934	Technical Safety Authority	6/11/2015	85.00
7935	V. of Elbow MasterCard Acct	6/11/2015	588.01
7936	WayLyn Signs	6/11/2015	1,398.46
7937	Claudia Diederich	6/15/2015	750.00
7938	Kassidy Ebnal	6/15/2015	820.00
7939	Yvonne Jess	6/15/2015	1,245.00
7940	Nikolas MacLean	6/15/2015	620.00
7941	Scott Scrimbitt	6/15/2015	845.00
7942	Air Liquide Canada Inc.	6/16/2015	48.77
7943	Robert A. Hundebey	6/16/2015	704.80
7944	Nick Paulsen	6/16/2015	759.14
7945	The Davidson Leader	6/16/2015	38.85
7946	Todd Ector	6/16/2015	120.00
7947	Garmac Management	6/16/2015	259.44
7948	Hole Shot Services	6/16/2015	1,050.00
7949	Meridan Inspections Ltd.	6/16/2015	157.50
7950	Palliser Plains Co-op	6/16/2015	218.99
7951	Peddle's Septic Service	6/16/2015	168.00
7952	R & J Lakeside Service Ltd.	6/16/2015	1,422.04
7953	Sanden Trenching	6/16/2015	819.00
7954	SaskPower	6/16/2015	10,764.24
7955	Voided by the print process	6/19/2015	0.00
7956	Loraas Disposal Services Ltd.	6/19/2015	7,388.69
7957	SaskPower	6/19/2015	3,156.29
7958	SaskTel CPP	6/19/2015	480.78
7959	SaskWater Accounts Receivable	6/19/2015	9,218.64
7960	Village of Elbow - Petty Cash	6/19/2015	61.80

Payment #	Vendor	Date	Amount
7961	Village of Elbow	6/19/2015	466.12
7962	Mei Coot	6/30/2015	1,800.00
7963	Robert A. Hundeby	6/30/2015	250.00
7964	Claudia Diederich	6/30/2015	1,055.83
7965	Kassidy Ebenal	6/30/2015	1,658.33
7966	Yvonne Jess	6/30/2015	2,189.49
7967	Nikolas MacLean	6/30/2015	1,169.14
7968	Scott Scrimbitt	6/30/2015	2,295.03
7969	Debbie Stevenson	6/30/2015	430.00
7970	MEPP	6/30/2015	2,003.90
7971	Dale Norrish	6/30/2015	5,205.52
7972	Receiver General	6/30/2015	3,866.77
7973	Receiver General	6/30/2015	1,024.59
7974	V. of E. ITF W. Cafferata	6/30/2015	50.00
7975	SUMA	6/30/2015	674.67
7976	Sun West School Division	6/30/2015	1,089.01
Total:			112,984.41

Total for General: 112,984.41

Payments Printed: 80




**Village of Elbow
Statement of Financial Activities - Summary**
For the Period Ending May 31, 2015


	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	117.23	4,340.81		4,340.81	
Fees and Charges	4,279.57	38,359.04		38,359.04	
Utilities	4,495.63	44,884.76		44,884.76	
Grants	1,908.14	13,727.60		13,727.60	
Grants in Lieu of Taxes	853.49	8,884.13		8,884.13	
Investment Income and Commissions	2,855.00	16,771.37		16,771.37	
Other Revenues		2,855.00		2,855.00	
Total Revenues:	14,509.06	129,822.71	0.00	129,822.71	0.00
Expenditures					
General Government Services	17,493.26	85,383.37		(85,383.37)	
Protective Services	(1,005.72)	(7,254.57)		7,254.57	
Transportation Services	11,165.44	45,248.32		(45,248.32)	
Environmental Health Services	5,172.49	17,487.92		(17,487.92)	
Public Health and Welfare Services	(2,828.75)	(2,830.73)		2,830.73	
Recreation and Cultural Services	4,325.71	42,829.75		(42,829.75)	
Utilities	7,569.36	32,322.46		(32,322.46)	
Total Expenditures:	41,891.79	213,186.52	0.00	(213,186.52)	0.00
Change in Net Financial Assets	(27,382.73)	(83,363.81)	0.00	(83,363.81)	0.00
Change in Net Assets	(27,382.73)	(83,363.81)	0.00	(83,363.81)	0.00
Change in Surplus	(27,382.73)	(83,363.81)	0.00	(83,363.81)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	(28,559.87)	(40,305.66)	303,936.79
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	413.49	1,705.16	466,075.92
Cash - MasterCard Account			1,000.00
Total Cash:	(28,146.38)	(38,600.50)	1,340,809.23

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(1,434.62)	(8,544.09)	(8,544.09)
Municipal - Tax Receivable - Arrears	112.90	(12,659.77)	14,264.86
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(1,321.72)	(21,203.86)	4,360.99

Certified correct and in accordance with the records Presented to council on


Yvonne Jess, Chief Administrative Officer

June 8, 2015 (Date)

Robert A. Hundebey, Mayor

Agenda for the June 15, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

ACCOUNTS PAYABLE

OLD BUSINESS

- Skateboard park – review info sent from SUMAssure
- Community Planning – Brochu subdivision
- Accessory use (detached garages) heights – Council had asked that we re-look this when all of council was back – tabled from May 11th and June 8th mtg.
- Canada 150 Community Infrastructure Program (deadline June 17th)
- Tablet Policy
- Tender for front of Village Office work
- SaskWater meeting discussion

NEW BUSINESS

- Crushed rock on Village railway property
- Sandy Devine – ditch/drainage
- Sea Cans
- LDT AGM – June 22nd 1 p.m. – Outlook
- Golf Course support – flags
- Railway Avenue/Truch Route

ADJOURNMENT

Minutes from the June 15, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Nick Paulsen, Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

125/2015 HATZEL: That the agenda be accepted as amended. Carried.

Payment of Accounts

126/2015 PAULSEN: That the accounts be paid as presented. Carried.

Brochu Subdivision – Proposed Parcel D

127/2015 HUNDEBY: That we recommend to Community Planning the approval of the proposed Parcel D subdivision in the SE ¼ 11-25-5 W3rd with the following conditions:

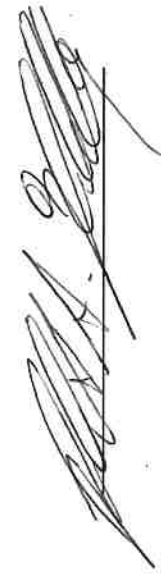
- that Council will amend the Village's Official Community Plan in regards to the location of residential acreages if needed;
- that the Village will only allow a septic holding tank, or connection to the municipal sewer system (not an absorption field as per their application);
- that we set the off-site levy for this subdivision at \$3,750;
- that we set the Municipal Reserve monetary settlement amount at \$21,270 based on \$30,000/acre; and
- that we enter into a Service Agreement with Amie and Joanne Brochu.

Canada 150 Community Infrastructure Program

128/2015 HOPPENREYS: That we authorize the CAO to make application to the Canada 150 Community Infrastructure Program for a picnic shelter in the Community Park, and that the Village of Elbow guarantees funds of \$25,000 for the project in 2016, representing half of the total project. Carried.

Adjournment

129/2015 HATZEL: That this meeting be adjourned at 10:05 p.m. Carried.



Agenda for the July 15, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – June 8 & June 15

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

DELEGATION – 7:15 p.m. – Lloyd Saul, Watershed Coordinator – South Saskatchewan River Watershed Stewards

OLD BUSINESS

- Village Office exterior
- SeaCan containers
- Community Park Signage/signage along South Elbow Drive
- Brochu Service Agreement
- Tuft's Bay

- o Joy is wondering about finishing the maintenance room – something on the wall behind the mop sink, flooring; asked about getting a bulletin board; auto door closers; plumbing issues (tap in maintenance room has been leaking since it was put in, there is a tap broken in one of the washrooms – it just spins).

- o Wheelchair washroom, grab bars, etc. Anything else?
- Accessory use (detached garages) heights – ongoing consideration
- Tablet policy
- WaterWolf Membership
- Stuart & Lorraine Ector trees

- **UPDATES**

- Walking path across tracks at end of main street
- Industrial Subdivision road – Rob was going to talk to Bert
- June Therens – smoke concerns – Rob/Colleen were going to talk to June
- Library basement – waiting on spray foam guy

CORRESPONDENCE

- Lynne Saas – Zebra & Quagga Mussels
- Debra Button, SUMA President – Recycling program
- Mistusinne Golf Tournament – sponsorship
- Braden Fast, Facilities Committee – rink renovation
- Rod Broadfoot, Ride for Sight – thank you
- Royal Canadian Legion - advertising

NEW BUSINESS

- Extend Saskatchewan Street across CP railway
- Driving Range – port-a-potty
- Street sweeper – buy/rent
- Stop sign vs. Yield sign
- Nuisance (unsightly/junked vehicles) properties – complaint about why Council isn't doing anything about them
- Building Permit Applications:
 - o 9/2015 – Mark & Karen Stronski – deck – 343 Grey St
 - o 10/2015 – Catholic Church – ramp – 361 Saskatchewan Street
 - o Rick & Claudia Diederich – deck – 105 Sarah Place (variance requested)
- Community Places & Spaces Grant – program extended
- Elevator Committee

ADJOURNMENT

Minutes from the July 15, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebey, Councillors Colleen Hoppenreys, Nick Paulsen, Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the meeting to order at 7:00 p.m.

Delegation – 7:00 p.m. – Lloyd Saul, Watershed Coordinator with the South Saskatchewan River Watershed Stewards, attended the meeting to introduce Council to the work that the SSRWS is involved with including the aquatic invasive species, and outlined the benefits of membership.

Agenda

130/2015 HOPPENREYS: That the agenda be accepted as amended. Carried.

Minutes

131/2015 HATZEL: That the minutes of the June 8 and June 15, 2015 meetings be accepted as presented. Carried.

Financial Statement

132/2015 HUNDEBY: That the bank reconciliation and financial statement for the month of June 2015 be accepted as presented. Carried.

Payment of Accounts

133/2015 PAULSEN: That the accounts be paid as presented. Carried.

South Saskatchewan River Watershed Stewards

134/2015 HUNDEBY: That we purchase a half year membership with the South Saskatchewan River Watershed Stewards for \$131.25 Carried.

Village Office Steps

135/2015 HOPPENREYS: That we hire Vern Harder to replace/repair the front steps, boxes and trim box corners, including two hand rails and spindles on the Village Office building for \$9,697.20 Carried.

SeaCan Containers

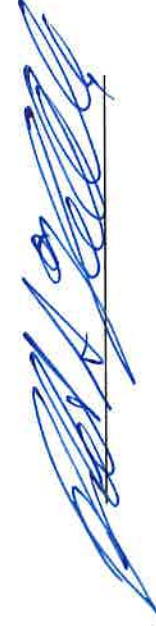
136/2015 DUNN: That for industrial use and businesses operating in the Commercial District, as well as churches, SeaCan containers be considered a discretionary use based on approval by Council, a building permit, and they will be subject to improvement assessment/taxes, and that SeaCan containers will not be allowed in Residential Districts.

Mayor Hundebey requested a recorded vote

Yes – Paulsen, Dunn, Hoppenreys, Hundebey, Hatzel
No – none.

Mayor Hundebey declared the vote

Carried.



Library Electrical

137/2015

HUNDEBY:

That we authorize and approve of the quote from Downie Electric to install two new circuits in the Library basement, with costs not to exceed \$500.
Carried.

Multi-Material Recycling Program – letter to the Minister responsible

138/2015

HATZEL:

That the Mayor sends a letter of support to the Minister of Environment in regards to the provincial Multi-Material Recycling Program.
Carried.

Mistusinne Charity Golf Tournament

139/2015

PAULSEN:

That we make a \$50 donation to the Mistusinne Charity Golf Tournament that raises funds for the Elbow Volunteer Fire Department and First Responders.
Carried.

Military Service Recognition Book

140/2015

HOPPENREYS:

That we continue to support The Royal Canadian Legion, Saskatchewan Command by participating in the 'Military Service Recognition Book' with a \$195 ad.
Carried.

Extension of Saskatchewan Street

141/2015

DUNN:

That Council is not interested at this time in extending Saskatchewan Street across the tracks to Sarah Drive South.
Carried.

L & R Development – Development Permit – Parcels S, T, U, and V

142/2015

DUNN:

That we amend L & R Development's Development Permit (Motion 141/2014) such that we remove the requirement for the owners to provide one port-a-potty or washroom facility as they now also own the Harbor Golf Course and can direct patrons to use the washroom facilities at the golf course.
Carried.

Extension of Meeting

143/2015

DUNN:

That we extend the meeting past 10 p.m. for half an hour.
Carried.

Building/Development Permits

144/2015

HUNDEBY:

That we approve the following Building and Development Permits based on the plan reviews by our Building Official:
#9/2015 – Mark & Karen Stronski – 343 Grey Street
#10/2015 – Catholic Church – 361 Saskatchewan Street.
Carried.

145/2015

HUNDEBY:

That we approve the following Building and Development Permit, and grant a 10% variance to their side yard setback as allowed under Section 3.6 of our Zoning Bylaw No. 08-05 and Section 60 of *The Planning and Development Act*:

#11/2015 – Rick & Claudia Diederich – 105 Sarah Place

Carried.



Adjournment

146/2015

HATZEL: That this meeting be adjourned at 10:15 p.m.

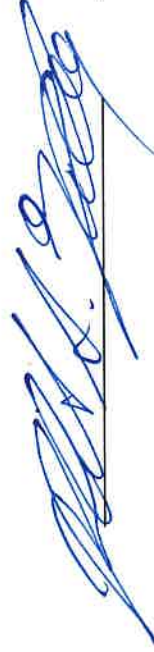
Carried.

CORRESPONDENCE

- Lynne Saas – Zebra & Quagga Mussels
- Debra Button, SUMA President – Recycling Program
- Mistusinne Charity Golf Tournament – sponsorship
- Braden Fast, Facilities Committee – rink renovation
- Rod Broadfoot, Ride for Sight – thank you

ACCOUNTS PAYABLE

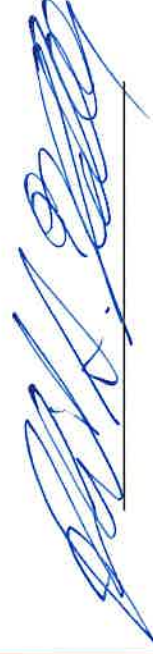
Payment #	Vendor	Date	Amount
Computer Cheques			
7977	Claudia Diederich	7/15/2015	750.00
7978	Kassidy Ebenal	7/15/2015	820.00
7979	Yvonne Jess	7/15/2015	1,245.00
7980	Nikolas MacLean	7/15/2015	620.00
7981	Scott Scrimbitt	7/15/2015	845.00
7982	AirScapes Int'l Inc	7/17/2015	1,080.50
7983	Air Liquide Canada Inc.	7/17/2015	47.20
7984	Robert L. Bramble	7/17/2015	6,532.75
7985	B Sharp Contracting Inc.	7/17/2015	3,150.00
7986	Gary Dunn	7/17/2015	60.00
7987	Colleen Hoppenreys	7/17/2015	109.23
7988	Betty Hatzel	7/17/2015	30.00
7989	Robert A. Hundeby	7/17/2015	232.50
7990	Nick Paulsen	7/17/2015	105.00
7991	DLN Construction Ltd.	7/17/2015	1,374.02
7992	Elbow Fine Foods	7/17/2015	43.95
7993	Yvonne Jess	7/17/2015	120.00
7994	Paul Ganes	7/17/2015	50.00
7995	Rick Ector	7/17/2015	50.00
7996	Rick Diederich	7/17/2015	50.00
7997	Glen Amor	7/17/2015	75.00
7998	Nikolas MacLean	7/17/2015	50.00
7999	Phillip Joel	7/17/2015	50.00
8000	Greg Cox	7/17/2015	50.00
8001	Green Acres Greenhouse	7/17/2015	881.26
8002	The Herald	7/17/2015	210.00
8003	John's Ford Auto Sales Ltd.	7/17/2015	102.47
8004	Edmund Mann	7/17/2015	1,386.00
8005	Meridan Inspections Ltd.	7/17/2015	262.50
8006	Mistusinne Charity Golf	7/17/2015	50.00
8007	The Outlook	7/17/2015	39.38
8008	Palliser Plains Co-op	7/17/2015	461.17
8009	Joe Parent	7/17/2015	37.78
8010	Peddle's Septic Service	7/17/2015	147.00
8011	Kevin & Joy Peddle	7/17/2015	154.00
8012	Prairie Janitorial Supply	7/17/2015	352.26
8013	R & J Lakeside Service Ltd.	7/17/2015	1,654.70
8014	Rent-It Store & Tool Supply	7/17/2015	205.52
8015	Riverbend Co-op Ltd.	7/17/2015	1,425.58
8016	Rocky Mountain Phoenix	7/17/2015	6,383.56
8017	Sask Sewer Services	7/17/2015	2,505.00
8018	Saskatchewan Research Council	7/17/2015	97.64
8019	South Saskatchewan River	7/17/2015	131.25
8020	V. of Elbow MasterCard Acct	7/17/2015	838.74
8021	Wolseley Waterworks Group	7/17/2015	6,694.51




Payment #	Vendor	Date	Amount
8022	Elbow Fine Foods	7/19/2015	17.57
8023	Janet Hundebey	7/19/2015	672.00
8024	Phillip Joel	7/19/2015	224.00
8025	Voided by the print process	7/19/2015	0.00
8026	Loraas Disposal Services Ltd.	7/19/2015	6,455.01
8027	SaskPower	7/19/2015	2,270.04
8028	SaskTel CPP	7/19/2015	384.71
8029	SaskWater Accounts Receivable	7/19/2015	15,952.56
8030	Village of Elbow	7/19/2015	987.78
8031	Alzheimer Assoc. of Sask	7/19/2015	205.00
8032	The Arthritis Society	7/19/2015	105.00
8033	Canadian Bible Society	7/19/2015	20.00
8034	CNIB	7/19/2015	82.00
8035	Canadian Cancer Society	7/19/2015	127.00
8036	Central Butte & District	7/19/2015	175.00
8037	Crohn's & Colitis Foundation	7/19/2015	62.00
8038	Canadian Cystic Fibrosis Found	7/19/2015	42.00
8039	Canadian Diabetic Association	7/19/2015	150.00
8040	Elbow Cemetery Fund	7/19/2015	235.00
8041	Elbow Historical Society	7/19/2015	400.00
8042	Palliser Regional Library	7/19/2015	230.00
8043	Gideon Bible Society	7/19/2015	55.00
8044	Heart & Stroke Foundation	7/19/2015	197.00
8045	Huntington Society	7/19/2015	60.00
8046	The Kidney Foundation	7/19/2015	62.00
8047	Canadian Mental Health Assoc.	7/19/2015	157.00
8048	Multiple Sclerosis Society	7/19/2015	72.00
8049	Muscular Dystrophy Association	7/19/2015	42.00
8050	Osteoporosis Canada	7/19/2015	55.00
8051	Canadian Paraplegic Assoc	7/19/2015	60.00
8052	Red Cross Society	7/19/2015	105.00
8053	The Salvation Army	7/19/2015	110.00
8054	Saskatchewan Abilities Council	7/19/2015	55.00
8055	Saskatchewan Lung Association	7/19/2015	100.00
8056	Saskatchewan Parkinson's	7/19/2015	62.00
8057	Robert A. Hundebey	7/31/2015	250.00
8058	Claudia Diederich	7/31/2015	1,140.18
8059	Kassidy Ebnal	7/31/2015	1,625.52
8060	Yvonne Jess	7/31/2015	2,189.49
8061	Kaycee Lutz	7/31/2015	249.07
8062	Nikolas MacLean	7/31/2015	968.25
8063	Scott Scrimbitt	7/31/2015	2,295.03
8064	Debbie Stevenson	7/31/2015	430.00
8065	MEPP	7/31/2015	2,026.52
8066	Receiver General	7/31/2015	3,920.11
8067	Receiver General	7/31/2015	905.03
8068	V. of E. ITF W. Cafferata	7/31/2015	50.00
8069	SUMA	7/31/2015	668.73
8070	Sun West School Division	7/31/2015	5,094.54
Total:			93,301.61

 Total for General: 93,301.61

Payments Printed: 94




Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending June 30, 2015

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	54.69	4,395.50	411,127.26	(406,731.76)	98.93-
Fees and Charges	14,626.16	52,999.85	81,960.00	(28,960.15)	35.33-
Utilities	46,695.62	91,836.36	233,350.00	(141,513.64)	60.64-
Grants	72,393.00	86,120.60	105,903.00	(19,782.40)	18.68-
Grants in Lieu of Taxes	1,873.56	10,757.69	23,120.00	(12,362.31)	53.47-
Investment Income and Commissions	427.65	17,199.02	30,227.98	(13,028.96)	43.10-
Other Revenues	110.00	2,965.00		2,965.00	
Total Revenues:	136,180.68	266,274.02	885,688.24	(619,414.22)	69.94-
Expenditures					
General Government Services	26,470.04	111,853.41	238,956.30	127,102.89	53.19
Protective Services	655.08	(6,599.49)	27,548.00	34,147.49	123.96
Transportation Services	13,139.35	58,387.67	154,545.00	96,157.33	62.22
Environmental Health Services	6,037.42	23,525.34	59,680.00	36,154.66	60.58
Public Health and Welfare Services	2,267.79	(562.94)	4,500.00	5,062.94	112.51
Recreation and Cultural Services	39,384.04	82,213.79	167,820.75	85,606.96	51.01
Utilities	11,159.92	43,482.38	169,518.12	126,035.74	74.35
Total Expenditures:	99,113.64	312,300.16	822,568.17	510,268.01	62.03
Change in Net Financial Assets	37,067.04	(46,026.14)	63,120.07	(109,146.21)	172.92-
Change in Net Assets	37,067.04	(46,026.14)	63,120.07	(109,146.21)	172.92-
Transfers			193,125.00	193,125.00	100.00
Change in Surplus	37,067.04	(46,026.14)	(130,004.93)	83,978.79	64.60

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	(12,129.26)	(52,434.92)	291,807.53
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	427.65	2,132.81	466,503.57
Cash - MasterCard Account			1,000.00
Total Cash:	(11,701.61)	(50,302.11)	1,329,107.62
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(2,708.04)	(11,252.13)	(11,252.13)
Municipal - Tax Receivable - Arrears	114.03	(12,545.74)	14,378.89
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(2,594.01)	(23,797.87)	1,766.98

Certified correct and in accordance with the records

Presented to council on

July 15, 2015
(Date)

Robert A. Handeby, Mayor


Yvonne Jess, Chief Administrative Officer

Agenda for the August 18, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – July 15, 2015

- Business rising from the minutes

FINANCIAL STATEMENTS (& budgetary control)

ACCOUNTS PAYABLE

DELEGATION – 7:30 p.m. – Joanne & Amie Brochu re: subdivision

DELEGATION – 8 p.m. – Brian Siemens, Elevator Committee

REPORTS - Councillor Hoppenreys - Library Board Mtg

OLD BUSINESS

- Rink leaks
- Civic Centre shingling tender
- Community Park Signage/signage along South Elbow Drive
- Nuisance (unsightly/junked vehicles) properties – Gary/Rob to look at
- Orchard/Community Park lights
- Community Places & Spaces Grant
- Sale of pull-behind grader
- Facilities Committee – letter from Braden Fast tabled from July Mtg
- UPDATES
- Walking path across tracks at end of main street
- Industrial Subdivision road
- Accessory use (detached garages) heights – ongoing consideration
- Library basement
- Village Office exterior
- Tuft's Bay Washroom – wheelchair accessible project
- WaterWolf Membership

CORRESPONDENCE

- Rob Chan, HICC – request for tax abatement
- RM of Enfield – request for support for Central Butte clinic/dr services
- Western Economic Diversification – received Canada 150 Community Infrastructure Program grant for \$25,000 for picnic shelter – need motion to sign
- Workers' Compensation Board – 2015 excess surplus distribution \$1,532.99
- Norma Read & Bonnie Fernetts – request for walking in Elbow Civic Centre
- Joan Soggie – boat launch garbage
- SAL Engineering – L & R Development
- PARCS – newsletter

NEW BUSINESS

- Annual Waterworks Rate Policy
- Road Building Petition
- Office Computer
- Peace Park/Memorial Park - maintenance
- Building Permit Applications:
 - o 12/2015 – Nick Paulsen – garage – 407 Prospect Ave
 - o Grace McTavish – deck – 1140 Railway Avenue
 - o Kurtis Nunweiler – basement development - #2 – 1150 Aaro Ave

ADJOURNMENT

Next Council Meeting – regular day is September 14th . There may be a scheduling conflict

Minutes from the August 18, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Nick Paulsen, Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Colleen Hoppenreys

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

DUNN: That the agenda be accepted as amended. Carried.

Delegation – 7:30 p.m. – Amie & Joanne Brochu attended the meeting to discuss their subdivision proposal and service agreement.

Delegation – 8:30 p.m. – Brian Siemens on behalf of the Elevator Committee attended the meeting to discuss issues around the elevator.

Minutes

DUNN: That the minutes of the July 15, 2015 meetings be accepted as presented. Carried.

HATZEL: That Council reconsiders resolution 136/2015 at the next meeting. Carried.

Financial Statement

PAULSEN: That the bank reconciliation and financial statement for the month of July 2015 be accepted as presented. Carried.

Payment of Accounts

DUNN: That the accounts be paid as presented. Carried.

Extension of Meeting

DUNN: That we extend the meeting past 10 p.m. for half an hour. Carried.

Water Rate Policy and Capital Investment Strategy

HATZEL: That we accept the 2014 Waterworks Rate Policy and Capital Investment Strategy Policy as presented. Carried.

Office Computer Purchase

PAULSEN: That we authorize the CAO to purchase a new server computer as per the quote from MuniSoft. Carried.



Building/Development Permits

155/2015 HUNDEBY: That we approve the following Building and Development Permits based on the plan reviews by our Building Official:
 #12/2015 – Nick Paulsen – 407 Prospect Avenue
 #13/2015 – Grace McTavish – 1140 Railway Avenue
 #14/2015 – Kurtis Nunweiler - #2 – 1150 Aaro Avenue
 Carried.

Mowing Damages

156/2015 DUNN: That we pay Elisha Amaris \$250 for the damage to his picnic table and siding that was caused by a rock shooting out from the Village mower.
 Carried.

Harbour Inn Condo Corporation 2015 Tax Reduction

157/2015 HUNDEBY: That as per Section 274 of *The Municipalities Act*, the amount of municipal and school taxes levied on the improvement (building) assessment of the ten remaining Harbour Inn Condo’s be reduced by 50%, based on the fact that these units are unusable for a portion of 2015:

	<u>Municipal</u>	<u>School</u>	<u>Total</u>
Unit 15	113.74	99.82	\$213.56
Unit 16	151.40	144.71	\$296.11
Unit 17	155.81	149.29	\$305.10
Unit 18/19	214.18	219.53	\$433.71
Unit 20	116.10	102.63	\$218.73
Unit 21	155.24	149.29	\$304.53
Unit 22	121.57	109.15	\$230.72
Unit 23	121.57	109.15	\$230.72
Unit 24	155.24	149.29	\$304.53
Unit 25	116.10	102.63	\$218.73

Carried.

Adjournment

158/2015 HUNDEBY: That this meeting be adjourned at 10:30 p.m.
 Carried.

CORRESPONDENCE

- Rob Chan, HICC – request for tax abatement
- RM of Enfield – request for support for the Central Butte clinic/Dr services
- Western Economic Diversification – Canada 150 Community Infrastructure Grant
- Workers’ Compensation Board – 2015 excess surplus distribution
- Norma Read & Bonnie Fernets – request for walking in the Civic Centre
- Joan Soggie – boat launch garbage concerns
- SAL Engineering – L & R Development
- PARCS – newsletter

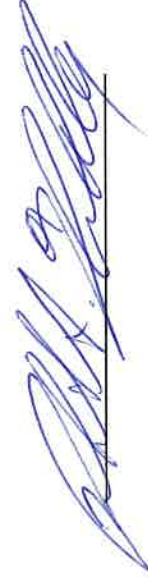
ACCOUNTS PAYABLE

<u>Payment #</u>	<u>Vendor</u>	<u>Date</u>	<u>Amount</u>
Computer Cheques			
8071	Elbow Parks & Rec Board	14/08/2015	3,368.00
8072	Claudia Diederich	14/08/2015	750.00
8073	Kassidy Ebenal	14/08/2015	820.00
8074	Yvonne Jess	14/08/2015	1,245.00
8075	Nikolas MacLean	14/08/2015	620.00

Payment #	Vendor	Date	Amount
8076	Scott Scrimbitt	14/08/2015	845.00
8077	Voided by the print process	20/08/2015	0.00
8078	Loraas Disposal Services Ltd.	20/08/2015	8,935.30
8079	SaskPower	20/08/2015	2,234.15
8080	SaskTel CPP	20/08/2015	391.43
8081	SaskWater Accounts Receivable	20/08/2015	17,719.97
8082	Village of Elbow	20/08/2015	1,081.02
8083	Elisha Amaris	25/08/2015	250.00
8084	Robert A. Hudeby	25/08/2015	2,623.34
8085	Davidson Home Hardware	25/08/2015	410.69
8086	Elbow Fine Foods	25/08/2015	9.88
8087	Scott Scrimbitt	25/08/2015	155.00
8088	Floor Inc.	25/08/2015	1,057.95
8089	John's Ford Auto Sales Ltd.	25/08/2015	93.05
8090	Meridan Inspections Ltd.	25/08/2015	1,980.30
8091	Mint-Tune	25/08/2015	58.00
8092	Peddle's Septic Service	25/08/2015	21.00
8093	Queen's Printer Revolving Fund	25/08/2015	136.50
8094	Rent-It Store & Tool Supply	25/08/2015	207.91
8095	Riverbend Co-op Ltd.	25/08/2015	233.14
8096	Rocky Mountain Phoenix	25/08/2015	2,267.10
8097	Rosedale Electric Ltd	25/08/2015	393.75
8098	Saskatchewan Research Council	25/08/2015	433.90
8099	Success Office Systems	25/08/2015	191.18
8100	SUMA	25/08/2015	383.76
8101	Village of Elbow	25/08/2015	128.28
8102	Walseley Waterworks Group	25/08/2015	680.58
8103	Spoiled During Printing	26/08/2015	0.00
8104	Spoiled During Printing	26/08/2015	0.00
8105	Access 2000	26/08/2015	784.00
8106	City of Saskatoon	26/08/2015	68.25
8107	Rod Daniluk	26/08/2015	100.00
8108	Paul Ganes	26/08/2015	50.00
8109	Scott Fiske	26/08/2015	100.00
8110	Ron Sisetsky	26/08/2015	50.00
8111	Rick Ector	26/08/2015	100.00
8112	Rick Diederich	26/08/2015	50.00
8113	Glen Amor	26/08/2015	150.00
8114	Kevin Luchia	26/08/2015	50.00
8115	Nikolas MacLean	26/08/2015	50.00
8116	Phillip Joel	26/08/2015	100.00
8117	Greg Cox	26/08/2015	50.00
8118	Hop's Tire Ltd.	26/08/2015	151.86
8119	John Deere Financial	26/08/2015	364.39
8120	Palliser Plains Co-op	26/08/2015	178.17
8121	R & J Lakeside Service Ltd.	26/08/2015	1,661.49
8122	Redhead Equipment Ltd.	26/08/2015	838.08
8123	Saskatchewan Command	26/08/2015	195.00
8124	V. of Elbow MasterCard Acct	26/08/2015	371.64
8125	Wallace Construction	26/08/2015	11.84
Total:			55,199.90

Total for General: 55,199.90

Payments Printed: 55




Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending July 31, 2015

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	422,802.63	427,198.13	411,127.26	16,070.87	3.91
Fees and Charges	4,218.76	57,206.61	81,960.00	(24,753.39)	30.20-
Utilities	8,592.83	100,089.42	233,350.00	(133,260.58)	57.11-
Grants		86,120.60	105,903.00	(19,782.40)	18.68-
Grants in Lieu of Taxes	1,706.73	12,464.42	23,120.00	(10,655.58)	46.09-
Investment Income and Commissions	425.49	17,624.51	30,227.98	(12,603.47)	41.69-
Other Revenues	(2,965.00)				
Total Revenues:	434,781.44	700,703.69	885,688.24	(184,984.55)	20.89-
Expenditures					
General Government Services	10,328.03	122,181.44	238,956.30	116,774.86	48.87
Protective Services	(714.74)	(7,314.23)	27,548.00	34,862.23	126.55
Transportation Services	20,310.69	78,698.36	154,545.00	75,846.64	49.08
Environmental Health Services	7,221.53	30,746.87	59,680.00	28,933.13	48.48
Public Health and Welfare Services	100.00	(462.94)	4,500.00	4,962.94	110.29
Recreation and Cultural Services	6,966.29	89,180.08	167,820.75	78,640.67	46.86
Utilities	24,980.17	68,462.55	169,518.12	101,055.57	59.61
Total Expenditures:	69,191.97	381,492.13	822,568.17	441,076.04	53.62
Change in Net Financial Assets	365,589.47	319,211.56	63,120.07	256,091.49	405.72
Change in Net Assets	365,589.47	319,211.56	63,120.07	256,091.49	405.72
Transfers			193,125.00	193,125.00	100.00
Change in Surplus	365,589.47	319,211.56	(130,004.93)	449,216.49	345.54

Account Balances

	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	(12,149.63)	(64,584.55)	279,657.90
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	425.49	2,558.30	466,929.06
Cash - MasterCard Account			1,000.00
Total Cash:	(11,724.14)	(62,026.25)	1,317,383.48
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	412,242.06	400,989.93	400,989.93
Municipal - Tax Receivable - Arrears	31.51	(12,514.23)	14,410.40
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	412,273.57	388,475.70	414,040.55

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

Aug. 18, 2015
(Date)

Robert A. Hundebly, Mayor

Agenda for the August 27, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

ACCOUNTS PAYABLE

DELEGATION – 7:15 p.m. – Les McTavish – sign project

DELEGATION – 8:00 p.m. – Dean Price – building permit application

REPORTS – Administrator – Senior Housing

OLD BUSINESS

- Reconsideration of resolution 136/2015 – seacan’s
- Rink leaks
- Civic Centre shingling tender
- Community Park Signage/signage along South Elbow Drive
- Nuisance (unsightly/junked vehicles) properties – Gary/Rob to look at
- Orchard/Community Park lights
- Community Places & Spaces Grant
- Sale of pull-behind grader
- Facilities Committee – letter from Braden Fast tabled from July Mtg

- **UPDATES**

- Walking path across tracks at end of main street
- Industrial Subdivision road
- Accessory use (detached garages) heights
- Library basement
- Village Office exterior
- Tuft’s Bay Washroom – wheelchair accessible project
- WaterWolf Membership

CORRESPONDENCE

- RM of Enfield – request for support for Central Butte clinic/dr services
- Western Economic Diversification – received Canada 150 Community Infrastructure Program grant for \$25,000 for picnic shelter – need motion to sign
- Workers’ Compensation Board – 2015 excess surplus distribution \$1,532.99
- Norma Read & Bonnie Fernetts – request for walking in Elbow Civic Centre
- Joan Soggie – boat launch garbage
- SAL Engineering – L & R Development
- PARCS – newsletter
- Anne Wilson – pickle ball
- Service Club – gym cleaning

NEW BUSINESS

- Road Building Petition
- Lake Diefenbaker Tourism – activities guide advertising

ADJOURNMENT

Minutes from the August 27, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Nick Paulsen, Gary Dunn, Betty Hatzel, Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the meeting to order at 7:00 p.m.

Agenda

HATZEL: That the agenda be accepted as presented. Carried.

159/2015

Delegation – 7:15 p.m. – Les McTavish attended the meeting to discuss a signage project along Sarah Drive South and Zoning Bylaw issues.

Payment of Accounts

HUNDEBY: That we pay \$9,000 towards Downie Electric's bill for the Tuft's Bay Washroom project and ask Alton to clarify the amount he billed over the project quote and the extras we authorized. Carried.

160/2015

DUNN: That the remainder of accounts be paid as presented. Carried.

161/2015

Reports

CAO Jess reported on the Senior Housing meeting she attended on August 25th.

Delegation – 8:00 p.m. – Dean and Elizabeth Price attended the meeting to discuss their building permit application for a detached garage.

Building/Development Permit

HUNDEBY: That we approve the following Building and Development Permit for an accessory use (16' x 24' detached garage) on the condition that Dean Price removes the existing old shed within 2 years at it contravenes the 10% area coverage as set out in the Village's Zoning Bylaw, and based on the plan reviews by our Building Official:
#16/2015 – Dean Price – 202 Aberdeen Street

161/2015

Carried.

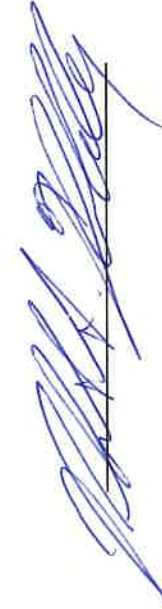
Prairie Billboard/L & R Development Sign Proposal

Mayor Hundebey declared a conflict of interest in the following item of business, and left the meeting at 8:25 p.m.

Deputy Mayor Hoppenreys took over the chair

HOPPENREYS: That we agree in principle to Prairie Billboard/L & R Development's sign proposal along Sarah Drive South on Parcels S, V, and T, as long as the sign face is no larger than 6 square meters, and that it would be for a 3 year period, provided that they make a 'Discretionary Use' Development Permit application and it passes the Public Hearing process.

162/2015



Councillor Dunn requested a recorded vote

FOR: Paulsen, Hoppenreys, Hatzel
OPPOSED: Dunn

Deputy Mayor Hoppenreys declared the motion Carried.

Mayor Hundebly returned to the meeting at 8:36 p.m. and resumed the chair

Brochu Subdivision – Proposed Parcel D

163/2015 HUNDEBY: That we table the Brochu subdivision application to our September meeting. Carried.

Elbow Harbour Trail Project

164/2015 PAULSEN: That Council supports the ‘Elbow Harbour Trail Project’ proposed by Natalie Letts in principle, but that Council requests further information on the trail location. Carried.

Nuisance Properties

165/2015 HATZEL: That the CAO sends out letters to nuisance properties as identified by Council. Carried.

Proposed Zoning Bylaw Revisions – Residential Acreage District

166/2015 DUNN: That the CAO draft a Zoning Bylaw revision increasing the principle use height to 10m in the Residential Acreage (RA) District RA, and that Section 4.6 (Accessory Uses, Buildings and Structures) be amended by adding a subsection that accessory use heights can be the same as the house height if it is built after the house; otherwise the height restriction will be as set out in each zoning district. Carried.

Primary Health Care Services in Central Butte

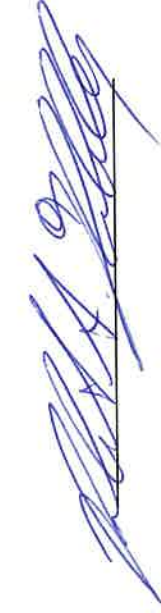
167/2015 HATZEL: That we authorize the CAO to write letter of support to increase medical clinic hours and physician services in Central Butte. Carried.

Canada 150 Community Infrastructure Grant

168/2015 PAULSEN: That the Mayor and CAO are authorized to sign the Canada 150 Community Infrastructure Grant agreement. Carried.

Walking Group – Civic Centre

169/2015 HUNDEBY: That we agree to let the walking group use the Civic Centre for a five month period over the winter at a rate of \$50 per person, and that they need to book their walking times through the Village Office, up to two keys will be given out to the organizers, and that any Civic Centre full rental will take priority over their sessions. Carried.



L & R Development

170/2015 DUNN: That we authorize the CAO to release L & R Development's security in accordance with Section 5(4) and issue a Completion Certificate. Carried.

Pickle Ball Group – Civic Centre

171/2015 HUNDEBY: That we agree to let the pickle ball group use the Civic Centre for a five month period over the winter at a rate of \$50 per person, and that they need to book their times through the Village Office, up to two keys will be given out to the organizers, and that any Civic Centre full rental will take priority over their sessions. Carried.

Extension of Meeting

172/2015 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

Elbow Family Fitness Centre – Janitorial Services

173/2015 HOPPENREYS: That effective September 1, 2015, we increase the Janitor's contract amount to \$500 per month if she is in agreement to do the additional janitorial work in the gym as requested by the Elbow Service Club/Rec Board in their August 21, 2015 email. Carried.

Road Petition

174/2015 DUNN: That Council acknowledges the concerns of the citizens that signed the petition in regards Aaro Avenue and Putters Lane. Carried.

Lake Diefenbaker Tourism – 2016 Activities Guide

175/2015 DUNN: That we contribute \$1,500 towards the Elbow pages in the 2016 Lake Diefenbaker Tourism Activities Guide. Carried.

Adjournment

176/2015 HUNDEBY: That this meeting be adjourned at 10:30 p.m. Carried.

CORRESPONDENCE

- Anne Wilson – pickle ball in the Civic Centre
- Elbow Service Club/Rec Board – janitorial services in the gym

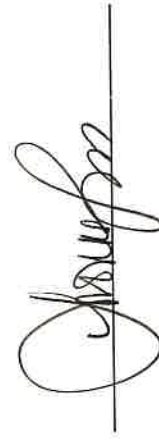
ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
8126	Gary Dunn	28/08/2015	100.00
8127	Robert A. Hundebey	28/08/2015	178.50
8128	Downie Electric	28/08/2015	9,924.66
8129	Elbow Fine Foods	28/08/2015	30.11
8130	PATMAC Holdings Ltd.	28/08/2015	2,008.13
8131	R.M. of Huron	28/08/2015	50.00




Payment #	Vendor	Date	Amount
8132	Sanden Trenching	28/08/2015	5,323.50
8133	SUMA	28/08/2015	79.19
8134	Surbiton Plumbing & Heating	28/08/2015	414.75
8135	V. of Elbow MasterCard Acct	28/08/2015	178.50
8136	Waiseley Waterworks Group	28/08/2015	1,891.30
8137	Robert A. Hundeby	31/08/2015	250.00
8138	Claudia Diederich	31/08/2015	977.10
8139	Kassidy Ebnal	31/08/2015	1,024.46
8140	Yvonne Jess	31/08/2015	2,189.49
8141	Nikolas MacLean	31/08/2015	778.43
8142	Scott Scrimbitt	31/08/2015	2,295.03
8143	Debbie Stevenson	31/08/2015	430.00
8144	Ron Siselsky	31/08/2015	50.00
8145	MEPP	31/08/2015	1,982.80
8146	Receiver General	31/08/2015	3,816.97
8147	Receiver General	31/08/2015	525.50
8148	Randy Ruuth	31/08/2015	42.00
8149	V. of E. ITF W. Cafierata	31/08/2015	50.00
8150	Village of Elbow - Petty Cash	31/08/2015	25.00
8151	Andy Wong	31/08/2015	9,072.67
8152	SUMA	31/08/2015	668.73
8153	Sun West School Division	31/08/2015	114,340.98
Total:			158,697.80
Total for General:			158,697.80

Payments Printed: 28

Agenda for the September 17, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – August 18 & August 27

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

DELEGATION – 7:30 p.m. – Alton Downie re: Tuft’s Bay Washroom Project

REPORTS

- Infrastructure Committee Meeting Minutes

OLD BUSINESS

- Reconsideration of resolution 136/2015
- Brochu subdivision – revised plan
- Rink leaks
- Elbow Harbour Trail Project
- Community Places & Spaces Grant
- Facilities Committee – letter from Braden Fast tabled from July Mtg
- UPDATES
 - Orchard/Community Park lights
 - Walking path across tracks at end of main street
 - Industrial Subdivision road
 - Zoning Bylaw – need to draft amendments as per motion 166/2015
 - Nuisance (unsightly/junked vehicles) properties
 - Library basement – next step is drywall
 - Village Office exterior
 - Tuft’s Bay Washroom
 - WaterWolf Membership
 - Prairie Billboard/L & R Dev sign proposal

CORRESPONDENCE

- Minister of Environment – MMRP
- PARCS Update #56
- PARCS Update #57
- SUMA – regional meeting
- WaterWolf – Mtg Oct 15th
- Mistusinne Charity Golf Tournament – thank you
- SUMA Urban Voice
- Braden Fast – Civic Centre use for fitness classes

NEW BUSINESS

- Ratepayer’s meeting date, speakers/topics
- Citizen of the Year
- Accessory Uses
- Industrial Subdivision – further subdividing
- Building Permit Application:
 - o 15/2015 – Harry Daniluk – 118 Stanley St (shed)
- Wildlife Committee purchased and donated 100 new chairs for the Civic Centre basement (and moved 100 from the CC to the rink)
- Possible purchase of land
- SEPA – EMO Conference
- SUMAssure Educational Workshop
- Municipal Financial & Yearend Accounting Information Workshop
- MuniSoft webinar training sessions: MS Excel Introduction; Effective File & Email Management
- Fire charges to a fire in the RM of Willner
- Wildlife
- Library
- Trees in park
- Pavement patching on Railway

ADJOURNMENT

Next Council Meeting – Monday, October 19th; does November 9th work (regular 2nd Monday)

Minutes from the September 17, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Nick Paulsen, Betty Hatzel, Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Gary Dunn.

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

177/2015 HATZEL: That the agenda be accepted as amended. Carried.

Minutes

178/2015 PAULSEN: That the minutes of the August 18, and Augusts 27, 2015 meetings be accepted as presented. Carried.

Financial Statement

179/2015 HOPPENREYS: That the bank reconciliation and financial statement for the month of August 2015 be accepted as presented. Carried.

Delegation – 7:15 p.m. – Alton Downie attended the meeting to discuss the electrical work at the Tuft’s Bay Washroom Project.

Payment of Accounts

180/2015 HOPPENREYS: That the accounts be paid as presented. Carried.

Reports

The Infrastructure Committee Meeting minutes from August 21, 2015 were presented to Council.

Industrial Subdivision Road Build

181/2015 HUNDEBY: That we write a letter to Bert Bramble that we expect the construction of the Industrial Subdivision roads to be done by October 10, 2015 or that we will seek other avenues to complete it. Carried.

Brochu Subdivision

182/2015 PAULSEN: That we defer the Municipal Reserve requirements as per Section 190 of *The Planning and Development Act* for the Brochu subdivision. Carried.

Pickle Ball – court tape

183/2015

HUNDEBY: That the Village purchase pickle ball court tape for the Civic Centre.

Councillor Paulsen requested a recorded vote

FOR: Hundebey

AGAINST: Hatzel, Hoppenreys, Paulsen

Mayor Hundebey declared the motion

DEFEATED.

Elbow Harbour Trail Project

184/2015

HUNDEBY: That we approve of the 'Elbow Harbour Trail Project' crossing Parcel M by the cemetery. Carried.

Circuit Training – Civic Centre

185/2015

HOPPENREYS: That we agree to let a 'circuit training' group use the Civic Centre for a five month period over the winter at a rate of \$50/person, and that they need to book their times through the Village Office, that any equipment would need to be removed after each session, and that any Civic Centre full rental will take priority over their sessions. Carried.

Building/Development Permit

186/2016

HUNDEBY: That we approve the following Building Permit, based on the plan review by our Building Official:

#15/2015 – Harry Daniluk – 118 Stanley Street

Carried.

Saskatchewan Emergency Planners Association Conference

187/2015

HUNDEBY: That we authorize our EMO Coordinator Deb Schlivert and Councillor Hatzel to attend the SEPA Conference November 3-5, 2015 in Saskatoon. Carried.

SUMAssure

188/2015

HATZEL: That the CAO attend the SUMAssure educational workshop "Managing Risk in the Public Sector" in Rosetown October 22nd. Carried.**UMAAS Workshop**

189/2015

PAULSEN: That the CAO attend the UMAAS 'Municipal Financial & Yearend Accounting Information Workshop' in Swift Current October 29th. Carried.**MuniSoft Webinar's**

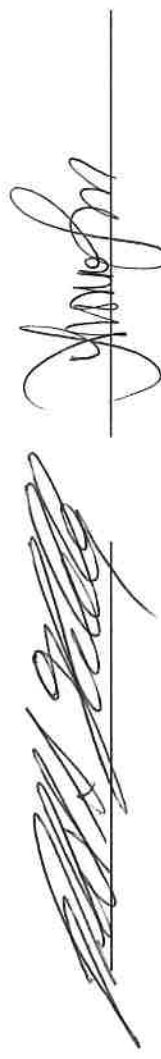
190/2015

HATZEL: That we authorize the CAO to sign up the office staff for two MuniSoft webinar's at \$100 each. Carried.

Adjournment

191/2015

HOPPENREYS: That this meeting be adjourned at 9:55 p.m. Carried.



CORRESPONDENCE

- Minister of Environment – MIMRP
- PARCS Update
- SUMA – regional meeting
- WaterWolf – Meeting October 15th
- Mistusinne Charity Golf Tournament – thank you
- SUMA Urban Voice
- Braden Fast – Civic Centre use for fitness classes

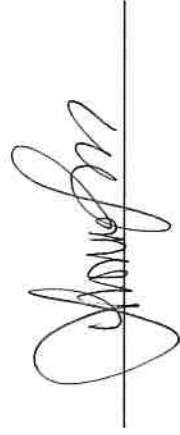
ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
8154	Lorne Dean	15/09/2015	196.00
8155	Claudia Diederich	15/09/2015	750.00
8156	Yvonne Jess	15/09/2015	1,245.00
8157	Nikolas MacLean	15/09/2015	420.00
8158	Scott Scrimbitt	15/09/2015	845.00
8159	Yvonne Jess	18/09/2015	500.00
8160	Gary Dunn	18/09/2015	400.00
8161	Colleen Hoppenreys	18/09/2015	400.00
8162	Betty Hatzel	18/09/2015	400.00
8163	Robert A. Hundeby	18/09/2015	500.00
8164	Nick Pausen	18/09/2015	500.00
8165	Downie Electric	18/09/2015	4,613.90
8166	101142236 Saskatchewan Ltd	23/09/2015	210.00
8167	Acti-Zyme Products Ltd.	23/09/2015	1,534.50
8168	Elbow Fine Foods	23/09/2015	14.28
8169	Five Hills Health Region	23/09/2015	4,500.00
8170	Rod Daniluk	23/09/2015	50.00
8171	Scott Fiske	23/09/2015	50.00
8172	Glen Amor	23/09/2015	75.00
8173	Phillip Joel	23/09/2015	50.00
8174	Kevin Peddle	23/09/2015	50.00
8175	Joel Florist	23/09/2015	55.00
8176	John Deere Financial	23/09/2015	45.66
8177	John's Ford Auto Sales Ltd.	23/09/2015	160.81
8178	March's Fire Safety	23/09/2015	224.75
8179	Meridian Inspections Ltd.	23/09/2015	1,747.95
8180	MuniSoft	23/09/2015	2,833.99
8181	Palliser Plains Co-op	23/09/2015	158.04
8182	Joe Parent	23/09/2015	277.55
8183	Peddle's Septic Service	23/09/2015	21.00
8184	Donna Riggall	23/09/2015	135.00
8185	SGI	23/09/2015	115.00
8186	SGI	23/09/2015	1,040.00
8187	Saskatchewan Research Council	23/09/2015	170.87
8188	V. of Elbow MasterCard Acc't	23/09/2015	1,028.70
8189	Village of Elbow	23/09/2015	32.07
8190	Voided by the print process	24/09/2015	0.00
8191	Loraas Disposal Services Ltd.	24/09/2015	6,935.19
8192	SaskPower	24/09/2015	2,503.56
8193	SaskTel CPP	24/09/2015	391.16
8194	SaskWater Accounts Receivable	24/09/2015	12,485.80
8195	Village of Elbow	24/09/2015	21.50
8196	Village of Elbow	24/09/2015	709.88
8197	Robert A. Hundeby	30/09/2015	250.00
8198	Claudia Diederich	30/09/2015	853.39
8199	Yvonne Jess	30/09/2015	2,189.49
8200	Nikolas MacLean	30/09/2015	1,450.45




Payment #	Vendor	Date	Amount
8201	Scott Scrimbitt	30/09/2015	2,295.03
8202	Debbie Stevenson	30/09/2015	500.00
8203	MEPP	30/09/2015	1,949.62
8204	Receiver General	30/09/2015	3,738.73
8205	Receiver General	30/09/2015	537.76
8206	Urban Municipal Admin Assoc	30/09/2015	89.25
8207	V. of E. ITF W. Caiferata	30/09/2015	50.00
8208	Saskatchewan Emergency	30/09/2015	900.00
8209	Howard and/or Marilyn Smiley	30/09/2015	37.22
8210	SUMA	30/09/2015	661.74
8211	Sun West School Division	30/09/2015	12,839.68
Total:			76,839.52
Total for General:			76,839.52

Payments Printed: 58



Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending August-31-15

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(14,043.85)	413,154.28	411,127.26	2,027.02	0.49
Fees and Charges	18.81	57,225.42	81,960.00	(24,734.58)	30.18-
Utilities	28,147.25	128,236.67	233,350.00	(105,113.33)	45.05-
Grants	8,917.60	95,038.20	105,903.00	(10,864.80)	10.26-
Grants in Lieu of Taxes	2,677.79	15,142.21	23,120.00	(7,977.79)	34.51-
Capital Asset Proceeds	11,280.40	11,280.40		11,280.40	
Investment Income and Commissions	421.50	18,046.01	30,227.98	(12,181.97)	40.30-
Other Revenues	3,600.00	3,600.00		3,600.00	
Total Revenues:	41,019.50	741,723.19	885,688.24	(143,965.05)	16.25-
Expenditures					
General Government Services	12,277.54	134,458.98	238,956.30	104,497.32	43.73
Protective Services	(618.57)	(7,932.80)	27,548.00	35,480.80	128.80
Transportation Services	14,386.03	93,084.39	154,545.00	61,460.61	39.77
Environmental Health Services	6,202.56	36,949.43	59,680.00	22,730.57	38.09
Public Health and Welfare Services	936.00	473.06	4,500.00	4,026.94	89.49
Recreation and Cultural Services	23,779.78	112,959.86	167,820.75	54,860.89	32.69
Utilities	27,360.70	95,823.25	169,518.12	73,694.87	43.47
Total Expenditures:	84,324.04	465,816.17	822,568.17	356,752.00	43.37
Change in Net Financial Assets	(43,304.54)	275,907.02	63,120.07	212,786.95	337.11
Change in Net Assets	(43,304.54)	275,907.02	63,120.07	212,786.95	337.11
Transfers	3,600.00	3,600.00	193,125.00	189,525.00	98.14
Change in Surplus	(46,904.54)	272,307.02	(130,004.93)	402,311.95	309.46

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	207,128.17	142,543.62	486,786.07
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	421.50	2,979.80	467,350.56
Cash - MasterCard Account			1,000.00
Total Cash:	207,549.67	145,523.42	1,524,933.15
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(257,866.88)	143,123.05	143,123.05
Municipal - Tax Receivable - Arrears	(739.21)	(13,253.44)	13,671.19
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(258,606.09)	129,869.61	155,434.46

Certified correct and in accordance with the records

Presented to council on

September 17, 2015
(Date)

Robert A. Hundebey, Mayor


Yvonne Jess, Chief Administrative Officer

Agenda for the October 20, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – September 17

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

DELEGATION – 7:30 p.m. – Tyler Lyne re: rental cabins on C1 property

DELEGATION – 8:00 p.m. – Doug Wankel – traffic signs

REPORTS

- Library Board mtg minutes
- Infrastructure Committee mtg minutes

OLD BUSINESS

- Brochu Service Agreement
- Brochu subdivision – Bylaw 15-04 OCP Amendment
- Prairie Billboard/L & R Dev sign proposal
- Nuisance (unsightly/junked vehicles) properties – report on clean up
- Industrial Subdivision drainage ditch between Janke/Paulsen (Rob/Nick)
- Library Drywall quotes
- Finalize Ratepayers mtg agenda
- Industrial Subdivision – further subdividing
- Fire Service Agreements – renew before Dec. 31st
- UPDATES
 - Rink leaks
 - Possible purchase of land
 - Orchard/Community Park lights
 - Industrial Subdivision road
 - Zoning Bylaw – amendments as per motion 166/2015
 - Tuft's Bay Washroom – wheelchair accessible project
 - WaterWolf Membership
 - Draft SeaCan Policy
 - Accessory Uses

CORRESPONDENCE

- PARCS Update #58
- RM of Willner – fire call charges
- SUMA – Municipal Recycling Transition Fund
- Jean Kesley – mowing charges
- Elbow Museum – culture days
- SAMA – 2015 Certificate of Confirmation
- Prairie Centre Credit Union – 36-60 flex terms
- Loreburn Rec Board – Ice Cash Auction

NEW BUSINESS

- Canada Day Grant 2016 – application deadline Nov. 16th
- Building Permit Applications:
 - o 17/2015 – Brochu – storage shed
 - o 18/2015 – Brochu – cattle shelter
 - o 19/2015 – Greg Cox – 111 Lakeridge Crescent – shed
 - o 20/2015 – Chad Campbell – 150 Princess St – garage
 - o 21/2105 – Bethel Church – 1360 Railway –seacan
- List of Lands In Arrears
- MLDP Modules
- SaskWater – Certified Operator (O & M Agreement)
- Strongfield Hall – Community Christmas Party – December 11th

ADJOURNMENT

Next Council Meeting – November 9th

Minutes from the October 20, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Nick Paulsen, Betty Hatzel, Gary Dunn, Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

192/2015 HOPPENREYS: That the agenda be accepted as presented. Carried.

Minutes

193/2015 HATZEL: That the minutes of the September 17, 2015 meeting be accepted as presented. Carried.

Financial Statement

194/2015 PAULSEN: That the bank reconciliation and financial statement for the month of September 2015 be accepted as presented. Carried.

Payment of Accounts

195/2015 DUNN: That the accounts be paid as presented. Carried.

Reports

Library Board Meeting minutes from September 9, 2015 were presented to Council.
Infrastructure Committee Meeting minutes from October 13, 2015 were presented to Council.

Delegation – 7:30 p.m – Tyler Lyne

Tyler Lyne attended the meeting to discuss a proposal for rental cabins.

Delegation – 7:50 p.m. – Doug Wankel

Doug Wankel attended the meeting to discuss his proposal in regards to traffic signs.

Bylaw No. 15-06

196/2015 HUNDEBY: Read Bylaw No. 15-06 for a first time, being a bylaw to amend Zoning Bylaw No. 08-05 by adding “motels, hotels” as a discretionary use in the C1-Comercial District. Carried.

Brochu Subdivision

197/2015 HOPPENREYS: That we authorize the Mayor and CAO to sign the Service Agreement with Aime and Joanne Brochu for their subdivision of Parcel A. Carried.



Bylaw No. 15-04

198/2015

PAULSEN: Read Bylaw No. 15-04 for a first time, being a bylaw to amend the Official Community Plan Bylaw No. 08-04 in regards to residential acreages (Section 3.3(9)).
Carried.

Industrial Subdivision Drainage Ditch

199/2015

DUNN: That we offer Dale Hundebý \$1,000 as compensation for the additional land loss due to the drainage ditch on his lot (405 Prospect Avenue) in the Industrial Subdivision.
Carried.

Library Basement

200/2015

HUNDEBY: That we award the Library basement dry walling and painting tender to CNB Taping & Painting for \$1,500 + GST, with the Village supplying the materials.
Carried.

Bylaw No. 15-05

201/2015

HOPPENREYS: Read Bylaw No. 15-05 for a first time, being a bylaw to amend Zoning Bylaw No. 08-05 in regards to accessory uses, and building heights in the RA-Residential District.
Carried.

SeaCan Policy

202/2015

HOPPENREYS: That we approve the SeaCan Policy as per motion 136/2015 and the following discretionary use requirements:

- Must be of 'near-new' condition
- Location must meet the setbacks of the related zoning district as per the Village's Zoning Bylaw No. 08-15 and be approved by Council
- Can only be used for storage
- Must be anchored to the ground (anchorage used could be similar to that provided for mobile homes).

Carried.

Culture Days 2016

203/2015

HUNDEBY: That we proclaim 'Culture Days 2016' in the Village of Elbow during the last week of September 2016.
Carried.

PCCU Term Deposit

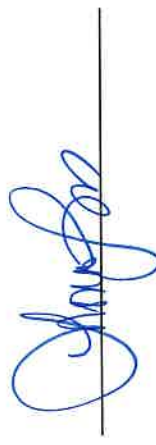
204/2015

HUNDEBY: That when Term #404 matures on October 22, 2015 we invest those funds in the 60 month Flexible Term Deposit with Prairie Centre Credit Union, at a rate of 2.25%, with the option to move to another investment that may be paying a higher interest rate at 30 months.
Carried.

Loreburn Rink Auction

205/2015

HATZEL: That we make a donation of a framed Village of Elbow aerial photo to the Loreburn Rink Fundraising Auction on November 21st.
Carried.



2016 Celebrate Canada

206/2015 PAULSEN: That we make application to Celebrate Canada for the 2016 Canada Day celebrations in Elbow. Carried.

Building/Development Permit

207/2015 HUNDEBY: That we approve the following Building/Development Permits, based on the plan reviews by our Building Official:
 #17/2015 – Aime & Joanne Brochu – acreage
 #18/2015 – Aime & Joanne Brochu – acreage
 #19/2015 – Greg Cox – 111 Lakeridge Crescent
 #20/2015 – Chad Campbell – 150 Princess Street
 #21/2015 – Bethel Church – 1360 Railway Avenue
 Carried.

Tax Enforcement

208/2015 HOPPENREYS: That we accept the List of Lands in Arrears as presented. Carried.

Extension of Meeting

209/2015 HOPPENREYS: That we extend the meeting past 10 p.m. for half an hour. Carried.

Adjournment

210/2015 HATZEL: That this meeting be adjourned at 10:25 p.m. Carried.

CORRESPONDENCE

- PARCS Update #58
- RM of Willner – fire call charges
- SUMA – Municipal Recycling Transition Fund
- Jean Kelsey – mowing charges
- SAMA – 2015 Certificate of Confirmation
- Prairie Centre Credit Union – 36-60 Flex Terms
- Loreburn Rec Board – Ice Cash Auction

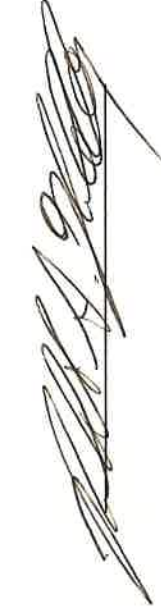

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
8212	Daniel April	13/10/2015	2,637.37
8213	Elbow Historical Society	13/10/2015	325.00
8214	Lorne Dean	15/10/2015	196.00
8215	Claudia Diederich	15/10/2015	750.00
8216	Yvonne Jess	15/10/2015	1,245.00
8217	Scott Scrimbitt	15/10/2015	845.00
8218	Nick Paulsen	26/10/2015	225.00
8219	Elbow Fine Foods	26/10/2015	22.00
8220	Rod Daniluk	26/10/2015	50.00
8221	Dan Hoppenreys	26/10/2015	50.00
8222	Ron Sisetsky	26/10/2015	50.00
8223	Rick Ector	26/10/2015	50.00
8224	Phillip Joel	26/10/2015	50.00
8225	Blake Dorward	26/10/2015	50.00
8226	Janet Hundebey	26/10/2015	277.17
8227	Five Hills Health Region	26/10/2015	30.00

Payment #	Vendor	Date	Amount
8228	Floor Inc.	26/10/2015	626.89
8229	Charity Marsh and/or	26/10/2015	27.22
8230	Meridan Inspections Ltd.	26/10/2015	631.19
8231	Minister of Finance	26/10/2015	21,525.39
8232	MuniSoft	26/10/2015	165.00
8233	OHI Media Inc.	26/10/2015	660.00
8234	R & J Lakeside Service Ltd.	26/10/2015	2,008.64
8235	Rent-It Store & Tool Supply	26/10/2015	347.38
8236	Saskatchewan Research Council	26/10/2015	122.05
8237	SUMA	26/10/2015	71.71
8238	V. of Elbow MasterCard Acct	26/10/2015	313.80
8239	ZEE Medical Service Co.	26/10/2015	146.20
8240	SaskPower	26/10/2015	2,285.23
8241	SaskTel CPP	26/10/2015	377.38
8242	SaskWater Accounts Receivable	26/10/2015	11,272.41
8243	Voided by the print process	26/10/2015	0.00
8244	VOID - wrong amount	26/10/2015	0.00
8245	Village of Elbow	26/10/2015	313.63
8246	Robert A. Hundebly	30/10/2015	250.00
8247	Claudia Diederich	30/10/2015	982.72
8248	Yvonne Jess	30/10/2015	2,277.24
8249	Kaycee Lutz	30/10/2015	241.29
8250	Clinton Ruuth	30/10/2015	524.90
8251	Scott Scrimbitt	30/10/2015	2,295.03
8252	Debbie Stevenson	30/10/2015	500.00
8253	MEPP	30/10/2015	1,984.30
8254	Receiver General	30/10/2015	3,623.55
8255	VOID - Issued for wrong amount	30/10/2015	0.00
8256	V. of E. ITF W. Caferaita	30/10/2015	50.00
8257	Voided by the print process	30/10/2015	0.00
8258	Loraas Disposal Services Ltd.	30/10/2015	8,362.04
8259	Receiver General	30/10/2015	51.17
8260	Village of Elbow - Petty Cash	30/10/2015	56.85
8261	Charles Burchill	31/10/2015	1,995.00
8262	Vern Harder	31/10/2015	9,696.00
8263	SUMA	31/10/2015	657.72
8264	Sun West School Division	31/10/2015	8,653.09
Total:			89,957.56

Total for General: 89,957.56

Payments Printed: 53

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending September-30-15

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(1,109.52)	412,044.76	411,127.26	917.50	0.22
Fees and Charges	26,986.36	84,211.78	81,960.00	2,251.78	2.75
Utilities	92,194.03	220,430.70	233,350.00	(12,919.30)	5.54-
Grants	337.36	95,375.56	105,903.00	(10,527.44)	9.94-
Grants in Lieu of Taxes	1,742.13	16,884.34	23,120.00	(6,235.66)	26.97-
Capital Asset Proceeds		11,280.40		11,280.40	
Investment Income and Commissions	332.27	18,378.28	30,227.98	(11,849.70)	39.20-
Other Revenues		3,600.00		3,600.00	
Total Revenues:	120,482.63	862,205.82	885,688.24	(23,482.42)	2.65-
Expenditures					
General Government Services	16,376.49	150,835.47	238,956.30	88,120.83	36.88
Protective Services	1,175.00	(6,757.80)	27,548.00	34,305.80	124.53
Transportation Services	8,739.93	101,824.32	154,545.00	52,720.68	34.11
Environmental Health Services	4,730.51	41,679.94	59,680.00	18,000.06	30.16
Public Health and Welfare Services	5,814.71	6,287.77	4,500.00	(1,787.77)	39.73-
Recreation and Cultural Services	8,263.35	121,223.21	167,820.75	46,597.54	27.77
Utilities	18,872.75	114,696.00	169,518.12	54,822.12	32.34
Total Expenditures:	63,972.74	529,788.91	822,568.17	292,779.26	35.59
Change in Net Financial Assets	56,509.89	332,416.91	63,120.07	269,296.84	426.64
Change in Net Assets	56,509.89	332,416.91	63,120.07	269,296.84	426.64
Transfers		3,600.00	193,125.00	189,525.00	98.14
Change in Surplus	56,509.89	328,816.91	(130,004.93)	458,821.84	352.93

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	30,455.70	172,999.32	517,241.77
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	332.27	3,312.07	467,682.83
Cash - MasterCard Account			1,000.00
Total Cash:	30,787.97	176,311.39	1,555,721.12
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(32,601.89)	110,521.16	110,521.16
Municipal - Tax Receivable - Arrears	94.38	(13,159.06)	13,765.57
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(32,507.51)	97,362.10	122,926.95

Certified correct and in accordance with the records

Presented to council on


 Yvonne Jess, Chief Administrative Officer
 October 20, 2015 (Date)

 Robert A. Hundebey, Mayor

Agenda for the November 9, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – October 20

- Business rising from the minutes

FINANCIAL STATEMENTS

- Budgetary control

ACCOUNTS PAYABLE

DELEGATION

REPORTS

- Ratepayer's Mitg Minutes

OLD BUSINESS

- Industrial Subdivision – further subdividing
- Traffic Signs (based on Doug Wankel's presentation)
- Sarah's Cove Roads
- UPDATES
 - Rink leaks
 - Orchard/Community Park lights
 - Nuisance (unsightly/junked vehicles) properties – reminder letters just went out
 - Tuft's Bay Washroom – wheelchair accessible project
 - WaterWolf Membership
 - Accessory Uses
 - Industrial Subdivision drainage ditch between Janke/Paulsen
 - Fire Service Agreements – renew before Dec. 31st

CORRESPONDENCE

- Minister of Health – physician services
- Norma Johnson – Citizen of the Year Award suggestions
- Randy Book – portable garages
- SUMAssure AGM Notice – need to appoint voting delegate
- WaterWolf – changes in operation/status

NEW BUSINESS

- November 11th Remembrance Day Service
- SUMA Convention
- Multi-Material Stewardship Western
- Facilities Committee
- Canada Day Grant
- Library basement floor
- Curling rocks – Harbor Golf Course event in March
- Building Permit

ADJOURNMENT

Next Council Meeting – December 14th

Minutes from the November 9, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Nick Paulsen, Betty Hatzel, Gary Dunn (electronically), Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the meeting to order at 7:05 p.m.

Agenda

211/2015 HATZEL: That the agenda be accepted as amended. Carried.

Minutes

212/2015 PAULSEN: That the minutes of the October 20, 2015 meeting be accepted as presented. Carried.

Financial Statement

213/2015 HUNDEBY: That the bank reconciliation and financial statement for the month of October 2015 be accepted as presented. Carried.

Payment of Accounts

214/2015 DUNN: That the accounts be paid as presented. Carried.

Reports

The minutes of the 2015 Ratepayer's Meeting Minutes were presented to Council.

Sarah's Cove Subdivision

215/2015 DUNN: That we refer the issue of the streets in the Sarah's Cove subdivision to the Infrastructure Committee. Carried.

SUMAssure Voting Delegate

216/2015 HATZEL: That we appoint CAO Jess as the SUMAssure voting delegate at the 2016 SUMA Convention. Carried.

Multi-Material Stewardship Western

217/2015 HOPPENREYS: That the Mayor and CAO are authorized to sign the Multi-Material Stewardship Western Services Agreement. Carried.

2016 Canada Day

218/2015 DUNN: That the Village will cover the cost of a band for the 2016 Canada Day Street Dance, up to \$2,000. Carried.

Library Basement

219/2015 HUNDEBY: That we hire CNB Taping to prepare and paint the Library floor, with the Village supplying the materials. Carried.

Curling Rocks

220/2015

DUNN: That we allow Harbor Golf to use the curling rocks in March 2016 for a pond spiel as a fundraiser for the Harbour Walking Trail. Carried.

Building/Development Permit

221/2015

DUNN: That we table Lynden Lepage's Building and Development Permit application until our December meeting when we have the Building Official's report. Carried.

Village Aerial Photo

222/2015

HUNDEBY: That the CAO make arrangements to have the new aerial picture framed. Carried.

Resignation – Kaycee Lutz

223/2015

HATZEL: That we accept Kaycee Lutz's resignation from the Casual Admin Assistant position, with regrets. Carried.

Elbow Service Club – Civic Centre Rent

224/2015

PAULSEN: That the Village will cover the Civic Centre rent for the Service Club's 'Light up the Village/Santa Day' event, and if needed, will contribute \$200 to the event. Carried.

Councillor Dunn left the meeting at 9:10 p.m.

Adjournment

225/2015

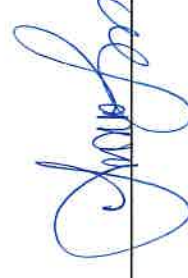
HOPPENREYS: That this meeting be adjourned at 9:25 p.m. Carried.

CORRESPONDENCE

- Minister of Health – physician services
- Norma Johnson – Citizen of the Year Award suggestions
- Randy Book – portable garages
- SUMAssure AGM Notice – appoint voting delegate
- WaterWolf – changes in operation/status

ACCOUNTS PAYABLE

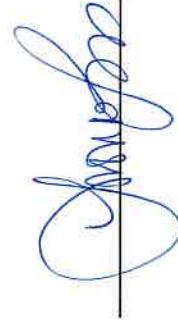
Payment #	Vendor	Date	Amount
Computer Cheques			
8265	Adventure Printing Ltd.	10/11/2015	412.50
8266	Air Liquide Canada Inc.	10/11/2015	97.54
8267	Aon Reed Sternhouse Inc.	10/11/2015	8,301.00
8268	Back Home Bakery & Deli	10/11/2015	35.00
8269	Robert L. Bramble	10/11/2015	14,310.25
8270	B Sharp Contracting Inc.	10/11/2015	525.00
8271	Deb Schilvert	10/11/2015	1,159.46
8272	Betty Hatzel	10/11/2015	1,172.45
8273	Craik Hardware	10/11/2015	788.83

Payment #	Vendor	Date	Amount
8274	Elbow Fine Foods	10/11/2015	31.30
8275	Yvonne Jess	10/11/2015	332.00
8276	Braden Fast	10/11/2015	221.70
8277	Janet Hundebey	10/11/2015	160.00
8278	Dale Hundebey	10/11/2015	240.00
8279	Colleen Hoppenreys	10/11/2015	80.00
8280	Mark Janke	10/11/2015	320.00
8281	Norma Johnson	10/11/2015	120.00
8282	Louise Martens	10/11/2015	160.00
8283	Betty Hatzel	10/11/2015	80.00
8284	Phillip Joel	10/11/2015	200.00
8285	Carole Carman	10/11/2015	80.00
8286	Flaman Sales Ltd.	10/11/2015	796.31
8287	John Deere Financial	10/11/2015	41.57
8288	Meridan Inspections Ltd.	10/11/2015	1,010.24
8289	MuniSoft	10/11/2015	233.16
8290	Palliser Plains Co-op	10/11/2015	551.38
8291	Peddle's Septic Service	10/11/2015	147.00
8292	R & J Lakeside Service Ltd.	10/11/2015	793.10
8293	Saskatchewan Research Council	10/11/2015	155.92
8294	Success Office Systems	10/11/2015	89.28
8295	V. of Elbow MasterCard Acct	10/11/2015	452.09
8296	Village of Elbow	10/11/2015	140.71
8297	Claudia Diederich	13/11/2015	786.28
8298	Yvonne Jess	13/11/2015	1,245.00
8299	Scott Scrimbitt	13/11/2015	845.00
8300	Loraas Disposal Services Ltd.	23/11/2015	5,693.94
8301	SaskPower	23/11/2015	2,802.86
8302	SaskTel CPP	23/11/2015	380.90
8303	SaskWater Accounts Receivable	23/11/2015	8,413.98
8304	Village of Elbow	23/11/2015	494.42
8305	Charles Burchill	24/11/2015	2,100.00
8306	Robert A. Hundebey	30/11/2015	250.00
8307	Claudia Diederich	30/11/2015	977.10
8308	Yvonne Jess	30/11/2015	2,539.32
8309	Clinton Ruuth	30/11/2015	214.08
8310	Scott Scrimbitt	30/11/2015	2,295.03
8311	Debbie Stevenson	30/11/2015	500.00
8312	MEPP	30/11/2015	1,982.80
8313	Receiver General	30/11/2015	3,087.43
8314	Receiver General	30/11/2015	9.84
8315	V. of E. ITF W. Cafferata	30/11/2015	50.00
8316	SUMA	30/11/2015	660.69
8317	Sun West School Division	30/11/2015	4,440.02
Total:			73,006.48

Total for General: 73,006.48

Payments Printed: 53

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending October-31-15

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	3,337.76	415,382.52	411,127.26	4,255.26	1.04
Fees and Charges	2,594.10	86,805.88	81,960.00	4,845.88	5.91
Utilities	5,492.20	225,922.90	233,350.00	(7,427.10)	3.18-
Grants		95,375.56	105,903.00	(10,527.44)	9.94-
Grants in Lieu of Taxes	1,792.26	18,676.60	23,120.00	(4,443.40)	19.22-
Capital Asset Proceeds		11,280.40		11,280.40	
Investment Income and Commissions	16,757.74	35,136.02	30,227.98	4,908.04	16.24
Other Revenues		3,600.00		3,600.00	
Total Revenues:	29,974.06	892,179.88	885,688.24	6,491.64	0.73
Expenditures					
General Government Services	23,599.64	174,435.11	238,956.30	64,521.19	27.00
Protective Services	22,221.76	15,463.96	27,548.00	12,084.04	43.87
Transportation Services	8,761.45	110,585.77	154,545.00	43,959.23	28.44
Environmental Health Services	5,918.08	47,598.02	59,680.00	12,081.98	20.24
Public Health and Welfare Services	(368.87)	5,918.90	4,500.00	(1,418.90)	31.53-
Recreation and Cultural Services	3,889.81	125,113.02	167,820.75	42,707.73	25.45
Utilities	12,306.50	127,002.50	169,518.12	42,515.62	25.08
Total Expenditures:	76,328.37	606,117.28	822,568.17	216,450.89	26.31
Change in Net Financial Assets	(46,354.31)	286,062.60	63,120.07	222,942.53	353.20
Change in Net Assets	(46,354.31)	286,062.60	63,120.07	222,942.53	353.20
Transfers		3,600.00	193,125.00	189,525.00	98.14
Change in Surplus	(46,354.31)	282,462.60	(130,004.93)	412,467.53	317.27

Account Balances

	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	27,737.20	200,736.52	544,978.97
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404	(3,386.52)	(3,386.52)	300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	335.88	3,647.95	468,018.71
Cash - MasterCard Account			1,000.00
Total Cash:	24,686.56	200,997.95	1,580,407.68

Municipal Taxes Receivable

Municipal - Tax Receivable - Current	(20,777.58)	89,743.58	89,743.58
Municipal - Tax Receivable - Arrears	109.04	(13,050.02)	13,874.61
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(20,668.54)	76,693.56	102,258.41


Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

November 9, 2015

(Date)


Robert A. Hundebay, Mayor

Agenda for the December 14, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

PUBLIC HEARINGS

- Bylaw No. 15-04 – amending OCP (re: Brochu subdivision)
- L & R Development discretionary use application (sign proposal)

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – November 9

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

- Motion consideration: “That the CAO is authorized to pay any invoices, with the Mayor’s approval, that come in after the December Council Meeting to facilitate year end.”

DELEGATION – 7:30 p.m. – Doug Wankel – Rink

DELEGATION – 8 p.m. – Kim Trew, Infrastructure Committee

REPORTS

- Infrastructure Committee Meeting – December 8th
- Facilities Committee Report

OLD BUSINESS

- Bylaw No. 15-04
- Discretionary Use Development Permit
- Industrial Road – partial payment request
- SUMA Convention
- Lynden Lepage Building Permit
- Infrastructure Committee – recommendation re: elevations
- Bylaw No. 15-05 (RA heights; accessory use heights) update from Community Planning on accessory use height issues
- Bylaw No. 15-06 (C1 – hotels/motels) update from Community Planning (no word/application from Tyler Lyne yet)

UPDATES

- Rink leaks – Nick was to check with Lynden on possible fix for kitchen/vent leak – tabled from October
- Orchard/Community Park lights
- Nuisance (unsightly/junked vehicles) properties
- Tuft’s Bay Washroom – wheelchair accessible project
- Industrial Subdivision drainage ditch between Janke/Paulsen
- Fire Service Agreements – renew before Dec. 31st
- Industrial Subdivision – further subdividing – tabled to January

CORRESPONDENCE

- Loraas – 2016 rates
- Outlook’s New Pool Committee - funding
- Carol Patterson – gym
- Braden Fast – possible Enbridge Grant
- Minister of Parks, Culture & Sport – 2015 Community Rink Affordability Grant
- Palliser Regional
- Community Planning – RM Subdivision
- Municipal Affairs – Bill 186
- SUMA – Bill 186 – Conflict of Interest Amendment Act
- Municipal Affairs Info Bulletin – Amendments to Municipalities Act
- Municipal Affairs Info Bulletin – Conflict of Interest Q & A
- Municipal Affairs – Public Disclosure Statements
- SUMA Urban Voice
- Saskatchewan Housing Corporation – 2014 settlement

NEW BUSINESS

- Library – shoveling
- Council Procedure Bylaw
- Municipal Employee Code of Conduct – Sample

- Public Disclosure Statement – Sample
- Holiday Payouts
- Closure over Christmas
- Employee Christmas Bonuses
- December newsletter
- Village of Elbow Brochure
- First Responder Honorarium policy for 2016
- Watercolour picture of the elevator
- Unpaid utility accounts
- Staff

ADJOURNMENT

Next Council Meeting – January 11th

Minutes from the December 14, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Nick Paulsen, Betty Hatzel, Gary Dunn, Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Official Community Plan Amendment – Public Hearing

Mayor Hundebly called the Public Hearing to order at 7 p.m. and identified and summarized the intent of the bylaw to amend the Official Community Plan so that Council has the option of considering residential acreages in Future Residential areas that aren't adjacent to the Existing Residential Acreage area.

Having no one in attendance, and having received no written submissions, Mayor Hundebly adjourned the public hearing at 7:05 p.m.

Discretionary Use Development Permit Application – Public Hearing

Mayor Hundebly called the Public Hearing to order at 7:05 p.m. and outline the discretionary use application under consideration. After answering questions from Council, and having no one in attendance, and no written submissions, Mayor Hundebly adjourned the public hearing at 7:15 p.m.

Council Meeting

Having a quorum present, Mayor Hundebly called the Council Meeting to order at 7:15 p.m.

Agenda

226/2015

HOPPENREYS: That the agenda be accepted as amended.

Carried.

Minutes

227/2015

HATZEL: That the minutes of the November 9, 2015 meeting be accepted as presented.

Carried.

DELEGATION – 7:20 pm. – Doug Wankel

Doug Wankel attended the meeting to discuss the rink and his proposal to remove the boards around the skating ice surface, and to create an 'over 55' fitness area in part of the curling rink area. Doug indicated that he will call a meeting of the ArenaPlex Committee to discuss the funds they are holding. Doug also briefly presented his idea for an expansion to the Civic Centre

DELEGATION – 7:55 p.m. – Kim Trew, Infrastructure Committee Chair

Kim Trew attended the meeting to discuss the situation around the roads in Sarah's Cove and information from the Infrastructure Committee Meeting.

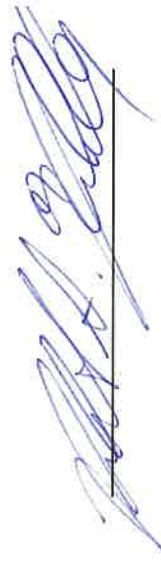
Financial Statement

228/2015

HUNDEBY: That the bank reconciliation and financial statement for the month of November 2015 be accepted as presented.

Carried.





Payment of Accounts

- 229/2015 HOPPENREYS: That the accounts be paid as presented. Carried.
- 230/2015 HATZEL: That the CAO is authorized to pay any invoices, with the Mayor's approval, that come in after the December Council Meeting to facilitate year end. Carried.

Reports

The minutes of the December 8, 2015 Infrastructure Committee Meeting were presented to Council.

Bylaw No. 15-04

- 231/2015 HOPPENREYS: Read Bylaw No. 15-04 for a second time, being a bylaw to amend the Official Community Plan Bylaw No. 08-04 in regards to residential acreages (Section 3.3(9)). Carried.
- 232/2015 HATZEL: Read Bylaw No. 15-04 for a third and final time, hereby adopting a bylaw to amend the Official Community Plan Bylaw No. 08-04 in regards to residential acreages (Section 3.3(9)). Carried.

L & R Development – Discretionary Use Development Permit

Mayor Hundebey declared a conflict of interest in the following item of business and left the meeting at 9:25 p.m.

Deputy Mayor Hoppenreys took over the chair

- 233/2015 PAULSEN: That we approve the 'Discretionary Use Development Permit' for L & R Developments Ltd. for six informational signs (8' x 8') to be erected on Parcels S, V, and T, along South Elbow Drive. Carried.

Mayor Hundebey returned to the meeting at 9:27 p.m., and resumed the chair.

Industrial Road Construction – Progress Payment

- 234/2015 DUNN: That we pay Robert Bramble \$42,000 as a progress payment towards the Industrial Road construction, with the balance of work to be completed in 2016. Carried.

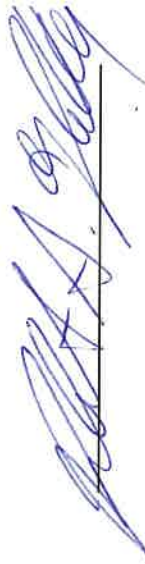
Building/Development Permit

- 235/2015 HUNDEBY: That we approve the following Building/Development Permit, subject to all of the conditions set forth by our Building Official, that new siding and shingles are within two years of the date of permit, and that Lynden Lepage must submit a drainage plan to be approved by Council.

#22/2015 – Lynden Lepage – 227 Grey Street Carried.

Repeal – 1st reading Bylaw No. 15-05

- 236/2015 HOPPENREYS: That we repeal motion 201/2015 from the October 20, 2015 regular meeting which was the first reading of Bylaw No. 15-05 in regards to accessory uses and building heights in the RA-Residential District, due to concerns from Community Planning. Carried.

Repeal – 1st reading Bylaw No. 15-06

237/2015

HUNDEBY:

That we repeal motion 196/2015 from the October 20, 2015 regular meeting which was the first reading of Bylaw No. 15-06 in regards to “motel, hotels” as a discretionary use in the C1-Commercial District, due to concerns from Community Planning. Carried.

Extension of Meeting

238/2015

HOPPENREYS:

That we extend the meeting past 10:00 p.m. for half an hour. Carried.

Nuisance Bylaw – Order to Remedy

239/2015

PAULSEN:

That the CAO issue an Order to Remedy as per Bylaw No. 05-10 to Mark Janke and Valerie Wills, 350 Minto Street, Lot 18 and 25 of 19 Block 10, Plan M3311:

That in accordance with Section 21 of Bylaw No. 05-10 known as the Nuisance Abatement Bylaw, the property described above has been inspected by the Village of Elbow on December 14, 2015 and that as a result of the above inspection, the land is hereby declared a nuisance because of the storage of materials (lumber/metal) in the backyard, and that the records of the municipality show that you are the owner of the property described above.

Under authority provided by Section 24 of Bylaw No. 05-10 you are hereby ordered to remedy the above violation by removing the stored materials (lumber/metal) from your backyard. The remedial action noted above is to be completed no later than February 15, 2016.

An appeal may be filed with the Administrator of the Village of Elbow, 201 Saskatchewan Street, Elbow, SK no later than January 30, 2016. A hearing will be held to consider your appeal.

Failure to remedy this contravention by the date set forth above or failure to file an appeal as stated above, will result in the Municipality proceeding to undertake the action to remedy the contravention and all costs, less any amount received by the Municipality from selling or otherwise disposing of property may be added to, and thereby forms part of, the taxes on the property.

Carried.

240/2015

DUNN:

That the CAO issue an Order to Remedy as per Bylaw No. 05-10 to Kevin and Joy Peddle, 350 Grey Street, Lots 9 & 10, Block 9, Plan M3311:

That in accordance with Section 21 of Bylaw No. 05-10 known as the Nuisance Abatement Bylaw, the property described above has been inspected by the Village of Elbow on December 14, 2015 and that as a result of the above inspection, the land is hereby declared a nuisance because of the storage of materials (Jacuzzi tub) in the backyard, and that the records of the municipality show that you are the owner of the property described above.





Under authority provided by Section 24 of Bylaw No. 05-10 you are hereby ordered to remedy the above violation by removing the stored materials (Jacuzzi tub) from your backyard. The remedial action noted above is to be completed no later than February 15, 2016.

An appeal may be filed with the Administrator of the Village of Elbow, 201 Saskatchewan Street, Elbow, SK no later than January 30, 2016. A hearing will be held to consider your appeal.

Failure to remedy this contravention by the date set forth above or failure to file an appeal as stated above, will result in the Municipality proceeding to undertake the action to remedy the contravention and all costs, less any amount received by the Municipality from selling or otherwise disposing of property may be added to, and thereby forms part of, the taxes on the property. Carried.

241/2015

HUNDEBY:

That the CAO issue an Order to Remedy as per Bylaw No. 05-10 to Rod Cafferata, 358 Minto Street, Lot 17 , Block 10, Plan M3311:

That in accordance with Section 21 of Bylaw No. 05-10 known as the Nuisance Abatement Bylaw, the property described above has been inspected by the Village of Elbow on December 14, 2015 and that as a result of the above inspection, the junked vehicle is hereby declared a nuisance because of it's dismantled, and inoperative condition, and that the records of the municipality show that you are the owner of the property described above.

Under authority provided by Section 24 of Bylaw No. 05-10 you are hereby ordered to remedy the above violation by removing the junked vehicle from your backyard. The remedial action noted above is to be completed no later than February 15, 2016.

An appeal may be filed with the Administrator of the Village of Elbow, 201 Saskatchewan Street, Elbow, SK no later than January 30, 2016. A hearing will be held to consider your appeal.

Failure to remedy this contravention by the date set forth above or failure to file an appeal as stated above, will result in the Municipality proceeding to undertake the action to remedy the contravention and all costs, less any amount received by the Municipality from selling or otherwise disposing of property may be added to, and thereby forms part of, the taxes on the property.

Councillor Hoppenreys requested a recorded vote

For: Dunn, Paulsen, Hundebey
Against: Hatzel, Hoppenreys

Mayor Hundebey declared the motion

Carried.

Loraas 2016 Service Agreement

242/2015

HOPPENREYS: That the CAO is authorized to sign the 2016 Loraas Disposal Service Agreement. Carried.



Facilities Committee/Service Club

243/2015

DUNN: That Council supports the proposal of the Facilities Committee or the Elbow Service Club/Rec Board to make application to Enbridge for a grant for new fitness Centre equipment. Carried.

Palliser Regional Library, Elbow Branch

244/2015

HATZEL: That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Branch's additional 3.75 open hours they are short in levy funding, with the funds to come from the Elbow Library Board. Carried.

RM of Loreburn – Proposed Subdivision – NE ¼ Section 2-25-5-W3M

245/2015

HUNDEBY: That as we are not aware of any land use in the vicinity that would be incompatible, nor do we have any facilities that could be affected by the subdivision, we make recommendation to Community Planning that the subdivision be approved. Carried.

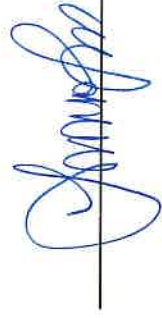
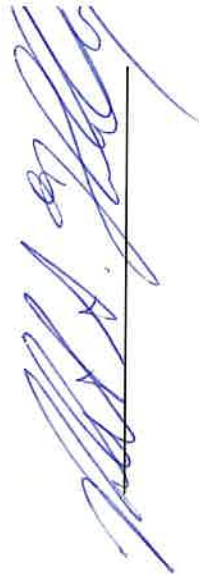
Adjournment

246/2015

HATZEL: That this meeting be adjourned at 10:48 p.m. Carried.

CORRESPONDENCE

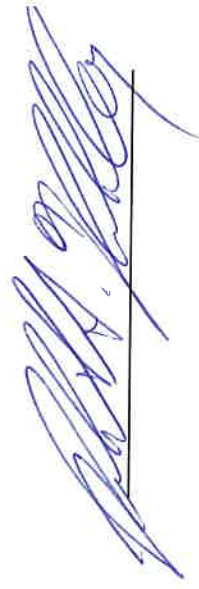
- Loraas – 2016 rates
- Outlook's New Pool Committee - funding
- Carol Patterson – gym
- Braden Fast – possible Enbridge Grant
- Minister of Parks, Culture & Sport – 2015 Community Risk Affordability Grant
- Palliser Regional Library – hours open, library funding
- Community Planning – RM Subdivision
- Municipal Affairs – Bill 186
- SUMA – Bill 186 – Conflict of Interest Amendment Act
- Municipal Affairs Info Bulletin – Amendments to Municipalities Act
- Municipal Affairs Info Bulletin – Conflict of Interest Q & A
- Municipal Affairs – Public Disclosure Statements
- SUMA Urban Voice
- Saskatchewan Housing Corporation – 2014 settlement

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
8318	Claudia Diederich	15/12/2015	750.00
8319	Yvonne Jess	15/12/2015	1,245.00
8320	Scott Scribblitt	15/12/2015	845.00
8321	Air Liquide Canada Inc.	16/12/2015	47.20
8322	Robert L. Bramble	16/12/2015	44,675.00
8323	Elbow Fine Foods	16/12/2015	14.64
8324	Elbow Service Club	16/12/2015	200.00
8325	John's Ford Auto Sales Ltd.	16/12/2015	161.37
8326	Meridian Inspections Ltd.	16/12/2015	759.07
8327	The Outlook	16/12/2015	330.37
8328	R & J Lakeside Service Ltd.	16/12/2015	500.66
8329	Redhead Equipment Ltd.	16/12/2015	431.03
8330	Sanden Trenching	16/12/2015	2,047.50
8331	Scott Scribblitt	16/12/2015	87.96
8332	Saskatchewan Research Council	16/12/2015	170.88
8333	SUMA	16/12/2015	105.83
8334	SaskWater Accounts Receivable	16/12/2015	59.48
8335	Technical Safety Authority	16/12/2015	138.00
8336	V. of Elbow MasterCard Acct	16/12/2015	633.95
8337	Village of Elbow	16/12/2015	100.00
8338	Wallace Construction	16/12/2015	408.10
8339	Yvonne Jess	17/12/2015	500.00
8340	Gary Dunn	17/12/2015	550.00
8341	Colleen Hoppenreys	17/12/2015	400.00
8342	Betty Hatzel	17/12/2015	500.00
8343	Robert A. Hundeby	17/12/2015	640.00
8344	Nick Paulsen	17/12/2015	580.00
8345	Davidson Home Hardware	17/12/2015	68.38
8346	Saskatchewan Housing Corp.	17/12/2015	376.65
Total:			57,326.07
Total for General:			57,326.07

Payments Printed: 29

**A BYLAW OF THE VILLAGE OF ELBOW TO AMEND
BYLAW NO. 08-04 KNOWN AS THE OFFICIAL COMMUNITY PLAN**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts to amend Bylaw No. 08-04 as follows:

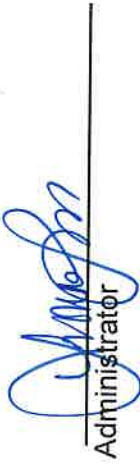
1. That Section 3.3(9) be amended as follows:
 - Council may consider residential acreages in areas shown as Future Residential as shown on the Land Use Concept Map.
2. This bylaw shall come into force on the date of the final approval by the Minister of Government Relations.

Read a first time this 20th day of October, 2015.
 Read a second time this 14th day of December, 2015.
 Read a third time and passed this 14th day of December, 2015.





 Mayor



 Administrator

Certified a true copy of Bylaw No. 15-04
 adopted by resolution of Council
 on the 14th day of December, 2015.



 Administrator



**Village of Elbow
Statement of Financial Activities - Summary**
For the Period Ending November-30-15

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	9.57	415,392.09	411,127.26	4,264.83	1.04
Fees and Charges	4,195.35	91,001.23	81,960.00	9,041.23	11.03
Utilities	3,593.62	229,516.52	233,350.00	(3,833.48)	1.64-
Grants	2,856.00	98,231.56	105,903.00	(7,671.44)	7.24-
Grants in Lieu of Taxes	2,049.93	20,726.53	23,120.00	(2,393.47)	10.35-
Capital Asset Proceeds		11,280.40		11,280.40	
Investment Income and Commissions	351.11	35,487.13	30,227.98	5,259.15	17.40
Other Revenues		3,600.00		3,600.00	
Total Revenues:	13,055.58	905,235.46	885,688.24	19,547.22	2.21
Expenditures					
General Government Services	21,216.91	195,652.02	238,956.30	42,131.83	17.63
Protective Services	2,616.14	18,080.10	27,548.00	9,467.90	34.37
Transportation Services	22,071.91	132,657.68	154,545.00	21,887.32	14.16
Environmental Health Services	4,675.82	52,273.84	59,680.00	7,406.16	12.41
Public Health and Welfare Services	962.13	6,881.03	4,500.00	(2,381.03)	52.91-
Recreation and Cultural Services	3,807.34	128,920.36	167,820.75	38,900.39	23.18
Utilities	8,470.07	135,472.57	169,518.12	34,045.55	20.08
Total Expenditures:	63,820.32	669,937.60	822,568.17	151,458.12	18.41
Change in Net Financial Assets	(50,764.74)	235,297.86	63,120.07	171,005.34	270.92
Change in Net Assets	(50,764.74)	235,297.86	63,120.07	171,005.34	270.92
Transfers		3,600.00	193,125.00	189,525.00	98.14
Change in Surplus	(50,764.74)	231,697.86	(130,004.93)	360,530.34	277.32

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit			210.00
Cash - Bank - Demand	(36,461.65)	164,274.87	508,517.32
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404		(3,386.52)	300,000.00
Cash - Bank - Term Deposit - 405			250,000.00
Cash - Investment	351.11	3,999.06	468,369.82
Cash - MasterCard Account			1,000.00
Total Cash:	(36,110.54)	164,887.41	1,544,297.14
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(9,775.22)	79,968.36	79,968.36
Municipal - Tax Receivable - Arrears	242.13	(12,695.17)	14,229.46
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(9,533.09)	67,273.19	92,838.04

Certified correct and in accordance with the records

Presented to council on

December 14, 2015
(Date)


Yvonne Jess, Chief Administrative Officer

Robert A. Humdeby, Mayor

Agenda for the December 17, 2015 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

ACCOUNTS PAYABLE

CORRESPONDENCE

- Municipal Affairs – Bill 186
- SUMA – Bill 186 – Conflict of Interest Amendment Act
- Municipal Affairs Info Bulletin – Amendments to Municipalities Act
- Municipal Affairs Info Bulletin – Conflict of Interest Q & A
- Municipal Affairs – Public Disclosure Statements
- SUMA Urban Voice
- Saskatchewan Housing Corporation – 2014 settlement

NEW BUSINESS

- Library – quotes for baseboards/trim
- Council Procedure Bylaw
- Municipal Employee Code of Conduct – Sample
- Public Disclosure Statement – Sample
- Holiday Payouts
- Closure over Christmas
- Employee Christmas Bonuses
- December newsletter
- Village of Elbow Brochure
- First Responder Honorarium policy for 2016
- Watercolour pic of elevator
- Unpaid utility bills
- Unpaid custom work (mowing) bills
- Employee review discussion

OLD BUSINESS

- Sarah's Cove roads
- Bylaw No. 15-05 (RA heights; accessory use heights) update from Community Planning on accessory use height issues
- Bylaw No. 15-06 (C1 – hotels/motels) update from Community Planning (no word/application from Tyler Lyne yet)

ADJOURNMENT

Next Council Meeting – January 11th

Minutes from the December 17, 2015, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Nick Paulsen, Betty Hatzel, Gary Dunn, and Chief Administrative Officer Yvonne Jess.

Absent:

Councillor Colleen Hoppenreys

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

247/2015 DUNN: That the agenda be accepted as presented. Carried.

Payment of Accounts

248/2015 HATZEL: That the accounts be paid as presented. Carried.

Saskatchewan Housing Corporation

249/2015 DUNN: That we pay our share of the Saskatchewan Housing Corporation deficit of \$376.65 in relation to the Elbow units. Carried.

Library Basement – finishing quotes

Councillor Hatzel declared a conflict of interest and left the meeting at 7:17 p.m.

250/2015 DUNN: That we accept the quote from Richard Davis for the library basement baseboards/trim for \$696.00. Carried.

Councillor Hatzel returned to the meeting at 7:22 p.m.

Employee Code of Conduct

251/2015 PAULSEN: That we adopt the 'Municipal Employee Code of Conduct' policy as presented. Carried.

Public Disclosure Statement

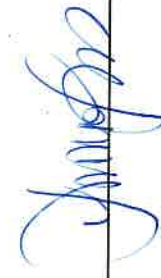
252/2015 DUNN: That we adopt the 'Municipal Public Disclosure Statement' as presented. Carried.

CAO Jess left the meeting at 7:45 p.m.

CAO Jess returned to the meeting at 7:50 p.m.

Christmas Bonuses

253/2015 HUNDEBY: That Christmas bonuses be given to the Village employees as follows: Yvonne Jess \$500, Scott Scrimbitt \$400, and Claudia Diederich \$400. Carried.





First Responder Honorarium Policy

Councillor Hatzel declared a conflict of interest and left the meeting at 8:10 p.m.

254/2015

PAULSEN: That we implement a policy in which the Village of Elbow will pay a honorarium to First Responders responding to calls within the Village of Elbow and Resort Village of Mistusinne. Carried.

Councillor Hatzel returned to the meeting at 8:15 p.m.

Outstanding Custom Work

255/2015

HUNDEBY: That the CAO is authorized to transfer any outstanding custom work charges to taxes at year end. Carried.


Adjournment

256/2015

HATZEL: That this meeting be adjourned at 9 p.m. Carried.

CORRESPONDENCE

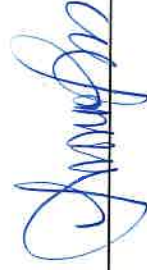
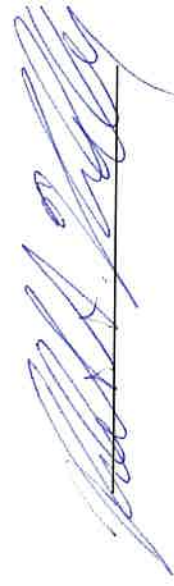
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ACCOUNTS PAYABLE

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Computer Cheques			
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8348	Yvonne Jess	21/12/2015	500.00
8349	Scott Scrimblitt	21/12/2015	400.00
8350	SUMA	21/12/2015	666.75
8351	Village of Elbow - Petty Cash	21/12/2015	20.00
8352	Voided by the print process	23/12/2015	0.00
8353	Loraas Disposal Services Ltd.	23/12/2015	6,327.43
8354	SaskPower	23/12/2015	3,769.87
8355	SaskTel CPP	23/12/2015	384.15
8356	SaskWater Accounts Receivable	23/12/2015	6,826.94
8357	Village of Elbow	23/12/2015	286.84
8358	Robert A. Hundebly	31/12/2015	250.00
8359	Claudia Diederich	31/12/2015	1,055.82
8360	Yvonne Jess	31/12/2015	3,277.27
8361	Scott Scrimblitt	31/12/2015	2,399.40
8362	Debbie Stevenson	31/12/2015	500.00
8363	MEPP	31/12/2015	3,300.64
8364	Receiver General	31/12/2015	2,003.90
8365	V. of E. ITF W. Cafferata	31/12/2015	50.00
8366	Gordon and/or Colleen Beresh	31/12/2015	423.01
8367	Gerald Fiske	31/12/2015	296.77
8368	Craig and/or Pamela Fiske	31/12/2015	212.93
8369	Five Hills Health Region	31/12/2015	80.00
8370	SUMA	31/12/2015	669.96
8371	Sun West School Division	31/12/2015	20,135.74
8372	V. of Elbow MasterCard Acct.	31/12/2015	536.25
Total:			54,773.67
Total for General:			54,773.67

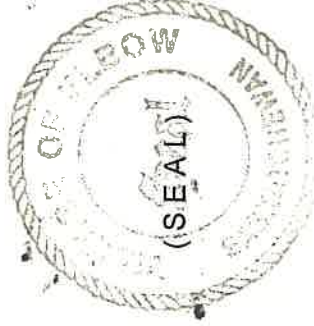



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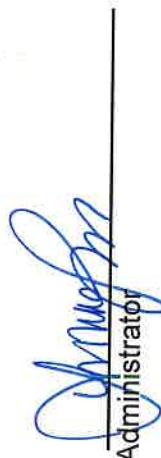
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Read a second time this 14th day of December, 2015.
Read a third time and passed this 14th day of December, 2015.





Mayor



Administrator