

Agenda for the January 13, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – December 9<sup>th</sup>  
- Business rising from the minutes

FINANCIAL STATEMENTS – December Bank Reconciliation only  
ACCOUNTS PAYABLE

DELEGATION – 7:15 p.m. – Everett & Mario Kearley re: Tuft's Bay Road/Elbow Lookout Park proposal

REPORTS

- Douglas & Danielson Park Advisory Group Mtg minutes

OLD BUSINESS

- Fire Service Agreement/Bylaw
  - Lagoon Agreement Bylaw
  - Communities Initiative Fund re: Tuft's Bay washroom grant
  - Infrastructure Committee
  - Drainage Study – just received the preliminary Draft
- TO DO LIST:
- Curbside garbage/recycle cart cost vs. charges
  - Construction bin rental charge; deposit for contractors
  - Fire Hall Reno's – for wildland truck
  - Bulletin Board
  - Transfer Site Fencing
  - EMO Plan
  - ArenaPlex funds

CORRESPONDENCE

- WaterWolf Catch newsletter re: Purchase Card
- SaskWater re: Water rate adjustment
- SaskWater re: Certified O & M monthly fee increase
- Ken & Marie Bush re: gravel charge
- SUMA re: Volunteer Fire Fighter insurance renewal \$337.03
- Bruce & Marion Garstang re: cemetery plots
- Glen Rittinger, Chair SaskWater Board of Directors re: response to our letter about regional lagoon
- WaterWolf Catch newsletter re: Regional Grown Summit
- Community Planning re: Harry Daniluk subdivision
- Enbridge Operational Reliability Review

NEW BUSINESS

- Museum Bylaw
- Building Permit – Bart Maki – 509 Aaro Avenue
- Village general insurance policy renewal \$10,641
- Outside light on west side of Civic Centre
- Photocopier, postage meter
- Lynne Yelich – CIIF grant announce/news release January 17<sup>th</sup> 8 a.m. at the rink
- CATPC Membership
- Employee Evaluations
- Maintenance

ADJOURNMENT

Next Council Meeting – February 10<sup>th</sup>

Minutes from the January 13, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebey, Councillors Lynden Lepage, Gary Dunn (electronically), Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Colleen Hoppenreys

Mayor Hundebey called the meeting to order at 7:00 p.m.

Agenda

1/2014 LEPAGE: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

2/2014 DUNN: That the minutes of the December 9, 2013 regular meeting be accepted as amended. Carried.

Financial Statement

3/2014 HATZEL: That the bank reconciliation for the month of December 2013 be accepted as presented. Carried.

Payment of Accounts

4/2014 DUNN: That the accounts be paid as presented. Carried.

Reports

Douglas & Danielson Park Advisory Group Meeting minutes from November 14, 2013 were presented.

Fire Protection Services Bylaw No. 14-01

5/2014 LEPAGE: Read Bylaw No. 14-01 for a first time being a bylaw to enter into an agreement respecting the provision of fire protection services. Carried.

6/2014 HATZEL: Read Bylaw No. 14-01 for a second time. Carried.

7/2014 HUNDEBY: That we have three consecutive readings at this same meeting. Carried Unanimously.

8/2014 LEPAGE: Read Bylaw No. 14-01 for a third time, hereby adopting a bylaw to enter into an agreement respecting the provision of fire protection services. Carried.

Delegation – 7:15 p.m. – Everett and Marlo Kearley

Everett and Marlo Kearley attended the meeting to discuss their proposal for the transfer of land for the Tuft's Bay access road and construction of the 'Elbow Lookout Park' on Parcel N.

  
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Tuft's Bay Road/Kearley Land

9/2014 HUNDEBY: That we agree to and accept Everett and Marlo Kearley's proposal to transfer 1.12 acres of Parcel E to the Village which includes the Tuft's Bay Road that has been encroaching upon Parcel E, for a donation receipt to Kearley Management Services Inc. for \$50,000. It is further agreed upon that Kearley Management Services Inc. will pay for the legal costs of preparing the transfer documentation and registration. Carried.

Lagoon Usage Bylaw No. 14-02

10/2014 LEPAGE: Read Bylaw No. 14-02 for a first time being a bylaw to enter into an agreement respecting lagoon usage by others. Carried.

11/2014 HATZEL: Read Bylaw No. 14-02 for a second time Carried.

12/2014 HUNDEBY: That we have three consecutive readings at this same meeting. Carried Unanimously.

13/2014 LEPAGE: Read Bylaw No. 14-02 for a third time, hereby adopting a bylaw to enter into an agreement respecting lagoon usage by others. Carried.

Gravel Charge – Grey Street

14/2014 DUNN: That we reduce the gravel charge to Ken and Marie Bush by 50% Carried.

SUMA Volunteer Firefighter Insurance

15/2014 LEPAGE: That we renew our Volunteer Firefighter Insurance through SUMA for 2014. Carried.

Elbow Cemetery

16/2014 LEPAGE: That due to the request from Bruce and Marion Garstang to sell their plot (Lot 1, Plot 1, Block 6) at the Elbow Cemetery back to the Village of Elbow, that the Village hereby agrees to purchase it back from them for 50% of the original price. Carried.

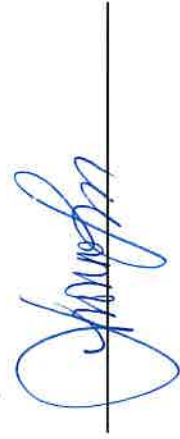
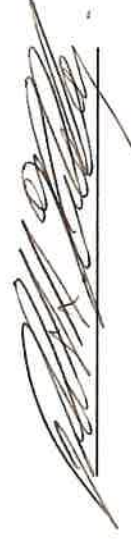
Elbow Museum Board Bylaw

17/2014 LEPAGE: Read Bylaw No. 14-03 for a first time being a bylaw to establish the Elbow Museum Board. Carried.

18/2014 HATZEL: Read Bylaw No. 14-03 for a second time. Carried.

19/2014 DUNN: That we have three consecutive readings at this same meeting. Carried Unanimously.

20/2014 HUNDEBY: Read Bylaw No. 14-03 for a third time, hereby adopting a bylaw to establish the Elbow Museum Board. Carried.

Building/Development Permits

21/2014 HUNDEBY: That we approve the following Building and Development Permit based on the plan review by our Building Official:  
#17/2013 – Bart & Karen Maki – 509 Aaro Avenue Carried.

Elbow Civic Centre

22/2014 LEPAGE: That the CAO is authorized to proceed with getting an additional outside light installed on the west side of the Civic Centre as long as the quote is under \$400. Carried.

Photocopier Lease

23/2014 LEPAGE: That the CAO is authorized to proceed with switching our photocopier lease from Xerox to Success Office Systems. Carried.

Postage Meter

24/2014 HATZEL: That the CAO is authorized to proceed with a postage meter as long as there is no long term contract involved. Carried.

CATCP Membership

25/2014 DUNN: That we renew our membership with Central Area Transportation Planning Committee for 2014. Carried.

Councillor Dunn left the meeting at 8:50 p.m. (electronically)

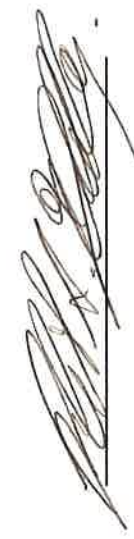
Adjournment

26/2014 LEPAGE: That this meeting be adjourned at 9:05 p.m. Carried.

CORRESPONDENCE

- SaskWater re: Water rate adjustment
- SaskWater re: Certified O & M monthly fee increase
- Ken & Marie Bush re: gravel charge
- SUMA re: Volunteer Fire Fighter insurance renewal
- Bruce & Marion Garstang re: cemetery plots
- Glen Rittinger, Chair SaskWater Board of Directors re: regional lagoon
- WaterWolf Catch newsletter re: Regional Grown Summit
- Community Planning re: Harry Daniluk subdivision
- Enbridge Operational Reliability Review

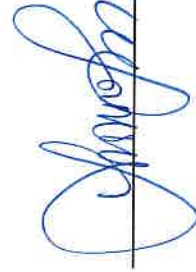




## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
6961	Claudia Diederich	1/15/2014	650.00
6962	Yvonne Jess	1/15/2014	1,000.00
6963	Scott Scrimbitt	1/15/2014	800.00
6964	Bruce and/or Marion Garstang	1/15/2014	100.00
6965	Adventure Printing Ltd.	1/16/2014	66.00
6966	Air Liquide Canada Inc.	1/16/2014	14.32
6967	Central Area Transportation	1/16/2014	200.00
6968	Concept Media	1/16/2014	1,050.00
6969	The Davidson Leader	1/16/2014	50.51
6970	Elbow Fine Foods	1/16/2014	17.09
6971	John's Ford Auto Sales Ltd.	1/16/2014	121.85
6972	Lepage Contracting Ltd.	1/16/2014	1,302.00
6973	MuniSoft	1/16/2014	3,334.10
6974	City of Prince Albert	1/16/2014	392.50
6975	Palliser Regional Library	1/16/2014	5,340.13
6976	Prairie Janitorial Supply	1/16/2014	33.98
6977	R & J Lakeside Service Ltd.	1/16/2014	735.56
6978	Saskatchewan Research Council	1/16/2014	155.92
6979	SUMA	1/16/2014	397.03
6980	Urban Municipal Admin Assoc	1/16/2014	165.00
6981	V. of Elbow MasterCard Acct	1/16/2014	993.93
6982	WayLyn Signs	1/16/2014	121.00
6983	XEROX Canada Ltd.	1/16/2014	17.29
6984	SGI	1/21/2014	115.00
6985	SSFRCC	1/22/2014	650.00
6986	Loraas Disposal Services Ltd.	1/23/2014	3,194.26
6987	SaskPower	1/23/2014	4,133.19
6988	SaskTel CPP	1/23/2014	360.40
6989	SaskWater Accounts Receivable	1/23/2014	5,291.47
6990	Village of Elbow	1/23/2014	375.94
6991	Robert A. Hundeby	1/31/2014	204.23
6992	Richard Davis	1/31/2014	430.00
6993	Claudia Diederich	1/31/2014	884.86
6994	Yvonne Jess	1/31/2014	2,168.95
6995	Scott Scrimbitt	1/31/2014	2,047.25
6996	MEPP	1/31/2014	1,789.96
6997	Receiver General	1/31/2014	3,300.41
6998	V. of E. ITFW, Cafferata	1/31/2014	50.00
6999	V. of Elbow MasterCard Acct	1/31/2014	808.98
7000	Village of Elbow - Petty Cash	1/31/2014	49.04
7001	Kurtis Nunweiler Farms Ltd.	1/31/2014	5,000.00
7002	SUMA	1/31/2014	634.04
7003	Sun West School Division	1/31/2014	3,407.88
Total:			51,894.07

Payments Printed: 43




**A BYLAW OF THE VILLAGE OF ELBOW TO PROVIDE FOR  
ENTERING INTO AN AGREEMENT RESPECTING THE PROVISION  
OF FIRE PROTECTION SERVICES**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts as follows:

1. The Village of Elbow is hereby authorized to enter into the agreements attached hereto and forming part of this bylaw, and identified as Schedules 1, 2, 3, 4, 5, and 6 with the Rural Municipality of Loreburn No. 254, Rural Municipality of Maple Bush No. 224, Rural Municipality of Huron No. 223, Rural Municipality of Willner No. 253, Douglas Provincial Park c/o Ministry of Parks, Culture and Sport, and the Resort Village of Mistusinne, for the purpose of providing and/or receiving fire protection services.
2. The Mayor and Administrator of the Village of Elbow are hereby authorized to sign and execute the attached agreements identified as Schedules 1, 2, 3, 4, 5, and 6.
3. The Village agrees to provide fire protection services within the areas designated on the attached map, identified as Appendix A.
4. This Bylaw shall come into force and take effect January 1, 2014.
3. Bylaw No. 02-01 and 11-07 are hereby repealed.



  
Mayor

  
Administrator

Minutes from the January 23, 2014, special meeting of the Council of the Village of Elbow to discuss the Village's general insurance policy renewal, Loraas rate changes, and to set upcoming meeting dates.

Present: Mayor Robert Hundebey, Councillors Lynden Lepage, Colleen Hoppenreys, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Gary Dunn

Mayor Hundebey called the meeting to order at 7:00 p.m.

Insurance

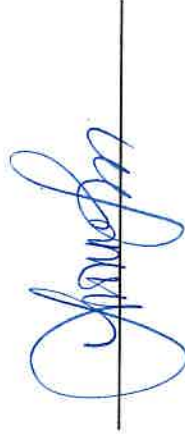
27/2014 HOPPENREYS: That we switch the Village's general insurance policy from SGI to SUMAssure, effective February 7, 2014. Carried.

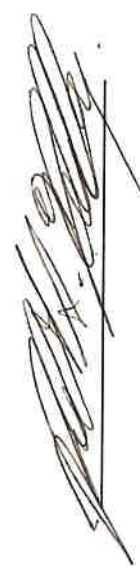
Garbage and Recycle Cart Rate Changes

28/2014 HUNDEBY: That due to cost increases from Loraas, effective March 1, 2014 we increase the rates, based on a cost recovery basis, to be charged out for garbage and recycle carts to \$21.06/month, and that seasonal carts will be charged \$2/cart/month over the winter months effective October 1, 2014.

Adjournment

29/2014 HOPPENREYS: That this meeting be adjourned at 7:25 p.m. Carried.





Agenda for the February 10, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – January 13 + 23<sup>rd</sup> special meeting  
- Business rising from the minutes

FINANCIAL STATEMENTS

- 2013 Budgetary Control  
ACCOUNTS PAYABLE

REPORTS

- Betty Hatzel
  - o MLDP, Public Relations & Communications for Municipalities
  - o SUMA

OLD BUSINESS

- Parcel N – possible sale and/or agreement with Kearley
- Industrial subdivision road – how are we splitting up the cost per lot?
- Communities Initiative Fund re: Tuft's Bay washroom grant
- Drainage Study – preliminary Draft
- Construction garbage
- Support of staff from Council
- Employee Evaluations, training courses
- SaskWater Regional Lagoon Proposal
- Fire Hall Reno's – for wildland truck door is in; installation possibly Feb 17<sup>th</sup> week)
- Bulletin Board – Yvonne working on with Waylyn based on Lynden's info
- Transfer Site Fencing –spring
- EMO Plan – work in progress
- ArenaPlex funds
- Infrastructure Committee (Kim Trew, Brian Johnson, Doug Wankel, Bert Bramble, Richard Davis, Nick Paulsen so far)

CORRESPONDENCE

- Everett & Marlo Kearley – Parcel N/Tuft's Bay Road
- Elbow First Responders – fundraising for a snowbalance rescue unit
- Great Southwest Saskatchewan map feature
- CATPC workshop – gravel mgmt, gravel specifications, road blading/soil types
- WaterWolf Catch – regional municipal water operator (encl)
- Communities in Bloom – program details/upcoming workshops
- PARCS newsletter

NEW BUSINESS

- 2<sup>nd</sup> Annual Municipal Infrastructure Conference – April 15-16 Kindersley
- Saskatchewan Emergency Planners Association Conference – March 18-20
- Water/Sewer rate review
- Computer issues
- Tuft's Bay Campground rates
- Snow removal

ADJOURNMENT

Next Council Meeting – March 10<sup>th</sup>  
Budget Meeting – March 3<sup>rd</sup>

Minutes from the February 10, 2014, regular meeting of the Council of the Village Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Lynden Lepage, Gary Dunn (electronically), Be Hatzel, Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Mayor Hundebey called the meeting to order at 7:00 p.m.

Agenda

30/2014

LEPAGE:

That the agenda be accepted as amended and attached to these minutes. Carried

Minutes

31/2014

HATZEL:

That the minutes of the January 13, 2014 regular meeting and January 23<sup>rd</sup> special meeting be accepted as amended. Carried

Financial Statement

32/2014

LEPAGE:

That the bank reconciliation and financial statement for the month of January 2014 be accepted as presented. Carried

Payment of Accounts

33/2014

HUNDEBY:

That the accounts be paid as presented. Carried

Reports

Councillor Hatzel provided written reports on the MLDP Public Relations & Communications for Municipalities module she took, as well as on the SUMA Convention she attended.

Parcel N Sale

34/2014

LEPAGE:

That we make a counter offer to Everett and Marlo Kearley for the sale of Parcel N for \$100,000 on the condition that they proceed with the 'Elbow Lookout Park' project as per their proposal of January 22, 2014. Carried

Industrial Subdivision Road Build

35/2014

HOPPENREYS:

That the cost to build the roads in the Industrial Subdivision will split equally among Lots 6 through 14, Block 1A. Carried

Administrative Staff Training

36/2014

DUNN:

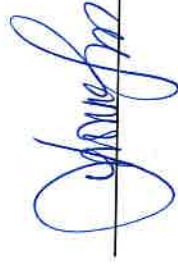
That both Yvonne Jess and Claudia Diederich are authorized to attend an 'Advanced Skills for Receptionist' or similar workshop. Carried

Administrative Assistant

37/2014

HATZEL:

That we authorize an additional four days of work per year, one at the end of March, June, September, and December for the Administrative Assistant to facilitate utility billing and monthend processing. Carried



Great Southwest Saskatchewan Map Feature

38/2014

HOPPENREYS: That the Village of Elbow participate again in the Great Southwes  
Saskatchewan Map project. Carried.

CATPC Workshop

39/2014

HOPPENREYS: That Scott Scrimbitt attends the Gravel and Grading Workshop p  
on by CATPC on February 25<sup>th</sup>. Carried.

Adjournment

40/2013

HOPPENREYS: That this meeting be adjourned at 9:30 p.m. Carried.

CORRESPONDENCE

- Everett & Marlo Kearley – Parcel N/Tuft's Bay Road
- Elbow First Responders – fundraising for a snowbulance rescue unit
- Great Southwest Saskatchewan map feature (\$278.25)
- CATPC workshop – gravel mgmt, gravel specifications, road blading/soil types
- WaterWolf Catch – regional municipal water operator
- Communities in Bloom – program details/upcoming workshops
- PARCS newsletter

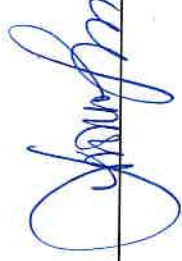
ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amo.
<b>Computer Cheques</b>			
7004	Aon Reed Stenhouse Inc.	2/13/2014	3,672.
7005	Robert L. Bramble	2/13/2014	535.
7006	BVH Consulting	2/13/2014	63.
7007	Central Area Transportation	2/13/2014	10.
7008	Dellene Church Law Office Inc.	2/13/2014	990.
7009	Colleen Hoppenreys	2/13/2014	325.
7010	Betty Hatzel	2/13/2014	845.
7011	Downie Electric	2/13/2014	3,801.
7012	John Deere Financial	2/13/2014	75.
7013	John's Ford Auto Sales Ltd.	2/13/2014	43.
7014	Meridan Inspections Ltd.	2/13/2014	52.
7015	Mooseworld Inc.	2/13/2014	278.
7016	R & J Lakeside Service Ltd.	2/13/2014	676.
7017	Redhead Equipment Ltd.	2/13/2014	137,500.
7018	SAL Engineering Ltd.	2/13/2014	32,954.
7019	SAMA	2/13/2014	7,105.
7020	Saskatchewan Research Council	2/13/2014	351.
7021	Success Office Systems	2/13/2014	66.
7022	SUMA	2/13/2014	286.
7023	Trans-Care Rescue	2/13/2014	439.
7024	V. of Elbow MasterCard Acct	2/13/2014	247.
7025	WaterWolf Planning Inc.	2/13/2014	23.
7026	XEROX Canada Ltd.	2/13/2014	39.
7027	Claudia Diederich	2/14/2014	650.
7028	Yvonne Jess	2/14/2014	1,000.
7029	Scott Scrimbitt	2/14/2014	800.
7030	Loraas Disposal Services Ltd.	2/21/2014	4,725.
7031	SaskPower	2/21/2014	5,885.
7032	SaskTel CPP	2/21/2014	404.

Payment #	Vendor	Date	Amount
7033	SaskWater Accounts Receivable	2/21/2014	6,045.
7034	Village of Elbow	2/21/2014	584.
7035	Robert A. Hundeby	2/28/2014	204.
7036	Richard Davis	2/28/2014	490.
7037	Claudia Diederich	2/28/2014	850.
7038	Yvonne Jess	2/28/2014	2,168.
7039	Scott Scrimbitt	2/28/2014	2,047.
7040	MEPP	2/28/2014	1,770.
7041	Receiver General	2/28/2014	3,254.
7042	V. of E. ITFW. Caiferata	2/28/2014	50.
7043	SUMA	2/28/2014	639.
7044	Sun West School Division	2/28/2014	1,815.
		Total:	223,708.

Total for General: 223,708.

Payments Printed: 41

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending January 31, 2014

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	247.12	247.12		247.12	
Fees and Charges	886.95	886.95		886.95	
Utilities	2,800.71	2,800.71		2,800.71	
Grants	4,810.00	4,810.00		4,810.00	
Grants in Lieu of Taxes	1,455.49	1,455.49		1,455.49	
<b>Total Revenues:</b>	<b>10,200.27</b>	<b>10,200.27</b>	<b>0.00</b>	<b>10,200.27</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	14,091.48	14,091.48		(14,091.48)	
Protective Services	878.00	878.00		(878.00)	
Transportation Services	5,130.82	5,130.82		(5,130.82)	
Recreation and Cultural Services	3,473.39	3,473.39		(3,473.39)	
<b>Total Expenditures:</b>	<b>23,573.69</b>	<b>23,573.69</b>	<b>0.00</b>	<b>(23,573.69)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(13,373.42)</b>	<b>(13,373.42)</b>	<b>0.00</b>	<b>(13,373.42)</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>(13,373.42)</b>	<b>(13,373.42)</b>	<b>0.00</b>	<b>(13,373.42)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(13,373.42)</b>	<b>(13,373.42)</b>	<b>0.00</b>	<b>(13,373.42)</b>	<b>0.00</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand			452,000.75
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment			458,611.98
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(10,341.02)</b>	<b>(10,341.02)</b>	<b>1,481,199.25</b>

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(1,574.17)	(1,574.17)	(1,574.17)
Municipal - Tax Receivable - Arrears	(6,256.72)	(6,256.72)	52,099.34
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(7,830.89)</b>	<b>(7,830.89)</b>	<b>49,165.39</b>

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

February 10, 2014  
(Date)  
  
Robert A. Hundebly, Mayor

Agenda for the March 10, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – February 10 meeting

- Business rising from the minutes

FINANCIAL STATEMENTS  
ACCOUNTS PAYABLE

REPORTS

- Facilities Committee Feb 27<sup>th</sup> Minutes

OLD BUSINESS

- Tuft's Bay Campground rates
- Construction garbage
- Drainage Study –preliminary Draft
- SaskWater Regional Lagoon discussion

TO DO LIST:

- Water rate review
- Fire Hall Reno's – for wildland truck
- Bulletin Board – work in progress
- Transfer Site Fencing –spring
- EMO Plan – work in progress
- ArenaPlex funds
- Infrastructure Committee

CORRESPONDENCE

- RCMP Policing Meeting
- Lakeside Marina Service – rental of trailer storage property
- Lake Diefenbaker Tourism Visitor Guide – invoice + booking request for 2014
- Everett & Marlo Kearley – Parcel N purchase
- Community Planning – Rod & Joanne Daniluk Subdivision

NEW BUSINESS

- Fire Equipment Reserve
- 2014 Assessment – results of actual physical re-inspection and MAF change
- Labour Standards & WCB Workshop
- SUMAssure – boards/committees insured
- Advertise for summer student
- 2<sup>nd</sup> Annual Municipal Infrastructure Conference – April 15-16 Kindersley
- Audit complete

ADJOURNMENT

Next Council Meeting – April 14<sup>th</sup>

Budget Meeting – March 12<sup>th</sup>

Minutes from the March 10, 2014, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebey, Councillors Lynden Lepage, Gary Dunn (electronically), Betty Hatzel, Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Mayor Hundebey called the meeting to order at 7:00 p.m.

Agenda

41/2014

HOPPENREYS: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

42/2014

HATZEL: That the minutes of the February 10, 2014 regular be accepted as presented. Carried.

Financial Statement

43/2014

DUNN: That the bank reconciliation and financial statement for the month of February 2014 be accepted as presented. Carried.

Payment of Accounts

44/2014

LEPAGE: That the accounts be paid as presented. Carried.

Reports

Facilities Committee minutes from their February 27, 2014 meeting.

Boat Trailer Parking – Lakeside Marina Service

45/2014

HUNDEBY: That we accept the proposal to lease a portion of the old lagoon property near the main lift station to Lakeside Marina Service to accommodate boat trailer storage in 2014 for \$1,500. Carried.

Lake Diefenbaker Tourism

46/2014

HATZEL: That we only authorize the payment of 50% of the invoice for the Village of Elbow ad in the Lake Diefenbaker Guide due to the fact that the ad that appeared in the guide was not the ad we proofed and approved of, and that we will sign up for the early booking option for 2015. Carried.

Fire Equipment Reserve

47/2014

LEPAGE: That we create a Fire Equipment Reserve for \$5,685.79 and take out of it 2013's equipment expenses of \$908.64. Carried.

Labour Standards Workshop & WCB WorkSafe Presentation

48/2014

HOPPENREYS: That the CAO attend the Labour Standards Workshop & WCB WorkSafe Presentation that is being put on by the UMAAS and RMAA. Carried.



49/2014

**Summer Student Position**

**DUNN:** That the CAO advertise for the summer student position to begin work in May. Carried.

Councillor Dunn left the meeting at 9:00 p.m.

**Adjournment**

50/2014

**HOPPENREYS:** That this meeting be adjourned at 9:10 p.m. Carried.

**CORRESPONDENCE**

- RCMP Policing Meeting
- Lakeside Marina Service – rental of trailer storage property
- Lake Diefenbaker Tourism Visitor Guide – invoice + booking request for 2014
- Everett & Marlo Kearley – Parcel N purchase
- Community Planning – Rod & Joanne Daniluk Subdivision

**ACCOUNTS PAYABLE**

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
7045	Saskatchewan Emergency	3/7/2014	300.00
7046	Yvonne Jess	3/13/2014	425.50
7047	Gary Dunn	3/13/2014	255.20
7048	Lynden Lepage	3/13/2014	451.03
7049	Colleen Hoppenreys	3/13/2014	340.40
7050	Betty Hatzel	3/13/2014	451.03
7051	Robert A. Humdeby	3/13/2014	451.03
7052	Adventure Printing Ltd.	3/13/2014	500.50
7053	Air Liquide Canada Inc.	3/13/2014	14.32
7054	Concept Media	3/13/2014	1,601.25
7055	Elbow Fine Foods	3/13/2014	36.92
7056	Scott Scrimblitt	3/13/2014	389.36
7057	Dale Humdeby	3/13/2014	592.94
7058	Colleen Hoppenreys	3/13/2014	12.99
7059	Mark Janke	3/13/2014	22.03
7060	Louise Martens	3/13/2014	12.47
7061	Floor Inc.	3/13/2014	937.14
7062	Lake Diefenbaker Tourism	3/13/2014	525.00
7063	Meridian Inspections Ltd.	3/13/2014	216.23
7064	MuniSoft	3/13/2014	129.11
7065	R & J Lakeside Service Ltd.	3/13/2014	1,654.13
7066	Saskatchewan Health	3/13/2014	21.00
7067	SEDA	3/13/2014	420.00
7068	Saskatchewan Research Council	3/13/2014	360.67
7069	Twigg & Company	3/13/2014	5,362.50
7070	V. of Elbow MasterCard Acct	3/13/2014	249.96
7071	Village of Elbow	3/13/2014	44.76
7072	XEROX Canada Ltd.	3/13/2014	318.33
7073	Claudia Diederich	3/14/2014	650.00
7074	Yvonne Jess	3/14/2014	1,000.00
7075	Scott Scrimblitt	3/14/2014	900.00
7076	Lorras Disposal Services Ltd.	3/21/2014	4,438.36
7077	SaskPower	3/21/2014	4,866.76
7078	SaskTel CPP	3/21/2014	419.90
7079	SaskWater Accounts Receivable	3/21/2014	5,289.69
7080	Village of Elbow	3/21/2014	508.58
7081	Robert A. Humdeby	3/31/2014	204.23
7082	Richard Davis	3/31/2014	430.00
7083	Claudia Diederich	3/31/2014	957.21
7084	Yvonne Jess	3/31/2014	2,168.95
7085	Scott Scrimblitt	3/31/2014	2,047.25
7086	MEPP	3/31/2014	1,809.36
7087	Receiver General	3/31/2014	3,346.13
7088	Riley Scrimblitt	3/31/2014	96.00
7089	V. of E. ITF W. Cafarella	3/31/2014	50.00
7090	V. of Elbow MasterCard Acct	3/31/2014	401.17
7091	SUMA	3/31/2014	635.77
7092	Sun West School Division	3/31/2014	1,303.16

Payments Printed: 48

Total:

47,466.62

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending February 28, 2014


	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	501.10	748.22		748.22	
Fees and Charges	1,363.90	2,250.85		2,250.85	
Utilities	2,950.55	5,751.26		5,751.26	
Grants		4,810.00		4,810.00	
Grants in Lieu of Taxes	1,687.23	3,142.72		3,142.72	
Land Sales - Gain	5,000.00	5,000.00		5,000.00	
Investment Income and Commissions	505.53	505.53		505.53	
<b>Total Revenues:</b>	<b>12,008.31</b>	<b>22,208.58</b>	<b>0.00</b>	<b>22,208.58</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	23,622.26	37,713.74		(37,713.74)	
Protective Services	419.97	1,297.97		(1,297.97)	
Transportation Services	166,005.50	171,136.32		(171,136.32)	
Environmental Health Services	3,271.88	3,271.88		(3,271.88)	
Public Health and Welfare Services	50.00	50.00		(50.00)	
Planning and Development Services	4,339.17	4,339.17		(4,339.17)	
Recreation and Cultural Services	3,238.92	6,712.31		(6,712.31)	
Utilities	6,997.07	6,997.07		(6,997.07)	
<b>Total Expenditures:</b>	<b>207,944.77</b>	<b>231,518.46</b>	<b>0.00</b>	<b>(231,518.46)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(195,936.46)</b>	<b>(209,309.88)</b>	<b>0.00</b>	<b>(209,309.88)</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>(195,936.46)</b>	<b>(209,309.88)</b>	<b>0.00</b>	<b>(209,309.88)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(195,936.46)</b>	<b>(209,309.88)</b>	<b>0.00</b>	<b>(209,309.88)</b>	<b>0.00</b>


Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(193,475.81)	(203,816.83)	258,524.94
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	505.53	505.53	459,090.51
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(192,970.28)</b>	<b>(203,311.30)</b>	<b>1,288,201.97</b>

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(1,682.14)	(3,256.31)	(3,256.31)
Municipal - Tax Receivable - Arrears	(2,069.84)	(8,326.56)	50,029.50
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(3,751.98)</b>	<b>(11,582.87)</b>	<b>45,413.41</b>

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

March 10, 2014  
(Date)  
  
Robert A. Hundebay, Mayor

Agenda for the March 12, 2014 regular meeting of the Council of the Village of Elbow  
to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

- Auditor presentation of 2013 audited financial statements
- Tuft's Bay Campground rates
- Rod & Joanne Daniluk subdivision application
- Budget deliberations

ADJOURNMENT

Next Council Meeting -- April 14<sup>th</sup>  
Budget Meeting --

Minutes from the March 12, 2014, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Lynden Lepage, Betty Hatzel, Colleen Hoppenrey and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Gary Dunn

Mayor Hundebly called the meeting to order at 7:00 p.m.

Auditor Jim Twigg attended the meeting and reviewed the 2013 audited financial statements with Council.

Agenda

51/2014 HATZEL: That the agenda be accepted as presented and attached to these minutes. Carried.

Payment of Accounts

52/2014 LEPAGE: That we authorize payment to Twigg & Company Chartered Accountants for the 2013 Audit in the amount of \$5,362.50. Carried.

Tuft's Bay Campground Rates

53/2014 LEPAGE: That we approve of the Tuft's Bay campground rate increases for 2014 as follows:  
Electric – seasonal.....1,500  
Non Electric – seasonal.....1,200  
Electric – monthly .....500  
Non Electric – monthly .....475  
Electric – weekly .....150  
Non Electric – weekly .....125  
Electric – daily .....22  
Non Electric – daily .....20 Carried.

Rod & Joanne Daniluk Subdivision

54/2014 LEPAGE: That we make recommendation to Community Planning to approve Rod & Joanne Daniluk's subdivision proposal for Parcel B, and notify them that a Servicing Agreement will be required for this subdivision and that the 10% dedicated lands requirement would be taken in a monetary settlement. Carried.

2014 Capital and Operating Budget

Council began their 2014 Capital and Operating Budget deliberations.

Adjournment

55/2014 HOPPENREYS: That this meeting be adjourned at 9:20 p.m. Carried.



Minutes from the April 7, 2014, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Lynden Lepage, Betty Hatzel, Colleen Hoppenrey, Gary Dunn (electronically), and Chief Administrative Officer Yvonne Jess.

Mayor Hundebly called the meeting to order at 7:00 p.m.

2014 Capital and Operating Budget

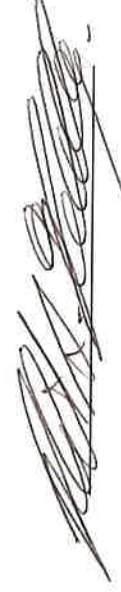
Council continued their 2014 Capital and Operating Budget deliberations.

Adjournment

56/2014

HOPPENREYS: That this meeting be adjourned at 8:45 p.m.

Carried.



Agenda for the ~~March 10~~<sup>April 14</sup>, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Colleen Hoppenreys – RCMP Policing Meeting
- Betty Hatzel – SEPA Conference

DELEGATION – 7:30 p.m. – Kevin & Joy Peddle

OLD BUSINESS

- Budget
- Rod & Joanne Daniluk subdivision
- Summer Student
- Drainage Study

TO DO LIST:

- Board/Committees bylaw
- Water rate review
- Bulletin Board
- Transfer Site Fencing
- EMO Plan
- ArenaPlex funds
- Infrastructure Committee

CORRESPONDENCE

- Dennis Soggie re: access to Parcel X
- Shelly Haugen, Postmaster re: financial assistance
- Minister of Government Relations re: 2014 Education Mill Rates
- Service Canada re: summer student grant
- WaterWolf Catch Newsletter
- CATPC AGM – April 22<sup>nd</sup> in Davidson
- PARCS Newsletter
- SUMA Membership
- SaskWater – 2013 Consumer Notification Reports

NEW BUSINESS

- Sewer line cleanout – Don Ector
- Tax Enforcement
- Building Permit – Hall/Baulin – Parcel J – 550 Aaro Ave
- Conflict of interest

ADJOURNMENT

Next Council Meeting – May 12<sup>th</sup>

Minutes from the April 14, 2014, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Lynden Lepage, Gary Dunn (electronically), Betty Hatzel, Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Mayor Hundebly called the meeting to order at 7:00 p.m.

**Agenda**

57/2014

HATZEL: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

58/2014

HOPPENREYS: That the minutes of the March 10, 2014 regular meeting, and the March 12, 2014 and April 7, 2014 special meetings be accepted as presented. Carried.

**Financial Statement**

59/2014

LEPAGE: That the bank reconciliation and financial statement for the month of March 2014 be accepted as presented. Carried.

**Payment of Accounts**

60/2014

DUNN: That the accounts be paid as presented. Carried.

**Reports**

Councillor Hoppenreys presented a written report on the RCMP Policing Meeting she attended on March 31, 2014.

Councillor Hatzel presented a written report on the SEPA Conference she attended in Saskatoon March 18 – 20, 2014.

**Summer Student Maintenance Position**

61/2014

HUNDEBY: That we hire Dylan Boyle for the Summer Student Maintenance position at a wage of \$15/hour. Carried.

**Delegation – 7:30 p.m. – Kevin & Joy Peddle, Tuft's Bay Campground**

Kevin & Joy Peddle attended the meeting to discuss the Tuft's Bay Washrooms, docks, and campground needs for 2014.

**Loreburn Post Office**

62/2014

DUNN: That we have decided not to participate with financial support at this time for the Loreburn Post Office. Carried.

**SUMA**

62/2014

HOPPENREYS: That we renew our membership with SUMA for 2014 for \$993.75. Carried.

  
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R.M. of Loreburn use of Elbow's Transfer Site

63/2014 LEPAGE: That we have decided not to participate with R.M. of Loreburn in the use of our Loraas 30 yard bin at our transfer station. Carried.

WaterWolf

64/2014 HOPPENREYS: That we renew our membership with WaterWolf Planning Inc. for April 2014 – March 2015 for \$1,130.40. Carried.

Ector Sewer Clean Out Invoice

65/2014 DUNN: That as per our Sewer Clean Out Policy, we cover the charges in regards to Don Ector's sewer clean out from April 5, 2014 due to tree roots. Carried.

Tax Enforcement

66/2014 LEPAGE: That the Administrator be authorized to proceed under *The Tax Enforcement Act* to acquire title for the following described lands:  
Lots 25-28, Block 3, Plan Q7107, Title No. 128844423,  
128844434, 128844467  
Lots 19-20, Block 11, Plan M3311, Title No. 126940192,  
126940204  
Lot 13, Block 1, Plan Q7107, Title No. 130456425  
Lots 10-11, Block 5, Plan Q7107, Title No. 132057211,  
132057233 Carried.

Building/Development Permit

67/2014 HUNDEBY: That we approve the following Building and Development Permit based on the plan review by our Building Official:  
#1/2014 – David Hall/Kaleena Baulin – 550 Aaro Avenue. Carried.

Conflict of Interest

Council reviewed and discussed conflict of interest and reviewed the policy.

2014 Capital and Operating Budget

Council continued with their 2014 Capital and Operating Budget deliberations.


Base Tax Bylaw No. 14-04

68/2014 DUNN: Read Bylaw No. 14-04 for a first time being a bylaw to provide for a base tax to be levied. Carried.

69/2014 HATZEL: Read Bylaw No. 14-04 for a second time. Carried.

70/2014 HOPPENREYS: That we have three consecutive readings at this same meeting. Carried unanimously.

71/2014 LEPAGE: Read Bylaw No. 14-04 for a third time, hereby adopting a bylaw to provide for a base tax to be levied. Carried.

  
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2014 Capital and Operating Budget

72/2014 HUNDEBY: That we approve the Capital and Operating Budget for 2014 as prepared, and leave the mill rate set at 4.22 mills. Carried.

Computer

73/2014 HUNDEBY: That the CAO is authorized to purchase a laptop computer with a maximum purchase price of \$1,500. Carried.

Adjournment



74/2014 HATZEL: That this meeting be adjourned at 9:35 p.m. Carried.

CORRESPONDENCE

- Dennis Soggie – access to Parcel X
- Shelly Haugen, Postmaster – financial assistance
- Minister of Government Relations – 2014 Education Mill Rates
- Service Canada – summer student grant
- WaterWolf Catch newsletter
- PARCS newsletter
- SUMA – membership
- SaskWater – 2013 Consumer Notification Reports
- June Therens – snow removal, water runoff
- RM of Loreburn – Loraas/Transfer Site Container
- WaterWolf - membership

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
7093	Joe Fafard	4/ 1/2014	2,000.00
7094	Provincial Mediation Board	4/ 2/2014	20.00
7095	Janet Hundebay	4/10/2014	165.24
7096	Village of Elbow	4/10/2014	20.00
7097	WayLyn Signs	4/10/2014	414.98
7098	Claudia Diederich	4/15/2014	750.00
7099	Yvonne Jess	4/15/2014	1,000.00
7100	Scott Scrimbitt	4/15/2014	800.00
7101	Urban Municipal Admin Assoc	4/15/2014	84.00
7102	Air Liquide Canada Inc.	4/16/2014	389.28
7103	Betty Hatzel	4/16/2014	424.00
7104	The Davidson Leader	4/16/2014	26.78
7105	Downie Electric	4/16/2014	591.94
7106	Don Ector	4/16/2014	283.50
7107	Elbow Fine Foods	4/16/2014	5.00
7108	Dan Hoppenreys	4/16/2014	50.00
7109	Kevin Luchia	4/16/2014	50.00
7110	Ron Hundebay	4/16/2014	100.00
7111	John's Ford Auto Sales Ltd.	4/16/2014	60.15
7112	Kal Tire 722 - Davidson	4/16/2014	2,344.10
7113	Lepage Contracting Ltd.	4/16/2014	3,954.97
7114	Meridan Inspections Ltd.	4/16/2014	420.00
7115	The Outlook	4/16/2014	78.73
7116	Queen's Printer Revolving Fund	4/16/2014	187.50
7117	R & J Lakeside Service Ltd.	4/16/2014	868.90
7118	Sask Sewer Services	4/16/2014	4,383.75
7119	Saskatchewan Research Council	4/16/2014	122.05
7120	SUMA	4/16/2014	1,246.73

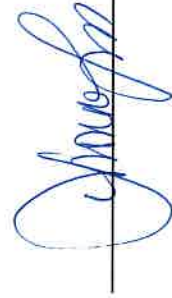
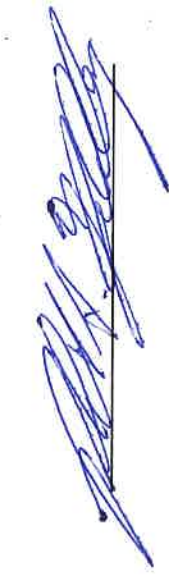
  


Payment #	Vendor	Date	Amount
7121	V. of Elbow MasterCard Acct	4/16/2014	93.00
7122	WaterWolf Planning Inc.	4/16/2014	1,186.92
7123	Loraas Disposal Services Ltd.	4/21/2014	4,354.77
7124	SaskPower	4/21/2014	4,302.58
7125	SaskTel CPP	4/21/2014	434.47
7126	SIASST Wascana Campus	4/21/2014	250.00
7127	SaskWater Accounts Receivable	4/21/2014	5,313.10
7128	Village of Elbow	4/21/2014	324.63
7129	Richard Davis	4/30/2014	430.00
7130	Claudia Diederich	4/30/2014	784.86
7131	Yvonne Jess	4/30/2014	2,168.95
7132	Scott Scrimbitt	4/30/2014	2,047.25
7133	Robert A. Hundebly	4/30/2014	204.23
7134	MEPP	4/30/2014	1,789.96
7135	Receiver General	4/30/2014	3,300.41
7136	V. of E. ITFW. Caferata	4/30/2014	50.00
7137	William Nike	4/30/2014	500.00
7138	SUMA	4/30/2014	635.77
7139	Sun West School Division	4/30/2014	2,527.82
7140	V. of Elbow MasterCard Acct	4/30/2014	1,073.66
Total:			52,613.93

Total: 52,613.93

Total for General: 52,613.93

Payments Printed: 48

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending April 30, 2014

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	421.92	1,631.64	404,390.00	(402,758.36)	99.60-
Fees and Charges	31,713.70	98,647.48	71,220.00	27,427.48	38.51
Utilities	24,446.20	56,455.16	232,330.00	(175,874.84)	75.70-
Grants	422.09	14,118.29	104,804.76	(90,686.47)	86.53-
Grants in Lieu of Taxes	1,608.86	6,635.40	25,119.83	(18,484.43)	73.59-
Land Sales - Gain	11,541.31	10,000.00	110,000.00	(100,000.00)	90.91-
Investment Income and Commissions		12,561.11	28,381.01	(15,819.90)	55.74-
<b>Total Revenues:</b>	<b>70,154.08</b>	<b>200,049.08</b>	<b>976,245.60</b>	<b>(776,196.52)</b>	<b>79.51-</b>
<b>Expenditures</b>					
General Government Services	13,194.33	71,449.37	179,683.51	108,234.14	60.24
Protective Services	(8,064.49)	(5,855.42)	39,088.00	44,943.42	114.98
Transportation Services	15,015.65	195,266.45	415,490.00	220,223.55	53.00
Environmental Health Services	3,164.57	9,696.78	61,000.00	51,303.22	84.10
Public Health and Welfare Services	(1,755.75)	(1,849.82)	4,500.00	6,349.82	141.11
Planning and Development Services		4,339.17		(4,339.17)	
Recreation and Cultural Services	(2,368.42)	6,825.12	171,755.26	164,930.14	96.03
Utilities	6,141.77	20,349.72	176,198.12	155,848.40	88.45
<b>Total Expenditures:</b>	<b>25,327.66</b>	<b>300,221.37</b>	<b>1,047,714.89</b>	<b>747,493.52</b>	<b>71.35</b>
<b>Change in Net Financial Assets</b>	<b>44,826.42</b>	<b>(100,172.29)</b>	<b>(71,469.29)</b>	<b>(28,703.00)</b>	<b>40.16-</b>
<b>Change in Net Assets</b>	<b>44,826.42</b>	<b>(100,172.29)</b>	<b>(71,469.29)</b>	<b>(28,703.00)</b>	<b>40.16-</b>
Transfers			267,197.00	267,197.00	100.00
<b>Change in Surplus</b>	<b>44,826.42</b>	<b>(100,172.29)</b>	<b>(338,666.29)</b>	<b>238,494.00</b>	<b>70.42</b>

**Account Balances**

	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		210.00	210.00
Cash - Bank - Demand	20,667.15	(110,627.03)	351,714.74
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	465.67	1,404.96	459,989.94
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>21,132.82</b>	<b>(109,012.07)</b>	<b>1,382,501.20</b>

**Municipal Taxes Receivable**

Municipal - Tax Receivable - Current	(2,090.26)	(7,348.93)	(7,348.93)
Municipal - Tax Received - Current	(107.21)	(107.21)	(107.21)
Municipal - Tax Receivable - Arrears	(4,934.89)	(17,077.00)	41,279.06
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(7,132.36)</b>	<b>(24,533.14)</b>	<b>32,463.14</b>

Certified correct and in accordance with the records

Presented to council on



Yvonne Jess, Chief Administrative Officer

May 12, 2014

(Date)



Robert A. Hildeby, Mayor

Bylaw No. 14-04

**A BYLAW OF THE VILLAGE OF ELBOW TO PROVIDE FOR A  
BASE TAX TO BE LEVIED, EFFECTIVE JANUARY 1, 2014, ON  
TAXABLE PROPERTIES IN THE VILLAGE OF ELBOW**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts as follows:

1. This bylaw shall be known as the "Base Tax Bylaw".
2. A base tax shall apply to the types and classifications of property included in the table below:

Property Class	Type of Property	
	Land	Improvements
Agriculture	0	0
Residential	610.00	60.00
Commercial & Industrial	610.00	60.00

and for properties that do not distinguish the type of property (land or improvements or both) within a property class; such as those valued under the income or sales comparison approach:

Classification	Amount
a) Agricultural	0.00
b) Residential	670.00
c) Commercial & Industrial	670.00

3. Where a property is classified within more than one property classification by the Saskatchewan Assessment Management Agency, the base tax calculation shall be considered independently and applied to each classification.
4. Bylaw No. 11-09 is hereby repealed.




  
Mayor

  
Administrator

Section 290 The Municipalities Act

Read a third time and adopted this  
14<sup>th</sup> day of April, 2014.

  
Administrator

Village of Elbow  
Statement of Financial Activities - Summary  
For the Period Ending March 31, 2014

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	462.50	1,209.72		1,209.72	
Fees and Charges	64,682.93	66,933.78		66,933.78	
Utilities	26,257.70	32,008.96		32,008.96	
Grants	8,886.20	13,696.20		13,696.20	
Grants in Lieu of Taxes	1,883.82	5,026.54		5,026.54	
Land Sales - Gain	5,000.00	10,000.00		10,000.00	
Investment Income and Commissions	514.27	1,019.80		1,019.80	
<b>Total Revenues:</b>	<b>107,687.42</b>	<b>129,895.00</b>	<b>0.00</b>	<b>129,895.00</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	20,541.30	58,255.04		(58,255.04)	
Protective Services	911.10	2,209.07		(2,209.07)	
Transportation Services	9,114.48	180,250.80		(180,250.80)	
Environmental Health Services	3,260.33	6,532.21		(6,532.21)	
Public Health and Welfare Services	(144.07)	(94.07)		94.07	
Planning and Development Services	2,481.23	4,339.17		(4,339.17)	
Recreation and Cultural Services	7,210.88	9,193.54		(9,193.54)	
Utilities		14,207.95		(14,207.95)	
<b>Total Expenditures:</b>	<b>43,375.25</b>	<b>274,893.71</b>	<b>0.00</b>	<b>(274,893.71)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>64,312.17</b>	<b>(144,998.71)</b>	<b>0.00</b>	<b>(144,998.71)</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>64,312.17</b>	<b>(144,998.71)</b>	<b>0.00</b>	<b>(144,998.71)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>64,312.17</b>	<b>(144,998.71)</b>	<b>0.00</b>	<b>(144,998.71)</b>	<b>0.00</b>

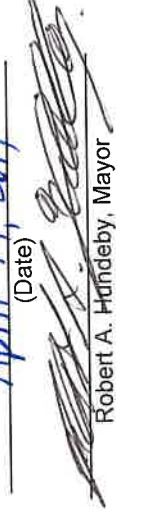
Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		210.00	210.00
Cash - Bank - Demand	72,522.65	(131,294.18)	331,047.59
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	433.76	939.29	459,524.27
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>72,956.41</b>	<b>(130,144.89)</b>	<b>1,361,368.38</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(2,001.36)	(5,258.67)	(5,258.67)
Municipal - Tax Receivable - Arrears	(3,611.15)	(12,142.11)	46,213.95
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(5,612.51)</b>	<b>(17,400.78)</b>	<b>39,595.50</b>

Certified correct and in accordance with the records

Presented to council on

April 14, 2014

(Date)



Robert A. Hundebly, Mayor



Yvonne Jess, Chief Administrative Officer

Agenda for the May 12, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES

- Business rising from the minutes

FINANCIAL STATEMENTS  
ACCOUNTS PAYABLE

REPORTS

- Councillor Lepage - Municipal Infrastructure Conference
- Admin – Labour Standards & WCB workshop
- Infrastructure Committee Minutes

OLD BUSINESS

- Budget decisions:
  - o Motion to purchase gator
  - o Snowblower and/or chipper at Aadland auction in June?
- Board/Committees Bylaw
- Rod & Joanne Daniluk subdivision
- Drainage Study – recommendations & probable costs
- Conflict of interest
- Museum July 1<sup>st</sup> pancake breakfast
- Employee report – Yvonne re: Adv Certificate class; Pesticide course; training
- Brian Johnson development final acceptance
- ‘Order to Remedy’ updates

TO DO LIST:

- Bulletin Board
- Transfer Site Fencing
- EMO Plan
- ArenaPlex funds

CORRESPONDENCE

- Ministry of Government Relations – re: road widening subdivision
- Saskatchewan Crime Stoppers
- WaterWolf Catch newsletter
- PARCS Newsletter
- Royal Canadian Legion - Military Service Recognition Book \$195
- SUMA Urban Voice
- Asset Management Sask email – asset management training

NEW BUSINESS

- Building Permits:
  - o Cory Ganes – detached garage 403 Grey Street
  - o Ken & Marie Bush – basement development & deck – 424 Grey Street
  - o Titan Developments - #2-1150 Aaro Ave - RTM
  - o Titan Developments - #3-1150 Aaro Ave - RTM
  - o Joan Soggie – 110 Sarah Dr – house
- UMAAS Convention
- Water connection to Harbour Inn Condo development
- Summer Community Park/Maintenance Assistant position
- Janitor/Custodian position
- Donor’s Choice campaign for 2014
- SaskWater staffing
- Ride for Sight Community Event License
- Concrete

ADJOURNMENT

Minutes from the May 12, 2014, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Gary Dunn, Betty Hatzel, Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

75/2014 DUNN: That the agenda be accepted as amended and attached to these minutes. Carried.

Delegation – 7:00 p.m. – Rod Broadfoot, Ride for Site Saskatchewan

Rod Broadfoot on behalf of Ride for Site Saskatchewan attended the meeting to discuss this year's event taking place in Elbow June 20-22.

Councillor Lepage Resignation

76/2014 HUNDEBY: That we regretfully accept Councillor Lynden Lepage's resignation effective immediately. Carried.

Minutes

77/2014 DUNN: That the minutes of the April 14, 2014 regular meeting be accepted as presented. Carried.

Financial Statement

78/2014 HOPPENREYS: That the bank reconciliation and financial statement for the month of April 2014 be accepted as presented. Carried.

Payment of Accounts

79/2014 HATZEL: That the accounts be paid as presented. Carried.

Reports

Councillor Lepage had submitted a written report on the Municipal Infrastructure Conference that he attended in Kindersley.

Administrator Jess provided a written report on the Labour Standards and WCB workshop she attended in Regina.

Minutes from the May 7, 2014 Infrastructure Committee were provided.

Infrastructure Committee

80/2014 HATZEL: That the Infrastructure Committee be mandated to review and recommend to Council on matters directly related to drainage, roads, water and sewer infrastructure, referred to the committee by Council. While the committee is not limited to only matters referred by Council, the committee should be mindful that Council has the legal obligation to make all decisions relating to expenditures. Carried.



- 81/2014 HATZEL: That we accept the recommendations from the Infrastructure Committee in regards to using calcium chloride for dust suppression as well as the application areas they prioritized. Carried.
- 82/2014 HOPENREYS: That we proceed with the recommendations from the Infrastructure Committee to rent a bobcat, tamper and broom to patch potholes on Saskatchewan Street, and that we ask Scott Scrimbitt to contact the local bobcat owners to hire them for the work at a rate of \$325/day. Carried.

Mayor Hundebey offered his bobcat if all other bobcat alternatives are unavailable.

John Deere Gator

- 83/2014 HOPPENREYS: That we authorize Scott Scrimbitt to purchase a John Deere Gator for the Village as per the quote from Western Sales. Carried.

Auction Purchases

- 84/2014 DUNN: That we authorize a member of Council to purchase a snow blower and chipper for the Village at the Aadland Auction sale June 7, 2014 up to a maximum of 75% of the new purchase price. Carried.

Boards and Committees Bylaw

- 85/2014 HATZEL: Read Bylaw No. 14-05 for a first time being a bylaw to establish committees of the Village of Elbow. Carried.
- 86/2014 DUNN: Read Bylaw No. 14-05 for a second time. Carried.
- 87/2014 HOPPENREYS: That we have three consecutive readings at this same meeting. Carried Unanimously.
- 88/2014 HUNDEBY: Read Bylaw No. 14-05 for a third time, hereby adopting a bylaw to establish committees of the Village of Elbow. Carried.

Johnson Subdivision


- 89/2014 DUNN: That as per Section 4.18 of our Service Agreement with Brian Johnson, we issue 'Final Acceptance' of the works for his subdivision. Carried.

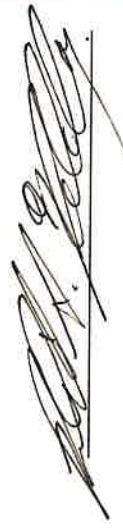
L & R Development

- 90/2014 DUNN: That we lift the building moratorium on the L & R Development and now approve building permits on a lot by lot basis, based on SAL Engineering's grading plan, and that each property owner will be responsible to have someone set and certify the building elevation based on the design grading elevation plan. Carried.

Tuft's Bay Road Widening

- 91/2014 DUNN: That we make recommendation to the Ministry of Government Relations to approve the NW1/4 11-25-5-W3 proposed road widening application by Marlo Winter Kearley in regards to the Kearley property and Tuft's Bay Road. Carried.





Military Service Recognition Book

92/2014 HOPPENREYS: That we support The Royal Canadian Legion, Saskatchewan Command by participating in the 'Military Service Recognition Book with a \$195 ad. Carried.

Building/Development Permits

Mayor Hundebey declared a pecuniary interest in the following item of business and left the meeting at 9:06 p.m.

93/2014 DUNN: That we approve the following Building and Development permits based on the plan reviews by our Building Official:  
#2/2014 – Titan Developments - #2-1150 Aaro Avenue  
#3/2014 – Titan Developments - #3-1150 Aaro Avenue  
#4/2014 – Ken & Marie Bush – 424 Grey Street  
#5/2014 – Cory Ganes – 403 Grey Street  
Carried.

Mayor Hundebey returned to the meeting at 9:08 p.m.

94/2014 HOPPENREYS: That we approve the following Building and Development permit on the condition that it meets the minimum size requirement under our Zoning Bylaw and the plan review by our Building Official:  
#6/2014 – Joan Soggie – 110 Sarah Drive  
Carried.

UMAAS Convention

95/2014 DUNN: That the CAO attend the Urban Municipal Administrator Association of Saskatchewan Convention in Saskatoon June 3-6, 2014 with related expenses covered. Carried.

Harbour Inn Condominium Corporation

96/2014 HUNDEBY: That all new builds in the Harbour Inn Condominium Coporation be required to have shut offs and meters for every connection or the whole complex will be considered to be made up of year round connections and not eligible for seasonal disconnect. Carried.

Summer Community Park Position

97/2014 DUNN: That authorization be given to the Administrator to hire for the Summer Community Park position pending interview, at \$14/hour for a maximum of 24 hours per week, for 15 weeks. Carried.

Annual Donor's Choice Campaign

98/2014 HOPPENREYS: That the Village Office staff conduct the annual Donor's Choice Campaign again this year. Carried.

Community Event License – Ride for Sight

99/2014 DUNN: That we approve the issue of a Community Event License to the Ride for Sight Saskatchewan for a function to take place in the Elbow Arena and fairgrounds in Elbow, Sask., on the following dates and times: Friday, June 20, 2014 from 6 p.m. – 2 a.m., and Saturday, June 21, 2014 from 2 p.m. – 2 a.m. Carried.





Adjournment

100/2014 HOPPENREYS: That this meeting be adjourned at 9:30 p.m. Carried.

## CORRESPONDENCE

- Ministry of Government Relations – road widening
- Saskatchewan Crime Stoppers – requesting financial contribution
- WaterWolf Catch newsletter
- PARCS Newsletter
- Royal Canadian Legion – Military Service Recognition Book
- SUMA Urban Voice
- Asset Management Saskatchewan – asset management training opportunity

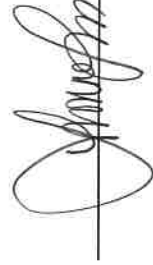
## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
7141	Village of Elbow - Petty Cash	5/ 6/2014	78.95
7142	WayLyn Signs	5/ 7/2014	344.24
7143	Robert L. Bramble	5/13/2014	157.50
7144	Gary Dunn	5/13/2014	109.59
7145	Lynden Lepage	5/13/2014	200.00
7146	Robert A. Hundeby	5/13/2014	441.00
7147	Michelle Dodds	5/13/2014	17.79
7148	Elbow Fine Foods	5/13/2014	14.76
7149	Yvonne Jess	5/13/2014	321.00
7150	John Deere Financial	5/13/2014	422.65
7151	Lepage Contracting Ltd.	5/13/2014	183.75
7152	Meridan Inspections Ltd.	5/13/2014	656.25
7153	Moose Jaw Overhead Doors Co.	5/13/2014	5,961.90
7154	The Outlook	5/13/2014	22.47
7155	Palliser Plains Co-op	5/13/2014	181.30
7156	Kevin & Joy Peddle	5/13/2014	131.96
7157	R & J Lakeside Service Ltd.	5/13/2014	1,001.13
7158	Saskatchewan Health	5/13/2014	21.00
7159	Saskatchewan Research Council	5/13/2014	97.65
7160	Urban Municipal Admin Assoc	5/13/2014	189.00
7161	V. of Elbow MasterCard Acc't	5/13/2014	267.72
7162	WayLyn Signs	5/13/2014	33.00
7163	Claudia Diederich	5/15/2014	750.00
7164	Yvonne Jess	5/15/2014	1,000.00
7165	Scott Scrimbitt	5/15/2014	800.00
7166	Shirley Knutson	5/16/2014	300.00
7167	Freddie & Sheila Pelletier	5/16/2014	1,200.00
7168	Tatrina Tai	5/16/2014	600.00
7169	Back Home Bakery & Deli	5/20/2014	470.00
7170	Janet Cafferata	5/20/2014	76.94
7171	David Cross	5/20/2014	135.69
7172	Robert A. Hundeby	5/20/2014	70.00
7173	Elbow Hotel	5/20/2014	150.00
7174	Elbow Fine Foods	5/20/2014	872.55
7175	Joel Florist	5/20/2014	232.51
7176	Norma Johnson	5/20/2014	34.80
7177	issued in error	5/20/2014	0.00
7178	Anne Paulsen	5/20/2014	257.84
7179	R & J Lakeside Service Ltd.	5/20/2014	30.00
7180	Lorna Trew	5/20/2014	23.91




Payment #	Vendor	Date	Amount
7181	Village of Elbow	5/20/2014	682.50
7182	Doug Wankel	5/20/2014	538.86
7183	Bryan Caiferata	5/22/2014	700.00
7184	Loraas Disposal Services Ltd.	5/22/2014	5,325.33
7185	SaskPower	5/22/2014	4,386.85
7186	SaskTel CPP	5/22/2014	384.33
7187	SaskWater Accounts Receivable	5/22/2014	6,836.56
7188	Village of Elbow	5/22/2014	791.11
7189	Norma Read-Dunn	5/26/2014	840.00
7190	Success Office Systems	5/26/2014	103.82
7191	Western Sales	5/27/2014	10,780.00
7192	Robert A. Hundeby	5/30/2014	204.23
7193	Richard Davis	5/30/2014	215.00
7194	Elbow Wellness Clinic	5/30/2014	25.00
7195	Dylan Boyle	5/30/2014	1,063.94
7196	Claudia Diederich	5/30/2014	857.21
7197	Yvonne Jess	5/30/2014	2,168.95
7198	Nikolas MacLean	5/30/2014	331.75
7199	Scott Scrimbitt	5/30/2014	2,047.25
7200	June Evans	5/30/2014	126.63
7201	Garmac Management	5/30/2014	173.55
7202	Lindsey Helfrick	5/30/2014	107.50
7203	MEPP	5/30/2014	1,809.36
7204	Receiver General	5/30/2014	3,346.13
7205	Receiver General	5/30/2014	153.67
7206	V. of E. ITFW. Caiferata	5/30/2014	50.00
7207	Ron Savidant	5/30/2014	391.50
Total:			62,299.88
Total for General:			62,299.88

Payments Printed: 67




**A BYLAW OF THE VILLAGE OF ELBOW TO ESTABLISH  
COMMITTEES OF THE VILLAGE OF ELBOW**

WHEREAS it is deemed expedient and in the public interest to establish Council Committees to support and facilitate the achievement of the Village of Elbow's vision and goals, and to advise Council on matters relevant to the committee mandates;

NOW THEREFORE the Council of the Village of Elbow, in the Province of Saskatchewan, enacts as follows:

1. This bylaw shall be known as "The Boards and Committees Bylaw".
2. The purpose of this bylaw is to govern the establishment and regulation of Council committees.
3. a) "Committee" means a Committee established by Council pursuant to this bylaw, which Committee may consist entirely of Councillors, a combination of Councillors and Members at Large, or subject to Section 3(d) of this Bylaw, entirely of Members at Large.  
b) "Council" means the Council of the Village of Elbow.  
c) "Ex-Officio" means membership by virtue of one's office. Ex-officio members form part of the quorum only when present at committee meetings, and when present, they shall vote.  
d) "Member at Large" means a member of the public appointed by Council to a Committee pursuant to this Bylaw.  
e) "Terms of Reference" means those terms pertinent to the establishment and mandate of an individual committee and which are in addition to or beyond the parameters of this Bylaw.
4. a) Council hereby establishes those committees as set out in the Appendix attached to and forming part of this Bylaw.  
b) Each committee is deemed to be a Committee of Council and shall be responsible and accountable to Council.  
c) Committee terms of reference are to be reviewed on an annual basis to ensure that they reflect the current mandate of the committee with respect to the responsibility conferred upon the committee by Council.  
d) Each committee shall submit to Council for ratification, on an annual basis, a list of its members and executive members.
5. a) A committee shall have the authority to form ad hoc committees and tasks forces from among its members to assist it in carrying out its objectives and responsibilities under this Bylaw.  
b) Ad hoc committees and tasks forces established by a committee shall report to the committee in a manner determined by the committee.  
c) A committee may adopt rules, consistent with the provisions of *The Municipalities Act* or of this Bylaw, governing its conduct and procedures and may vary such rules from time to time by a vote of a two-thirds majority of all the members of the committee.  
d) A committee shall not have the power to pledge the credit of the Village, to pass bylaws or to enter into any contractual agreements that extend to the Village, without the Village's written express consent.
6. The duties of the committees shall be to:
  - a) Act in an advisory capacity to Council in all matters pertaining to that Committee's mandate and terms of reference, and to

- cooperate with other governmental agencies and civic groups in the advancement of sound planning and programming.
- b) Formulate policies on matters pertaining to that Committee's mandate and terms of reference.
  - c) Make periodic assessment of services that exist or may be needed pertaining to that Committee's mandate and terms of reference.
7. All committees of Council shall provide Council with an Annual Activity Report, in writing, for the activities of the previous year.
8. The committees shall be listed as Additional Insured's under the Village's liability insurance policy pursuant to the committee's duties performed for the Village under this Bylaw.
9. The Village shall assume the defense of and save harmless the committee from and against all claims, damages, costs, expenses, actions and suits caused by, or arising out of, or in connection with, whether directly or indirectly, the carrying out of the committee's duties; or by reason of matter or thing done, permitted or omitted to be done by the Village, its agents, or employees and whether occasioned by the negligence of the Village, its agents, employees or otherwise.
10. The committees shall obtain Special Events Insurance for any activity that is not in the normal operation of their responsibility.
11. This Bylaw shall come into force and take effect upon third reading thereof.



  
Mayor

  
Administrator

Read a third time and adopted this  
12<sup>th</sup> day of May, 2014.

  
Administrator

Appendix to Bylaw No. 14-05

Committee List:

- Facilities Committee
- Orchard Committee
- Community Park Committee
- Infrastructure Committee
- Elbow Museum Board
- Elevator Committee

Minutes from the June 10, 2014, special meeting of the Council of the Village of Elbow held in the Village Council Chambers. This special meeting hereby being called to discuss the possibility of paving Saskatchewan Street.

Present:

Mayor Robert Hundebly, Councillors Gary Dunn, Betty Hatzel, Colleen Hoppenreys, Chief Administrative Officer Yvonne Jess, Foreman Scott Scrimbitt, and Infrastructure Committee Chair Kim Trew.

With all members of Council in attendance and all members of Council having signed a 'Special Council Meeting Notice Waiver', Mayor Hundebly called the meeting to order at 4:05 p.m.

Mayor Hundebly outlined the proposal that came before the Infrastructure Committee at their meeting June 9, 2014 in regards to paving options for Saskatchewan Street. Discussion was held with the suggestion of getting some more information and quotes in preparation for the Council Meeting June 16, 2014.

Adjournment

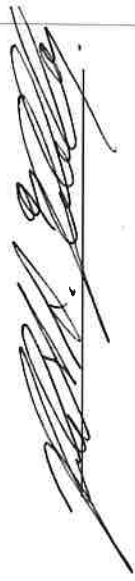
101/2014

HUNDEBY:

That this meeting be adjourned at 4:40 p.m.

Carried.





Agenda for the June 16, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – May 12, June 10

- Business rising from the minutes

FINANCIAL STATEMENTS  
ACCOUNTS PAYABLE

7:15 p.m. – DELEGATION – Garth McTavish re: L & R Development proposal for a driving range

REPORTS

- Councillor Hatzel – WaterWolf Mtg
- Administrator – WaterWolf Mtg
- Administrator – UMAAS Convention
- Infrastructure Committee Minutes
- Facilities Committee Minutes

OLD BUSINESS

- Saskatchewan Street
- Rod & Joanne Daniluk subdivision – new subdivision plan
- Museum July 1<sup>st</sup> pancake breakfast – reminder!
- Admin Assistant Conference – training opportunity??
- Purchase agreements – Kearley/Tuft's Bay

TO DO LIST:

- 'Order to Remedy'
- Transfer Site Fencing
- ArenaPlex funds

CORRESPONDENCE

- Ministry of Gov't Relations – Revenue Sharing Grant \$70,135
- Canadian Heritage – Canada Day Grant \$1,500
- WaterWolf Catch – regional planning dialogue
- Larry & Debra Campbell/Russ & Ranie Stevenson – Tuft's Bay
- Elbow Welcome Committee
- Loreburn School Community Council – scholarship/award opportunity
- Community Planning – Boyle subdivision
- Harbour Inn Condo Corp – temporary water supply
- Art & Pat King – agricultural spraying
- Brian Johnson – developing residential acreages
- SUMA Urban Voice

NEW BUSINESS

- Building Permits:
  - o Commutron Industries – 302 Stanley Street – peak roof
  - o Brent & Dana Adams – 111 Sarah Place – deck
  - o Charlie Gumulcak – 118 Aberdeen Street
- Library basement – water seepage
- Multi-Material Stewardship Western Funding Agreement – recycle grant program
- SUMA – Mayor's Summer School – August 17-19; \$475
- Rodeo Community Event License
- By-election date
- Deputy Mayor
- Signing Authority
- Camping in sports grounds
- Garages used as accommodations
- Transfer site rates
- Sports ground fencing
- Village Office – water seepage

ADJOURNMENT

Minutes from the June 16, 2014, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebey, Councillors, Betty Hatzel, Colleen Hoppenreys, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Gary Dunn

Having a quorum present, Mayor Hundebey called the meeting to order at 7:00 p.m.

Agenda

102/2014 HOPPENREYS: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

103/2014 HATZEL: That the minutes of the May 12, 2014 regular meeting, and the June 10, 2014 special meeting be accepted as presented. Carried.

Financial Statement

104/2014 HUNDEBY: That the bank reconciliation and financial statement for the month of May 2014 be accepted as presented. Carried.

Payment of Accounts

105/2014 HATZEL: That the accounts be paid as presented. Carried.

Delegation – 7:15 p.m. – Garth McTavish, on behalf of L & R Development

Garth McTavish, on behalf of L & R Development, attended the meeting to discuss a proposal for a driving range development on Parcels S, T, U, and V in Sarah's Cove.

106/2014 HUNDEBY: That Council is in favor of L & R Development's driving range proposal on Parcels S, T, U, and V, with the addition with a men's and women's port-a-potty on-site, and that Council will proceed to make the necessary Zoning and Official Community Plan Bylaw changes. Carried.

Official Community Plan Amending Bylaw

107/2014 HOPPENREYS: Read Bylaw No. 14-06 for a first time being a bylaw to amend Bylaw No. 08-04 known as the Official Community Plan. Carried.

Zoning Amending Bylaw

108/2014 HATZEL: Read Bylaw No. 14-07 for a first time being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

Reports

Councillor Hatzel and CAO Jess provided written reports on the WaterWolf Meeting they attended in Hanley on June 11, 2014.



CAO Jess provided a written report on the UMAAS Convention she attended in Saskatoon June 4 – 6, 2014

Minutes from the May 29, 2014 Facilities Committee meeting were provided

Minutes from the May 14, May 28, and June 9, 2014 Infrastructure Committee meetings were provided.

Saskatchewan Street

109/2014 HUNDEBY: That we proceed with Covenant Construction to pave 30' down the centre of Saskatchewan Street for the three blocks the Village owns plus a trial area of curb to curb paving for 125' in the first five lots in Block 6/7 for \$200,000 to happen before July 1<sup>st</sup>, weather permitting. Carried.

110/2014 HATZEL: That we pursue paving the rest of Saskatchewan Street, curb to curb through the local improvement process. Carried.

Rod & Joanne Daniluk Subdivision

111/2014 HATZEL: That we make recommendation to Community Planning to approve Rod and Joanne Daniluk's revised subdivision plan dated May 5, 2014. Carried.

Admin Assistant Training

112/2014 HUNDEBY: That Admin Assistant Claudia Diederich attends day two of the Administrative Assistants Conference in August 2014 with related expenses covered. Carried.

Tuft's Bay Road/Kearley Land

113/2014 HOPPENREYS: That Mayor Rob Hundebly and CAO Yvonne Jess be given authority to sign the two sale agreements in regards to the Tuft's Bay Road encroachment area, and Parcel N. Carried.

Bill & Merilee Boyle Subdivision

114/2014 HUNDEBY: That we make recommendation to Community Planning to approve Bill and Merilee Boyle's subdivision application, and as this development is not within the Village corporate boundaries, we have no issues or concerns with it. Carried.

Building/Development Permits

115/2014 HOPPENREYS: That we approve the following Building and Development permits based on the plan reviews by our Building Official:  
#7/2014 – Commutron Industries – 302 Stanley Street  
#8/2014 – Brent & Dana Adams – 111 Sarah Place  
#9/2014 – Charles Gumulcak – 118 Aberdeen Street  
Carried.



Multi-Material Stewardship Western Inc.

116/2014 HATZEL: That our CAO is authorized to sign the funding agreement with Multi-Material Stewardship Western Inc. Carried.

Community Event License – Lakeshore Stampede

117/2014 HUNDEBY: That we approve the issue of a Community Event License to the Lakeshore Stampede Committee for a function to take place in the Elbow Rodeo Grounds in Elbow, Sask., on the following dates and times: Friday, July 25, 2014 from 2 p.m. – 2 a.m., Saturday, July 26, from 2 p.m. – 2 a.m., and Sunday, July 27, 2014 from 12 p.m. – 12 a.m. Carried.

By-Election

118/2014 HUNDEBY: That we set August 20, 2014 for a by-election to fill the one vacant Councillor position, with an advance poll to be held August 15, 2014 from 4 – 7 p.m. Carried.

Deputy Mayor

119/2014 HATZEL: That Councillor Hoppenreys be appointed Deputy Mayor. Carried.

Signing Authority

120/2014 HATZEL: That signing authority be changed at Prairie Centre Credit Union to include Mayor Robert Hundebey, Deputy Mayor Colleen Hoppenreys, and CAO Yvonne Jess, and that the CAO and Mayor shall sign all cheques on behalf of the municipality or in the absence of the Mayor, the Deputy Mayor as per Bylaw No. 05-12. Carried.

Public Camping on the Rink Grounds

121/2014 HUNDEBY: That Council will permit public camping on the Rink grounds provided the group is renting the rink facility, and has left a \$500 deposit, to be refunded when the grounds are cleaned up. Carried.

Adjournment

122/2014 HUNDEBY: That this meeting be adjourned at 10:03 p.m. Carried.

## CORRESPONDENCE

- Ministry of Gov't Relations – Revenue Sharing Grant \$70,135
- Canadian Heritage – Canada Day Grant \$1,500
- WaterWolf Catch – regional planning dialogue
- Larry & Debra Campbell/Russ & Ranie Stevenson – Tuft's Bay
- Elbow Welcome Committee
- Loreburn School Community Council – scholarship/award opportunity
- Community Planning – Boyle subdivision
- Harbour Inn Condo Corp – temporary water supply
- Art & Pat King – agricultural spraying
- Brian Johnson – developing residential acreages
- SUMA Urban Voice




## ACCOUNTS PAYABLE

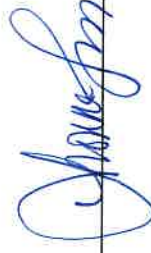
Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
7208	V. of Elbow MasterCard Acct	6/ 3/2014	668.89
7209	SUMA	6/ 3/2014	635.77
7210	Sun West School Division	6/ 3/2014	884.80
7211	Claudia Diederich	6/13/2014	750.00
7212	Yvonne Jess	6/13/2014	1,000.00
7213	Nikolas MacLean	6/13/2014	450.00
7214	Scott Scrimbitt	6/13/2014	800.00
7215	Dylan Boyle	6/13/2014	800.00
7216	Yvonne Jess	6/17/2014	340.40
7217	Gary Dunn	6/17/2014	442.52
7218	Lynden Lepage	6/17/2014	170.20
7219	Colleen Hoppenreys	6/17/2014	425.50
7220	Beity Hatzel	6/17/2014	425.50
7221	Robert A. Hundebly	6/17/2014	468.05
7222	Air Liquide Canada Inc.	6/18/2014	93.94
7223	Beity Hatzel	6/18/2014	100.00
7224	Robert A. Hundebly	6/18/2014	3,745.00
7225	The Davidson Leader	6/18/2014	38.85
7226	Elbow Fine Foods	6/18/2014	22.96
7227	Claudia Diederich	6/18/2014	207.00
7228	Yvonne Jess	6/18/2014	239.50
7229	Randy Ruuth	6/18/2014	36.00
7230	Scott Scrimbitt	6/18/2014	296.00
7231	Fafard Sculpture Inc.	6/18/2014	21,417.90
7232	Paul Ganes	6/18/2014	50.00
7233	Scott Fiske	6/18/2014	50.00
7234	Ron Sisetsky	6/18/2014	50.00
7235	Pick Diederich	6/18/2014	50.00
7236	Glen Amor	6/18/2014	150.00
7237	Kevin Luchia	6/18/2014	100.00
7238	Lynden Lepage	6/18/2014	50.00
7239	Trevor Dament	6/18/2014	50.00
7240	Floor Inc.	6/18/2014	50.00
7241	Handy Group of Companies	6/18/2014	1,677.50
7242	Joel Florist	6/18/2014	553.94
7243	John Deere Financial	6/18/2014	855.05
7244	John's Ford Auto Sales Ltd.	6/18/2014	154.01
7245	J. Wright Construction Ltd.	6/18/2014	56.03
7246	Lepage Contracting Ltd.	6/18/2014	605.89
7247	Meridian Inspections Ltd.	6/18/2014	200.00
7248	MuniSoft	6/18/2014	2,304.16
7249	Dale Norrish	6/18/2014	1,493.15
7250	Palliser Plains Co-op	6/18/2014	4,787.25
7251	Joe Parent	6/18/2014	480.73
7252	Nick Paulsen	6/18/2014	115.32
7253	R & J Lakeside Service Ltd.	6/18/2014	400.00
7254	Riverbend Co-op Ltd.	6/18/2014	1,599.55
7255	Saskatchewan Command	6/18/2014	390.61
7256	Riley Scrimbitt	6/18/2014	195.00
7257	Saskatchewan Research Council	6/18/2014	54.00
7258	Technical Safety Authority	6/18/2014	229.15
7259	V. of Elbow MasterCard Acct	6/18/2014	85.00
7260	SK Workers' Compensation Board	6/18/2014	543.18
7261	XEROX Canada Ltd.	6/18/2014	2,307.64
			318.33




Payment #	Vendor	Date	Amount
7262	R & J Lakeside Service Ltd.	6/19/2014	1,544.89
7263	Voided by the print process	6/24/2014	0.00
7264	Loraas Disposal Services Ltd.	6/24/2014	6,383.47
7265	Palliser Regional Library	6/24/2014	3,002.62
7266	SaskPower	6/24/2014	3,526.27
7267	SaskTel CPP	6/24/2014	455.77
7268	SaskWater Accounts Receivable	6/24/2014	7,691.71
7269	Village of Elbow	6/24/2014	822.91
7270	Covenant Construction	6/26/2014	217,471.74
7271	Robert A. Hundebly	6/30/2014	204.23
7272	Dylan Boyle	6/30/2014	1,394.75
7273	Claudia Diederich	6/30/2014	867.54
7274	Yvonne Jess	6/30/2014	2,168.95
7275	Nikolas MacLean	6/30/2014	965.22
7276	Ron Savidan	6/30/2014	391.50
7277	Scott Scrimbitt	6/30/2014	2,047.25
7278	Debbie Stevenson	6/30/2014	430.00
7279	MEPP	6/30/2014	1,812.14
7280	Receiver General	6/30/2014	3,352.66
7281	Receiver General	6/30/2014	611.13
7282	V. of E. ITF W. Cafferata	6/30/2014	50.00
7283	SUMA	6/30/2014	642.76
7284	Sun West School Division	6/30/2014	1,422.48
Total:			311,608.00

Total for General: 311,608.00

Payments Printed: 77

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending May 31, 2014

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	4,129.36	5,761.00	404,390.00	(398,629.00)	98.58-
Fees and Charges	8,173.71	107,083.69	71,220.00	35,863.69	50.36
Utilities	5,164.58	61,619.74	232,330.00	(170,710.26)	73.48-
Grants		14,118.29	104,804.76	(90,686.47)	86.53-
Grants in Lieu of Taxes	1,755.06	8,390.46	25,119.83	(16,729.37)	66.60-
Land Sales - Gain		10,000.00	110,000.00	(100,000.00)	90.91-
Investment Income and Commissions	906.11	13,467.22	28,381.01	(14,913.79)	52.55-
Other Revenues	3,535.00	3,535.00		3,535.00	
<b>Total Revenues:</b>	<b>23,663.82</b>	<b>223,975.40</b>	<b>976,245.60</b>	<b>(752,270.20)</b>	<b>77.06-</b>
<b>Expenditures</b>					
General Government Services	10,732.10	82,181.47	179,683.51	97,502.04	54.26
Protective Services	5,602.05	(253.37)	39,088.00	39,341.37	100.65
Transportation Services	20,238.14	215,504.59	415,490.00	199,985.41	48.13
Environmental Health Services	4,896.02	13,825.92	61,000.00	47,174.08	77.33
Public Health and Welfare Services	177.00	(2,114.82)	4,500.00	6,614.82	147.00
Planning and Development Services		4,339.17		(4,339.17)	
Recreation and Cultural Services	2,281.88	9,107.00	171,755.26	162,648.26	94.70
Utilities	8,004.68	28,354.40	176,198.12	147,843.72	83.91
<b>Total Expenditures:</b>	<b>51,931.87</b>	<b>350,944.36</b>	<b>1,047,714.89</b>	<b>696,770.53</b>	<b>66.50</b>
<b>Change in Net Financial Assets</b>	<b>(28,268.05)</b>	<b>(126,968.96)</b>	<b>(71,469.29)</b>	<b>(55,499.67)</b>	<b>77.66-</b>
<b>Change in Net Assets</b>	<b>(28,268.05)</b>	<b>(126,968.96)</b>	<b>(71,469.29)</b>	<b>(55,499.67)</b>	<b>77.66-</b>
Transfers			267,197.00	267,197.00	100.00
<b>Change in Surplus</b>	<b>(28,268.05)</b>	<b>(126,968.96)</b>	<b>(338,666.29)</b>	<b>211,697.33</b>	<b>62.51</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit		210.00	210.00		
Cash - Bank - Demand	(24,894.50)	(135,521.53)	326,820.24		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 404			303,386.52		
Cash - Bank - Term Deposit			250,000.00		
Cash - Investment	466.11	1,871.07	460,456.05		
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>(24,428.39)</b>	<b>(133,440.46)</b>	<b>1,358,072.81</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(1,332.72)	(8,681.65)	(8,681.65)		
Municipal - Tax Received - Current	(50.50)	(157.71)	(157.71)		
Municipal - Tax Receivable - Arrears	(905.56)	(17,982.56)	40,373.50		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(2,288.78)</b>	<b>(26,821.92)</b>	<b>30,174.36</b>		

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer





June 16, 2014  
(Date)  
  
Robert A. Hundebly, Mayor

# Village of Elbow

## Special Council Meeting Notice Waiver

We, the undersigned members of the Council of the Village of Elbow, hereby waive the 24 hours' notice required to conduct a special meeting of Council to be held on Tuesday, June 10, 2014, at 4:00 p.m. at the Village Office in Elbow, Saskatchewan for the purpose of discussing the possibility of paving Saskatchewan Street

Members present at this meeting:

  
  
  
  
\_\_\_\_\_

Date: 10 June / 14  
Date: 10 June / 14  
Date: 10 June / 14  
Date: 10 June / 14  
Date: \_\_\_\_\_

Members not able to attend the above described special meeting, but have waived the notice required to conduct the meeting and agree that the meeting can proceed as scheduled.

\_\_\_\_\_  
Date: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_

Agenda for the July 9, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – June 16

- Business arising from the minutes

FINANCIAL STATEMENTS  
ACCOUNTS PAYABLE

REPORTS

- Facilities Committee Minutes
- Infrastructure Committee Minutes

OLD BUSINESS

- Library basement – water seepage
- Garages used as accommodations
- Transfer site rates
- Industrial Subdivision – culvert/approach requirements
- Civic Centre shingling
- ArenaPlex Committee response to the Facilities Committee
- Sarah's Cove Lift Station issues
- Rodeo traffic
- Order to Remedy
- Transfer Site Fencing
- Tuft's Bay

CORRESPONDENCE

- Five Hills Health Region re: funding contribution for MRI service
- SUMA re: golf cart regulations
- Olga Nasevich re: Saskatchewan Street, signage, RCMP, drainage, radon gas
- WaterWolf – James Simonson's resignation
- Rod Kretsch – carwash development
- Elbow Service Club – playground/signs

NEW BUSINESS

- Provincial Disaster Assistance Program (PDAP)
- Charles Gumulcak – 118 Aberdeen Street – stop work order
- Maintaining Rodeo grounds
- Gravel budget spent
- Elevator

ADJOURNMENT

Minutes from the July 9, 2014, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly (7:15 p.m.), Councillors, Betty Hatzel, Colleen Hoppenreys, Gary Dunn, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Deputy Mayor Hoppenreys called the meeting to order at 7:00 p.m.

Agenda

123/2014 DUNN: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

124/2014 HATZEL: That the minutes of the June 16, 2014 regular meeting be accepted as presented. Carried.

Financial Statement

125/2014 HOPPENREYS: That the bank reconciliation and financial statement for the month of June 2014 be accepted as presented. Carried.

Payment of Accounts

126/2014 DUNN: That the accounts be paid as presented. Carried.

Mayor Hundebly arrived at the meeting at 7:15 p.m. and Deputy Mayor Hoppenreys turned the chair over to him.

Custom Work Charges - Grader

127/2014 DUNN: That we set the custom rate charge for the grader & operator at \$100/hr with the minimum charge being one hour. Carried.

Reports

Minutes from the June 26, 2014 Facilities Committee meeting were provided

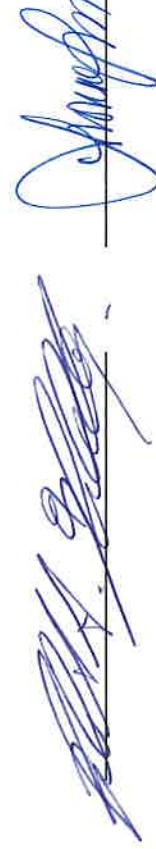
Minutes from the June 23, 2014 Infrastructure Committee meeting were provided

Drainage – Aiktow/Stanley

128/2014 DUNN: That we the act on the recommendations from the Infrastructure Committee to construct a proper drainage ditch in the rink area as per their suggestion, with assistance from Brian Johnson at \$40/hr with his equipment. Carried.

Dust Suppressant

129/2014 HUNDEBY: That if we can have the calcium chloride dust suppressant applied before rodeo weekend we proceed with half of the original budgeted amount. Carried.



Drainage – Minto/Pacific

130/2014

DUNN: That we act on the recommendations from Infrastructure Committee to deal with the drainage around the Library area. Carried.

Kretsch Carwash/Laundromat Proposal

131/2014

HUNDEBY: That we proceed with the process to add Carwash/Laundromat as a discretionary use in the C1 Commercial district. Carried.

Zoning Amending Bylaw

132/2013

HOPPENREYS: Read Bylaw No. 14-08 for a first time being a bylaw to amend Bylaw No. 08-04 known as the Zoning Bylaw. Carried.

Provincial Disaster Assistance Program

133/2014

HATZEL: That the Village of Elbow apply to the Ministry of Government Relations to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by heavy precipitation that started April 1, 2014 and has continued throughout the summer. Carried.

Stop Work Order – 118 Aberdeen Street

134/2014

DUNN: That the CAO issue a Stop Work Order on 118 Aberdeen Street based on the recommendation of the Building Official. Carried.

Adjournment

135/2014

HOPPENREYS: That this meeting be adjourned at 9:50 p.m. carried.

CORRESPONDENCE

- Five Hills Health Region re: funding contribution for MRI service
- SUMA re: golf cart regulations
- Olga Nasewich re: Saskatchewan Street, signage, RCMP, drainage, radon gas
- WaterWolf – James Simonson’s resignation

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
7285	Jacob Dekok	7/ 3/2014	121.18
7286	BVH Consulting	7/14/2014	168.00
7287	Craik Hardware	7/14/2014	1,100.90
7288	Davidson Home Hardware	7/14/2014	1,284.73
7289	Glen Amor	7/14/2014	75.00
7290	Kevin Luchia	7/14/2014	50.00
7291	GDT Ag Services	7/14/2014	280.35
7292	J. Wright Construction Ltd.	7/14/2014	5,683.45
7293	Meridan Inspections Ltd.	7/14/2014	861.66
7294	Millar's Waste Mgmt Disposal	7/14/2014	88.91
7295	The Outlook	7/14/2014	701.33

Payment #	Vendor	Date	Amount
7296	R & J Lakeside Service Ltd.	7/14/2014	1,214.53
7297	Rent-It Store & Tool Supply	7/14/2014	306.02
7298	Riverbend Co-op Ltd.	7/14/2014	132.00
7299	Sanden Trenching	7/14/2014	1,773.07
7300	Saskatchewan Research Council	7/14/2014	97.64
7301	V. of Elbow MasterCard Acct	7/14/2014	775.80
7302	Village of Elbow	7/14/2014	77.73
7303	ZEE Medical Service Co.	7/14/2014	32.73
7304	Elbow Parks & Rec Board	7/15/2014	3,469.00
7305	Claudia Diederich	7/15/2014	750.00
7306	Yvonne Jess	7/15/2014	1,000.00
7307	Nikolas MacLean	7/15/2014	450.00
7308	Scott Scrimbitt	7/15/2014	800.00
7309	John Deere Financial	7/15/2014	270.08
7310	Receiver General	7/15/2014	71.12
7311	Village of Elbow - Petty Cash	7/15/2014	28.71
7312	Dylan Boyle	7/15/2014	800.00
7313	Breanna Bidochka	7/15/2014	137.59
7314	Voided by the print process	7/21/2014	0.00
7315	Loraas Disposal Services Ltd.	7/21/2014	6,857.05
7316	SaskPower	7/21/2014	2,821.80
7317	SaskTel CPP	7/21/2014	376.09
7318	SaskWater Accounts Receivable	7/21/2014	8,754.57
7319	Village of Elbow	7/21/2014	657.48
7320	Alzheimer Assoc. of Sask	7/21/2014	155.00
7321	The Arthritis Society	7/21/2014	265.00
7322	Canadian Bible Society	7/21/2014	10.00
7323	CNIB	7/21/2014	115.00
7324	Canadian Cancer Society	7/21/2014	270.00
7325	Central Butte & District	7/21/2014	55.00
7326	Crohn's & Colitis Foundation	7/21/2014	35.00
7327	Canadian Cystic Fibrosis Found	7/21/2014	95.00
7328	Canadian Diabetic Association	7/21/2014	275.00
7329	Elbow Cemetery Fund	7/21/2014	150.00
7330	Elbow & District Health	7/21/2014	80.00
7331	Elbow Historical Society	7/21/2014	210.00
7332	Palliser Regional Library	7/21/2014	160.00
7333	Gideon Bible Society	7/21/2014	80.00
7334	Heart & Stroke Foundation	7/21/2014	425.00
7335	Huntington Society	7/21/2014	35.00
7336	The Kidney Foundation	7/21/2014	225.00
7337	Canadian Mental Health Assoc.	7/21/2014	205.00
7338	Multiple Sclerosis Society	7/21/2014	220.00
7339	Muscular Dystrophy Association	7/21/2014	45.00
7340	Canadian Paraplegic Assoc	7/21/2014	70.00
7341	Red Cross Society	7/21/2014	180.00
7342	The Salvation Army	7/21/2014	115.00
7343	Saskatchewan Abilities Council	7/21/2014	70.00
7344	Saskatchewan Lung Association	7/21/2014	115.00
7345	Saskatchewan Parkinson's	7/21/2014	105.00
7346	Robert A. Hudeby	7/31/2014	204.23
7347	Dylan Boyle	7/31/2014	1,815.65
7348	Claudia Diederich	7/31/2014	939.88
7349	Yvonne Jess	7/31/2014	2,168.95
7350	Nikolas MacLean	7/31/2014	1,070.25
7351	Ron Savidan	7/31/2014	348.00
7352	Scott Scrimbitt	7/31/2014	2,047.25

Payment #	Vendor	Date	Amount
7353	Debbie Stevenson	7/31/2014	430.00
7354	MEPP	7/31/2014	1,831.54
7355	Receiver General	7/31/2014	3,071.65
7356	Receiver General	7/31/2014	721.45
7357	V. of E. ITFW. Cafferata	7/31/2014	50.00
7358	SUMA	7/31/2014	639.79
7359	Sun West School Division	7/31/2014	2,635.86
Total:			63,808.02

Total for General: 63,808.02

Payments Printed: 75




**A BYLAW OF THE VILLAGE OF ELBOW TO AMEND  
BYLAW NO. 08-05 KNOWN AS THE ZONING BYLAW**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts to amend Bylaw No. 08-05 as follows:

1. The PR – Park and Recreational District, Section 5.4.7 is amended by removing subsections 5.4.7(3), and 5.4.7(4) and replacing them with the following subsections:
  - 5.4.7 (3) Discretionary Uses – the following use is a discretionary use in the PR – Park and Recreational District:
    - a) Recreational Facilities, Commercial
  - 5.4.7 (4) Accessory Uses – Buildings, structures, or uses secondary and subordinate to, and located on the same lot with the principal use shall be permitted subject to Reservoir Development Area Regulations where applicable.
  - 5.4.7 (5) Development Standard – no minimum requirements except that where applicable, the Reservoir Development Area Regulations shall apply.
  - 5.4.7 (6) Discretionary Use Criteria  
In addition to Section 3.3(3) for discretionary uses the following criteria will be applied:
    - a) the development will be immediately adjacent to an existing recreation facility, public
    - b) the development will not cause excessive traffic through existing residential areas
    - c) the development will not adversely impact adjacent uses
    - d) vehicle parking, loading and circulation areas must have direct access to a street which is contiguous to a collector or arterial roadway
    - e) outdoor storage and garbage areas shall be suitably screened from public view
2. The Zoning District Map referred to in Section 5.1 of the Zoning Bylaw No. 08-05 is amended by rezoning Blk/Par S – Plan 88MJ16836, Blk/Par T – Plan 89MJ12722, Blk/Par U – Plan 101966418, and Blk/Par V – Plan 101966418, being an area bordered by Sarah Drive South, Elevator Road, South Elbow Drive, and Putters Lane, from RR – Recreational Residential District to PR – Park and Recreational District, as shown on the attached map which forms part of this bylaw.

3. This bylaw shall come into force and take effect when the Minister of Government Relations approves Bylaw No. 14-06

Read a first time this 16<sup>th</sup> day of June, 2014.

Read a second time this 11<sup>th</sup> day of July, 2014.

Read a third time and passed this 11<sup>th</sup> day of July, 2014.



\_\_\_\_\_  
Mayor



\_\_\_\_\_  
Administrator

Affected land:



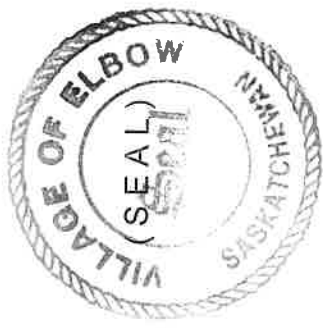
The affected land is legally described as:

- Blk/Par S – Plan 88MJ16836
- Blk/Par T – Plan 89MJ12722
- Blk/Par U – Plan 101966418
- Blk/Par V – Plan 101966418

which is an area bordered by Sarah Drive South, Elevator Road, South Elbow Drive, and Putters Lane, as outlined in the bold line on the above map.

This map forms part of Bylaw No. 14-07

  
\_\_\_\_\_  
Administrator

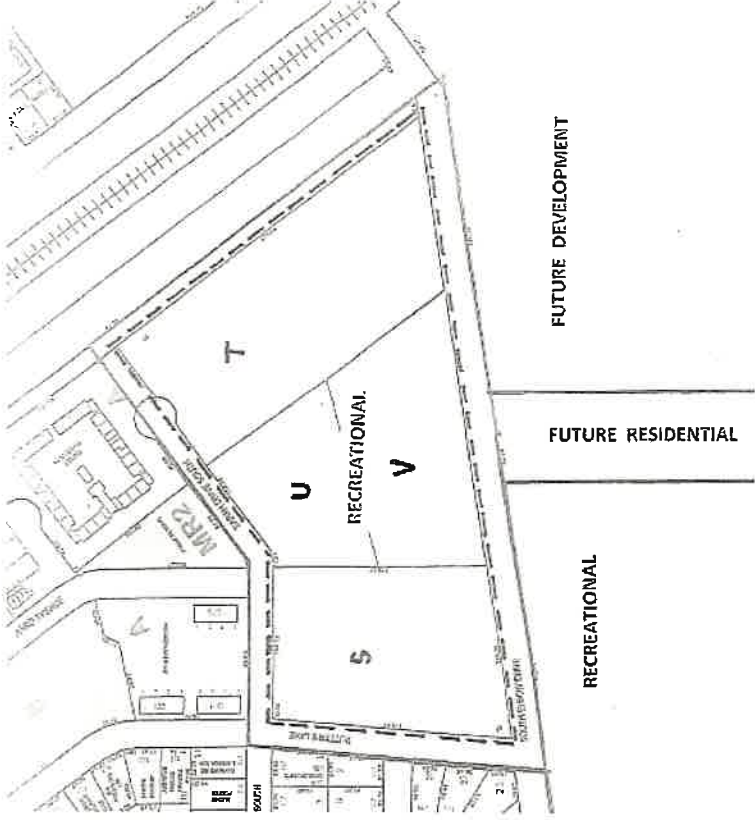


**A BYLAW OF THE VILLAGE OF ELBOW TO AMEND  
BYLAW NO. 08-04 KNOWN AS THE OFFICIAL COMMUNITY PLAN**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts to amend Bylaw No. 08-04 as follows:

1. The Village of Elbow Land Use Concept map be amended changing the designation on the following parcels of land from "Future Residential" to "Recreational":

- BIK/Par S – Plan 88MJ16836
- BIK/Par T – Plan 89MJ12722
- BIK/Par U – Plan 101966418
- BIK/Par V – Plan 101966418



2. This bylaw shall come into force on the date of the final approval by the Minister of Government Relations.

Read a first time this 16<sup>th</sup> day of June, 2014.  
Read a second time this 11<sup>th</sup> day of July, 2014.  
Read a third time and passed this 11<sup>th</sup> day of July, 2014.

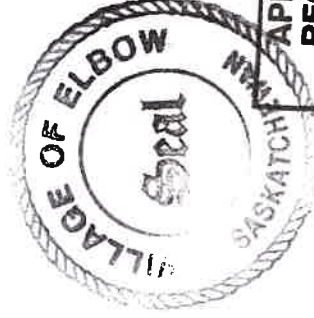


*[Signature]*  
Mayor

*[Signature]*  
Administrator

Certified a true copy of Bylaw No. 14-06 adopted by resolution of Council on the 11<sup>th</sup> day of July, 2014.

*[Signature]*  
Administrator



APPROVED  
REGINA, SASK.  
AUG 28 2014  
*[Signature]*  
Assistant Deputy Minister  
Ministry of Government Relations

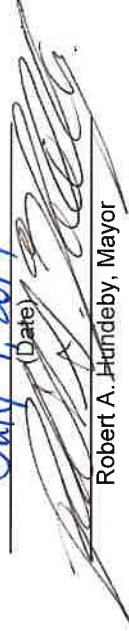
**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending June 30, 2014

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	343.70	6,104.70	404,390.00	(398,285.30)	98.49-
Fees and Charges	(1,736.09)	105,347.60	71,220.00	34,021.88	47.77
Utilities	34,129.55	95,749.29	232,330.00	(136,580.71)	58.79-
Grants	70,135.00	84,253.29	104,804.76	(20,551.47)	19.61-
Grants in Lieu of Taxes	1,704.38	10,094.84	25,119.83	(15,024.99)	59.81-
Land Sales - Gain		10,000.00	110,000.00	(100,000.00)	90.91-
Investment Income and Commissions	510.77	13,977.99	28,381.01	(14,403.02)	50.75-
Other Revenues	230.00	3,765.00		3,765.00	
<b>Total Revenues:</b>	<b>105,317.31</b>	<b>329,292.71</b>	<b>976,245.60</b>	<b>(647,058.61)</b>	<b>66.28-</b>
<b>Expenditures</b>					
General Government Services	20,759.79	102,941.26	179,683.51	76,731.24	42.70
Protective Services	679.82	426.45	39,088.00	38,431.73	98.32
Transportation Services	219,800.77	435,305.36	415,490.00	(19,937.05)	4.80-
Environmental Health Services	5,006.39	18,832.31	61,000.00	42,167.69	69.13
Public Health and Welfare Services	714.94	(1,399.88)	4,500.00	5,899.88	131.11
Planning and Development Services		4,339.17		(4,339.17)	
Recreation and Cultural Services	7,515.65	16,622.65	171,755.26	155,125.26	90.32
Utilities	14,204.34	42,558.74	176,198.12	133,639.38	75.85
<b>Total Expenditures:</b>	<b>268,681.70</b>	<b>619,626.06</b>	<b>1,047,714.89</b>	<b>427,718.96</b>	<b>40.82</b>
<b>Change in Net Financial Assets</b>	<b>(163,364.39)</b>	<b>(290,333.35)</b>	<b>(71,469.29)</b>	<b>(219,339.65)</b>	<b>306.90-</b>
<b>Change in Net Assets</b>	<b>(163,364.39)</b>	<b>(290,333.35)</b>	<b>(71,469.29)</b>	<b>(219,339.65)</b>	<b>306.90-</b>
Transfers			267,197.00	267,197.00	100.00
<b>Change in Surplus</b>	<b>(163,364.39)</b>	<b>(290,333.35)</b>	<b>(338,666.29)</b>	<b>47,857.35</b>	<b>14.13</b>
<b>Account Balances</b>					
Cash					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit		210.00	210.00		
Cash - Bank - Demand	(211,152.53)	(346,674.06)	115,667.71		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 404			303,386.52		
Cash - Bank - Term Deposit			250,000.00		
Cash - Investment	510.77	2,381.84	460,966.82		
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>(210,641.76)</b>	<b>(344,082.22)</b>	<b>1,147,431.05</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(2,455.59)	(11,137.24)	(11,137.24)		
Municipal - Tax Received - Current		(157.71)	(157.71)		
Municipal - Tax Receivable - Arrears	(797.10)	(18,779.66)	39,576.40		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(3,252.69)</b>	<b>(30,074.61)</b>	<b>26,921.67</b>		

Certified correct and in accordance with the records Presented to council on

  
Yvonne Jess, Chief Administrative Officer

July 9, 2014  
(Date)

  
Robert A. Hundebly, Mayor

Agenda for the July 11, 2014 special meeting of the Council of the Village of Elbow to be held at 1:30 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL OF AGENDA

OLD BUSINESS

- Outcome of OCP/Zoning Public Hearing
- Bylaw No. 14-06
- Bylaw No. 14-07
- Discretionary Use Application

NEW BUSINESS

- Badger problems in Sarah's Cove

ADJOURNMENT

Village of Elbow  
Minutes of the Public Hearing regarding the intention to pass  
Bylaw No. 14-06 to amend the Official Community Plan

AND  
Bylaw No. 14-07 to amend the Zoning Bylaw  
July 11, 2014

Village Council Chambers  
201 Saskatchewan Street, Elbow, SK  
1:30 p.m.

Present: Mayor Rob Hundebey, Councillors Colleen Hoppenreys, Betty Hatzel and Gary  
Dunn, and Administrator Yvonne Jess.

Chairperson Hundebey called the Public Hearing to order at 1:30 p.m.

Chairperson Hundebey identified and summarized the intent of the two bylaws for  
which the Public Hearing is being held.

Chairperson Hundebey called for presentations from the gallery. Having no  
representations from the gallery, Chairperson Hundebey asked Administrator Jess to  
present any written representations received. Administrator Jess indicated that there  
were no written representations received.

Chairperson Hundebey asked for any further representations, and there being none,  
closed the Public Hearing at 1:40 p.m.

Minutes from the July 11, 2014, special meeting of the Council of the Village of Elbow  
held in the Village Council Chambers. This special meeting hereby being called in  
regards to OCP and Zoning Bylaw amendments, and a Discretionary Use Development  
Permit Application.

Present: Mayor Robert Hundebey, Councillors, Betty Hatzel, Colleen Hoppenreys, Gary Dunn,  
and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the meeting to order at 1:40 p.m.

**Agenda**

136/2014 DUNN: That the agenda be accepted with the addition of 'Badgers in  
Sarah's Cove' being added. Carried Unanimously.

**Official Community Plan Amending Bylaw**

137/2014 HATZEL: Read Bylaw No. 14-06 for a second time being a bylaw to amend  
Bylaw No. 08-04 known as the Official Community Plan. Carried.

138/2014 DUNN: Read Bylaw No. 14-06 for a third time, hereby adopting a bylaw to  
amend Bylaw No. 08-04 known as the Official Community Plan.  
Carried.

**Zoning Amending Bylaw**

139/2014 HUNDEBY: Read Bylaw No. 14-07 for a second time being a bylaw to amend  
Bylaw No. 08-05 known as the Zoning Bylaw. Carried.



140/2014

HOPPENREYS: Read Bylaw No. 14-07 for a third time, hereby adopting a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

L & R Development – Development Permit – Parcels S, T, U, and V

141/2014

HOPPENREYS: That we approve the Development Permit, discretionary use, of a golf driving range (recreational facilities, commercial) for L & R Developments Ltd. on Parcels S, T, U, and V on the following conditions:

- that the development include one port-a-potty or washroom facility;
- and that the Development Permit approval is subject to ministerial approval of the Official Community Plan amendment.

Carried.

Predation Control

142/2014

HUNDEBY: That we authorize Kevin Kote to deal with the badgers in the Village of Elbow corporate boundaries up to a maximum of \$500.  
Carried.

Adjournment

143/2014

HOPPENREYS: That this meeting be adjourned at 2:15 p.m.  
Carried.



Agenda for the August 14, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

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PUBLIC HEARING – Zoning Bylaw amendment and Discretionary Use Application (information enclosed that was sent out as per regulations to: every property within the C1-Commercial District, and to every property owner with 75m of Kretsch’s property)

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CALL TO ORDER (regular council mtg)

SWEARING IN OF NEW COUNCILLOR

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – July 9 regular & July 11<sup>th</sup> special meeting

- Business rising from the minutes

8 p.m. – Delegation – Janet Hundebey re: Home Care concerns regarding Five Hills Health Region’s policy on footcare

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

OLD BUSINESS

- Public Hearing discussion
- Zoning Bylaw Amendment – Bylaw No. 14-08
- Discretionary Use Application – Kretsch
- Art & Pat King – spraying issue
- Facilities Committee
- Welcome Sign area
- Tuft’s Bay Washroom Project
- Tuft’s Bay Contract

CORRESPONDENCE

- Tom Wilson & June Evans re: noise bylaw
- Sandy Devine re: drainage
- Randy Rusing re: Lots 7/8, Blk 14
- Gov’t of Canada & Saskatchewan re: Renewed Gas Tax Funding
- Saskatchewan Federation of Police Officers re: Crime Prevention Guide
- PARCS Update #44 & #45

NEW BUSINESS

- Sewer blockage – Leland Peterson \$262.50
- Sidewalk quote
- Extending Nikolas MacLean’s employment into fall
- Building Permits
  - o Scott Gregerson – 358 King St – deck
  - o Titan Developments – 1150 Aaro Ave – 5 bay detached garage
  - o Ryan Cafferata – 539 Aaro Ave – garage
- Waterworks Rate Policy
- Museum

ADJOURNMENT

Minutes from the August 14, 2014, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors, Betty Hatzel, Nick Paulsen, Gary Dunn, and Chief Administrative Officer Yvonne Jess.

Absent:

Councillor Colleen Hoppenreys

Having a quorum present, Mayor Hundebly called the meeting to order at 7:28 p.m. following the completion of the Public Hearing.

This being the first meeting following the Notice of Abandonment of Poll where Nick Paulsen was declared elected by acclamation as Councillor, CAO Jess administered the Oath of Office for Councillor Paulsen.

Agenda

DUNN: That the agenda be accepted as amended. Carried.

144/2014

Minutes

HATZEL: That the minutes of the July 9, 2014 regular meeting and the July 11, 2014 special meeting be accepted as presented. Carried.

145/2014

Financial Statement

HUNDEBY: That the bank reconciliation and financial statement for the month of July 2014 be accepted as presented. Carried.

146/2014

Payment of Accounts

DUNN: That the accounts be paid as presented. Carried.

147/2014

Delegation – 7:50 p.m. – Janet Hundebly – Five Hills Health Region

Janet Hundebly attended the meeting to discuss the care provided through the Elbow Wellness Clinic, and changes made to the foot care services provided by Five Hills Health Region.

148/2014

DUNN: That we write a letter to Five Hills Health Region expressing our concerns with the changes being made to the services provided through the Elbow Wellness Clinic, emphasizing how this will negatively affect our senior population. Carried.

Zoning Amending Bylaw

HATZEL: Read Bylaw No. 14-08 for a second time being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

149/2014

HUNDEBY: Read Bylaw No. 14-08 for a third time, hereby adopting a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

150/2014

Kretsch Discretionary Use Permit

HUNDEBY: That we require further data from Rod Kretsch before considering his discretionary use application for a carwash/laundromat facility. Carried.

151/2014



Art & Pat King – Snow fence

152/2014

DUNN: That we grant permission for Art and Pat King to put up their own snow fence on Village property that is north and west of their property at 303 King Street. Carried.

Gas Tax Fund Agreement

153/2014

PAULSEN: That the Mayor and CAO are authorized to sign the Gas Tax Fund Agreement. Carried.

Petterson Sewer Clean Out Invoice

154/2014

DUNN: That as per our Sewer Clean Out Policy, we cover the charges in regards to Leland Petterson’s sewer clean out from August 8, 2014 due to tree roots. Carried.

Sidewalk Replacement

155/2014

PAULSEN: That we go ahead with the sidewalk replacement at 251 Stanley Street, and because the quotes were within \$100 of each other, we go with the contractor that can do the work the soonest. Carried.

Nikolas MacLean

156/2014

HUNDEBY: That we extend Nikolas MacLean’s current employment of 24 hours per week until the end of Sept. 30<sup>th</sup>. Carried.

Building/Development Permits

Mayor Hundebey declared a pecuniary interest in the following item of business, asked Councillor Dunn to chair the meeting in his absence, and left the meeting at 9:20 p.m.

Councillor Dunn assumed the chair.

157/20145

HATZEL: That we approve the following Building and Development permits based on the plan reviews by our Building Official:  
#10/2014 – Scott Greggersen – 358 King Street  
#11/2014 – Titan Developments – 1150 Aaro Avenue  
Carried.

Mayor Hundebey returned to the meeting at 9:25 p.m. and resumed the chair.

158/2014

DUNN: That we defer review of Ryan Cafferata’s building permit application until our September meeting to review Village bylaws and receipt of the Building Official’s plan review. Carried.

Reports

Councillor Hatzel reported on the Museum Board meeting and their request for some electrical work in the museum.

Water Rate Policy and Capital Investment Strategy

159/2014

DUNN: That we accept the 2013 Waterworks Rate Policy and Capital Investment Strategy Policy as presented. Carried.



Adjournment

160/2014

HATZEL: That this meeting be adjourned at 9:50 p.m.

Carried.

## CORRESPONDENCE

- Tom Wilson & June Evans – noise bylaw
- Sandy Devine – drainage
- Randy Rusing – Lots 7/8, Blk 14
- Government of Canada/Saskatchewan – renewed Gas Tax funding
- Saskatchewan Federation of Police Officers – Crime Prevention Guide
- PARCS Update

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
7360	Dylan Boyle	8/15/2014	1,256.11
7361	Claudia Diederich	8/15/2014	750.00
7362	Yvonne Jess	8/15/2014	1,000.00
7363	Nikolas MacLean	8/15/2014	450.00
7364	Scott Scrimbitt	8/15/2014	800.00
7365	101142236 Saskatchewan Ltd	8/18/2014	183.75
7366	Air Liquide Canada Inc.	8/18/2014	98.94
7367	Robert L. Bramble	8/18/2014	21,408.10
7368	Evelyn Bramble	8/18/2014	44.19
7369	Chow McLeod	8/18/2014	67.01
7370	Jacob Dekok	8/18/2014	1,495.00
7371	DLN Construction Ltd.	8/18/2014	584.40
7372	Elbow Fine Foods	8/18/2014	123.17
7373	Claudia Diederich	8/18/2014	136.60
7374	Bonnie Fernets	8/18/2014	400.00
7375	Janet Hundebey	8/18/2014	718.93
7376	Dale Hundebey	8/18/2014	200.00
7377	Colleen Hoppenreys	8/18/2014	40.00
7378	Mark Janke	8/18/2014	240.00
7379	Norma Johnson	8/18/2014	40.00
7380	Louise Martens	8/18/2014	120.00
7381	Betty Hatzel	8/18/2014	80.00
7382	John Deere Financial	8/18/2014	455.93
7383	John's Ford Auto Sales Ltd.	8/18/2014	105.33
7384	K & D Predation Control	8/18/2014	140.00
7385	Lepage Contracting Ltd.	8/18/2014	458.31
7386	Meridan Inspections Ltd.	8/18/2014	157.50
7387	Millar's Waste Mgmt Disposal	8/18/2014	1,001.71
7388	Minister of Finance	8/18/2014	20,007.54
7389	MuniSoft	8/18/2014	73.87
7390	The Outlook	8/18/2014	300.44
7391	Palliser Plains Co-op	8/18/2014	48.99
7392	Joe Parent	8/18/2014	56.76
7393	Prairie Janitorial Supply	8/18/2014	365.58
7394	R & J Lakeside Service Ltd.	8/18/2014	2,402.57
7395	Randy Ruuth	8/18/2014	42.63
7396	Sask Sewer Services	8/18/2014	3,491.87
7397	Saskatchewan Research Council	8/18/2014	122.05
7398	SUMA	8/18/2014	84.87
7399	V. of Elbow MasterCard Acct	8/18/2014	619.53
7400	Village of Elbow	8/18/2014	95.47
7401	WayLyn Signs	8/18/2014	96.80




Payment #	Vendor	Date	Amount
7402	Nikolas MacLean	8/21/2014	306.42
7403	Voided by the print process	8/21/2014	0.00
7404	Loraas Disposal Services Ltd.	8/21/2014	9,411.24
7405	SaskPower	8/21/2014	2,121.02
7406	SaskTel CPP	8/21/2014	369.27
7407	SaskWater Accounts Receivable	8/21/2014	12,642.79
7408	Village of Elbow	8/21/2014	892.13
7409	Friesen Fencing Inc.	8/27/2014	3,150.00
7410	Ronald and/or Doris Beaton	8/29/2014	856.80
7411	Robert A. Hundeby	8/29/2014	204.23
7412	Claudia Diederich	8/29/2014	888.20
7413	Yvonne Jess	8/29/2014	2,168.95
7414	Ron Savidan	8/29/2014	391.50
7415	Scott Scrimbitt	8/29/2014	2,047.25
7416	Debbie Stevenson	8/29/2014	430.00
7417	MEPP	8/29/2014	1,817.68
7418	Leland L. Petterson	8/29/2014	262.50
7419	Receiver General	8/29/2014	3,365.74
7420	Receiver General	8/29/2014	524.80
7421	James and/or Patricia Tanner	8/29/2014	71.06
7422	V. of E. ITFW, Cafferata	8/29/2014	50.00
7423	101235228 Sask. Ltd.	8/31/2014	63.29
7424	Gerald and/or Barbara Deets	8/31/2014	64.42
7425	Brent and/or Lori Mitchell	8/31/2014	33.29
7426	Saskatchewan Housing Corp.	8/31/2014	123.58
7427	Dwayne Schapansky	8/31/2014	32.42
7428	SUMA	8/31/2014	639.79
7429	Sun West School Division	8/31/2014	119,286.19
7430	Xavier Zuck	8/31/2014	32.90
Total:			222,605.81

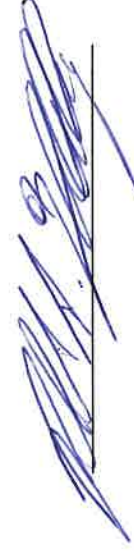

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 Total for General: 222,605.81

Payments Printed: 71

**A BYLAW OF THE VILLAGE OF ELBOW TO AMEND  
BYLAW NO. 08-05 KNOWN AS THE ZONING BYLAW**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts to amend Bylaw No. 08-05 as follows:

1. Section 5.4.8 C1 – Commercial District, subsection (3) Discretionary Uses, is amended by adding immediately after sub-subsection (j), the following new sub-subsections:
  - (k) car washes;
  - (l) laundromat.
2. This bylaw shall come into force and take effect when adopted by Council.

Read a first time this 9<sup>th</sup> day of July, 2014.  
Read a second time this 14<sup>th</sup> day of August, 2014.  
Read a third time and passed this 14<sup>th</sup> day of August, 2014.



  
Mayor

  
Administrator

Village of Elbow  
Minutes of the Public Hearing regarding  
the intention to pass Bylaw No. 14-08 to amend the Zoning Bylaw

AND  
the discretionary use development permit application  
August 14, 2014

Village Council Chambers  
201 Saskatchewan Street, Elbow, SK  
7:00 p.m.

Present: Mayor Rob Hundebey, Councillors Nick Paulsen, Betty Hatzel and Gary Dunn,  
and Administrator Yvonne Jess.

Chairperson Hundebey called the Public Hearing to order at 7:00 p.m.

Chairperson Hundebey identified and summarized the intent of the bylaw to amend the Zoning Bylaw and the discretionary use development permit application for which the Public Hearing is being held.

Chairperson Hundebey called for presentations from the gallery.

Richard Davis made a verbal presentation. He had no objection per say for the carwash/laundromat to be opened somewhere in the Village. He is however, opposed to it being anywhere in the C1 Commercial District because the C1 District is not only for commercial enterprises but it also has some residential properties. A business of this nature is bound to impact the residential users in the C1 District and adjacent to it. Would you approve it if it was adjacent to your residence?

Susan Scadden made a verbal presentation. She is strongly opposed to this business development for the various reasons submitted in her written submission; especially with the business being open 24 hours, and being surrounded by residential properties.

Rod Kretsch made a verbal presentation. The town has needed a business like this for a number of years, and he understands the concerns with traffic in alley. He plans to deal with any issues as they arise.

Kevin Luchia made a verbal presentation. He would like to see the property rezoned residential. His concerns are with traffic and accessibility.

Chairperson Hundebey asked Administrator Jess to present any written representations received. Administrator Jess read letters from the following people:

- Rick and Claudia Diederich
- Garry Mercer and Susan Scaddan
- Ray and Elaine Bye
- Grant and Shannon Kaban
- Carol Patterson
- Scott and Janice Scrimbitt

At Chairperson Hundebey's request, Administrator Jess read the development proposal letter from Rod Kretsch.

Chairperson Hundebey asked for any further representations, and there being none, closed the Public Hearing at 7:26 p.m.



**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending July 31, 2014

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	415,682.34	421,787.04	404,390.00	17,397.04	4.30
Fees and Charges	8,503.23	113,850.83	71,220.00	42,630.83	59.86
Utilities	6,443.19	102,192.48	232,330.00	(130,137.52)	56.01-
Grants		84,253.29	104,804.76	(20,551.47)	19.61-
Grants in Lieu of Taxes	1,650.25	11,745.09	25,119.83	(13,374.74)	53.24-
Land Sales - Gain		10,000.00	110,000.00	(100,000.00)	90.91-
Investment Income and Commissions	467.10	14,445.09	28,381.01	(13,935.92)	49.10-
Other Revenues	(3,765.00)				
<b>Total Revenues:</b>	<b>428,981.11</b>	<b>758,273.82</b>	<b>976,245.60</b>	<b>(217,971.78)</b>	<b>22.33-</b>

Expenditures	Current	Year To Date	Budget	Variance	%
General Government Services	8,454.49	111,395.75	179,683.51	68,287.76	38.00
Protective Services	(159.90)	266.55	39,088.00	38,821.45	99.32
Transportation Services	16,381.10	451,686.46	415,490.00	(36,196.46)	8.71-
Environmental Health Services	4,935.73	23,768.04	61,000.00	37,231.96	61.04
Public Health and Welfare Services	695.63	(704.25)	4,500.00	5,204.25	115.65
Planning and Development Services		4,339.17		(4,339.17)	
Recreation and Cultural Services	7,085.47	23,708.12	171,755.26	148,047.14	86.20
Utilities	10,011.41	52,570.15	176,198.12	123,627.97	70.16
<b>Total Expenditures:</b>	<b>47,403.93</b>	<b>667,029.99</b>	<b>1,047,714.89</b>	<b>380,684.90</b>	<b>36.33</b>

**Change in Net Financial Assets**

381,577.18 91,243.83 (71,469.29) 162,713.12 227.67

**Change in Net Assets**

381,577.18 91,243.83 (71,469.29) 162,713.12 227.67

Transfers

267,197.00 267,197.00 100.00

**Change in Surplus**

381,577.18 91,243.83 (338,666.29) 429,910.12 126.94

**Account Balances**

Cash	Current	Year to Date	Balance
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		210.00	210.00
Cash - Bank - Demand	7,596.01	(339,078.05)	123,263.72
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	467.10	2,848.94	461,433.92
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>8,063.11</b>	<b>(336,019.11)</b>	<b>1,155,494.16</b>

**Municipal Taxes Receivable**

Municipal - Tax Receivable - Current	411,026.18	399,888.94	399,888.94
Municipal - Tax Received - Current	(22.79)	(180.50)	(180.50)
Municipal - Tax Receivable - Arrears	(8,864.07)	(27,643.73)	30,712.33
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>402,139.32</b>	<b>372,064.71</b>	<b>429,060.99</b>

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

August 14, 2014  
(Date)

  
Robert A. Handeby, Mayor

Agenda for the September 8, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER (regular council mtg)

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – August 14<sup>th</sup> regular meeting & Public Hearing  
- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Infrastructure Committee minutes – August 25<sup>th</sup>
- Councillor Paulson – Devine/Sarah Drive South drainage issue
- Councillor Hoppenreys – Library Board

OLD BUSINESS

- Discretionary Use Application – Kretsch
- Tuff's Bay Washroom Project
- Building Permit (tabled from last mtg)
  - o Ryan Cafferata – 539 Aaro Ave – garage.
- Junked vehicle issue

CORRESPONDENCE

- Cory Kobelsky – lagoon permit
- Terry & Bonnie Fernetts – renting out a guest house
- Resort Village of Mistusinne – request for a lagoon mtg with 2 reps from Elbow Council
- PARCS Update #46
- SUMA Urban Voice
- SUMAssure – Risk Check; Insuring to Value
- Pinter & Associates – Water System Assessment

NEW BUSINESS

- Civic Centre foundation
- Tree trimming along streets/alleys
- SUMA Regional Meeting
- 'The 3 Essentials for Success' – professional development workshop
- SUMAssure Insurance renewal
- Lake Diefenbaker Tourism 2015 Guide
- Building Permit
  - o Harbour Inn Condo Corporation
- Library basement
- Industrial subdivision

ADJOURNMENT

Minutes from the September 8, 2014, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors, Colleen Hoppenreys, Nick Paulsen, Gary Dunn, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Betty Hatzel

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

HOPPENREYS: That the agenda be accepted as amended. Carried.

161/2014

Minutes

DUNN: That the minutes of the August 14, 2014 regular meeting and the Public Hearing be accepted as presented. Carried.

162/2014

Financial Statement

HUNDEBY: That the bank reconciliation and financial statement for the month of August 2014 be accepted as presented. Carried.

163/2014

Payment of Accounts

DUNN: That the accounts be paid as presented except for the invoice from SAL Engineering. Carried.

164/2014

Reports

Minutes from the August 25 , 2014 Infrastructure Committee meeting were provided. Councillor Paulsen reported on the drainage issues in regards to the Vallevand, Devine, and Jess area of Sarah Drive South.

Councillor Hoppenreys presented a written report on the September 3, 2014 Library Board meeting.

Kretsch Discretionary Use Permit

HOPPENREYS: That we approve Rod Kretsch's discretionary use development permit application for a carwash/laundromat facility at 1050 Railway Avenue. Carried.

165/2014

Tuft's Bay Washroom Project

Mayor Hundebly and Councillor Dunn reported on the Tuft's Bay Washroom project.

Building/Development Permits

HUNDEBY: That we approve the following Building and Development permit based on the plan review by our Building Office and that the exterior finish is either vinyl siding, stucco or another material pre-approved by Council:  
#12/2014 – Ryan Cafferata – 539 Aaro Avenue. Carried.

166/2014


Street Parking

167/2014

PAULSEN: That the CAO is instructed to write letters to anyone with vehicles, boats, RV's, etc. parked on Village property that hinders town maintenance and drainage, indicating that if the owners do not remove them, that the Village will see that they are removed at the cost of the property owner. Carried.

Kobelsky Lagoon Agreement

168/2014

HOPPENREYS: That Council will be willing to offer Cory Kobelsky a one year lagoon usage agreement for 2015, for his RV and boat storage facility in the R.M. of Loreburn, at a rate of \$450 for the year. Carried.

Civic Centre Foundation

169/2014

HOPPENREYS: That we contract Andy Wong to undertake the parking/stucco work on the Civic Centre foundation to a maximum of \$5,000. Carried.

Professional Development Workshop

170/2014

DUNN: That the CAO attend the one day professional development workshop "The 3 Essentials for Success" on September 24<sup>th</sup> with related expenses being covered. Carried.

SUMAssure Renewal

171/2014

HUNDEBY: That we renew our general insurance with SUMAssure for \$6,536. Carried.

Lake Diefenbaker Tourism

172/2014

HUNDEBY: That we continue to support and advertise in the Lake Diefenbaker Visitor Guide for 2015 increasing our to \$1,500. Carried.

Building Permit

173/2014

HOPPENREYS: That we approve the following Building Permit pending the plan review by our Building Official:  
#13/2014 – Harbour Inn Condominium Corporation  
– 1250 Aaro Avenue. Carried.

Adjournment

174/2014

PAULSEN: That this meeting be adjourned at 9:40 p.m. Carried.

## CORRESPONDENCE

- Cory Kobelsky – lagoon permit
- Terry & Bonnie Fernets – renting out a guest house
- Resort Village of Mistusinne – request for a lagoon mtg
- PARCS Update #46
- SUMA Urban Voice )
- SUMAssure – Risk Check; Insuring to Value
- Pinter & Associates – Water System Assessment

ACCOUNTS PAYABLE

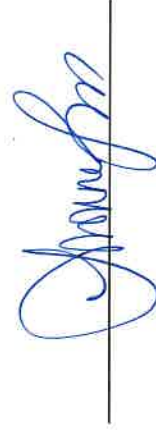
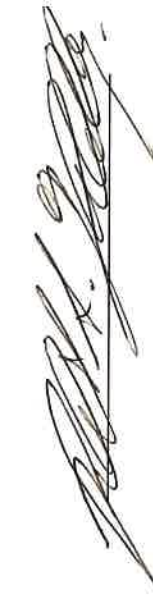



Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
7431	Yvonne Jess	9/ 9/2014	272.32
7432	Gary Dunn	9/ 9/2014	429.75
7433	Colleen Hoppenreys	9/ 9/2014	272.32
7434	Betty Hatzel	9/ 9/2014	272.32
7435	Robert A. Hundeby	9/ 9/2014	391.46
7436	Nick Paulsen	9/ 9/2014	204.24
7437	Aon Reed Stenhouse Inc.	9/12/2014	6,536.00
7438	Cave Auto Body	9/12/2014	150.16
7439	Davies Electric Co Ltd	9/12/2014	75.09
7440	Elbow Agencies Ltd.	9/12/2014	115.00
7441	Elbow Fine Foods	9/12/2014	12.47
7442	Five Hills Health Region	9/12/2014	4,500.00
7443	Five Hills Health Region	9/12/2014	140.00
7444	Flooor Inc.	9/12/2014	952.84
7445	Lambert Distributing Inc.	9/12/2014	31.66
7446	March's Fire Safety	9/12/2014	216.54
7447	Meridan Inspections Ltd.	9/12/2014	365.40
7448	Millar's Waste Mgmt Disposal	9/12/2014	320.08
7449	Mini-Tune	9/12/2014	753.77
7450	R & J Lakeside Service Ltd.	9/12/2014	1,323.22
7451	Riverbend Co-op Ltd.	9/12/2014	913.50
7452	SGI	9/12/2014	1,040.00
7453	Saskatchewan Research Council	9/12/2014	97.64
7454	Success Office Systems	9/12/2014	92.00
7455	SUMA	9/12/2014	87.99
7456	V. of Elbow MasterCard Acc't	9/12/2014	1,245.87
7457	XEROX Canada Ltd.	9/12/2014	318.33
7458	Claudia Diederich	9/15/2014	750.00
7459	Yvonne Jess	9/15/2014	1,000.00
7460	Nikolas MacLean	9/15/2014	450.00
7461	Scott Scrimbitt	9/15/2014	800.00
7462	John Deere Financial	9/15/2014	989.72
7463	Voiced by the print process	9/23/2014	0.00
7464	Loraas Disposal Services Ltd.	9/23/2014	8,545.22
7465	SaskPower	9/23/2014	2,250.11
7466	SaskTel CPP	9/23/2014	308.31
7467	SaskWater Accounts Receivable	9/23/2014	13,522.75
7468	Village of Elbow	9/23/2014	631.41
7469	Robert A. Hundeby	9/30/2014	204.23
7470	Claudia Diederich	9/30/2014	857.21
7471	Yvonne Jess	9/30/2014	2,168.95
7472	Nikolas MacLean	9/30/2014	1,074.19
7473	Ron Savidan	9/30/2014	391.50
7474	Scott Scrimbitt	9/30/2014	2,047.25
7475	Debbie Stevenson	9/30/2014	430.00
7476	MEPP	9/30/2014	1,809.36
7477	Receiver General	9/30/2014	3,346.13
7478	Receiver General	9/30/2014	363.86
7479	V. of E. ITF W. Caiferata	9/30/2014	50.00
7480	Jeff Archibald	9/30/2014	6,300.00
7481	SUMA	9/30/2014	632.80
7482	Sun West School Division	9/30/2014	11,436.02
Total:			80,890.99

Total for General:

80,890.99

Payments Printed: 52

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending August 31, 2014

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(11,896.41)	409,890.63	404,390.00	5,500.63	1.36
Fees and Charges	4,644.84	118,495.67	71,220.00	47,275.67	66.38
Utilities	5,735.52	107,928.00	232,330.00	(124,402.00)	53.55-
Grants	8,917.60	93,170.89	104,804.76	(11,633.87)	11.10-
Grants in Lieu of Taxes	2,567.18	14,312.27	25,119.83	(10,807.56)	43.02-
Land Sales - Gain		10,000.00	110,000.00	(100,000.00)	90.91-
Investment Income and Commissions	470.73	14,915.82	28,381.01	(13,465.19)	47.44-
<b>Total Revenues:</b>	<b>10,439.46</b>	<b>768,713.28</b>	<b>976,245.60</b>	<b>(207,532.32)</b>	<b>21.26-</b>
<b>Expenditures</b>					
General Government Services	10,704.97	122,100.72	179,683.51	57,582.79	32.05
Protective Services	21,497.88	21,764.43	39,088.00	17,323.57	44.32
Transportation Services	30,912.32	482,598.78	415,490.00	(67,108.78)	16.15-
Environmental Health Services	9,594.06	33,362.10	61,000.00	27,637.90	45.31
Public Health and Welfare Services	(145.00)	(849.25)	4,500.00	5,349.25	118.87
Planning and Development Services		4,339.17		(4,339.17)	
Recreation and Cultural Services	4,257.92	27,966.04	171,755.26	143,789.22	83.72
Utilities	18,203.91	70,774.06	176,198.12	105,424.06	59.83
<b>Total Expenditures:</b>	<b>95,026.06</b>	<b>762,056.05</b>	<b>1,047,714.89</b>	<b>285,658.84</b>	<b>27.26</b>
<b>Change in Net Financial Assets</b>	<b>(84,586.60)</b>	<b>6,657.23</b>	<b>(71,469.29)</b>	<b>78,126.52</b>	<b>109.31</b>
<b>Change in Net Assets</b>	<b>(84,586.60)</b>	<b>6,657.23</b>	<b>(71,469.29)</b>	<b>78,126.52</b>	<b>109.31</b>
Transfers			267,197.00	267,197.00	100.00
<b>Change in Surplus</b>	<b>(84,586.60)</b>	<b>6,657.23</b>	<b>(338,666.29)</b>	<b>345,323.52</b>	<b>101.97</b>

**Account Balances**

	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		210.00	210.00
Cash - Bank - Demand	180,955.39	(158,122.66)	304,219.11
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	470.73	3,319.67	461,904.65
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>181,426.12</b>	<b>(154,592.99)</b>	<b>1,336,920.28</b>

**Municipal Taxes Receivable**

Municipal - Tax Receivable - Current	(256,811.47)	143,077.47	143,077.47
Municipal - Tax Received - Current	(64.63)	(245.13)	(245.13)
Municipal - Tax Receivable - Arrears	(7,855.59)	(35,499.32)	22,856.74
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(264,731.69)</b>	<b>107,333.02</b>	<b>164,329.30</b>

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

September 8, 2014  
(Date)  
  
Robert A. Hurdeby, Mayor

Minutes from the September 22, 2014, special meeting of the Council of the Village of Elbow held in the Village Council Chambers. This special meeting hereby being called in regards to: Tuft's Bay, L & R Development, and the Industrial Subdivision

Present: Mayor Robert Hundebey, Councillors, Colleen Hoppenreys, Nick Paulsen, Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebey called the meeting to order at 7:05 p.m.

Agenda

175/2014 HATZEL: That we agenda be accepted with the addition of the following items being added: 2014 Ratepayers Meeting, Citizen of the Year, and outstanding utility bills. Carried Unanimously.

Tuft's Bay Washroom Building Demolition

176/2014 DUNN: That we award the tender for the Tuft's Bay washroom building demolition to the lowest bid, Jeff Archibald, with a deadline of September 30, 2014 to complete the work. Carried.

Tuft's Bay Washroom Building

177/2014 HOPPENREYS: That we accept the Tuft's Bay washroom floor plans as presented.

Councillor Dunn requested a recorded vote

For: Paulsen, Hundebey, Hoppenreys, Hatzel  
Against: Dunn

Mayor Hundebey declared the motion

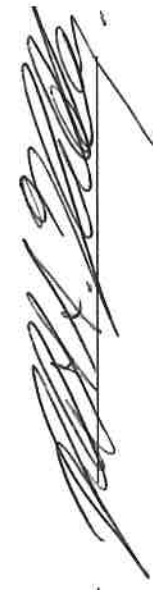

Carried.

Tuft's Bay Agreements

Council reviewed and discussed the Tuft's Bay Campground and Bayshore agreements.

Adjournment

178/2014 HOPPENREYS: That this meeting be adjourned at 9 p.m. Carried.



Agenda for the October 8, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER (regular council mtg)

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – September 8<sup>th</sup> regular meeting & September 22<sup>nd</sup> special meeting

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Infrastructure Committee minutes

DELEGATION – 7:30 p.m. – Rod Daniluk re: concerns with subdivision requirements

OLD BUSINESS

- Tuft's Bay Washroom Project
- Tuft's Bay contracts
- Lagoon Mtg w/Mistusine
- Ratpayers Mtg – agenda? Chairperson?
- Industrial Subdivision road – continue discussion re: clay
- EMO coordinator?
- Tree trimming along streets/alleys
- Library basement
- Rink inspection
- Street sign quotes – based on budget allocation

CORRESPONDENCE

- Anne Wilson – yard waste collection
- Saskatchewan Parks, Culture & Sport – Rink grant (\$2,500/ice surface)
- Ministry of Gov't Relations – Facility Growth & Development Workshop
- PARCS Update #47
- Norma Johnson – building restrictions and library basement
- Ministry of Gov't Relations – Kearly/Tuft's Bay road widening subdivision approved
- Ministry of Gov't Relations – Official Community Plan approved (changing L & R driving range property from future residential to recreational)
- Harbour Inn Condo Corp
- Provincial Disaster Assistance Program – not approved

NEW BUSINESS

- Conflict of Interest (info from the Elected Officials Handbook & policy encl)
- Prairie Centre Credit Union bid account
- Employee Evaluations
- Dehumidifier for Library – Norma Johnson stopped by and asked if Village would pay for one

ADJOURNMENT

Next Council Meeting – November 3<sup>rd</sup>

Ratepayer's Meeting – Monday, October 20<sup>th</sup>  
December meeting date?

Minutes from the October 8, 2014, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Nick Paulsen, Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

179/2014 DUNN: That the agenda be accepted as amended. Carried.

Minutes

180/2014 PAULSEN: That the minutes of the September 8, 2014 regular meeting and the September 22, 2014 special meeting be accepted as presented. Carried.

Financial Statement

181/2014 HUNDEBY: That the bank reconciliation and financial statement for the month of September 2014 be accepted as presented. Carried.

Payment of Accounts

182/2014 HOPPENREYS: That the accounts be paid as presented except for the invoice from SAL Engineering. Carried.

Reports

Minutes from the October 7, 2014 Infrastructure Committee meeting were provided.

Drainage – Aiktow/Stanley

183/2014 DUNN: That we accept the recommendations from the Infrastructure Committee to deal with the drainage along Stanley Street and Aiktow Avenue in the rink area. Carried.

Drainage – Minto/Pacific

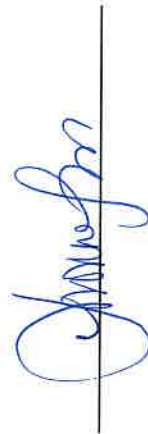
184/2014 HATZEL: That we accept the recommendations from the Infrastructure Committee to install HDPE pipe that the Village has on hand as a culvert at the Minto Street/Pacific Avenue corner as a trial to assist with drainage and alleviate the severe swale. Carried.

Delegation – 7:30 p.m. – Rod and Joanne Daniluk

Rod and Joanne Daniluk attended the meeting to discuss their proposed subdivision and Service Agreement requirements.

Delegation – 8 p.m. – Kevin and Joy Peddle, Tuft's Bay Campground

Kevin and Joy Peddle attended the meeting to discuss the Tuft's Bay Campground and Bayshore Operation and Maintenance Agreements.



Tuft's BayCampground/Bayshore

185/2014 PAULSEN: That the Mayor and CAO are authorized to sign the Tuft's Bay Campground and Bayshore Operation and Maintenance Agreements, as amended, with Kevin Peddle. Carried.

Street Signs

186/2014 DUNN: That we authorize the purchase of street name signs. Carried.

Yard/Garden Waste Pickup

187/2014 DUNN: In an effort to assist with the general appearance of the Village, that Council will have maintenance staff provide an additional free week of yard/garden waste pickup per year, scheduled for July. Carried.

Community Rink Affordability Grant

188/2014 HATZEL: That the CAO make application to the Community Rink Affordability Grant for the skating rink. Carried.

Elbow Library

189/2014 HUNDEBY: That the Village will cover the cost of a dehumidifier for the Library. Carried.

Extension of Meeting

190/2014 DUNN: That we extend the meeting past 10:00 p.m. for half an hour. Carried.

Conflict of Interest/Pecuniary Interest

Council reviewed conflict of interest over the tendering of the demolition of the Tuft's Bay Washroom.

Adjournment

191/2014 HATZEL: That this meeting be adjourned at 10:22 p.m. Carried.

CORRESPONDENCE

- Anne Wilson – yard waste collection
- Saskatchewan Parks, Culture & Sport – Rink grant
- Ministry of Gov't Relations – Facility Growth & Development Workshop
- PARCS Update #47
- Norma Johnson – building restrictions and library basement
- Ministry of Gov't Relations – Kearly/Tuft's Bay road widening subdivision approved
- Ministry of Gov't Relations – Official Community Plan approved
- Harbour Inn Condo Corp – tax abatement
- Provincial Disaster Assistance Program



## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
7483	Elbow Historical Society	10/15/2014	480.00
7484	Claudia Diederich	10/15/2014	750.00
7485	Yvonne Jess	10/15/2014	1,000.00
7486	Scott Scrimbitt	10/15/2014	800.00
7487	Air Liquide Canada Inc.	10/16/2014	47.74
7488	Elbow Fine Foods	10/16/2014	17.59
7489	Five Hills Health Region	10/16/2014	205.00
7490	Lepage Contracting Ltd.	10/16/2014	1,500.00
7491	Meridian Inspections Ltd.	10/16/2014	736.19
7492	Mini-Tune	10/16/2014	126.20
7493	Joe Parent	10/16/2014	305.48
7494	R & J Lakeside Service Ltd.	10/16/2014	549.98
7495	Redhead Equipment Ltd.	10/16/2014	5,697.61
7496	Saskatchewan Research Council	10/16/2014	97.64
7497	SUMA	10/16/2014	256.78
7498	SaskWater Accounts Receivable	10/16/2014	807.44
7499	V. of Elbow MasterCard Acct	10/16/2014	267.75
7500	Andy Wong	10/16/2014	4,567.50
7501	Voided by the print process	10/23/2014	0.00
7502	Loraas Disposal Services Ltd.	10/23/2014	7,893.45
7503	SaskPower	10/23/2014	2,054.83
7504	SaskTel CPP	10/23/2014	326.89
7505	SaskWater Accounts Receivable	10/23/2014	9,869.32
7506	Village of Elbow	10/23/2014	562.58
7507	Robert A. Hundebly	10/31/2014	204.23
7508	Claudia Diederich	10/31/2014	852.04
7509	Yvonne Jess	10/31/2014	2,179.57
7510	Nikolas MacLean	10/31/2014	269.50
7511	Ron Savidan	10/31/2014	391.50
7512	Scott Scrimbitt	10/31/2014	2,047.25
7513	Debbie Stevenson	10/31/2014	430.00
7514	MEPP	10/31/2014	1,807.98
7515	Receiver General	10/31/2014	3,307.17
7516	V. of E. ITF W. Cafferata	10/31/2014	50.00
Total:			50,459.21

Total for General: 50,459.21

Payments Printed: 34




**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending September 30, 2014

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(814.56)	409,076.07	404,390.00	4,686.07	1.16
Fees and Charges	14,285.76	132,781.43	71,220.00	61,561.43	86.44
Utilities	72,395.82	180,323.82	232,330.00	(52,006.18)	22.38-
Grants		93,170.89	104,804.76	(11,633.87)	11.10-
Grants in Lieu of Taxes	1,574.17	15,886.44	25,119.83	(9,233.39)	36.76-
Land Sales - Gain		10,000.00	110,000.00	(100,000.00)	90.91-
Investment Income and Commissions	512.39	15,428.21	28,381.01	(12,952.80)	45.64-
<b>Total Revenues:</b>	<b>87,953.58</b>	<b>856,666.86</b>	<b>976,245.60</b>	<b>(119,578.74)</b>	<b>12.25-</b>
<b>Expenditures</b>					
General Government Services	18,984.32	141,085.04	179,683.51	38,598.47	21.48
Protective Services	(40.00)	21,724.43	39,088.00	17,363.57	44.42
Transportation Services	10,008.06	492,606.84	415,490.00	(77,116.84)	18.56-
Environmental Health Services	6,866.44	40,228.54	61,000.00	20,771.46	34.05
Public Health and Welfare Services	(2,594.30)	(3,443.55)	4,500.00	7,943.55	176.52
Planning and Development Services		4,339.17		(4,339.17)	
Recreation and Cultural Services	9,248.48	37,214.52	171,755.26	134,540.74	78.33
Utilities	22,139.82	92,913.88	176,198.12	83,284.24	47.27
<b>Total Expenditures:</b>	<b>64,612.82</b>	<b>826,668.87</b>	<b>1,047,714.89</b>	<b>221,046.02</b>	<b>21.10</b>
<b>Change in Net Financial Assets</b>	<b>23,340.76</b>	<b>29,997.99</b>	<b>(71,469.29)</b>	<b>101,467.28</b>	<b>141.97</b>
<b>Change in Net Assets</b>	<b>23,340.76</b>	<b>29,997.99</b>	<b>(71,469.29)</b>	<b>101,467.28</b>	<b>141.97</b>
Transfers			267,197.00	267,197.00	100.00
<b>Change in Surplus</b>	<b>23,340.76</b>	<b>29,997.99</b>	<b>(338,666.29)</b>	<b>368,664.28</b>	<b>108.86</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit		210.00	210.00		
Cash - Bank - Demand	(21,260.02)	(179,382.68)	282,959.09		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 404			303,386.52		
Cash - Bank - Term Deposit			250,000.00		
Cash - Investment	512.39	3,832.06	462,417.04		
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>(20,747.63)</b>	<b>(175,340.62)</b>	<b>1,316,172.65</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(28,648.62)	114,428.85	114,428.85		
Municipal - Tax Received - Current		(245.13)	(245.13)		
Municipal - Tax Receivable - Arrears	(289.75)	(35,789.07)	22,566.99		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(28,938.37)</b>	<b>78,394.65</b>	<b>135,390.93</b>		

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

October 8, 2014  
(Date)  
  
Robert A. Humdeby, Mayor

Agenda for the November 3, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER (regular council mtg)

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – October 8<sup>th</sup>  
- Business rising from the minutes

FINANCIAL STATEMENTS - may be done for Council Mtg

ACCOUNTS PAYABLE

REPORTS

- Infrastructure Committee minutes
- Ratepayers Meeting minutes

DELEGATION – 7:30 p.m. – Rob Chan, Harbour Inn Condo Corp

OLD BUSINESS

- Tuft's Bay Washroom Project – Tenders Due – November 3rd
- Industrial Subdivision road
- UPDATES
  - Tuft's Bay Campground agreements
  - Rod Daniluk
  - Tree trimming/removal
  - Library basement
  - Rink inspection
  - Street sign quotes
  - Provincial Disaster Assistance Program
  - EMO coordinator

CORRESPONDENCE

- Elbow Service Club – gym flooring
- Gary Mercer and Susan Scadden – neighbor concerns
- Kira Diederich – neighbor concerns
- Sgt Greg Todd – Policing meeting Monday, November 10<sup>th</sup> at 7 p.m.
- Carol Patterson – Facilities Committee
- Loraas Disposal – 2015 rates & agreement
- Meryl Joel – planters

NEW BUSINESS

- List of Lands in Arrears
- Building Permits
  - o Village of Elbow Tuft's Bay Washroom #14/2014
  - o Glen Nunweiler - #3 – 1150 Aaro Ave – basement development #15/2014
  - o Neil Soggi – 133 Putters Lane - deck
- MLDP Modules
- Community Christmas Party
- Remembrance Day – laying wreath at service
- Deputy Mayor
- Food Bank
- SUMA Convention
- Light Up the Town
- Savidan – Lagoon usage

ADJOURNMENT

Next Council Meeting – December 10th

Minutes from the November 3, 2014, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Nick Paulsen, Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

192/2014 HOPPENREYS: That the agenda be accepted as amended. Carried.

Minutes

193/2014 HATZEL: That the minutes of the October 8, 2014 regular meeting be accepted as presented. Carried.

Financial Statement

194/2014 HUNDEBY: That the bank reconciliation and financial statement for the month of October 2014 be accepted as presented. Carried.

Payment of Accounts

195/2014 PAULSEN: That the accounts be paid as presented. Carried.

Delegation – 7:30 p.m. – Ron Chan, Harbour Inn Condo Corporation

Rob Chan attended the meeting on behalf of the HICC requesting a reduction of property tax on the 10 standing units.

Harbour Inn Condo Corporation 2014 Tax Reduction

196/2014 HOPPENREYS: That as per Section 274 of *The Municipalities Act*, the amount of municipal and school taxes levied on the ten remaining Harbour Inn Condo's be reduced as follows, leaving only the taxes on the land assessment, based on the fact that the rebuilding contractors will not allow the use of the remaining units, and that these units are unusable for the full year:

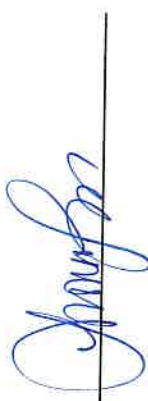
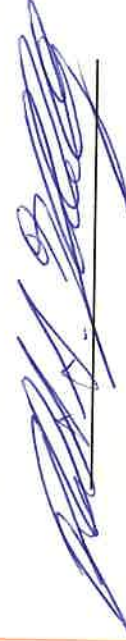
	<u>Municipal</u>	<u>School</u>	<u>Total</u>
Unit 15	227.49	199.64	427.13
Unit 16	302.82	289.43	592.25
Unit 17	310.50	298.58	609.08
Unit 18/19	428.36	439.07	867.43
Unit 20	232.22	205.27	437.49
Unit 21	310.50	298.58	609.08
Unit 22	243.15	218.30	461.45
Unit 23	243.15	218.30	461.45
Unit 24	310.50	298.58	609.08
Unit 25	232.22	205.27	437.49

Carried.

Reports

Minutes from the October 20, 2014 Infrastructure Committee meeting were provided.

Minutes from the 2014 Annual Ratepayer's Meeting were provided.



Mayor Hundebey declared a conflict of interest in the following item of business and left the meeting at 8:06 p.m. Deputy Mayor Hoppenreys assumed the chair.

Tuft's Bay Washroom Tender

196/2014

HOPPENREYS: That we award the Tuft's Bay Washroom Tender to Jeff Archibald for \$29,460 + GST, on the condition that it's completed by January 15, 2015.  
Carried.

Mayor Hundebey returned to the meeting at 8:15 p.m. and resumed the chair

Gym Flooring

197/2014

HUNDEBY: That the Village will contribute up to \$2,000 from the 2014 gym membership fees to go towards the purchase of proper commercial grade rubber gym flooring.  
Carried.

Loraas Service Agreement

198/2014

DUNN: That the Mayor and CAO are authorized to sign the Loraas Service Agreement with a change of rates for 2015 representing a 5.3% increase in landfill costs and an adjustment for Consumer Price Index.  
Carried.

Tax Enforcement

199/2014

DUNN: That we delete those properties from the List of Lands in Arrears that are less than half of the current years levy, and accept the List of Lands in Arrears as presented.  
Carried.

Building/Development Permits

200/2014

HUNDEBY: That we approve the following Building and Development permits based on the plan reviews by our Building Official.  
#14/2014 – Village of Elbow – Tuft's Bay Washroom  
#15/2014 – Glen Nunweiler – #3-1150 Aaro Avenue  
#16/2014 – Neil & Heidi Soggie – 133 Putters Lane  
Carried.

"Light Up The Town"

201/2014

HUNDEBY: That the Village will contribute \$200 towards the "Light Up The Town" event put on by the Elbow Service Club.  
Carried.

Lagoon Agreement

202/2014

PAULSEN: That we agree to accept Ron & Marcelle Savidan's effluent into the Elbow Lagoon at a rate of \$0.10/gallon.  
Carried.

Adjournment

203/2014

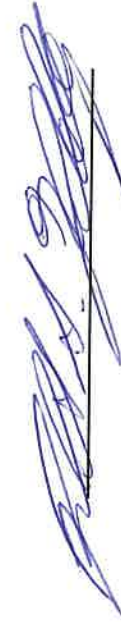
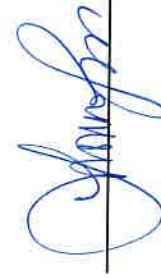
DUNN: That this meeting be adjourned at 9:40 p.m. Carried.

## CORRESPONDENCE

- Elbow Service Club – gym flooring
- Gary Mercer and Susan Scadden – neighbor concerns
- Kira Diederich – neighbor concerns
- Sgt Greg Todd – Policing meeting Monday, November 10<sup>th</sup> at 7 p.m.
- Carol Patterson – Facilities Committee
- Loraas Disposal – 2015 rates & agreement
- Meryl Joel – planters

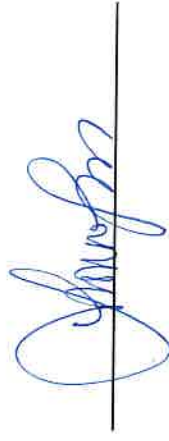
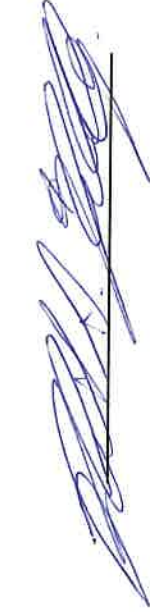
## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
7517	SUMA	10/31/2014	635.77
7518	Sun West School Division	10/31/2014	8,122.72
7519	Air Liquide Canada Inc.	11/ 6/2014	46.20
7520	Back Home Bakery & Deli	11/ 6/2014	35.00
7521	Beyond Measure Design	11/ 6/2014	630.00
7522	Robert L. Bramble	11/ 6/2014	472.50
7523	Robert A. Hundeby	11/ 6/2014	187.22
7524	Craik Hardware	11/ 6/2014	3,814.59
7525	Dawn Cranston	11/ 6/2014	329.98
7526	Elbow Fine Foods	11/ 6/2014	22.08
7527	Floor Inc.	11/ 6/2014	1,283.86
7528	John Hamm	11/ 6/2014	4,942.35
7529	J. Wright Construction Ltd.	11/ 6/2014	2,814.71
7530	Meridan Inspections Ltd.	11/ 6/2014	689.06
7531	Millar's Waste Mgmt Disposal	11/ 6/2014	88.91
7532	Redhead Equipment Ltd.	11/ 6/2014	255.53
7533	Rent-It Store & Tool Supply	11/ 6/2014	353.05
7534	Sanden Trenching	11/ 6/2014	1,365.00
7535	Saskatchewan Research Council	11/ 6/2014	73.23
7536	SUMA	11/ 6/2014	283.20
7537	Technical Safety Authority	11/ 6/2014	138.00
7538	V. of Elbow MasterCard Acct	11/ 6/2014	616.36
7539	Village of Elbow - Petty Cash	11/ 6/2014	40.05
7540	Village of Elbow	11/ 6/2014	536.15
7541	Claudia Diederich	11/14/2014	750.00
7542	Yvonne Jess	11/14/2014	1,000.00
7543	Scott Scrimbitt	11/14/2014	800.00
7544	V. of Elbow MasterCard Acct	11/14/2014	763.09
7545	H. Wayne Berry	11/18/2014	1,113.60
7546	Loraas Disposal Services Ltd.	11/18/2014	6,553.36
7547	SaskPower	11/18/2014	2,025.74
7548	SaskTel CPP	11/18/2014	319.40
7549	SaskWater Accounts Receivable	11/18/2014	8,523.07
7550	Village of Elbow	11/18/2014	624.68
7551	Jeff Archibald	11/19/2014	850.30
7552	Gordon and/or Colleen Beresh	11/27/2014	593.57
7553	Gerald Fiske	11/27/2014	432.85
7554	Craig and/or Pamela Fiske	11/27/2014	577.11
7555	Nick and/or Kelly Forsberg	11/27/2014	593.57
7556	Ed and/or Laurie Niska	11/27/2014	593.57
7557	Joanne Premak, Gail Johnson, &	11/27/2014	593.57
7558	Strongfield Angels Hall Club	11/27/2014	280.00
7559	Robert A. Hundeby	11/28/2014	204.23
7560	Claudia Diederich	11/28/2014	712.50
7561	Yvonne Jess	11/28/2014	2,354.22
7562	Randy Ruuth	11/28/2014	120.00
7563	Scott Scrimbitt	11/28/2014	2,047.25

Payment #	Vendor	Date	Amount
7564	Debbie Stevenson	11/28/2014	430.00
7565	Five Hills Health Region	11/28/2014	760.00
7566	MEPP	11/28/2014	1,770.58
7567	Receiver General	11/28/2014	2,803.67
7568	V. of E. ITF W. Califerata	11/28/2014	50.00
7569	SUMA	11/30/2014	635.77
7570	Sun West School Division	11/30/2014	16,330.46
Total:			103,046.86
Total for General:			103,046.86

Payments Printed: 54



**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending October 31, 2014

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(199.28)	408,876.79	404,390.00	4,486.79	1.11
Fees and Charges	2,972.21	135,753.64	71,220.00	64,533.64	90.61
Utilities	4,140.36	184,530.82	232,330.00	(47,799.18)	20.57-
Grants	4,895.00	98,065.89	104,804.76	(6,738.87)	6.43-
Grants in Lieu of Taxes	1,540.87	17,427.31	25,119.83	(7,692.52)	30.62-
Land Sales - Gain		10,000.00	110,000.00	(100,000.00)	90.91-
Investment Income and Commissions	13,345.87	28,774.08	28,381.01	393.07	1.38
<b>Total Revenues:</b>	<b>26,695.03</b>	<b>883,428.53</b>	<b>976,245.60</b>	<b>(92,817.07)</b>	<b>9.51-</b>
<b>Expenditures</b>					
General Government Services	9,486.56	150,571.60	179,683.51	29,111.91	16.20
Protective Services		21,724.43	39,088.00	17,363.57	44.42
Transportation Services	13,852.74	506,459.58	415,490.00	(90,969.58)	21.89-
Environmental Health Services	4,963.99	45,192.53	61,000.00	15,807.47	25.91
Public Health and Welfare Services	520.13	(2,923.42)	4,500.00	7,423.42	164.96
Planning and Development Services		4,339.17		(4,339.17)	
Recreation and Cultural Services	5,805.28	43,019.80	171,755.26	128,735.46	74.95
Utilities	11,433.90	104,347.78	176,198.12	71,850.34	40.78
<b>Total Expenditures:</b>	<b>46,062.60</b>	<b>872,731.47</b>	<b>1,047,714.89</b>	<b>174,983.42</b>	<b>16.70</b>
<b>Change in Net Financial Assets</b>	<b>(19,367.57)</b>	<b>10,697.06</b>	<b>(71,469.29)</b>	<b>82,166.35</b>	<b>114.97</b>
<b>Change in Net Assets</b>	<b>(19,367.57)</b>	<b>10,697.06</b>	<b>(71,469.29)</b>	<b>82,166.35</b>	<b>114.97</b>
Transfers			267,197.00	267,197.00	100.00
<b>Change in Surplus</b>	<b>(19,367.57)</b>	<b>10,697.06</b>	<b>(338,666.29)</b>	<b>349,363.35</b>	<b>103.16</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		210.00	210.00
Cash - Bank - Demand	43,902.19	(135,480.49)	326,861.28
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	459.07	4,291.13	462,876.11
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>44,361.26</b>	<b>(130,979.36)</b>	<b>1,360,533.91</b>

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(17,998.59)	96,430.26	96,430.26
Municipal - Tax Received - Current		(245.13)	(245.13)
Municipal - Tax Receivable - Arrears	(1,430.52)	(37,219.59)	21,136.47
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(19,429.11)</b>	<b>58,965.54</b>	<b>115,961.82</b>

Certified correct and in accordance with the records

Presented to council on

November 3, 2014

(Date)



Robert A. Hurddeby, Mayor



Yvonne Jass, Chief Administrative Officer

Minutes from the December 10, 2014, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Nick Paulsen, Gary Dunn (electronically – 7:10 p.m.), Betty Hatzel, and Chief Administrative Officer Yvonne Jess

Having a quorum present, Mayor Hundebly called the meeting to order at 7:00 p.m.

**Agenda**

204/2014

HATZEL: That the agenda be accepted as amended.

Carried.

**Minutes**

205/2014

PAULSEN: That the minutes of the November 3, 2014 regular meeting be accepted as presented.

Carried.

**Financial Statement**

206/2014

HOPPENREYS: That the bank reconciliation and financial statement for the month of November 2014 be accepted as presented.

Carried.

207/2014

HUNDEBY: That the CAO is authorized to transfer any outstanding general invoices, where applicable, to taxes at year end.

Carried.

**Payment of Accounts**

208/2014

HATZEL: That the CAO is authorized to pay any invoices, with the Mayor's approval, that come in after the December Council Meeting to facilitate year end.

Carried.

209/2014

Councillor Dunn called into the meeting at 7:10 p.m.

DUNN: That the accounts be paid as presented.

Carried.

**Delegation – 7:30 p.m. – Food Bank**

Representatives of the three churches attended the Council Meeting at Council's invitation to discuss the idea of, and need for a Food Bank. Representing the Elbow Catholic Church – Ken Crawford and Joe Parent, Elbow United Church – Anne Wilson, and Bethel Lutheran Church – Marilyn Smiley.

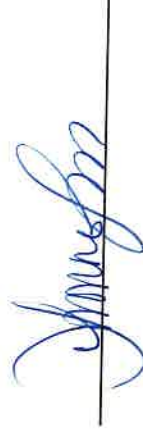
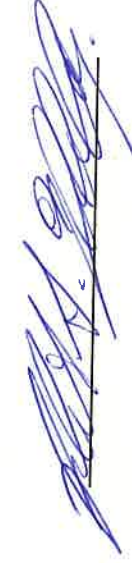
**Reports**

Minutes from the December 3, 2014 Infrastructure Committee meeting were provided.

Friends of the Orchard provided a written report

Councillor Hoppenreys provided written reports on the Library and RCMP Policing Meetings she attended.

CAO Jess provided a verbal report on her meeting today with Brad Dunlop, Account Manager, Business Development SaskWater.



Tuft's Bay Campground

210/2014 DUNN: That we make an application to SaskPower for an electrical upgrade to the transformer in the Tuft's Bay Campground. Carried.

211/2014 HOPPENREYS: That the Mayor and CAO are authorized to sign the Tuft's Bay Campground and Bayshore Operation and Maintenance Agreements with Kevin Peddle. Carried.

Curbsite Garbage and Recycle Cart Rates

212/2014 DUNN: That we increase the garbage and recycle cart rates to \$23.50/month effective January 1<sup>st</sup> due to the increase from Loraas. Carried.

Elbow Transfer Site/RM of Loreburn

213/2014 PAULSEN: That as per the R.M. of Loreburn's request to access the Elbow Transfer Site, we offer to them the option of having a Loraas bin placed at the Elbow Transfer Site for use by the R.M.'s ratepayers, at the R.M.'s expense, and that access to the Transfer Site will be during our regular May – October schedule and in the off-season access will only be available by appointment, made through the Village Office. Carried.

Palliser Regional Library, Elbow Branch

214/2014 DUNN: That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Branch's additional 4.5 open hours they are short in levy funding, with the funds to come from the Elbow Library Board. Carried.

Jack Hitchcock's Cabin Letter of Support

215/2014 HOPPENREYS: That we send a letter of support in regards to efforts of the F.T. Hill Museum in Riverhurst to have the cabin designated as a heritage site. Carried.

Internet Services

216/2014 DUNN: That we send a letter of support to YourLink Inc. in regards to Industry Canada's DC 150 Program and that our community is underserved. Carried.

Council Remuneration Policy

217/2014 DUNN: That effective January 1, 2015 the rates in Policy 250-11 Council Remuneration be amended with new rates as follows:  
Council Meeting.....\$100  
Mayor's Monthly Honorarium.....\$250  
Committee Meetings.....\$20/hr  
Per Diem – full day (8 hrs) .....\$150  
Per Diem – half day .....\$75  
Casual Labour Rates for Council .....\$14/hr  
Carried.

2015 SUMA Convention

218/2014

HUNDEBY: That Mayor Hundebey, Councillor Hatzel and CAO Jess attend the 2015 SUMA Convention in Saskatoon with related expenses being covered.  
Carried.

Canada Day Grant

219/2014

PAULSEN: That we apply to Canadian Heritage, Celebrate Canada for funding towards our Canada Day Fireworks.  
Carried.

Summer Student Grant

220/2014

DUNN: That the CAO make application to the Canada Summer Jobs 2015 program for one summer student for the maximum time allowed, 16 weeks, at \$15/hr.  
Carried.

Extension of Meeting

221/2014

HOPPENREYS: That we extend the meeting past 10:00 p.m. for half an hour.  
Carried.

Building Permit Fee Refunds

222/2014

HUNDEBY: That we refund 50% of the building permit fees collected that relate to the inspection costs on the following three building permit applications that were approved, paid for, but not carried out:  
12/2011 – Phil & Pat Desjardine.....\$50.00  
14/2011 – Lee Wilm.....\$37.50  
14/2012 – Brian & Jacqueline Drinkwalter.....\$167.85  
Carried.

Notary Public

223/2014

HUNDEBY: That the Village cover the cost for CAO Jess to make application to the Ministry of Justice for her Notary Public designation.  
Carried.

CAO Holidays

224/2014

DUNN: That we approve of the CAO's holidays over the 2015 Easter break.  
Carried.

CAO Jess left the meeting at 10:20 p.m.

CAO Jess returned to the meeting at 10:25 p.m.

Christmas Bonuses

225/2014

HATZEL: That Christmas bonuses be given to the Village employees as follows: Yvonne Jess \$450, Scott Scrimbitt \$400, and Claudia Diederich \$350.  
Carried.

Adjournment

226/2014

HOPPENREYS: That this meeting be adjourned at 10:30 p.m. Carried.

## CORRESPONDENCE

- RM of Loreburn – use of Elbow's Transfer Site
- Elbow Art Society – requests for paint/electrical
- Palliser Regional Library – funding additional hrs for 2015
- F.T. Hill Museum/Village of Riverhurst – heritage designation
- Your Link email – lobby Industry Canada
- SUMA – STARS voluntary donations

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
7571	Jeff Archibald	12/11/2014	4,410.00
7572	Yvonne Jess	12/12/2014	425.50
7573	Gary Dunn	12/12/2014	459.54
7574	Colleen Hoppenreys	12/12/2014	425.50
7575	Betty Hatzel	12/12/2014	425.50
7576	Robert A. Hundeby	12/12/2014	502.09
7577	Nick Paulsen	12/12/2014	493.58
7578	Mario Kearly	12/12/2014	50,000.00
7579	Strongfield Angels Hail Club	12/12/2014	35.00
7580	Claudia Diederich	12/15/2014	750.00
7581	Yvonne Jess	12/15/2014	1,000.00
7582	Scott Scrimbitt	12/15/2014	800.00
7583	Adventure Printing Ltd.	12/15/2014	563.00
7584	Air Liquide Canada Inc.	12/15/2014	93.94
7585	Elbow Fine Foods	12/15/2014	108.24
7586	Elbow Parks & Rec Board	12/15/2014	2,000.00
7587	Scott Scrimbitt	12/15/2014	147.00
7588	Janet Hundeby	12/15/2014	120.00
7589	Dale Hundeby	12/15/2014	80.00
7590	Colleen Hoppenreys	12/15/2014	80.00
7591	Mark Janke	12/15/2014	200.00
7592	Norma Johnson	12/15/2014	120.00
7593	Louise Martens	12/15/2014	200.00
7594	Hole Shot Services	12/15/2014	2,241.75
7595	John's Ford Auto Sales Ltd.	12/15/2014	103.32
7596	Meridan Inspections Ltd.	12/15/2014	982.80
7597	The Outlook	12/15/2014	52.67
7598	Palliser Plains Co-op	12/15/2014	571.86
7599	Kevin & Joy Peddle	12/15/2014	184.80
7600	Queen's Printer Revolving Fund	12/15/2014	152.25
7601	R & J Lakeside Service Ltd.	12/15/2014	1,837.78
7602	Redhead Equipment Ltd.	12/15/2014	57.99
7603	Rent-It Store & Tool Supply	12/15/2014	68.63
7604	SAL Engineering Ltd.	12/15/2014	15,562.07
7605	Sanden Trenching	12/15/2014	819.00
7606	Saskatchewan Research Council	12/15/2014	541.00
7607	Success Office Systems	12/15/2014	75.14
7608	SUMA	12/15/2014	1,698.15
7609	U-Win Custom Trucking	12/15/2014	2,035.00
7610	V. of Elbow MasterCard Acct	12/15/2014	201.47
7611	Village of Elbow	12/15/2014	100.00
7612	Wolsley Waterworks Group	12/15/2014	4,414.66
7613	ZEE Medical Service Co.	12/15/2014	173.45
7614	Claudia Diederich	12/16/2014	350.00
7615	Yvonne Jess	12/16/2014	450.00
7616	Scott Scrimbitt	12/16/2014	400.00
7617	Jeff Archibald	12/22/2014	2,835.00



Payment #	Vendor	Date	Amount
7618	June Evans	12/23/2014	150.00
7619	Loraas Disposal Services Ltd.	12/23/2014	4,860.71
7620	SaskPower	12/23/2014	2,671.73
7621	SaskTel CPP	12/23/2014	381.20
7622	SUMA	12/23/2014	945.00
7623	SaskWater Accounts Receivable	12/23/2014	6,103.36
7624	Village of Elbow	12/23/2014	309.94
7625	Robert A. Hundeby	12/31/2014	204.23
7626	Claudia Diederich	12/31/2014	862.37
7627	Yvonne Jess	12/31/2014	4,080.09
7628	Scott Scrimbitt	12/31/2014	2,315.63
7629	Debbie Stevenson	12/31/2014	430.00
7630	MEPP	12/31/2014	1,810.76
7631	Receiver General	12/31/2014	3,737.87
7632	V. of E. ITF W. Cafferata	12/31/2014	50.00
7633	Nick Paulsen	12/31/2014	125.00
7634	Yvonne Jess	12/31/2014	120.00
7635	Lepage Contracting Ltd.	12/31/2014	262.50
7636	Meridian Inspections Ltd.	12/31/2014	1,081.50
7637	The Outlook	12/31/2014	48.55
7638	Redhead Equipment Ltd.	12/31/2014	316.53
7639	V. of Elbow MasterCard Acct	12/31/2014	2,386.98
7640	SUMA	12/31/2014	654.90
7641	Sun West School Division	12/31/2014	20,073.51
7642	Village of Elbow - Petty Cash	12/31/2014	33.05
7643	Jeff Archibald	12/31/2014	2,583.00
7644	MuniSoft	12/31/2014	267.08
Total:			156,013.17
Total for General:			156,013.17

Payments Printed: 74




**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending November 30, 2014

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(2,779.07)	406,097.72	404,390.00	1,707.72	0.42
Fees and Charges	1,661.36	137,415.00	71,220.00	66,195.00	92.94
Utilities	2,917.75	187,448.57	232,330.00	(44,881.43)	19.32-
Grants		98,065.89	104,804.76	(6,738.87)	6.43-
Grants in Lieu of Taxes	1,877.96	19,305.27	25,119.83	(5,814.56)	23.15-
Land Sales - Gain		10,000.00	110,000.00	(100,000.00)	90.91-
Investment Income and Commissions	522.95	29,297.03	28,381.01	916.02	3.23
<b>Total Revenues:</b>	<b>4,200.95</b>	<b>887,629.48</b>	<b>976,245.60</b>	<b>(88,616.12)</b>	<b>9.08-</b>
<b>Expenditures</b>					
General Government Services	9,148.60	159,720.20	179,683.51	19,963.31	11.11
Protective Services		21,724.43	39,088.00	17,363.57	44.42
Transportation Services	9,036.44	515,496.02	415,490.00	(100,006.02)	24.07-
Environmental Health Services	5,111.17	50,303.70	61,000.00	10,696.30	17.53
Public Health and Welfare Services	1,127.45	(1,795.97)	4,500.00	6,295.97	139.91
Planning and Development Services		4,339.17		(4,339.17)	
Recreation and Cultural Services	33,552.15	76,571.95	171,755.26	95,183.31	55.42
Utilities	10,660.16	115,007.94	176,198.12	61,190.18	34.73
<b>Total Expenditures:</b>	<b>68,635.97</b>	<b>941,367.44</b>	<b>1,047,714.89</b>	<b>106,347.45</b>	<b>10.15</b>
<b>Change in Net Financial Assets</b>	<b>(64,435.02)</b>	<b>(53,737.96)</b>	<b>(71,469.29)</b>	<b>17,731.33</b>	<b>24.81</b>
<b>Change in Net Assets</b>	<b>(64,435.02)</b>	<b>(53,737.96)</b>	<b>(71,469.29)</b>	<b>17,731.33</b>	<b>24.81</b>
Transfers			267,197.00	267,197.00	100.00
<b>Change in Surplus</b>	<b>(64,435.02)</b>	<b>(53,737.96)</b>	<b>(338,666.29)</b>	<b>284,928.33</b>	<b>84.13</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		210.00	210.00
Cash - Bank - Demand	(28,022.84)	(163,503.33)	298,838.44
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	522.95	4,814.08	463,399.06
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(27,499.89)</b>	<b>(158,479.25)</b>	<b>1,333,034.02</b>

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(17,379.49)	79,050.77	79,050.77
Municipal - Tax Received - Current	(143.68)	(388.81)	(388.81)
Municipal - Tax Receivable - Arrears	(14,656.48)	(51,876.07)	6,479.99
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(32,179.65)</b>	<b>26,785.89</b>	<b>83,782.17</b>

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

December 10, 2014  
(Date)  
  
Robert A. Hundebly, Mayor

Agenda for the December 10, 2014 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

**CALL TO ORDER** (regular council mtg)

**APPROVAL (or amendment) OF AGENDA**

**APPROVAL (or amendment) OF MINUTES** – November 3<sup>rd</sup>

- Business rising from the minutes

**FINANCIAL STATEMENTS**

- budgetary control

**ACCOUNTS PAYABLE**

**DELEGATION** 7:30 p.m. – representatives from the three churches (Anne Wilson – Elbow United), Marilyn Smiley (Bethel Lutheran), Ken Crawford/Joe Parent (Elbow Catholic)

**REPORTS**

- Infrastructure Committee minutes
- SaskWater
- Friends of the Orchard
- Elbow Library report
- Policing meeting report

**OLD BUSINESS**

- Tuft's Bay Washroom Project
  - o Extras: crawl space access door (approx \$200); electrical upgrades
  - o Electrician, plumber
  - o Floors/wall finish; interior – sinks, showers, toilets, fixtures
- Tuft's Bay/Bayshore Agreements
- Electrical quote for Museum \$1,869.31 (2 exterior plug ins & exterior light)
- Garbage/Recycle charges re: Loraas rate increases
- HICC water/sewer infrastructure rates

- **UPDATES**

- Industrial Subdivision road
- Rod Daniluk
- Tree trimming/removal
- Library basement
- Rink inspection
- Provincial Disaster Assistance Program

**CORRESPONDENCE**

- RM of Loreburn – use of Elbow's Transfer Site
- Elbow Art Society – requests for paint/electrical
- Palliser Regional Library – funding additional hrs for 2015
- F.T. Hill Museum/Village of Riverhurst – heritage designation
- Your Link email – lobby Industry Canada
- SUMA – STARS voluntary donations

**NEW BUSINESS**

- New Building Canada Fund
- Lagoon Agreements
- Citizen of the Year – petition/copy of letter to the editor to local papers
- Council Remuneration – public notice given
- SUMA Convention
- MLDP Modules
- Canada Day Grant application
- Summer Student Grant application
- Purchasing land for a multi-use facility
- Building Permit fees for projects that didn't go ahead
- Commissioner of Oaths renewal
- CAO request for Holidays – Easter 2015
- Closure over Christmas
- Holiday payouts
- Christmas Bonuses

**ADJOURNMENT**

Next Council Meeting – January 12<sup>th</sup>

Friday, December 12<sup>th</sup> – Community Christmas Party (cocktails 5 p.m.; supper 6 p.m.)

Minutes from the December 17, 2014, special meeting of the Council of the Village of Elbow held in the Village Council Chambers at 4:30 p.m. This special meeting hereby being called in regards to the Tuft's Bay Washroom Project

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Nick Paulsen, Gary Dunn (electronically), Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hundebly called the meeting to order at 4:30 p.m.

Mayor Hundebly outlined the SaskPower application made for upgrades to the Tuft's Bay Campground and discussion with Kevin Peddle in regards to the project.

Tuft's Bay Power Upgrade

227/2014

HOPPENREYS: That we proceed with the electrical upgrade to the Tuft's Bay Campground as per SaskPower's proposal which will cost \$11,000 plus the cost of the box/meter connection. Carried.

Adjournment

228/2014

HOPPENREYS: That this meeting be adjourned at 4:50 p.m. Carried.

